

**SOUTHWESTERN COLLEGE FOUNDATION
MEETING MINUTES
Tuesday, January 22, 2013 ♦ 7:30 a.m. – 8:30 a.m.**

Present: Dukie Valderrama, Mitch Thompson, Hank Murphy, Ben Green, Linda Gilstrap, Patti Finnegan, Jean Roesch, Melinda Nish, Humberto Peraza, Melyn Acasio (arrived at 7:46 am), Ruben Garcia, (arrived at 7:41 am), and Jesse Navarro (arrived at 7:52 am).

Absent: Kimberly Paul, Chayo Moreno, Holly Hidingier, David Hoffman, Joe Martinez, Cynthia Reyna

Guest: Michael Cash, Southwestern College Chief of Police

Recorder: Dawn Perez

1. WELCOME / CALL TO ORDER – Ben Green

President Green called the meeting to order at 7:37 am. SWC Chief of Police Michael Cash was introduced and welcomed.

2. SWC EMERGENCY PREPAREDNESS PLAN PRESENTATION – Michael Cash, Chief of Police

Chief Cash provided an overview of the efforts SWC has made in establishing an Emergency Preparedness Plan and how it is training and educating employees, students and the community about the plan as well as tips that we all could follow at home in preparing for emergencies.

3. APPROVAL OF MINUTES – ACTION (Enclosure) – Ben Green

A. Motion to approve December 18, 2012 minutes made by Ruben Garcia, seconded by Hank Murphy and unanimously approved.

4. TREASURERS REPORT (Enclosures) – David Hoffman

A. Financial Report for December 2012 presented by Ben Green. Ben also advised that he had met with the Foundation's bookkeeper regarding making some adjustments to the financial reports in an effort to make them clearer.

5. REQUEST FOR FUNDS – ACTION (Enclosures) – Hank Murphy and/or Joe Martinez

A. Requests for Funds Summary – Action

- Discussion took place whether or not to allocate additional funding based on projected income from the upcoming golf tournament. Superintendent/President Nish asked that item #3 of the Requests for Funds Summary be taken off the table. She advised that her office would fund this request. Dukie Valderrama suggested that a small committee review recent years funding requests and the actual and anticipated requests for this year and develop a proposed budget for funding those requests. Many directors agreed with this suggestion. Further discussion revealed that this problem should be eliminated when the new procedures are implemented next year (reviewing all funding requests at one time during fall and spring semester). Motion was made by Hank Murphy, seconded by Ruben Garcia, and unanimously approved to table items #1 and #2. The focus will be on outcomes/achievements when considering funding requests.

6. REPORTS – Ben Green

A. Fundraising Committee

- Ben asked the directors to consider volunteering to chair Fundraising Committee
- Spring Golf Tournament – Patti Finnegan
Patti Finnegan reported that she had received the draft budget and she and Melyn discussed tweaking the budget to increase funds for printing. She also thought more income could be generated through the Mulligan offering. Overall, she felt the budget is realistic. Other dates need to be considered as the proposed date of April 26 does not work. Ben pointed out that the projected net for the golf tournament could potentially raise more unrestricted dollars than the gala. Patti reminded directors that we are looking for each director to bring in at least one foursome for the tournament.

7. **GOVERNING BOARD REPORT – Humberto Peraza**

Mr. Peraza reported the college had a successful Martin Luther King Scholarship Breakfast. He also reported that budget negotiations are taking place. The Governing Board recently passed the Civic Center revenue generation procedure. He further reported that the full board is going to Sacramento for training and a legislative conference/lobbying. He also reported that he and Dr. Nish will be visiting San Mateo Community College, who has a very successful revenue generation program in place.

8. **SUPERINTENDENT/PRESIDENT REPORT – Melinda Nish, Ed.D.**

Dr. Nish reported that Spring '13 is off to a good start. Opening Day focus was student success/student completion. Our goal is to increase the completion rate significantly. Enrollment is good and we have done a good job with enrollment management and are confident we will meet our enrollment targets. Dr. Nish reported that the Governor's budget looks good for community colleges and contains other interesting items to watch such as funding that is tied to adult education and community colleges, as well as performance based funding (completion rates/student success).

9. **UPCOMING EVENTS – Ben Green**

- Welcome reception for UCSD Chancellor, Dr. Pradeep K. Khosla, January 24, 4:30-6:30 p.m.
- Brown Act training, February 27 @ 6:30 p.m.

10. **ADJOURNMENT – Ben Green**

Meeting adjourned at 8:56 a.m.