



SUGGESTED ORDER OF BUSINESS/MINUTES

REGULAR MEETING, GOVERNING BOARD SOUTHWESTERN COMMUNITY COLLEGE DISTRICT ROOM 214 SOUTHWESTERN COLLEGE

YOLANDA SALCIDO, GOVERNING BOARD PRESIDENT
TERRI VALLADOLID, GOVERNING BOARD VICE PRESIDENT
DAVID J. AGOSTO, GOVERNING BOARD MEMBER
CHRISTINE ARANDA, Ed.D., GOVERNING BOARD MEMBER
JEAN ROESCH, Ed.D., GOVERNING BOARD MEMBER
HECTOR RIVERA, STUDENT BOARD MEMBER
NEIL YONEJI, INTERIM SECRETARY TO GOVERNING BOARD
AND INTERIM SUPERINTENDENT/PRESIDENT

7:30 PM

Wednesday, November 8, 2006

COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

Southwestern Community College District, in compliance with the American Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact Mary Ganio at (619) 482-6301 at least forty-eight hours in advance of the meeting for information on such accommodation.

Persons wishing to address the Governing Board under Oral Communication should complete a yellow request card (available at the reception table) and indicate on the card if they wish to speak under Oral Communication, or when a specific agenda item is considered. Cards should be submitted to the Board secretary prior to the start of the meeting.

	ITEM
Call to Order	1. CALL TO ORDER (Salcido) 6:00 p.m., Building 100, Conference Room A Present: Absent: Board members arriving after meeting commences will be noted as "present" at point in this suggested order of business at which they arrive. <i>Members of the public may be present to hear the closed session announcements. Members of the public will be given an opportunity to speak on any closed session items at this time.</i>
Closed Session	2. ADJOURN TO CLOSED SESSION (Salcido) 6:01 - 7:30 p.m., Building 100, Conference Room A. A. CONFERENCE WITH LABOR NEGOTIATOR Negotiator: Fusako Yokotobi Employee Organizations: CSEA & SCEA Government Code Section 54957.6 B. CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION Government Code Section 54956.9 Superior Court Case No. GIC 874235 C. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION Government Code Section 54956.9(b) (2 potential cases)

	ITEM																								
	D. PUBLIC EMPLOYEE APPOINTMENT Title: [Superintendent/President] Government Code Section 54957																								
Reconvene in Open Session	3. RECONVENE IN OPEN SESSION (Salcido) 7:30 p.m., Room 214 Present: Absent:																								
Pledge of Allegiance	4. PLEDGE OF ALLEGIANCE (Salcido)																								
Closed Session Announcement	5. ANNOUNCEMENT OF CLOSED SESSION ACTION(S) (If applicable) (Salcido)																								
Action	6. APPROVAL OF MINUTES (ENCLOSURE) (Yoneji) <table><tr><td></td><td>Agosto</td><td></td><td>Aranda</td><td></td><td>Roesch</td><td></td><td>Salcido</td><td></td><td>Valladolid</td><td></td><td>Rivera-Student Advisory Vote</td></tr><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>		Agosto		Aranda		Roesch		Salcido		Valladolid		Rivera-Student Advisory Vote												
	Agosto		Aranda		Roesch		Salcido		Valladolid		Rivera-Student Advisory Vote														
Presentation(s)	Regular Meeting, October 11, 2006 Special Meeting, October 21, 2006 7. PRESENTATION(S) A. GLOBAL CLASSIFICATION STUDY COMMITTEE REPORT Presenters: Michele Fenlon and Jackie Osborne, Global Classification Study Committee representatives B. JOINT COLLABORATIVE TO ESTABLISH EDUCATIONAL PIPELINE FOR GRADES 7-14 IN FIELDS OF CONSTRUCTION TECHNOLOGY AND MATH & ENGINEERING SCIENCES Presenters: Ron Dyste, Vice President for Academic Affairs; Yolanda Salcido, Governing Board President, Southwestern Community College District; Nick Aguilar, Governing Board Member, San Diego County School of Education; Jaime Mercado and Pearl Quinones, Members of the Board of Trustees, Sweetwater Union High School District.																								
Oral Communication	8. ORAL COMMUNICATION (Salcido) Persons wishing to address the Governing Board under this item should fill out a yellow request card (available at the reception table) and indicate on the card if they wish to be called under Oral Communication, or when a specific agenda item is considered. An oral presentation to the Board does <i>not</i> constitute an open discussion on the presentation topic, unless that topic is on the posted agenda. Pursuant to the Brown Act (Government Code Section 54954.2(a)): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may <i>briefly</i> respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."																								
Action	9. GOVERNING BOARD ORGANIZATIONAL MEETING																								

ITEM					
	America's Youth Outreach Programs	Gymnasium	Youth Cheer Competition	12/17/06	\$950
	The Way Christian Church	Student Union East	Christmas Concert w/ Load-in date included	12/20/06-12/22/06	\$843
	B. <u>AUTHORIZATION OF TRAVEL ADVANCES</u>				
	(Fitzsimons)				
	Ratify the following advance travel payment request(s):				
	<u>Employee</u>	<u>Purpose</u>	<u>Date</u>	<u>Cost</u>	
	Taft, Dawn	AmeriCorps Coordinator Meeting	10/24-25/06	\$100	
	C. <u>EMPLOYMENT OF CONSULTANT(S)</u>				
	Ratify/approve employment of the following consultant(s):				
	<u>Department</u>	<u>Consultant</u>	<u>Purpose</u>	<u>Date</u>	<u>Fee</u>
	Continuing Education, Economic & Workforce Development	Aliza, Al	Marketing	11/9/06–6/30/07	Not to exceed \$2,999 each
		Johnson, Larry	Computer Consulting		
	Arts & Communication	Musicians	"Rocky Horror Show"	10/12–11/05/06	Not to exceed \$1,650
		Abrams Artists Agency	Performance Rights for "Electricidad"	3/15–3/25/07	\$420
		Lady Jean, Inc.	Costumer, "Rocky Horror Show"	9/6/06–11/30/06	Not to exceed \$2,000
		Torres, Jeannine	Dance Performance	10/27/06–10/28/06	\$1,050
		Adao, Melissa	Performer	10/13/06–11/17/06	\$250
		Sprague, Peter	Performer	11/27/06–12/1/06	\$1,000
	Academic Affairs	LaMonica, Gina	Consultant, Programs for Adult Continuing Education Programs	10/23/06–12/31/06	Not to exceed \$2,999
	D. <u>SUBMISSION OF APPLICATION(S)</u>				
	Ratify filing of the following application(s) to meet filing deadline(s):				

	ITEM
	(Dyste) California International Sailing Association, "Roy Disney Grant Funds," in the amount of \$2,500; July 17, 2006 through June 30, 2007. (Yoneji) National Science Foundation, "Biotechnology Education and Training Sequence Investment (BETSI) Phase II Engaging the Community through Nurturing Biotechnology Interests and Pursuits", in the amount of \$526,099, July 1, 2007 through June 30, 2010. National Science Foundation, "Enhancing Chemical Education and Technician Training at Southwestern College", in the amount of \$397,309, July 15, 2007 through July 14, 2010. National Science Foundation, "STEP Partnership of San Diego", in the amount of \$370,640, June 1, 2007 through June 30, 2012. U.S. Small Business Administration, "Small Business Development Center (SBDC) Network San Diego/Imperial Counties", in the amount of \$780,609, January 1, 2007 through December 31, 2007.
	E. <u>ACCEPTANCE OF FUNDS</u> (Yoneji) Approve/ratify the following agreement for acceptance of funds; and further, recommend the Superintendent/President be authorized to sign such agreements with funding agencies: California Community Colleges Chancellor's Office, "Nursing Capacity Building Program", in the amount of \$110,977 (year two), July 1, 2006 through June 30, 2007. The application was approved by the Governing Board on April 19, 2006. Natural Selection Inc., "Bioinformatics Analysis of Micro RNA", subcontract in the amount of \$23,142, August 3, 2006 through February 28, 2007. The application was approved by the Governing on September 13, 2006. Sweetwater Union High School District, "Gaining Early Awareness & Readiness for Undergraduate Programs (GEAR UP)", subcontract in the amount of \$253,512 (year two), September 1, 2006 through August 30, 2011. The application was approved by the Governing Board on May 11, 2005.
	F. <u>ACCEPTANCE OF GIFT(S)</u> (Fitzsimons) Accept the following gift(s) for anticipated use as indicated: Various automotive equipment, donated by U.S. Customs and Border Protection, for use in the Automotive Department, in the School of Technology and Human Services. Pad car lift and tire machine donated by Firestone, for use in the Automotive Department, in the School of Technology and Human Services.
	G. <u>ACCEPTANCE OF NOVEMBER CURRICULUM SUMMARY REPORT (ENCLOSURE)</u> (Dyste) Accept November 2006 Curriculum Summary Report.

<u>Employee</u>	<u>Position</u>	<u>Department</u>	<u>Mos/ Svc.</u>	<u>Class/ Range</u>	<u>Monthly Salary</u>	<u>Annual Salary</u>	<u>Effective Date</u>
Robert Hill	Director of Extended Opportunity Programs and Services (EOPS) (academic administrator)	Extended Opportunity Programs and Services	12	F-2	\$7,855	\$94,260	10/19/06

	Ratify listed resignations as indicated. Their resignations have been accepted by the Superintendent/President under delegation of powers.
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<u>Employee</u>	<u>Position</u>	<u>Effective Date</u>
Arthur Young	Assistant Professor of Astronomy (60% resignation of temporary contract, fall 2006 semester)	10/13/06
	(100% resignation of temporary contract, spring 2007 semester)	12/20/06

[illegible]

Pursuant to the provisions set for in the Academic Administrator Handbook, and in accordance with employee's request, recommend approval of the following sabbatical leave, effective as indicated:

Dr. Viara Giraffe, Dean, School of Social Sciences & International Studies, from February 5, 2007 through August 5, 2007.

Action

Action	12. HUMAN RESOURCES – CLASSIFIED (Yokotobi)
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[illegible]

ITEM

A. EMPLOYMENT

Ratify/approve employment appointment as indicated:

<u>Employee</u>	<u>Position</u>	<u>Department</u>	<u>Mos./ Svc.</u>	<u>Range/ Step</u>	<u>Mon. Salary</u>	<u>Annual Salary</u>	<u>Eff. Date</u>
Pedro Sierra	Warehouse Worker	Purchasing/ Warehouse	12	13-1	\$2,714	\$32,568	11/9/06
William Brooks	Carpenter/Cabinet Maker	Maintenance	12	24-1	\$3,561	\$42,732	11/9/06
Carmen S. Lambarena	Student Services Assistant	Financial Aid	12	10-1	\$2,519	\$30,228	11/9/06
Maria Marin	Clerical Assistant III	Student Activities	12	13-1	\$2,714	\$32,568	11/9/06
Rick Allen Jr.	Custodian-Evening (replacement)	Custodial	12	*12-1	\$2,647	\$31,764	10/9/06
Khaled Khalil	Payroll Services Supervisor	Payroll Services	12	17-5	\$5,052	\$60,624	11/15/06
Patti Blevins	Human Resources Compliance Coordinator (Confidential) (replacement)	Human Resources	12	17-6	\$5,503	\$66,036	11/9/06

* Includes (2) two additional ranges for Evening Increment.

B. EMPLOYMENT OF SHORT-TERM AND SUBSTITUTE HOURLY EMPLOYEES (ENCLOSURE)

Ratify/approve 22 short-term, non-academic, hourly employees, for the 2006-07 academic year, pursuant to Education Code Section 88003, and contingent upon determination of staff members.

C. RESIGNATIONS/RETIREMENT

Ratify the listed resignations which have been accepted by the Superintendent/President under delegation of powers.

<u>Employee</u>	<u>Position</u>	<u>Effective Date</u>
Martha Delgadillo	Clerical Assistant II	10/5/06

ITEM

(resignation)

Jose A. Alvarez Marketing Communications Associate 10/19/06
(resignation)

Nicholas C. Davies Programmer Analyst 10/20/06
(retirement)

D. APPROVAL OF NEW POSITION/JOB DESCRIPTION/SALARY PLACEMENT
(ENCLOSURE)

Approve new classified position/job description/salary placement as listed below:

1. Deputy Project Manager

<u>Position</u>	<u>Department</u>	<u>Range/ Step</u>	<u>Months of Service</u>	<u>Monthly Salary</u>
Deputy Project Manager (Classified Management/Supervisory)	San Diego Contracting Opportunities Center COC)	20-1	12	\$4,559

OVERVIEW

The San Diego Contracting Opportunities Center (COC), a program of the School of Continuing Education, Economic & Workforce Development is requesting the restoration of the Deputy Project Manager position necessary to meet program goals and expected client outcomes. This request is based on the 2006-2007 additional resource funding (\$150,000 to \$300,000) and the opportunity for expanding operations. The position was eliminated about five years ago by the COC position due to the deletion of a major contract.

2. Prerequisite Technician

<u>Position</u>	<u>Department</u>	<u>Range/ Step</u>	<u>Months of Service</u>	<u>Monthly Salary</u>
Prerequisite Technician	School of Counseling and Personal Development	18-1	12	\$3,070

OVERVIEW

The position is necessary to meet the ongoing and growing demand for prerequisite review services. Beginning in fall 2004, the District expanded electronic enforcement of requisites for all courses throughout the curriculum and implemented a new computerized Prerequisite Equivalency Program. Previously, on July 1, 2004, the Assessment Center assumed responsibility for the prerequisite review process assisting more than 8,000 students with prerequisite related matters in fiscal year 2004-2005. Effective spring 2005, enforcement has been expanded to all SWC courses throughout the curriculum that have prerequisites and co-requisites. The District's Strategic Plan seeks approaches to have students be academically prepared upon enrollment in courses. Students who meet prerequisites improve their chances to succeed academically.

3. Benefits Specialist

<u>Position</u>	<u>Department</u>	<u>Range/ Step</u>	<u>Months of Service</u>	<u>Monthly Salary</u>
Benefits Specialist	Human Resources	26-1	12	\$3,742

ITEM

OVERVIEW

The position will serve as the senior benefits person who will have the responsibility of reconciliations, working closely with the Health and Welfare Benefits Committee in reviewing other healthcare providers; providing data regarding usage; researching and analyzing rates and benefits; and making recommendations in terms of healthcare options. Furthermore, there is a significant recommendation in our institutional planning process to improve college processes. It will support the Human Resources division to operate more efficiently and to review health benefits and the impact it will have on current staff and future retirees. In addition to serving all District employees covered by benefits, this position will assume other critical assignments in the areas of benefit administration and data analysis to improve institutional support services to the College community.

4. Network Systems Analyst

<u>Position</u>	<u>Department</u>	<u>Range/ Step</u>	<u>Months of Service</u>	<u>Monthly Salary</u>
Network Systems Analyst	Computer Systems and Services (CSS)	44-1	12	\$5,837

OVERVIEW

The position will provide proper support to the campus community, provide security for our extensive network, and increase service to the students, faculty, and staff in support of the district's strategic plan. The vacant position of Systems Programmer was extensively analyzed and revised to that of Network Systems Analyst to reflect the critical needs of the college. This position is instrumental to the continued success of CSS as it prepares to take on several critical time and sensitive projects in the coming months. The second Network Systems Analyst will compliment the only other position in support of the network infrastructure and email services as well as take responsibility for the system administrations of Windows and SQL databases applications. This will also begin to reduce the reliance on outside technical assistance and facilitate the realignment of the responsibilities of the existing System and Programming staff that are currently sharing some of the duties. . (No positions will be eliminated as a result of this action).

5. DBA/Systems Administrator

<u>Position</u>	<u>Department</u>	<u>Range/ Step</u>	<u>Months of Service</u>	<u>Monthly Salary</u>
DBA /Systems Administrator	Computer Systems and Services	42-1	12	\$5,556

ITEM

OVERVIEW

The vacant position of Senior Systems Analyst was extensively analyzed and revised to a DBA/Systems Administrator. This revised position will provide the primary technical support responsible for managing the administrative tasks related to the support of the District's Enterprise Resource Planning (ERP) System and other related administrative applications. Currently no single position is responsible for this position, which results in fragmented database management and systems administration. This position will replace an existing unfilled Senior Systems Analyst position, salary range 42, which is the same salary level of the new position. There are several projects that start soon that will require this position to be filled and take a lead role in project implementation. Some immediate projects include the upgrade of Datatel/Colleague system to release 18 in January 2007 and the financial and human resources Datatel/Colleague action planning initiatives in support of the district's strategic plan, Goals 4, 5, and 6. (No positions will be eliminated as a result of this action).

6. Instructional Support Services Supervisor

<u>Position</u>	<u>Department</u>	<u>Range/Step</u>	<u>Months of Service</u>	<u>Monthly Salary</u>
Instructional Support Services Supervisor (Classified Supervisor)	Instructional Support Services	25-1	12	\$5,155

OVERVIEW

The Supervisor of Instructional Support Services is a new position that is a vital part of the new structure in the Office of the Vice President for Academic Affairs. The position will supervise three existing classified support staff who together provide service to the District in the production of the class schedules, the District catalog, and technical support to the curriculum development process, including implementation of the CurricUNET system. This position responds to the priority of improving organizational effectiveness in the Strategic Plan by increasing efficiency in the specified responsibilities while simultaneously lowering operational costs.

Approve new position (existing classification) listed below:

7. Instructional Lab Technician, Science

<u>Position</u>	<u>Department</u>	<u>Range/Step</u>	<u>Months of Service</u>	<u>Monthly Salary</u>
Instructional Lab Technician, Science (Physics/Astronomy)	School of Mathematics, Science and Engineering	24/1	12	\$3,561

OVERVIEW

This new position replaces the services of an hourly technician. Safety requirements and new technology in the physics and astronomy departments require the support of a permanent position. Additionally, the planetarium and existing equipment are in need of technical repair and oversight. If this position is not filled, the cancellation of physics laboratory classes in the spring will become necessary.

E. CHANGE(S) IN PERSONNEL STATUS

1. Approve change in position title as listed below, effective as indicated below:

<u>Employee</u>	<u>Position</u> <u>Months/Service</u> <u>Range/Step</u> <u>Monthly Salary</u>	<u>To</u>	<u>Position</u> <u>Months/Service</u> <u>Range/Step</u> <u>Monthly Salary</u>	<u>Effective</u> <u>Date</u>
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ITEM

Aquatic Equipment Technician
Aquatic Center
10 Months
Range 24/Step 1
\$ 3,561/Month
\$35,610/Annual

Aquatic Equipment Technician 11/9/06
Aquatic Center
12 Months
Range 24/Step 1
\$3,561/Month
\$42,732/Annual

OVERVIEW

The Aquatic Technician position assignment is expanded to 12 months to support a facility which the District shares with the State Agency California Department of Boating & Waterways. The Aquatic Technician position is a vital link to the safety and maintenance of the Crown Cove Aquatic Center. The technical services encompasses a variety of responsibilities that must be sustained year round including repair and evaluation of aquatic equipment and boats vital to maintaining safety protocols..

4. Approve change in contract service from 47.5% to 100% for the listed vacant position:

Position

Months/Service

Range/Step

Monthly Salary

Annual Salary

Account Clerk

Fiscal Services-Cashiering

12 Months/47.5%

Range 15/Step 1

\$1,354.22/Month

\$16,250.64/Annual

Position

Months/Service

Range/Step

To Monthly Salary

Annual Salary

Account Clerk

Fiscal Services-Cashiering

12 Months/100%

Range 15/Step 1

\$2,851/Month

\$34,212/Annual

Effective

Date

11/9/06

OVERVIEW

This full-time Cashiering position is necessary to provide the overlap and continuity coverage between the morning and evening shifts assisted by the many student workers hired to work during peak enrollment. Currently there is one part-time employee performing cashiering functions in the evening and this could potentially be an internal risk. This position will serve as the back-up for the Senior Account Clerk and Cashier Supervisor. A full-time position will attract and retain better and qualified candidates that may result in having a low turnover rate that will translate to stability and enhanced customer service.

13. REVISED STUDENT PARKING PERMIT FEES FOR SPRING, SUMMER FALL 2007
(Fitzsimons)

	Agosto		Aranda		Roesch		Salcido		Valladolid		Rivera-Student Advisory Vote

Revise the student parking permit fee for Spring, Summer, and Fall 2007 in support of the Public Access and Student Savings (PASS) program.

ITEM

OVERVIEW

The spring and fall semester student parking permits would be reduced to \$31.00 from \$40.00 and the summer semester student parking permit fee of \$22 would be fully rebated at the end of the semester for those students who complete 7 or more units with a grade of "C" or better. An analysis of the success of the PASS program will be done to determine if the reduced parking fees will be recommended to be extended after completion of this pilot program.

The District charges fees for semester student parking permits, daily parking, and meters visitors parking. These fees are used to pay the costs to maintain the parking program, which includes the maintenance of the parking lots, traffic signage, lighting, parking lot security, and crime preventive patrols.

The Governing Board approved the Public Access and Student Savings (PASS) program in September 2006. It is anticipated that this program will increase enrollment and access to college. Tuition and parking fees will be reduced, and material fees will be eliminated. The student parking permit fee reduction would be effective January 1, 2007 through December 31, 2007.

FISCAL IMPACT/FUNDING SOURCE

One-time income reduction of \$132,000 parking permit income to the Parking Fund, to be supplemented by PASS program funding.

Action

14. APPROVAL OF AGREEMENTS

	Agosto	Aranda	Roesch	Salcido	Valladolid	Rivera-Student Advisory Vote

A. ACADEMIC AFFAIRS

1. AGREEMENT WITH DATABASE PROVIDERS

Authorize agreement with Database Providers, in which Southwestern College will develop and

ITEM

implement a job costing process for Hi-TEM, as part of the Mentor-Protégé contract with Northrop-Grumman, for the period from November 9, 2006 to October 31, 2007, inclusive, in an amount not to exceed \$32,000, funded through funds provided through the agreement with Northrup-Grumman.

OVERVIEW

Hi-TEM, a small disadvantaged business, is the protégé of Northrop-Grumman, and is being provided technical assistance by Northrop-Grumman and Southwestern College, to improve their competitiveness and expand their markets. Southwestern College, through its contract with Northrop-Grumman, will provide consultant services via Database Providers to define and implement labor tracking by job, define and implement materials costing by job, and complete job costing validation and auditing through the development of a specialized database. This is the first year Southwestern College is entering into agreement with this agency.

FISCAL IMPACT/FUNDING SOURCE

Northrop-Grumman is amending its contract to Southwestern College by adding \$32,000, of which \$3,429 will be generated through a 12% indirect rate charged to the project.

Account No. 1-38896-601003-928

2. AGREEMENT COUNTY OF IMPERIAL

Authorize agreement with County of Imperial, for procurement technical assistance services, for the period from July 1, 2006 to December 31, 2008, inclusive, for which Southwestern College will receive an amount not to exceed \$25,000.

OVERVIEW

Southwestern College will provide technical assistance, training, and support, on an as-needed basis, to the County of Imperial Procurement Technical Assistance Center and its small business clients relating to federal, state, and local government contracting and procurement.

FISCAL IMPACT/FUNDING SOURCE

Funds will support additional hours for part-time, hourly procurement specialists working at the San Diego Contracting Opportunities Center.

Account No. 1-38896-709961-928

14-A. ACADEMIC AFFAIRS (CONTINUED)

3. AGREEMENT WITH CITY OF CHULA VISTA

Authorize agreement with City of Chula Vista, for professional consulting services, for the period from November 9, 2006 to June 30, 2007, inclusive, for the amount of \$9,000 income to the District.

OVERVIEW

The Southwestern College Small Business Development & International Trade Center (SBDITC)

ITEM

will provide professional consultant services to assist the City of Chula Vista with providing general and specific technical assistance to small businesses in the Southwest Planning area and/or Urban Core Planning area.

FISCAL IMPACT/FUNDING SOURCE

Funds will support additional hours for part-time hourly business counselors.

Account No. 1-38820-709903-928

4. AGREEMENT WITH SANFORD I. BERNSTEIN

Authorize agreement with Sanford I. Bernstein, for services as the Southwestern College representative, for the period from November 17 to December 20, 2006, inclusive, for the amount of \$8,000.

OVERVIEW

Dr. Bernstein will serve as Institutional Liaison between San Diego State University and Southwestern College Biotechnology students as outlined in the BETSI Project NSF Grant. He will arrange and coordinate hosting students for internship research and training at SDSU. The liaison service is financed through the Biotechnology Education and Training Sequence Investment (BETSI) grant.

FISCAL IMPACT/FUNDING SOURCE

Account No. 1-45120-040111-730

5. AGREEMENT WITH THOMAS M. MAHLUND

Authorize agreement with Thomas M. Wahlund, for services as Institutional Liaison, for the period from November 17 to December 20, 2006, inclusive, for the amount of \$8,000.

OVERVIEW

Dr. Wahlund will serve as Institutional Liaison between California State University, San Marcos and Southwestern College Biotechnology students as outlined in the Biotechnology Education and Training Sequence Investment (BETSI) Project NSF grant. He will arrange and coordinate hosting students for internship research and training at CSUSM. The liaison service is financed through the BETSI grant.

FISCAL IMPACT/FUNDING SOURCE

Account No. 1-45120-040111-730

14-A. ACADEMIC AFFAIRS (CONTINUED)

6. AGREEMENTS FOR PRACTICUM SITES FOR CHILD DEVELOPMENT STUDENTS

Approve Memoranda of Understanding with Beacon Family Resource Center, Chicano Federation and Victoria Summit, to establish affiliate partnerships, for the period from January 1 to December 31, 2007, inclusive, at no cost to the District.

OVERVIEW

These Memoranda of Understanding continue established relationships with Beacon Family Resource Center, Chicano Federation and Victoria Summit to provide a practicum site for child

ITEM

development program students. Child development students are required to complete a supervised field experience class at agencies that provide services related to their area of specialty in the major. The Beacon Family Resource Center, Chicano Federation and Victoria Summit are service agencies that provide child care and family support services where our students are able to apply theory and knowledge acquired in the classroom.

FISCAL IMPACT/FUNDING SOURCE

No cost to the District.

7. AGREEMENT WITH YOSEMITE COMMUNITY COLLEGE DISTRICT

Authorize agreement with Yosemite Community College District, to establish a partnership, for the period from August 1, 2006 to July 31, 2007, inclusive, at no cost to the District.

OVERVIEW

The purpose of the Agreement is to establish Southwestern Community College District and Yosemite Community College District, Child Development Training Consortium (CDTC), as a partnership in order to provide a practicum for Child Development students. The CDTC is a statewide program funded by the California Department of Education Child Development Division with Federal Child Care and Development Quality Improvement Funds. The program is administrated by Yosemite Community College. The program is designed to address the critical shortage of licensed preschool teachers by providing stipends to child development students who are working with young children and taking class toward licensure. Each college designates a campus coordinator who oversees the implantation of the CDTC program. SWC has been part of this program for more than 15 years. The program requires that the campus coordinator hold two community advisor meetings per year. The Child Development Department receives \$12,500 annually to distribute to qualified students who finish course work towards their license for preschool teaching.

FISCAL IMPACT/FUNDING SOURCE

Account No. 29540-732130-350, General Fund Restricted.

14-A. ACADEMIC AFFAIRS (CONTINUED)

8. AGREEMENT WITH AMERICAN MEDICAL RESPONSE

Authorize agreement with American Medical Response, to provide opportunities for emergency medical technology and paramedic students to obtain field training experience, for the period from November 8 to December 31, 2006, inclusive, at no cost to the District.

OVERVIEW

This agreement continues a relationship with American Medical Response as a site wherein the emergency medical technology and paramedic students may obtain required field training experience as mandated by state and local regulations. The college Paramedic Program

ITEM

provides training for approximately 85 students per year.

FISCAL IMPACT/FUNDING SOURCE

No cost to the District.

9. AGREEMENT WITH FOUNDATION FOR CRITICAL THINKING

Authorize agreement with The Foundation for Critical Thinking, to provide workshops on critical thinking, for the period from December 1 to December 2, 2006, inclusive, for the amount of \$ 5,200.

OVERVIEW

This new agreement with The Foundation for Critical Thinking is to provide two days of critical thinking workshops on December 1 and December 2, 2006. Faculty who are interested in understanding the pervasive role of thinking in human life, the importance of developing higher order of thinking, teaching students the art of close reading and substantive writing, and how to analyze think by focusing on its parts (or elements) as related to classroom instruction. Total expenditures are not to exceed \$5,200.

FISCAL IMPACT/FUNDING SOURCE

Account No. 1-45110-675000-000

14-B. HUMAN RESOURCES

1. AGREEMENT WITH JUDY LEMM CONSULTING SERVICES

Authorize agreement with Judy Lemm Consulting Services for consultation services to conduct reasonable accommodation evaluation and interactive process, for the period from October 23, 2006 to November 1, 2007, inclusive, for the amount of \$125 per hour, plus expenses.

OVERVIEW

Ms. Lemm has provided assistance to the District in matters that require the interactive process and evaluation for reasonable accommodations requests pursuant to provisions set forth in the Americans with Disabilities Act. Ms. Lemm's expertise as a Disability Management Specialist provides a comprehensive analysis of essential job functions and potential limitations for

ITEM

reasonable accommodation requests.

FISCAL IMPACT/FUNDING SOURCE

Account No. 5110-665000-000

14-C. STUDENT AFFAIRS

1. SPAIN PROGRAM OF STUDY AGREEMENT

Authorize agreement with Leonardo World, as service provider, for the period from September 1 through December 31, 2007, inclusive, at no cost to the District.

OVERVIEW

Southwestern College is the host college for the fall 2007 San Diego and Imperial Counties Community Colleges Association (SDICCCA) Study Abroad Consortium program in Spain. The SDICCCA Study Abroad Consortium conducts a fall and spring semester study abroad program. A service provider coordinates travel, housing, and local excursions. The proposed service provider is Leonardo World. The service provider will receive direct payment from program participants.

FISCAL IMPACT/FUNDING SOURCE

No cost to the District

2. MEMORANDUM OF UNDERSTANDING WITH GUANGZHOU CITY POLYTECHNIC

Authorize Memorandum of Understanding on Intercollegiate Exchange with Guangzhou City Polytechnic, effective November 13, 2006, at no cost to the District.

OVERVIEW

Southwestern College and Guangzhou City Polytechnic, in order to establish a cultural exchange between the two colleges, including teacher preparation training in various vocational education programs offered by Southwestern College, will sign an agreement to work in partnership to create an exchange process to facilitate cultural exchange and vocational training of Guangzhou City Polytechnic faculty at Southwestern College.

FISCAL IMPACT/FUNDING SOURCE

No cost to the District

Action

15. ADOPTION OF DISTRICT POLICIES – SECOND READING (ENCLOSURE)
(Yokotobi)

	Agosto		Aranda		Roesch		Salcido		Valladolid		Rivera-Student Advisory Vote

A. DISTRICT POLICY NOS. 2431 AND 2432
(Yokotobi)

1. Policy No. 2431 (New) – Selection of Superintendent/President
2. Policy No. 2432 (New) – Selection of Vice Presidents

Adopt Policies 2431 and 2432. (Submitted for First Reading on October 11, 2006.)

OVERVIEW

	ITEM
	These policy recommendations clarify and reinforce the interest of the Board of Trustees in interviewing the top candidates for the positions of Superintendent/ President and Vice Presidents for Academic Affairs, Student Affairs, Administrative Affairs and Human Resources. It is the intent of the Board to amend and/or establish procedures where applicable to provide the Board the option of interviewing the final candidates for those positions in the event insufficient information is forwarded to the Board for it to make an appointment. In the event that the Board of Trustees, following interviews, cannot arrive at an appointment decision among the top candidates forwarded by the applicable forwarding body, the search process shall be terminated.
Information	16. NON-ACTION ITEMS A. <u>INFORMATION ITEMS</u> 1. College for Kids Annual Report (ENCLOSURE) (Dyste) 2. 2005-2006 Student Employment Services Report (ENCLOSURE) (Sandoval) OVERVIEW The Student Employment Services (SES) Report provides an overview of the SES department for the period of 2001-2002 through 2005-2006. Program description, highlights and data comparisons are included in the report. 3. Fall 2006 First Census Enrollment Report (ENCLOSURE) (Sandoval) OVERVIEW The First Census Enrollment Report provides an overview of enrollment trends and student characteristics as compared to the previous year's First Census Fall 2005. Data for the District, the Chula Vista Campus, Southwestern College Education Center at San Ysidro (SCEC, SY), and the Higher Education Center at National City (HEC, NC) are generated through the District's Colleague System database. The report is divided into 11 sections with designated tables: 1. Total District Enrollments; 2. Enrollments by Admission Status and Campus Site; 3. Enrollments by Units and by Day/Evening; 4. Enrollments by Gender and Ethnic Group; 5. Enrollments by Educational Objectives; 6. Transfer Plans; 7. Employment Status; 8. District Student Characteristics; 9. Student Needs for Services; 10. Enrollment by Community; 11. Comparison of Enrollments. 4. General Fund Financial Report for Period Ending October 11, 2006 (ENCLOSURE) (Fitzsimons) 5. Quarterly Report CCFS 311Q for Period Ending September 30, 2006 (ENCLOSURE) (Fitzsimons) 6. General Fund Cash Analysis for Period Ending September 30, 2006 (ENCLOSURE) (Fitzsimons)
Administrative Reports	17. ADMINISTRATIVE REPORTS (Salcido) A. RON DYTE, VICE PRESIDENT FOR ACADEMIC AFFAIRS

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	B. DEBRA FITZSIMONS, Ed.D., VICE PRESIDENT FOR ADMINISTRATIVE AFFAIRS C. FUSAKO YOKOTOBI, VICE PRESIDENT FOR HUMAN RESOURCES 1. Human Resources Transaction Report (ENCLOSURE) D. GREG SANDOVAL, VICE PRESIDENT FOR STUDENT AFFAIRS E. NEIL YONEJI, INTERIM SUPERINTENDENT/PRESIDENT
Senate/Union /Association Reports	18. SENATE/UNION/ASSOCIATION REPORTS (Salcido) A. PROFESSOR ALMA AGUILAR, PRESIDENT, ACADEMIC SENATE B. REBECA MONTALVAN TOTH, PRESIDENT, CLASSIFIED SENATE C. PROFESSOR JANET MAZZARELLA, PRESIDENT, SOUTHWESTERN COLLEGE EDUCATION ASSOCIATION (SCEA) D. MICHAEL FORD, PH.D., PRESIDENT, CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) E. BOB EDELBROCK, ED.D., PRESIDENT, SOUTHWESTERN COMMUNITY COLLEGE DISTRICT ADMINISTRATORS ASSOCIATION (SCCDAA)
Governing Board Reports	19. GOVERNING BOARD REPORTS (Salcido) A. STUDENT TRUSTEE HECTOR RIVERA B. TRUSTEE CHRISTINE ARANDA, Ed.D. C. TRUSTEE JEAN ROESCH, Ed.D. D. TRUSTEE DAVID J. AGOSTO E. VICE PRESIDENT TERRI VALLADOLID F. PRESIDENT YOLANDA SALCIDO
Closed Session	20. CLOSED SESSION/REPORT OF ACTION(S) (If Applicable) (Salcido)
Adjournment	21. ADJOURNMENT (Salcido)
Information	22. NEXT REGULAR MEETING Wednesday, December 13 , 2006 (Tentative)

	ITEM
	Neil Yoneji Interim Superintendent/President