

Initial EMT Checklist

Once you've completed your EMT course and successfully passed the National Registry exam, you will need to complete a Live Scan background check using the County of San Diego EMS Live Scan form. This form can be found on the County of San Diego EMS website.

Live Scans are performed all over the state but must be submitted from inside California.



Once you've completed the Live Scan, you will need to create an account in CoSD LEMSIS at cosd.imagetrendlicense.com. Please use Google Chrome or Firefox, as the platform does not translate well to Safari/Opera web browsers.

Here are the steps to become a certified California EMT:

- ☐ Complete an EMT course and pass the NREMT exam
- ☐ Live Scan completed in California
- ☐ Create an account on cosd.imagetrendlicense.com
- ☐ Select the *EMT or AEMT Initial Application*
- ☐ Submit digital copies of the following documents:
 - ☐ Professionally appropriate portrait-style photo for your LEMSIS ID eCard (optional)
 - ☐ Government-issued photo ID (ex. Driver's license)
 - ☐ EMT course completion certificate (minimum of 160 hours)
 - ☐ Current and valid National Registry card
 - ☐ CPR card
 - Must be at the BLS Provider/Healthcare Provider/Professional Rescuer level
- ☐ Complete the application and submit the certification fee

Questions? Email EMSCertifications.HHSA@sdcounty.ca.gov