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| Academic Senate CommitteeMinutes |
| september 19, 2017 | 11:45 AM - 1:00 pm | L 246 |
| note taker | respectfully submitted by Caree Lesh & Angie Arietti |
| Attendees | Arredondo, Josue | Figueroa, Surian | Nieves-Cardenas, Carmen |
| Arteaga, Elena | ~~Gardea, Jaquelyn~~ | Posey, Jessica  |
| Austin, Naida | ~~Garibay, Adrianna~~  | Quintana, Pablo |
| ~~Beach, Randy~~ | Griffith-Jackson, Shaunte | ~~Rempt, Andrew~~ |
| ~~Bowlin, Stephen~~ | Hecht, David | ~~Rodrigues, Kimi~~ |
| Brenner, April | Hopkins, Kesa  | Shaffer, Rob |
| Buehler, Lukas | ~~Lesh, Caree~~ | Taffolla-Schreiber, Candice |
| Caschetta, Todd | ~~Louie, Laura~~ | Van Stone, Mark |
| Caspi, David | Lynch-Morissette, Emily | ~~Vargas, Yesenia~~ |
| Cliffe, Karen | Martinez-Sanabria, Maria E. | ~~Vicario, Marie~~ |
| Cuddy, Luke | McAneney, Danielle | Whitsett, Jessica |
| Davis, J.D. | McDaniel, Cynthia | ~~Williams, Janelle~~ |
| Detsch, Steven | McGee, Tony | Yoder, Leslie |
| Edwards, Diane  | ~~McGregor, Cynthia~~ | Yonker, Susan  |
| ~~Fielding, Richard~~ | Mossadeghi, Yasmin |  |
| GUEST/s | Mink Stavenga | Rebecca Wolniewicz | Jason Hums |
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| Names in red indicate AS Executive committee members. |  |
| **Call to order; Approval of Agenda (Action Item)** | Emily lynch morissette |
| Discussion | A motion was made to approve the agenda and was seconded.  |
| Approval of agenda. M/S/C. Unanimous  |
| **2. Approval of Minutes from 09-12-17 (Action Item)** EMILY LYNCH MORISSETTE |  |
| Approval of minutes. A senator noted that none of the comments regarding the data issues were not put into the minutes. The senator had stated that there was inaccurate data on which to make discontinuance decisions. As an example, she had mentioned AA accounting TOP code alignment project shows 0 or 5 completions, when in fact, she knows it is one of the most successful programs on campus. AS degree shows 0 completions. There was a motion to approve the minutes with a summary of the data included. The motion passed. M/S/C. Unanimous |
| **Public Comment (Information Item)** | emily lynch morissette |
| Discussion | Right now Business Objects has been available to all of us using our work computers. iStrategy is also available at the web page. You may want to take this opportunity to compare the data in each. Eventually, iStrategy will be going away.The SWC VAMP (Video Audio Monologue Performance) is accepting student narratives. If you have any students that may be interested in creative writing, you can contact Jessica Posey about VAMP. The topic will be on, “Are you going to eat that?” The students have to write a personal story about it and if the student is selected, he/she will be able to perform it. The due date is September 25th, and the presentation of VAMP will be on November 15th.The Chess Club starts today. If you know anyone who is interested, it starts from 3:00-6:00 p.m. in room 513. It is free and we will teach you if you do not know how to play. At the end of the semester, we will have a tournament. |
| **President’s Report (Information Item)** | Emily lynch morissette |
| Discussion | Emily is the Academic Senate President-elect and she will be making the President’s Report today. Emily stated that is was a true honor for her to be here. She has worked for many different school districts over the years as both an attorney and as faculty. She truly believes that our school has something that no other school has; that is heart. She has watched each one of us over the last four years go above and beyond for our students. Emily saw many people feed and clothe students before we even opened our JAG Kitchen. Emily does receive 40% reassigned time right now, but she works over and above this. She feels that this is an organization where we do the most to better our students. Emily feels that everyone deserves someone who is going to learn the history of the college and do their absolute best to represent you.  |
| **SCEA Report (Report)** | Rob s. shaffer |
| discusson | The District’s Sunshine list was approved by the Governing Board Tuesday night. It includes something about professional development, which they are not enthused about. Rob addressed the Academic Senate Executive Committee about it last week. It also includes discussing a salary increase, but they want to keep Health & Welfare Benefits where they are. Our team has created their Sunshine list and also language to address that. Once they finalize the Acting Vice President, and there is a local candidate that has a pretty good shot at that job, we should get to the table in October. We are working on some outreach stuff related to fair share, so you will be hearing from us in the next couple of weeks.  |
| **Academic Senate By-Laws (1st Read)**  | Emily lynch morissette |
| discusson | This is a 1st Read today. We updated some of the school names. We also changed some things so the Academic Senate President will be able to appoint some people to the positions that were vacated. We have had some changes to the SLO Coordinator because we now have the Learning Outcomes Advisory Committee (LOAC). Also, the President can apply for other positions on the Academic Senate Executive Committee after serving, but may not run for a consecutive term. We have had some clarification of senator absences. We also clarified some of the responsibilities of the Curriculum Committee. If you have any questions, please feel free to send them to Andrew. |
| **AP/BP 5110 Counseling (2nd Read/Action)**  | Emily lynch morissette |
| discusson | Jonathan did not receive any feedback on making any revisions to these documents. There was a motion to bundle and approve AP/BP 5110 Counseling and second. Diane mentioned inclusion about the PD instruction component that counselors do. Another senator asked about Psychological counseling. This would be the same as Personal counseling. If we perceive an issue with a person who needs help, but doesn’t want help from counseling or some nature that may become an issue in the future, is there a provision here on how we should proceed. It is not in this document. Also, a senator mentioned to put something in the document about emergency counseling for traumatic events or certain situations? She had a situation where a student came in and had a black eye, who was a victim of domestic violence. She suggested that the victim seek counseling and she received help. It was clarified that there are distinctions between what Butch Amaral and the psychology intern under Wellness Services can provide. You would send someone to Counseling and anyone of them would work with them to appoint around personal issues. When they reach the scope that is beyond their practices, then they would reach out to Butch or an outside agency. Candice has accepted Diane’s inclusion of PD instruction component. There is still a motion on the floor. The motion passed unanimously to approve AP/BP 5110 Counseling. |
| **AP/BP 5055 Enrollment Priorities (2nd Read/Action)**  |  Emily lynch morissette |
| Discussion | There was a motion to bundle and approve AP/BP 5055 Enrollment Priorities and second. There were no questions or comments, so the motion passed unanimously.  |
| **Program Discontinuance 4021 (2nd Read/Action)** |  emily lynch morissette |
| Discussion | **Program Discontinuance**AJ: 02700 Corrections Cert. 02713 Forensics Cert. 02710 Law Enforcement Cert. 02522 Forensics ASThere were no questions or any feedback given. There was a motion to approve the discontinuance of the above mentioned programs and second. A senator stated that the explanations given last week were very logical and made things clearly as to why faculty felt that this discontinuance was appropriate. The motion passed unanimously.**Program Discontinuance**Fam. Stud: 82772 Teacher Permit 82725 Fam. Child Care Bilingual There was a motion to approve the discontinuance of the above programs and was second. A compliment went out to the faculty as well as following the process without influence from outside parties. There was a question asked on where they received the data that they provided. It was provided for them and they also know from teaching that the certificate is redundant. They are discontinuing the Child Teacher Permit, but they are keeping it to advise students of it. The Bilingual Child Care is going to be moved over to Non-Credit. The motion passed unanimously.  |
| **Program Discontinuance ARCH: 02841 Arch Tech Ad. Cert. & BUS: 02456 e-BUS AS, 01156 Entrepreneurship AS, A2444 e-Bus Cert. & A2442 Entrepreneurship Cert. (1st Read)** |  stavenga/delatorre SHAPIRO/LUCAS |
| Discussion | Architecture: In 2014, under the direction of Terry Davis, the Architecture faculty were advised to re-evaluate their curriculum. When they did, they found out that some of the courses were no longer offered or relevant to the field. They decided to remove the courses and also only offer one certificate for Architecture Technology. They did take this through the Curriculum Committee, but the Advance Certificate is still showing up in the catalog. This is why they decided to discontinue it. There are only two students working on the certificate and they have been advised. The data for the courses came from Dean Stavenga, which he received from the Majors List. Family Studies: About eight years ago, they modified their program. They are discontinuing a silo of e-Business and Entrepreneurship courses together as specialties. The current catalog has no current problems for the students. There are approximately 25 Entrepreneurship students currently in that category and it will eliminate 20 units that they would have to take. Business faculty are in support of this change. The students would be transitioned into the new Business Management Certificate with a Specialty. Again, this would eliminate 20 units, so the students would complete their courses faster. There was a motion to extend for two minutes, second, and passed.The students would receive an AS with a specialty, or just a certificate. The path is specialized to get a certificate on the way to getting an AS.There was a motion to extend for three minutes, second, and passed.The certificate would be noted on the student’s transcript. The department’s goals are to streamline the process to make it easier for the students to understand. There was a motion to extend for three minutes, second, and passed.Dean Stavenga gave further information and tried to explain the process. If you have any questions, please feel free to send any question to Mink Stavenga.  |
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| **Adjournment** | andrew rempt |
| Discussion | The meeting was adjourned at 1:00 |
| The next Academic Senate Meeting: Tuesday, September 26, 2017 from 11:45 a.m. – 1:00 p.m. in L 246. |