



SUGGESTED ORDER OF BUSINESS

SPECIAL MEETING OF THE GOVERNING BOARD SOUTHWESTERN COMMUNITY COLLEGE DISTRICT

NORMA L. HERNANDEZ, GOVERNING BOARD PRESIDENT
HUMBERTO PERAZA, JR., GOVERNING BOARD VICE PRESIDENT
TIM NADER, GOVERNING BOARD MEMBER
JEAN ROESCH, ED.D., GOVERNING BOARD MEMBER
TERRI VALLADOLID, GOVERNING BOARD MEMBER
MELINDA NISH, ED.D., SECRETARY TO THE GOVERNING BOARD AND
SUPERINTENDENT/PRESIDENT

Written notice is hereby given in accordance with Government Code Section 54956 that a special meeting of the Governing Board of the Southwestern Community College District will be held as noted below:

DATE: Wednesday, May 23, 2012
TIME: 6:30 p.m.
LOCATION: Southwestern College
Learning Resource Center (LRC), Room L238 N&S
900 Otay Lakes Road
Chula Vista, CA 91910

Compliance with Americans With Disabilities Act

Southwestern Community College District, in compliance with the American Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact Mary Ganio at (619) 482-6301 in advance of the meeting for information on such accommodation.

	ITEM
Call to Order	1. CALL TO ORDER (Hernandez) 6:30 p.m., L238 N&S Attendance at this special meeting (Board members arriving after meeting commences will be noted as "present" at point in this suggested order of business at which they arrive). Present: Absent:
Announcement of Closed Session	2. ANNOUNCEMENT OF CLOSED SESSION AGENDA (Hernandez) Members of the public may be present to hear the closed session announcements and will be given an opportunity to speak on any closed session items at this time. Persons wishing to address the Governing Board under this item should fill out a yellow request card (available at the reception table).
Agenda	2A. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9: 5 potential cases 2B. CONFERENCE WITH LABOR NEGOTIATOR Negotiator: Joseph N. Quarles, Ed.D. Employee Organizations: CSEA, SCEA, SCCDAA, Confidentials Unrepresented Employees: Vice Presidents 2C. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE Government Code Section 54957 2D. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION Government Code Section 54956.9 Superior Court Case Number: 37-2011-00099248-CU-WM-CTL

	ITEM																																												
Adjourn to Closed Session	3. ADJOURN TO CLOSED SESSION (Hernandez) Room L246																																												
Reconvene in Open Session	4. RECONVENE IN OPEN SESSION (Hernandez) 7:00 p.m., L238 N&S Present: Absent:																																												
Closed Session	5. CLOSED SESSION REPORT OF ACTION(S) (If Applicable) (Hernandez)																																												
Pledge of Allegiance	6. PLEDGE OF ALLEGIANCE (Hernandez)																																												
Oral Communication	7. ORAL COMMUNICATION (Hernandez) Persons wishing to address the Governing Board under this item should fill out a yellow request card (available at the reception table) and indicate on the card if they wish to be called under Oral Communication, or when a specific agenda item is considered. Pursuant to the Brown Act (Government Code Section 54954.3) members of the public shall be afforded the opportunity to directly address the Governing Board concerning any agenda item that has been described in the notice for the special meeting. An oral presentation to the Board does <i>not</i> constitute an open discussion on the presentation topic, unless that topic is on the posted agenda. Pursuant to the Brown Act (Government Code Section 54954.2(a)): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may <i>briefly</i> respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."																																												
Action	8. EMPLOYMENT OF ACADEMIC ADMINISTRATORS (ENCLOSURE) (Quarles) <table><tr><td></td><td>Hernandez</td><td></td><td>Nader</td><td></td><td>Roesch</td><td></td><td>Peraza</td><td></td><td>Valladolid</td></tr><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table> Recommend approval of employment as indicated below: <table><tr><th>Employee</th><th>Position</th><th>Department</th><th>Mos/ Svc</th><th>Class/ Range</th><th>Monthly Salary</th><th>Annual Salary</th><th>Effective Date</th></tr><tr><td>Steven Crow</td><td>Vice President for Business & Financial Affairs</td><td>Business & Financial Affairs</td><td>12 months/ 1.0 FTE</td><td>AD-5</td><td>\$13,395.00</td><td>\$160,740.00</td><td>07/01/12</td></tr><tr><td>Kathy Tyner</td><td>Vice President for Academic Affairs</td><td>Academic Affairs</td><td>12 months/ 1.0 FTE</td><td>TBD</td><td>TBD</td><td>TBD</td><td>05/24/12</td></tr></table>		Hernandez		Nader		Roesch		Peraza		Valladolid											Employee	Position	Department	Mos/ Svc	Class/ Range	Monthly Salary	Annual Salary	Effective Date	Steven Crow	Vice President for Business & Financial Affairs	Business & Financial Affairs	12 months/ 1.0 FTE	AD-5	\$13,395.00	\$160,740.00	07/01/12	Kathy Tyner	Vice President for Academic Affairs	Academic Affairs	12 months/ 1.0 FTE	TBD	TBD	TBD	05/24/12
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	ITEM									
Action	9. EMPLOYMENT OF CONSULTANT									
	(Nish)									
		Hernandez		Nader		Roesch		Peraza		Valladolid
Action	Recommend approval of employment of consultant listed below:									
	<u>Department</u>	<u>Consultant</u>		<u>Purpose</u>			<u>Date</u>		<u>Fee</u>	
	Superintendent/ President	Dr. Cindra Smith		Facilitate Board Retreat on June 9, 2012 (includes preparation and follow-up) Agreement No. A3544.12			6/9/12		Not to exceed \$2,500	
Action	10. GOVERNING BOARD MEMBER COMPENSATION REDUCTION FOR FY 2012-13									
	(Nish)									
		Hernandez		Nader		Roesch		Peraza		Valladolid
Workshop	Recommend approval of five percent (5%) reduction in Governing Board compensation for fiscal year 2012-13.									
	11. BUDGET WORKSHOP									
	(Nish)									
	C.M. Brahmbhatt, consultant, will facilitate a workshop on the 2012-13 budget.									
Closed Session/ Report of Action(s)	12. CLOSED SESSION / REPORT OF ACTION(S) (If Applicable)									
Adjournment	13. ADJOURNMENT									
	(Hernandez)									

Norma L. Hernandez
Governing Board President

ITEM #8

May 23, 2012

MEMORANDUM

TO: Members of the Governing Board
Southwestern Community College District

APPROVED BY: Melinda Nish, Ed.D. 
Superintendent/President

SUBMITTED BY: Joseph N. Quarles, Ed.D. 
Interim Vice President for Human Resources

INITIATED BY: Robert Unger, Esq. 
Interim Director of Human Resources

SUBJECT: Employment of Steve Crow

I recommend the employment of Steve Crow as Vice President for Business and Financial Affairs, effective July 1, 2012. This is a 12-month, academic administrator position.

Mr. Crow has earned the following degrees:

- Master of Education in Educational Leadership, Northern Arizona University in 1994

Mr. Crow has held the following positions:

- 2011 – Present, Part-time Information Systems Instructor, Southern Oregon University, Oregon
- 2002 – Present, Vice President for Administrative and Information Services, College of the Siskiyous, California
- 2000 – 2002, Part-time Computer Science Instructor, Klamath Community College, Oregon
- 1999 – 2002, Information Systems Manager, City of Klamath Falls, Oregon
- 1995 – 1999, Assistant Director of Computing and Telecommunications, University of Nevada Reno, Nevada

MN:JQ

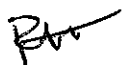
May 23, 2012

MEMORANDUM

TO: Members of the Governing Board
Southwestern Community College District

APPROVED BY: Melinda Nish, Ed.D. 
Superintendent/President

SUBMITTED BY: Joseph N. Quarles, Ed.D.
Interim Vice President for Human Resources

INITIATED BY: Robert Unger, Esq. 
Interim Director of Human Resources

SUBJECT: Employment of Kathy Tyner

I recommend the employment of Kathy Tyner as Vice President for Academic Affairs, effective May 24, 2012. This is a 12-month, academic administrator position.

Ms. Tyner has earned the following degrees:

- Master of Science in Cellular and Molecular Biology, University of Southern California in 1978
- Bachelor of Science in Biology, Pepperdine University in 1975
- Associate of Arts, Glendale Community College in 1973

Ms. Tyner has held the following positions at Southwestern College:

- 2011 – Present, Interim Vice President for Academic Affairs
- 2000 – 2011, Dean, School of Mathematics, Science and Engineering
- 2000, Department Chair of Life Sciences
- 1990 – 2000, Professor of Biology and Chemistry

MN:JQ