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| Academic Senate CommitteeMinutes |
| April 11, 2017 | 11:45 AM - 1:00 pm | L 246 |
| note taker | respectfully submitted by Caree Lesh & Angie Arietti |
| Attendees | Josue Arredondo | Garibay, Adrianna  | Rempt, Andrew |
| Beach, Randy | Hecht, David | Shaffer, Rob |
| Bowlin, Stephen | Hopkins, Kesa  | Soto, Corina |
| Brenner, April | ~~Hubert, Elizabeth~~ | Speyrer, Michael |
| Buehler, Lukas | Lesh, Caree | Stuart, Angelina |
| Caschetta, Todd | Lynch-Morissette, Emily | Taffolla-Schreiber, Candice |
| ~~Cliffe, Karen~~ | Martinez-Sanabria, Maria E. | Tolli, John |
| ~~Cuddy, Luke~~ | McAneney, Danielle | Tyahla, Sandy |
| Davis, J.D. | McDaniel, Cynthia | Van Stone, Mark |
| Detsch, Steven | McGee, Tony | Vicario, Marie |
| Durkin, Melanie | McGregor, Cynthia | Whitsett, Jessica |
| ~~Edwards, Diane~~  | Mossadeghi, Yasmin | Williams, Janelle |
| Fielding, Richard | ~~Platt, Brad~~ | Yoder, Leslie |
| Figueroa, Surian | Posey, Jessica  | Yonker, Susan  |
| Gardea, Jaquelyn | Quintana, Pablo |  |
| GUEST/s | Superintendent/President Dr. Murillo | Angelica Suarez | Kathy Tyner |
| Rebecca Wolniewicz |  |  |
| Names in red indicate AS Executive committee members. |  |
| **Call to order; Approval of Agenda (Action Item)** | andrew rempt |
| Discussion | A motion was made to approve the agenda and was seconded.  |
| Approval of agenda. M/S/C. Unanimous including a motion to move acceleration and add Randy on Guided Pathways.  |
| **Approval of Minutes from 03-21-17 (Action Item)** | andrew rempt |
| Discussion | A motion was made to approve the agenda and was seconded.  |
| Approval of minutes. M/S/C. Unanimous |
| **Public Comment (Information Item)** | andrew rempt |
| Discussion | Staff Development is hosting Communicating Respectfully with LGBTQ individuals this Thursday at 11:45 a.m. following a Creating Transgender Inclusive Campus workshop at 10:15 a.m. Classes are welcome at the 10:15 a.m. workshop, please let Staff Development know if you plan to bring your class. 2017 there is a Miss National City Education Pageant. Kesa passed out information in case you would like to go.  VITA – has been packed every day, and there are only a few days left, so send you students. Curriculum Training will be happening next week, including completing the DE addendum. And how to create a Course of Record (COR) outline.  |
| **President’s Report (Information Item)** | andrew rempt |
| Discussion | Angie Arietti will be getting her Classified Staff Award at the Governing Board meeting tonight. Please come if you can. The MOU for SLO Coordinators will be finished by this Friday. The TA’s were approved. We still have some accreditation deadlines so the SLO Coordinators need to hit the ground running very soon. Until we put this into practice we are not sure how this will work, we need to try it and adjust as necessary which is why it is not put into the contract. Once we have it perfected, we can add it to the CBA. |
| **SCEA Report (Report)** | Rob s. shaffer |
| discusson | SCEA thanked everyone who voted on the Tentative Agreement (TA). 172 votes were cast with 156 yes votes and 16 no votes, so the TA passed. Rob thanked the Senate in general for their guidance and Angie Stuart, Randy Beach and Andrew Rempt in particular for working with SCEA to find and arrive at a reasonable solution.He also congratulated Angie Arietti on her Classified Employee of the Quarter Award. Nora Vargas will be at the SCEA meeting this week, so please come and bring any questions you may have for her.  |
|  **Vote of Confidence (Action Item)**  | susan yonker |
| discusson | Susan asked us to take a vote on confidence in Andrew Rempt as Academic Senate President. A motion was made and seconded to vote confidence in Andrew Rempt. The Vote was unanimous. |
| **Honorary Degree Announcement (Information Item)**  |  andrew rempt |
| Discussion | Honorary degrees will be granted this year in accordance to P/P 4110: Christine Moore, Reina and Ron Bolles. If you have people you think who would be a good recipient please nominate them next year.  |
| **Guided Pathways (Info/Discussion)** |  randy beach |
| Discussion | We were selected as one of the 20 college who get to be in the Guided Pathways pilot program. Our team was grilled for an hour by phone about our readiness for this process. This is an opportunity to look at our programs and streamline our offerings and make things easier for students. We also need to be more agile and responsive to student needs. Randy noted that over the next three years, we will train key personnel on how to implement guided pathways across campus. We have committed to college-wide engagement across campus including all groups of employees. The college will pay $15,000 a year for three years to be part of this and we will also have to cover conference/travel costs. This is about a movement we all want to get behind and this is really about beginning with the end in mind. It is a marriage of student engagement, teaching and assessment, and student support services. Generally, we create courses and then lump them together into a program. This would start by looking at skills students need, then designing program and then curriculum and courses to meet the student needs.Meta majors is also a big part of this discussions. A meta major is a large umbrella over several majors. Making sure students keep coming back and get the services we need is also a main component. A timeline of what is anticipated would be helpful to programs so they can get done what they need in a calm timely manner. A motion was made to extend for 3 minutes, was seconded and passed. We just got the notice of award, so we will put a team to gather to go to the conference and we will have coaches to help us create a plan. This is a 3-4-year commitment so not something we have to worry about working on this fall or even next fall. It was suggested we pass out catalogs to students and we need to do more in person during orientation. We need to teach students how to use such tools. The leadership team will be the Academic Senate President, Curriculum Co-chair, Superintendent/President, and someone from CTE. It also melds well with the workforce efforts. The team will be small, maybe 5 people, and they will go to the institutes and start to have workgroups here on campus. We need to make sure we have buy in from the whole campus and don’t pit majors against each other. Meta majors can be a problem with financial aid, as people are required to declare a major to get funds.A motion was made to extend for 3 minutes and passed. Student services is an essential part of this and we will have participation across the board. There will be paths for transfer and for CTE majors. Randy’s presentation will be available on SharePoint. This is just a start about this topic and it will be discussed at great length in further meetings.  |
| **Consent Calendar (2nd Read/Action)** |  ANDREW rEMPT |
| Discussion | A motion was made to approve the consent calendar, and was seconded. AP/BP 4500: Student News Media and Journalism PublicationsAP/BP 4021: Program DiscontinuanceAP/BP 4350: SLO’sA motion was made to remove the sentence that says SLO’s are part of the APR process. It was noted this is already part of the program review process. Accreditation was concerned about us not requiring SLO’s in APR, because at this point it is optional. A motion was made to extend for 3 minutes was seconded and passed. We need to look at how to better measure performance if there are not really guidelines. We will need to have those discussions as the Chancellor’s Office moves to more evidenced based education. The motion passed.  |
| **AP/BP 7120 Recruitment and Hiring (1st Read)**  |  ANDREW rEMPT |
| Discussion | 7120 is being split up so that each employee group has its own section. We will not get everything we want, because we also want to have a say in what the adminisatrors put in their policy. The main tenet is that this is a faculty driven process and there isn’t anything in there that is crazy. There is a statement about applicants reflecting the community we serve. Defining community is important if we keep this sentence. Mutually acceptable criteria are a problem because HR has been making decisions without faculty input. Maybe the mutual should be defined as between the committee members. It was suggested we have a commitment in writing to hire more faculty from diverse backgrounds. We need to add where equivalence would come into the process, we need to make a reference to the equivalence policy and procedure. The policy talks about the Senate President appointing faculty in consultation with the department faculty. Title 5 says the Academic Senate President appoints all faculty to hire panels. Some colleges have committees on appointments. That would not necessarily be in the policy. A motion was made to extend for 3 minutes and was seconded. We need to include a section on hiring part-time faculty. A motion was made to extend for one minute and the motion passed. There should be a process that makes sure that different faculty in large departments are able to serve on hire panels, rather than many of the same people over and over.  |
| **Large Class Workshop (Information Item)**  |  ANDREW rEMPT |
| Discussion | On May 12th we will be having a meeting/conversation about large class size. The Curriculum Committee already developed criteria to determine class max when a new course is created. It can also be used to guide large class size implementation. The discussion will be about if we do this, what does it look like. If you have a class of 100 students, do you want a teaching assistant? If so, who is that person? How do students know what class they are walking into? How would faculty be paid, and who would get the large class if several people want it?  |
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| **Adjournment** | andrew rempt |
| Discussion | The meeting was adjourned at 1:00 |
| The next Academic Senate meeting: Tuesday, April 18, 2017 from 11:45 a.m. – 1:00 p.m. in L 246. |