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| Southwestern College Academic Senate Executive CommitteeMinutes |
|  | DATE: 4/6/2017 | 1:15 P.M - 3:15 p.m. | Room 104B |
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| Facilitator | Andrew C. Rempt, Academic Senate President |
| Note taker | Caree Lesh, AS Communications and Research Officer |
| Voting attendees | Randy Beach, Curriculum co-chair; Susan Yonker, Vice President; Caree Lesh, Research Communications Officer; Cynthia McGregor, Presiding Chair, Janelle Williams, Staff Development Coordinator; Blue = absent |
| Non-Voting | Rob Shaffer, SCEA President; Leslie Yoder, At-Large; Angelina Stuart, AOC co-chair; Diane Edwards LiPera, At-Large; Marie Vicario, At-Large, April Brenner, At-Large, Past-President |
| PLEASE Read | Minutes: 2/16/17, 3/16/17 |
| Guests | Emily Lynch Morrisette |

## **Agenda Items**

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|  | **TOPIC** | **PRESENTER** | **ITEM****TYPE** | **TIME ALLOTTED** | **Action** |
|  | Call to order; approval of agenda, minutes  | Rempty | Action | 5 minutes |  |
| The agenda and minutes from 2/16/ and 3/16/17 were approved. |
|  | VEEP Season 13 (VPAA) | Rempty | Discussion | 10 minutes |  |
| Andrew discussed the plans for the VPAA with Kindred. She wants an experienced interim to come in and clean up the office and also look at reworking the Dean of ISS position. Both positions seem to be untenable and need some attention. The interim will also look at long terms plans and start implementing those plans. January 1, 2018, we will be ready to advertise for the permanent position and Kindred has stated that Senate Executive will be involved in updating the job description and announcement. Kindred wants the new permanent VPAA on board by 4/15/18 to have some turn over with the interim.  |
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|  | Some People Never Learn! (Emily) | Rempty | Discussion |  20 minutes |  |
| Emily is likely to be the next President-elect. Kindred and others have concerns with Emily coming into the position during a time when there is so much Administrative change. Emily is willing to do 2 years and 20% or 1 year of 40% as President Elect. Andrew is willing to stay an extra year if need be. This move simply has to do with continuity, and not the capability of Emily. The group agreed that we should move forward as we always would, but that Andrew will continue on for a job for summer 2018 until Emily is officially tenured. Emily will take over as President on opening day Fall 2018.  |
|  | Whose Line Is It Anyway Part 1 (Hiring Process)  | Rempty | Discussion | 10 minutes |  |
| Kindred has talked about how she wants to go about interviews with faculty. Before the second level interview she wants to meet with the hire committee. The second interview would be with the dean, the VP and one committee member, not necessarily the Chair. After the second interview, she wants to meet with the committee again. After discussion, she will then let the committee know how is being offered the position. This is a wonderful and inclusive change. |
|  | Out of the Bunker, into the Light (Accreditation) | Rempty | Discussion | 15 minutes |  |
| We feel pretty good about how the accreditation visit went. We need to keep up the good work, and we have a long list of things we still need to get done. HR has not moved on the MOU on the SLO Coordinators sent by the union and we need to get that done so we can meet the deadlines still pending for SLO’s. Those positions need to be filled so the LOAC can meet and also so Angie can write the mid-term report. Tenured faculty will be given preference for the Coordinator positions. We need to talk about why full time tenured faculty are not stepping up to do committee work and take on positions such as the Coordinators. It was suggested we add a question to the campus climate survey about barriers to leadership positions. OLA had been created to help develop leaders, but HR let it die.  |
|  | The Root of All Evil (money) | Rempty | Discussion | 5 minutes |  |
| We need to take a look at the Senate budget and ask Kindred to support us with more money for travel to send people to conferences to help encourage people move into leadership roles. Angie noted that Randy and she had worked on the budget and had a budget line item to assure someone could go to the important conferences such as SLO institute, Curriculum, Leadership, etc. The FRA P&P needs to be cleaned up as to who pays for the honorarium and by when and how payment is received and a timeline that money will be available.  |
|  | Whose Line Is It Anyway: Part 2? (Curriculum Issues) | Rempty | Discussion | 20 min |  |
| Title 5 required those getting an AA degree show proficiency in reading, writing and math. Typically, proof is a passing a class or assessment. In the past, we have allowed students to test out of reading or take one class from a list of options such as English 115, or 116, or Reading 158, or ADN 140. The question is if the Curriculum Committee has the authority to make the final decision on how to meet the general education requirements and local area add-ons or does the decision need to go to full senate, after a suggestion from Curriculum Committee is made. The last changes made to GE and graduation requirements when to full senate and should go there again. Randy thinks the full senate should vote on GE and local area graduation requirements. This group agreed these two items need to go to the full senate.Randy’s “duties list” he passed will be discussed again and the next Executive Committee Meeting after Randy can discuss with Curriculum.  |
|  | Super-Size Me (Large Class-size) | Rempty | Discussion  | 15 Min |  |
| We have a large class committee of 5 people. Kindred has agreed to give us $400 for food for the meeting. We have 6 senate meetings left this semester, so when do we get this done? It was suggested to have a meeting and invite more people, even if it is late. It does not seem to be that the committee is made of people who are neutral on the topic, so we may want to expand it to assure both perspectives are included. Chairs seemed to think classes that are at a max of 45 could go higher, possible 60 for faculty who agreed to that number. The conversation needs to be about how we identify the courses to students that are high enrollment, and other collateral issues. Curriculum Committee has been discussing this and will vote soon on their documents. The small group will meet or discuss an agenda to take to a larger meeting proposed for 5/12/17.  |
|  | Welcome to the Gun Show with a Side of Huevos (Staff Development) | Williams | Discussion | 15 min. |  |
| Flexible Calendar – our district has a flex obligation with the Chancellors office to preform flex each year. Twice a year we show up to opening day. The other 20 hours we do on our own. We receive money from the Chancellors office in lieu of instruction to be in the flex program. Back in 2014 and years prior days were embedded in the calendar. We are required to have the days on the Calendar to show the Chancellors office we are doing the work they are paying us for. Some districts have days prior to the start of the academic semester. For the last two years despite explaining this to calendar committee, the days have not been on the calendar. We are in a situation where we are not in compliance with the Chancellor’s Office. When the days are on the calendar the district can count them as days to meet minimum of instruction requirements. Faculty are technically working 4 additional days a year with no pay. KT says we don’t get apportionment for flex, and we would have to make part timers do 28 hours, both of which are not true. The days went off the calendar as we transitioned to compressed calendar. The best solution is to show up 3 days prior to the start of a semester to do flex activities. No paper work was sent from SWC to the Chancellor’s Office to change our flex days from 6 to 2.  |

**Next Academic Senate Exec Meeting: April 20, 2017**