

Minutes

SLO Committee

Date: Monday, August 22, 2011

Time: 1:00PM – 2:00PM

Room: L246

Type of Meeting: SLO Committee

Attendees: Rebecca Wolniewicz, Chair; Aaron Starck, Angelica Suarez, Angelina Stuart, Diana Kelly, Joel Levine, Kathy Tyner, Linda Gilstrap, Linda Hensley, Lukas Buehler, Margie Stinson, Michael Ford, Nelson Riley, Sylvia Garcia-Navarrete, Victoria Lopez
Guests: Chris Hayashi, Dagmar Fields

Absent: Michael Ford

Minutes		Speaker
1.	<u>Call to order</u> , Introductions, Approval of Agenda and Minutes, Next meeting Monday, August 29, 2011	1. Rebecca
2.	<u>Review Meeting Procedures</u> Margie Stinson has volunteered to help manage group discussion. Rebecca Wolniewicz will take notes and create minutes. It was mentioned that Michele Fenlon can assist to type up minutes if given handwritten notes.	2. Rebecca
3.	<u>Meeting Dates</u> Draft of meeting days and times was accepted.	3. Rebecca
4.	<u>Spring 2011 Progress – eLumen</u> Rebecca brought to the attention of the committee that some faculty still need to input spring 2011 data into eLumen. Send out notices. Remind faculty that inputting SLO data into eLumen is part of the culture of evidence required by WASC regarding use of SLOs on campus. This should be a high priority. Clear up language when discussing SLOs/AUOs in relation to eLumen. There is a difference between uploading outcome statements to eLumen and uploading outcome data that is linked to outcome statements. Check course SLO input into eLumen with Angie Islas & Office of Institutional Effectiveness. How many SLOs, if any, still need to be entered? Resend eLumen link to the campus community http://elumen.swccd.edu:8080/elumen/ and a copy of the eLumen handbook. A link to eLumen and a copy of the handbook will also be available on the SLO website. It was suggested that a clearer timeline regarding the measurement of SLOs and input of SLO data into eLumen is needed. There was discussion regarding integrating eLumen with other online programs to streamline process of inputting end of semester data for faculty.	4. Rebecca

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5.	<u>Updated WASC Rubric</u> The latest version (July 2011) of the WASC Rubric for Evaluating Institutional Effectiveness – Part III Student Learning Outcomes was distributed and discussed. The Committee was informed that the College needs to be at Proficiency Level by Fall 2012 and it was clarified that we are currently between Developmental and Proficiency Level. It is possible that the College could be at Sustainability Level by next year. A copy of SLO section from the summer 2011 WASC Follow Up Report was distributed.	5. Rebecca
6.	<u>ISLO Website Content</u> A first draft of the ISLO website text was distributed to committee members. E-copies of the document will also be sent. Committee members will bring comments regarding the website to the next SLO Committee meeting (August 29, 2011).	6. Rebecca
7.	<u>Program Pages – Blackboard</u> Vince Perez, Jerry Gonzales, and Larry Lambert are still working to create pages listing majors is in process.	7. Rebecca
8.	<u>Workshops Resume in September 2011</u> The following workshop topics were listed: Introduction to Assessment (overview) Rubrics Choosing the Right Assessment Tools Using eLumen Running AUO And SLO Discussion Groups The following workshop was also suggested: Program Level Assessment	8. Rebecca
9.	<u>Discussion: Should AUOs be placed in eLumen?</u> This item was tabled until the next meeting on August 29, 2011	9. Rebecca
10.	<u>New Books in the Library</u> The following books on assessment are now available in the SWC library. Assessing Student Learning: A Common Sense Guide, 2nd ed. Call number: LB2366.2 M35 2004 Effective Grading: A Tool for Learning and Assessment in College Call number: LB2368 W35 2010 Assessing for Learning: Building a Sustainable Commitment across the Institution, 2nd ed. call number: LB2336 S87 2009 Also consider checking out Classroom Assessment Techniques: A Handbook for College Teachers, 2nd ed. Copies of this text are available in our library	10. Rebecca
11.	<u>New ISLO Office</u> An office has been found for the ISLO Coordinator – 105Q. The office should be in use by Monday, August 29, 2011.	11. Rebecca
12.	<u>Next Meeting</u> Monday, August 29, 2011. 1:00-1:50 Room: L238	

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13.	<u>Adjourned</u> 1:55 PM	