



## Southwestern Community College District

### Propositions R and Z Citizens' Bond Oversight Committee

September 5, 2017

#### MINUTES

CBOC Member	Constituencies	Membership Term
	Student Representative	
Michael Govea	Advisory or Foundation Representative	September 14, 2016 – September 13, 2018
Andrew McKercher	At-Large Community Member	September 14, 2016 – September 13, 2017
Bob Muff	Senior Citizen Group Representative	September 14, 2016 – September 13, 2018
Lucas Rathe	Business Representative	September 14, 2016 – September 13, 2018
David Savage	At-Large Community Member	September 23, 2015 – September 22, 2017
Matt Yagyagan	Taxpayer Organization Member	September 23, 2015 – September 22, 2017

District Staff	District Position
Mark Claussen	Consultant, Proposition R, Business and Financial Affairs
Tim Flood	Vice President for Business and Financial Affairs
Lillian Leopold	Chief Public Information and Government Relations Officer
Kindred Murillo, Ed.D.	Superintendent/President
Janell Ruiz	Recorder

#### 1. CALL TO ORDER – ROLL CALL

The meeting was called to order at 5:38 p.m.

Members Present: Michael Govea, Andrew McKercher, Bob Muff, David Savage,

Members Absent: Lucas Rathe, Matt Yagyagan

Staff Present: Mark Claussen, Tim Flood, Joe Stengel

#### 2. Approval of Minutes March 7, 2017 and June 6, 2017

Approved.

#### 3. Public Comment

Mark Donnelly, Treasurer, South Bay Aquatics, asked about when the pools will be available for leasing. Mark Claussen provided an update of the progress of the construction of the pools, informed Mr. Donnell of the planned filling of the pools, etc. Tim Flood informed Mr. Donnelly that we are estimating the beginning of the Spring 2018 semester before they will be available for leasing. We must first consider our Spring WESA courses, Intercollegiate teams, etc. before we can release the use of the pools. We aren't sure yet if the District will be managing the pools or if it will be MediFit (an outside contractor). We must also look at the availability of adequate parking because we will lose the use of Lot O for construction of the Performing Arts Center and Parking Structure.

#### 4. Project Status Updates

Mark Claussen presented the Prop R updates including:

- Wellness and Aquatics Complex
- National City Classroom Addition
- Hydronic Piping Loop Completion
- Math, Science and Engineering Building

- Performing Arts and Cultural Center
- Security Building
- Parking Structure

Link to presentation: [Props R & Z Update 9-5-17 with Local Hire Initiative](#)

## **5. Budget Update**

Joe Stengel presented the budget updates portion of the presentation including:

- Obligations, Encumbrances and Expenditures
- Q3-2017 Projected Expenditures
- Changes
- Expenditures
- Project Schedules
- Community Benefits Agreement – Local Hire Initiative

NOTE: See above link for presentation. (Beginning at slide 13)

## **6. Parking Structure Design-Build Update**

Mark provided an update for the committee. The Parking Structure Taskforce committee has a meeting tomorrow. The criteria is being established to be used when going out for an RFP. They are working on the resolution to be sent to the Governing Board for approval to be able to proceed with the Design-Build agreement. Silman-Wright (architect on this project) are guiding the criteria document and will meet with the taskforce tomorrow. The committee consists of a number of members including our Police Department since they are in charge of parking on campus, the merchants association from across the street, faculty, staff, administrators, and a Governing Board member.

## **7. Proposition Z Banking / Underwriting RFP Process**

Tim Flood provided an update for the committee. Series A of Prop Z will go forward this year. We are anticipating we will go out in October for that. The county has been informed and they will begin to assess this year. RFQ/RFP for banking and underwriting services was sent out to 47 different financial institutions for this, seventeen came back to us with responses, and eight were interviewed. From the eight we will be taking to our Governing Board the recommendation at the next meeting five will be in the pool to provide these services. We will recommend a senior manager (helping with the institutional investors and assist with our meetings with the rating agencies), leading the team and responsible for 60% of \$140 million of sales. We will have co-managers (helping with the smaller investment firms) each responsible for 20% of the sales. Currently the District has a AA and a AA- rating from Standard and Poors and Moody, and given a stable outlook. We hope to be upgraded to help us with saving the taxpayers money.

## **8. Labor Participation Levels – follow up**

See presentation in items 4 & 5 (slides 19-20).

## **9. Committee using BoardDocs**

Tim explained that by the next couple of CBOC meetings we will be using BoardDocs, the same system we use for our Governing Board meetings. This will make it easier for public access to all of the agendas, minutes, and attached documents. We will provide training to the committee at one of our upcoming meetings.

## **10. Other Items**

Mark mentioned that the Transparency Report from the San Diego County Taxpayers Association the CBOC received a rating of 100%. There was a discussion about the future rating and the possibility of our rating being lower than 100% if we do not have a committee member from the San Diego County Taxpayers Association.

We have sent out letters and applications to our current committee members whose terms are ending later this month. We have encouraged each member to reapply as they are each eligible to serve another term. We have four positions that will be open. The applications received will be reviewed by Tim, our Superintendent/President and Lillian. They will make a recommendation to the Governing Board for membership and hope to have a full committee again by our next meeting. The deadline to submit applications is October 13<sup>th</sup>. This will be sent to the November Governing Board meeting for approval.

## **11. Committee Comments / Requests**

None.

## **12. Future 2017 Meeting Dates**

The CBOC meeting dates for 2017 will be held on the first Tuesday, quarterly.

- December 5, 2017

## **13. Adjournment**

The meeting was adjourned at 6:55 p.m.