Minutes

SLO/AUO Committee

April 4, 2011
1 pm-2:30 pm
Room L 246

Type of Meeting:	SLO/AUO Committee
Attendees:	Patti Flores Charter, Chair; Angelina Stuart, Kathy Tyner, Joel Levine, Lukas Buehler, Sylvia Garcia-Navarrete, Linda Gilstrap, Mark Meadows, Aaron Starck, Diana Kelly, Victoria Lopez, Laura Galvan-Estrada
Absent:	Nelson Riley, Michael Ford,

	Minutes	Speaker
1.	Call to Order, Introductions, Approval of Agenda and Minutes, Next Meeting Monday, April 11, Room L 246, from 1 pm to 2:30 pm.	1. Patti
2.	<u>Accreditation Site Visit Orientation:</u> The visiting members of our Accreditation Team want to meet with as many members of our Work Group 4. The team leader, Geri Browning and Michael Bowman are coming. Mink will try to schedule our group at the same time as our weekly meetings. Patti is meeting with Michelle Fenlon to confirm evidence for the Monday site visit. The evidence will include: 1) Implementation Timeline for Fall 2012 Proficiency 2) Student Service SLO and AUO documents 3) Spring 2011 SLO/AUO Implementation Timelines (These are still coming in) 4) Spring SLO/AUO Training materials 5) eLumen Reports from Pilot	2. Guest Mink Stavenga
3.	<u>SLO Committee Implementation Training and eLumen:</u> Patti reviewed the roles of the Coordinator and Member. Coordinator: Has access to input and edit SLOs, assessments, and rubrics. Member: Only has access to input SLO assessment results, add brief text overview of results and possible plans for improvement. Patti showed the faculty how SLOs are input into eLumen as a Coordinator. She demonstrated how Members input aggregate scores and text overview. She was unable to get the reports function to work, so she will be working on this with eLumen consultant, Julia Mcgregor. Currently there still is not clerical support for SLOs, but Nelson Riley and Aaron Starck have identified Student Workers who can help input SLOs. This morning Patti met with Eva Hedger and showed her how we need the SLOs input. Eva has a Student Worker she will train to do this too. Her student	3. Patti

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worker will start with Math and work down the alphabet.

4. | <u>SLO Website:</u> Patti asked members to review the list of materials to be added to our website.
Here is what I have to be added.
Academic:
Frequently Asked Questions
Power Point Trainings (Several)
Spring 2011 Trainings Announcement

Administrative Unit Outcomes (AUO): All docs listed below are ready for posting with the exception of the Timeline
What are Administrative Unit Outcomes?
The Administrative Unit Outcome Cycle and Program Review
Implementing Direct and Indirect AUOs
Spring 2011 Administrative Unit Outcomes
Spring 2011 AUO Implementation Timeline (This will be ready for posting on April 5 at the latest)

Student Service SLOs
What are Student Service SLOs?
Student Service SLOs and Program Review
Implementing Student Service SLOs
Spring 2011 Student Service SLOs
Spring 2011 Student Service Implementation Timeline (This will be ready for posting on April 5 at the latest)

4. Patti

5. | <u>eLumen Update:</u> Patti updated the group on eLumen implementation.
1. Handbooks: System snags to monitor
2. eLumen Coordinators: Lack of response to email
3. Data input: Need clerical support to input Academic SLOs as problems occurring that we don't want faculty to experience.

5. Patti

6. | <u>Accreditation Workgroup 4 Status Report</u> : At the Summit on March 24 we identified barriers to our implementation of SLOs on the Timeline through Fall 2012. We are currently on Step 2 of the timeline.

6. Patti

Barriers	Possible Solutions
1. Resistance to SLOs	1.a. Help Lab 1.b. SLO Policy and Procedure 1.c. Update SLO Liaisons 1.d.Clear Steps to SLO Implementation/FAQ
2. eLumen	2.a. Clerical Support to get SLOs input 2.b. Web Home link to CNET and eLumen
3. Full Participation of faculty	3.a. Hurdle credit for part-time and fulltime 3.b. Flex option for fulltime 3.c. Future incentive needed
4. Confusion about SLOs	4.a. Use Plan/Implement/Evaluate model

Minutes			Speaker
		4.b. Fulltime implement in spring 2011 with adjunction optional. 4.c. Full/part-time all implement fall 2011 4.d. Media Campaign	
	5.Budget line item for Accreditation	5.a. Media Campaign to build campus-wide awareness	
7.	**Next Meeting, Monday, April 11, 2011 in Room L 246**		7. Patti
8.	Adjourn		