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| Southwestern College Academic Senate Regular Meeting | | | |
| September 26, 2017 | | 11:45 am - 1:00 pm | Room L 246 |
| Facilitator | Andrew Rempt, AS President | | |
| Note taker | Angela Arietti, Academic Senate Administrative Assistant and Caree Lesh, AS Communications and Research Officer/State Delegate | | |
| PLEASE READ | [Approval of 09-19-17 Draft Minutes](https://portal.swccd.edu/Committees/AcaSen/Standardized%20Document%20Library/09-19-17%20Minutes.docx), [Data for MEDOP Majors](https://portal.swccd.edu/Committees/AcaSen/Standardized%20Document%20Library/Data%20for%20MEDOP%20Majors.docx), [MEDOP Declared Majors FA 17](https://portal.swccd.edu/Committees/AcaSen/Standardized%20Document%20Library/MEDOP%20Declared%20Majors%20FA%2017.xlsx), [MEDOP Declared Majors SP 17](https://portal.swccd.edu/Committees/AcaSen/Standardized%20Document%20Library/MEDOP%20Declared%20Majors%20SP%2017.xlsx) | | |
| Discussion | Robert’s Rules of Order: Parliamentarian monitors time, speakers list, and the following:   * Facilitates speakers by  1. Courtesy Timer: Will give 1 min. warning for items of 5-10 min. 2. 5 min. warning for items of 10 min. or more, and 1 min. warning at end Keeping speakers on topic of agenda item 3. Speakers who have not spoken speak before anyone who has already spoken 4. Insuring each speaker provides new information not previously said to avoid repetition during limited time | | |

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|  | **TOPIC** | **PRESENTER** | **ITEM** **TYPE** | **TIME ALLOTTED** |
| 1 | Call to order; approval of agenda | Rempt | Action | 1 min |
| 2 | [Approval of 09-19-17 Draft Minutes](https://portal.swccd.edu/Committees/AcaSen/Standardized%20Document%20Library/09-19-17%20Minutes.docx) | Rempt | Action | 1 min |
| 3 | Public Comment | Rempt | Information | 3 mins |
| 4 | President’s Report | Rempt | Information | 5 mins |
| 5 | SCEA Report | Shaffer | Information | 3 mins |
| 6 | Program Review Update | Yonker | Update | 10 mins |
| 7 | Consent Calendar:  Program Discontinuance:  ARCH: 02841 Arch Tech Ad. Cert  BUS: 02456 e-Bus AS  01156 Entrepreneurship AS  BUS: A2444 e-Bus Cert.  A2442 Entrepreneurship Cert.  Academic Senate By-Laws | Rempt | 2nd Read/Action | 5 mins |
| 8 | Program Discontinuance:  Med Op: 02311 Med Op Office Mgmt. AS  02312 Office Mgmt. Basic CT  02313 Office Mgmt. Advanced CT  02325 Med Interp. Basic CT  02326 Med Interp. Advanced CT | Osuna/Reinacher | 1st Read | 15 mins |
| 9 | Program Discontinuance:  Photography: 01380 Photography AA | Truitt | 1st Read | 15 mins |
| 10 | Guided Pathways | Rempt | Info/Discussion | 10 mins |
|  | Adjournment | Rempt |  |  |

**In order to comply with The Brown Act (Open Meetings for Local Legislative Bodies), prior to conducting Senate business at every regular meeting the Senate will honor three minutes of public comment on any item not on the day’s agenda but within the jurisdiction of the Academic Senate. Debate on an item is not allowed during Public Comment. Persons wishing to speak during Public Comment must give their names and subject matter to the Academic Senate Parliamentarian at the beginning of each meeting. The chair respectively asks speakers to limit their comments to one minute.**

**Persons with disabilities who require this agenda and other meeting materials in an alternate format/media can make the request to:** [**aarietti@swccd.edu**](mailto:aarietti@swccd.edu) **or TTY (619) 482-6470 or Voice (619) 482-6436.**

Next Academic Senate Meeting: Academic Senate Retreat September 26, 2017 from 11:45 a.m. – 1:00 p.m. in L 246.