Southwestern Community College District PROCEDURE **No. 2205**

Governing Board

GOVERNING BOARD ATTORNEY LIST

Reference: Government Code Section 53060

Government Code section 53060 authorizes the Governing Board to enter into contracts to obtain special services and advice in legal or administrative matters for the College District. The Governing Board shall establish an approved attorney list using the following procedure:

1. Commencing in Spring 2012, and every third year thereafter, the College District shall solicit written proposals for legal services from local and regional attorneys.

2. A committee, including staff appointed by the Superintendent/President, shall screen the written proposals, conduct interviews, and make recommendations to the Governing Board.

3. In the event circumstances arise requiring legal expertise not held by an attorney or firm on the approved list, the Superintendent/President or Board President is authorized to bring additional contracts for legal services before the Governing Board as needed.

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