



SUGGESTED ORDER OF BUSINESS

SPECIAL MEETING OF THE GOVERNING BOARD SOUTHWESTERN COMMUNITY COLLEGE DISTRICT

POLICY COMMITTEE

JEAN ROESCH, Ed.D., GOVERNING BOARD PRESIDENT
YOLANDA SALCIDO, GOVERNING BOARD VICE PRESIDENT
NICK AGUILAR, GOVERNING BOARD MEMBER
JORGE DOMINGUEZ, Ph.D., GOVERNING BOARD MEMBER
TERRI VALLADOLID, GOVERNING BOARD MEMBER
CHRIS DEBAUCHE, STUDENT BOARD MEMBER
RAJ K. CHOPRA, Ph.D., SECRETARY TO GOVERNING BOARD
AND SUPERINTENDENT/PRESIDENT

Written notice is hereby given in accordance with Government Code Section 54956 that a special meeting of the Governing Board of the Southwestern Community College District will be held as noted below:

DATE: Thursday, July 23, 2009
TIME: 8:30 a.m.
LOCATION: Southwestern College
Building 100, Conference Room A
900 Otay Lakes Road
Chula Vista, CA 91910

Compliance with Americans With Disabilities Act

Southwestern Community College District, in compliance with the American Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact Mary Ganio at (619) 482-6301 in advance of the meeting for information on such accommodation.

	ITEM
Call to Order	1. CALL TO ORDER (Salcido) Building 100, Conference Room A Attendance at this special meeting (Board members arriving after meeting commences will be noted as "present" at point in this suggested order of business at which they arrive). Present:
Oral Communication	2. ORAL COMMUNICATION Persons wishing to address the Governing Board under this item should fill out a yellow request card (available at the reception table) and indicate on the card if they wish to be called under Oral Communication, or when a specific agenda item is considered. An oral presentation to the Board does <i>not</i> constitute an open discussion on the presentation topic, unless that topic is on the posted agenda. Pursuant to the Brown Act (Government Code Section 54954.2(a)): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may <i>briefly</i> respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."
Action	3. APPROVAL OF MINUTES (ENCLOSURE) Policy Meeting, June 17, 2009

	ITEM
Adjournment	4. POLICY REVIEW (ENCLOSURE) The policy committee will meet to review existing policies and discuss items which have been referred to the committee for consideration. ▪ Review of Policy No. 2720 "Communications Among Board Members"
	5. ADJOURNMENT (Salcido)

Raj K. Chopra, Ph.D.
Superintendent/President

ITEM #3



MINUTES

SPECIAL MEETING OF THE GOVERNING BOARD SOUTHWESTERN COMMUNITY COLLEGE DISTRICT POLICY COMMITTEE

JEAN ROESCH, ED.D., GOVERNING BOARD PRESIDENT
YOLANDA SALCIDO, GOVERNING BOARD VICE PRESIDENT
NICK AGUILAR, GOVERNING BOARD MEMBER
JORGE DOMINGUEZ, PH.D., GOVERNING BOARD MEMBER
TERRI VALLADOLID, GOVERNING BOARD MEMBER
CHRIS DEBAUCHE, STUDENT BOARD MEMBER
RAJ K. CHOPRA, PH.D., SECRETARY TO GOVERNING BOARD
AND SUPERINTENDENT/PRESIDENT

Written notice is hereby given in accordance with Government Code Section 54956 that a special meeting of the Governing Board of the Southwestern Community College District will be held as noted below:

DATE: Wednesday, June 17, 2009
TIME: 9:00 a.m.
LOCATION: Southwestern College
Building 100, Conference Room A
900 Otay Lakes Road
Chula Vista, CA 91910

Compliance with Americans With Disabilities Act

Southwestern Community College District, in compliance with the American Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact Mary Ganio at (619) 482-6301 in advance of the meeting for information on such accommodation.

	ITEM
Call to Order	1. CALL TO ORDER 9:03 a.m. (Salcido) Building 100, Conference Room A Attendance at this special meeting (Board members arriving after meeting commences will be noted as "present" at point in this suggested order of business at which they arrive). Present: Nick Aguilar, Yolanda Salcido <i>Also in attendance were staff members Michael Kerns and Patti Blevins.</i>
Oral Communication	2. ORAL COMMUNICATION Persons wishing to address the Governing Board under this item should fill out a yellow request card (available at the reception table) and indicate on the card if they wish to be called under Oral Communication, or when a specific agenda item is considered. An oral presentation to the Board does <i>not</i> constitute an open discussion on the presentation topic, unless that topic is on the posted agenda. Pursuant to the Brown Act (Government Code Section 54954.2(a)): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may <i>briefly</i> respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."
Action	3. APPROVAL OF MINUTES (ENCLOSURE) Policy Meeting, May 20, 2009 <i>The minutes were approved by consensus.</i>

	ITEM
Adjournment	4. POLICY REVIEW (ENCLOSURE) The policy committee will meet to review existing policies and discuss items which have been referred to the committee for consideration. ▪ Review of Policy No. 2720 "Communications Among Board Members" <i>The committee reviewed the opinion related to Policy No. 2720 provided by the General Counsel. There was discussion regarding the definition of "items of business under jurisdiction" and regarding "serial meetings." It was determined that Policy No. 2720 will go forward to the Board in July as First Reading.</i>
	5. ADJOURNMENT 9:35 a.m. (Salcido) Raj K. Chopra, Ph.D. Governing Board Secretary
	Yolanda Salcido Governing Board Vice President

ITEM #4

COMMUNICATIONS AMONG BOARD MEMBERS

Reference: Government Code Section 54952.2

A majority of the members of the Governing Board are prohibited from using, outside of a properly agendized meeting, a series of communications of any kind, shall not communicate among themselves by the use of any form of communication (e.g., direct communications, telephone, personal intermediaries, e-mail, or other technological device) in order to reach a collective concurrence regarding to discuss, deliberate, or take action on any item of business any item that is within the subject matter jurisdiction of the Governing Board.

A serial meeting is a series of communications, each of which involves less than a quorum of the Governing Board, but which taken as a whole involves a majority of the Governing Board's members. For example, if member A contacts member B to discuss an agenda item and then member B contacts member C to discuss the same item, a serial meeting has occurred. A serial meeting would also occur if member A communicated individually with members B and C regarding the agenda item.

An unlawful "serial meeting" occurs when communications take place outside a noticed meeting among individual board members or groups of board members less than a majority which come to involve a majority, whether directly or through intermediaries, to discuss, deliberate or take action on any item of business within the subject matter jurisdiction of the board.

Such "serial meetings" are prohibited by law whether or not a concurrence is reached based on the communications.