



SUGGESTED ORDER OF BUSINESS/MINUTES
REGULAR MEETING, GOVERNING BOARD
SOUTHWESTERN COMMUNITY COLLEGE DISTRICT
ROOM 214
SOUTHWESTERN COLLEGE

YOLANDA SALCIDO, GOVERNING BOARD PRESIDENT
TERRI VALLADOLID, GOVERNING BOARD VICE PRESIDENT
DAVID J. AGOSTO, GOVERNING BOARD MEMBER
CHRISTINE ARANDA, Ed.D., GOVERNING BOARD MEMBER
JEAN ROESCH, Ed.D., GOVERNING BOARD MEMBER
HECTOR RIVERA, STUDENT BOARD MEMBER
NEIL YONEJI, INTERIM SECRETARY TO GOVERNING BOARD
AND INTERIM SUPERINTENDENT/PRESIDENT

7:30 PM

Wednesday, October 11, 2006

COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

Southwestern Community College District, in compliance with the American Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact Mary Ganio at (619) 482-6301 at least forty-eight hours in advance of the meeting for information on such accommodation.

Persons wishing to address the Governing Board under Oral Communication should complete a yellow request card (available at the reception table) and indicate on the card if they wish to speak under Oral Communication, or when a specific agenda item is considered. Cards should be submitted to the Board secretary prior to the start of the meeting.

	ITEM
Call to Order	1. CALL TO ORDER (Salcido) 6:00 p.m., Building 100, Conference Room A Present: Absent: Board members arriving after meeting commences will be noted as "present" at point in this suggested order of business at which they arrive. <i>Members of the public may be present to hear the closed session announcements. Members of the public will be given an opportunity to speak on any closed session items at this time.</i>
Closed Session	2. ADJOURN TO CLOSED SESSION (Salcido) 6:01 - 7:30 p.m., Building 100, Conference Room A. A. CONFERENCE WITH LABOR NEGOTIATOR Negotiator: Fusako Yokotobi Employee Organizations: CSEA & SCEA Government Code Section 54957.6 B. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION Government Code Section 549569(b) (2 potential cases)

	ITEM																								
Reconvene in Open Session	3. RECONVENE IN OPEN SESSION (Salcido) 7:30 p.m., Room 214 Present: Absent:																								
Pledge of Allegiance	4. PLEDGE OF ALLEGIANCE (Salcido)																								
Closed Session Announcement	5. ANNOUNCEMENT OF CLOSED SESSION ACTION(S) (If applicable) (Salcido)																								
Action	6. APPROVAL OF MINUTES (ENCLOSURE) (Yoneji) <table><tr><td></td><td>Agosto</td><td></td><td>Aranda</td><td></td><td>Roesch</td><td></td><td>Salcido</td><td></td><td>Valladolid</td><td></td><td>Rivera-Student Advisory Vote</td></tr><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>		Agosto		Aranda		Roesch		Salcido		Valladolid		Rivera-Student Advisory Vote												
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Presentation(s)	Regular Meeting, September 13, 2006 7. PRESENTATION(S) A. EMPLOYEE OF THE QUARTER OCTOBER - DECEMBER: KATHY GASSAWAY, CLERICAL ASSISTANT II, MATHEMATICS, ENGINEERING AND SCIENCE ACHIEVEMENT (M.E.S.A.) PROGRAM Presenters: Jackie Osborne, Director of Human Resources; Kathy Tyner, Dean, Mathematics, Science and Engineering; Rebeca Montalvan-Toth, Classified Senate President; Michael Ford, CSEA President B. MATH & SCIENCE RESEARCH AND TRAINING INSTITUTE Presenters: Ron Dyste, Vice President for Academic Affairs; Kathy Tyner, Dean, School of Mathematics, Science and Engineering																								
Oral Communication	8. ORAL COMMUNICATION (Salcido) Persons wishing to address the Governing Board under this item should fill out a yellow request card (available at the reception table) and indicate on the card if they wish to be called under Oral Communication, or when a specific agenda item is considered. An oral presentation to the Board does <i>not</i> constitute an open discussion on the presentation topic, unless that topic is on the posted agenda. Pursuant to the Brown Act (Government Code Section 54954.2(a)): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may <i>briefly</i> respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."																								

	ITEM										
Action	9. APPROVAL OF TENTATIVE AGREEMENT REACHED BY THE SOUTHWESTERN COLLEGE EDUCATION ASSOCIATION (S.C.E.A) AND THE SOUTHWESTERN COMMUNITY COLLEGE DISTRICT (ENCLOSURE)										
	(Yokotobi)										
		Agosto		Aranda		Roesch		Salcido		Valladolid	Rivera-Student Advisory Vote
	Approve tentative agreement reached between the Southwestern College Education Association and the Southwestern Community College District.										
	OVERVIEW										
	On April 19, 2006, pursuant to Government Code Section 3547, the Southwestern College Education Association and the Southwestern Community College District presented a joint proposal to negotiate re-openers and to commence negotiations. The joint proposal included the following interests:										
	• Minimum/Maximum Class Size for Learning Communities • On-line Instruction • Lecture/Lab structure • Health and Welfare Benefits										
	On September 22, 2006, SCEA and the District approved a tentative agreement on the issues and interests presented in the joint proposal.										
	10. SOUTHWESTERN COLLEGE EDUCATION ASSOCIATION'S AND SOUTHWESTERN COMMUNITY COLLEGE DISTRICT'S JOINT PROPOSAL FOR NEGOTIATIONS (ENCLOSURE)										
	(Yokotobi)										
		Agosto		Aranda		Roesch		Salcido		Valladolid	Rivera-Student Advisory Vote
Public Hearing	A. CONDUCT PUBLIC HEARING										
	Convene Public Hearing on the Southwestern College Education Association's and the Southwestern Community College District's initial proposal to begin negotiations on the entire contract. [Government Code Section 3547(a)].										
Action	B. ACCEPTANCE OF JOINT INITIAL PROPOSAL										
	Accept joint proposal as the initial proposal for bargaining purposes.										
	OVERVIEW										
	Southwestern Community College District and the Southwestern College Education Association (SCEA) have a mutual interest to jointly have a clear and workable contract that advances the educational needs of our students, allows for effective management of the institution, and provides competitive compensation and appropriate working conditions for our faculty. With this shared vision as the goal of both parties, Southwestern Community College District and the Southwestern College Education Association will commence negotiation of the full SCEA contract including, but not limited to, specific discussion on the items listed in the enclosed proposal.										
	In order to comply with Government Code Section 3547, the Southwestern College Education Association and the Southwestern Community College District are required to submit their negotiation proposals.										

Action		ITEM									
		11. APPROVAL OF CONSENT CALENDAR (ITEMS A THROUGH L)									
		Agosto	Aranda	Roesch	Salcido	Valladolid	Rivera-Student Advisory Vote				
		Adoption of the Consent Calendar will be made by one motion and second of the Board and by a unanimous vote.									
		A. FACILITY USE REQUEST(S)									
		(Fitzsimons)									
		Ratify/approve listed facility use request(s):									
		Organization	Facility Requested	Purpose	Date	Total Charge					
		Sunset Swim Club	Swimming Pool	Swim Practices	Mon-Fri, 8/14/06 – 2/15/07	\$11,781					
		Southbay Aquatics	Swimming Pool	Swim Practices	Mon-Fri, 8/14/06 – 12/20/06	\$6,783					
		Bonita Rebels Soccer League	Inner Track and Small Soccer Practice Field	Soccer Matches	Sat, 8/19/06 – 12/16/06	\$4,772					
		University of Phoenix (The Apollo Group)	Rooms 1682, 1683 & 1685B	Upper Division Classes	Wed/Thurs, 8/23/06 – 12/20/06	\$3,948					
		Bonita Vista High School, ASB	Swimming Pool	Additional Swim Practices	Mon/Wed/Fri, 8/25/06 – 10/20/06	No Charge					
		America's Youth Outreach Programs	Gymnasium	Youth Self Defense Tournament	8/27/06	\$950					
		*County of San Diego Sheriff's Department	Student Union East/West	Sheriff Cadet & Courts/Detention Deputy Applicant Written Examinations	9/9/06, 10/7/06 & 11/4/06	*\$3,435					
		*Co-Sponsored by SWC School of Tech & Human Services; Rental Fees Waived									
		SGI, USA	Mayan Hall	Motivational Speaker	9/9/06	\$1,019					
		San Diego Huaxia Chinese School of Chula Vista	Rooms 221, 222, 225, & 226	Chinese Language Classes	Sun, 9/10/06 – 12/12/06	\$2,880					
		Bonita Rebels Soccer League	Inner Track and Small Soccer Practice Field	Soccer Matches	9/10/06	\$102					
		Bonita Vista High School, ASB	Tennis Courts 5-10	Tennis Team Practices	Tue/Thurs/Fri, 9/12/06 – 11/17/06	No Charge					
		Bonita Vista High School	Parking Lots F & G	Band Practices	9/13/06 – 11/29/06	No Charge					

ITEM				
<u>Organization</u>	<u>Facility Requested</u>	<u>Purpose</u>	<u>Date</u>	<u>Total Charge</u>
*Pathways 2 College	Rooms 301, 302, 751 & 801	College Mentoring Workshops	9/23/06, 11/28/06, 1/27/07, 3/24/07, 4/28/07, & 5/19/07	*\$1,560
*Co-Sponsored by SWC School of Arts & Communication; Rental Fees Waived				
Bonita Vista High School, ASB	Tennis Courts 5-10	Tennis Team Matches	9/26/06, 10/5/06, 10/17/06, 10/19/06, & 10/26/06	No Charge
The Leukemia & Lymphoma Society	Perimeter Road, Gymnasium, Room 1008 & Parking Lots M & N	Walk for Leukemia Fundraiser	10/14/06	\$1,140
University of California, Berkeley	Student Union East, Staff Dining Room, Cafeteria Conf 3	Incoming Freshman Student/Parent Reception	10/15/06	\$420
California Alumni Association	Student Union West	Pre-Reception Orientation for Berkeley Incoming Freshman	10/15/06	\$355
Chicano Federation of San Diego County, Inc	Rooms 701, 704B, 705, 801, 853 & 854	Child Development Conference for Licensed Childcare Providers	10/21/06	\$1,910
City of Chula Vista – Personnel	Student Union East	Police Recruit Applicant Written Examination	10/23/06- 10/24/06	\$430
The Trinity House Transitional Housing (A Faith-based Nonprofit Human Services Organization)	Football/Soccer Practice Fields	Sleep-Out-Saturday (SOS) Fundraiser to benefit Homeless Families	11/4/06 – 11/5/06	\$600
St Augustine High School	DeVore Stadium & Team Rooms	Football Game (vs. Cathedral High School)	11/9/06	\$1,445

B. AUTHORIZATION OF TRAVEL ADVANCES
(Fitzsimons)

Ratify/approve the following advance travel payment requests):

<u>Employee</u>	<u>Purpose</u>	<u>Date</u>	<u>Cost</u>
Beach, Randy	Learning So Everyone Teaches	9/13 - 9/17/06	\$782.90
Fagan, Kathy	CCCEOPSA Conference	10/24 - 10/26/06	\$95.00
Taft, Dawn	AmeriCorps Meeting	9/20/06	\$60.00
Valencia, Melody	CCCEOPSA Conference	10/24 - 10/26/06	\$139.00

C. ADOPTION OF COMMENDATION RESOLUTIONS (ENCLOSURE)
(Yokotobi)

Adopt commendation resolution for the following staff member(s):

Deborah Arzaga, Transfer Center Specialist, Transfer Center
(retirement – completing 25 years of service)

ITEM

D. EMPLOYMENT OF CONSULTANT(S)

Ratify/approve employment of the following consultant(s):

<u>Department</u>	<u>Consultant</u>	<u>Purpose</u>	<u>Date</u>	<u>Fee</u>
(Dyste) Academic Affairs	LaMonica, Gina	Workshop on Programs for Adult Continuation Education (PACE)	9/29/06	Not to exceed \$2,999
(Dyste) Arts & Communication	Musicians	Musicians for "Confessions"	10/12 – 12/10/06	Not to exceed \$1,000
	Morales, Silvia	Flamenco Master Class	11/22/06	\$150
	Yeager, Ruff	Actor for "Rocky Horror Show"	10/12 – 11/5/06	Not to exceed \$500
	Torres, Jeannine	Dance performance	10/27– 10/28/06	Not to exceed \$1,050
	Adao, Melissa	Workshop dance classes for Fall Dance Concert	10/13– 11/15/06	\$250
	Sprague, Peter	Master Class performance for Jazz Concert	11/27– 12/1/06	\$1,000
	Guest Speakers	Art Gallery Speakers Series10	10/1/06– 4/30/07	Not to exceed \$1000
(Dyste) Technology & Human Services	Handy, Mark	Medical Director to Paramedic program	8/16/06– 8/15/07	\$1,000
(Dyste) Mathematics, Science & Engineering	Weissmiller, April	Guest speaker, BETSI project	10/15– 10/16/06	\$200
(Dyste) Higher Education Center at National City	Dental Ed, Inc., Joy Howard, BSN, RN	Provide OSHA training to Dental Hygiene faculty members and administrators	12/7/06	\$653.88
(Yokotobi) Human Resources	Jeff Josserand	Merit System Informational Meeting Speaker	9/19/06 - 10/4/06	\$125 per hour, plus expenses (Not to exceed \$3000)

ITEM					
	Department	Consultant	Purpose	Date	Fee
	(Yokotobi) Human Resources	Ray W. McMullen	Merit System Informational Meeting Speaker	9/28/06 - 10/4/06	\$125 per hour, plus expenses (Not to exceed \$3000)
	(Sandoval) CTECS/Women's Resource Center	San Diego CHOICE Program-Carli Chung	Facilitate free parenting workshops	10/1/06- 6/30/07	No Charge
E. (Dyste)	<u>SUBMISSION OF APPLICATION(S)</u>				
	Ratify filing of the following application(s) to meet filing deadline(s):				
	California Community College Chancellor's Office, "CaWORKs/TANF," in the amount of \$408,592 (CaWORKs Program \$303,553/CaWORKs Childcare \$40,000/TANF \$65,039), July 1, 2006 through June 30, 2007.				
F. (Yoneji)	<u>ACCEPTANCE OF FUNDS</u>				
	Ratify the following agreement for acceptance of funds; and further, recommend the Superintendent/President be authorized to sign such agreements with funding agencies:				
	Scripps Health Community Benefit Fund, "Nursing Training and Education Collaboration," in the amount of \$25,000 April 1, 2006 through March 31, 2007. This item was approved by the Governing Board for application of funds on March 8, 2006.				
G. (Fitzsimons)	<u>ACCEPTANCE OF GIFT(S)</u>				
	Accept the following gift for anticipated use as indicated:				
	1 MTD Chipper, Briggs/Stratton Engine, donated by Power Pro, to be used by the Automotive Technology Small Engine Program, in the School of Technology and Human Services.				
H. (Sandoval)	<u>AWARD OF DEGREES</u>				
	Award degrees to candidates meeting graduation requirements at the close of summer semester 2006:				
	Summer 2006	Associate in Arts		165	
		Associate in Science		31	
		Certificate of Achievement		<u>24</u>	
	Grand Total			<u>220</u>	

ITEM	
I. (Dyste)	<u>ADOPTION OF ACADEMIC CALENDAR YEAR 2007-08 (ENCLOSURE)</u> Adopt proposed academic calendar for 2007-2008. OVERVIEW The District Calendar Committee unanimously recommends for Board adoption the "traditional" calendar for academic year 2007-2008. The Committee is chaired by the Vice President for Academic Affairs and is composed of representatives of all major constituent groups at the college, including the Academic Senate, SCEA, CSEA, Classified Senate, Associated Student Government, Counseling, and the Instructional Administrators. After reviewing three alternative calendar proposals, constituent groups concluded that for the coming academic year, the traditional calendar would be the most suitable. Work on a "Sixteen Week Calendar" will continue as a matter for future consideration.
J. (Dyste)	<u>ACCEPTANCE OF OCTOBER 2006 CURRICULUM SUMMARY REPORT (ENCLOSURE)</u> Accept October 2006 Curriculum Summary Report. OVERVIEW The October 2006 Curriculum Summary Report is a compilation of the new and revised curriculum proposed September 7, 2006 by faculty members. Faculty submit proposals for new and/or revised curriculum to the Curriculum Committee. The Curriculum Committee reviews and scrutinizes curriculum for academic rigor, transferability and/or occupational competencies, student benefit, and institutional fit, as stated in Title 5 and the State Chancellor's Curriculum Handbook. Once these and other considerations are met, the Curriculum Summary Report is forwarded to the Superintendent/President and Governing Board for review and approval before being sent to the State Chancellor's Office. The Southwestern College Curriculum Committee has reviewed and approved 8 new courses, 19 course modifications, 3 new programs, 1 program modification, and 4 prerequisite approvals.
K. (Fitzsimons)	<u>CONFIRMATION OF PURCHASE ORDERS (ENCLOSURE)</u> General Fund Nos. 72033 - 72557 Blanket Fund Nos. B1183 - B1200
L. (Fitzsimons)	<u>PAYMENT OF BILLS, AUGUST 15, 2006 - SEPTEMBER 15, 2006 (ENCLOSURE)</u>

ITEM													
Action	12. HUMAN RESOURCES – ACADEMIC (Yokotobi)												
	<table><tr><td>Agosto</td><td>Aranda</td><td>Roesch</td><td>Salcido</td><td>Valladolid</td><td>Rivera-Student Advisory Vote</td></tr><tr><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>	Agosto	Aranda	Roesch	Salcido	Valladolid	Rivera-Student Advisory Vote						
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A.

EMPLOYMENT (ENCLOSURE)

Ratify/approve listed employment effective as indicated:

Employee	Position	Department	Mos/ Svc.	Range/ Step	Monthly Salary	Annual Salary	Effective Date
Silvia Cornejo- Darcy	Interim Director of Center Operations (academic administrator) temporary, 60% FTE assignment for the 2006-07 academic year	Education Center at San Ysidro	12	F/5	\$5,150.40	N/A	10/9/06

Action	ITEM																									
	13. HUMAN RESOURCES – CLASSIFIED (Yokotobi)																									
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	A. <u>EMPLOYMENT OF SHORT-TERM AND SUBSTITUTE HOURLY EMPLOYEES</u> (ENCLOSURE) Ratify/approve 61 short-term, non-academic, hourly employees, for the 2006-07 academic year, pursuant to Education Code Section 88003, and contingent upon determination of staff members: B. <u>RESIGNATION/RETIREMENT</u> Ratify the listed classified employee(s) who have resigned. Their resignations have been accepted by the Superintendent/President under delegation of powers. <table><tr><td><u>Employee</u></td><td><u>Position</u></td><td><u>Effective Date</u></td></tr><tr><td>Warren Bartolome</td><td>Instructional Assistant I (resignation)</td><td>9/01/06</td></tr><tr><td>Laura Brown</td><td>Athletic Trainer/Equipment Attendant (resignation)</td><td>11/10/06</td></tr><tr><td>Guadalupe Torres</td><td>Chef/Lead Food Production (resignation)</td><td>10/13/06</td></tr><tr><td>Deborah Arzaga</td><td>Transfer Center Specialist (retirement – completing 25 years of service)</td><td>10/14/06</td></tr></table> C. <u>CHANGE(S) IN CONTRACT SERVICE</u> Recommend approval of listed change in contract service, effective as indicated: <table><tr><td><u>Employee</u></td><td><u>Position</u> <u>Months/Service</u> <u>Class/Range</u> <u>Monthly Salary</u></td><td><u>To</u></td><td><u>Position</u> <u>Months/Service</u> <u>Class/Range</u> <u>Monthly Salary</u></td><td><u>Effective Date</u></td></tr><tr><td>Denise Kitts</td><td>Senior Account Clerk 12 Months, 47.5% Service Class 19/Range 5 \$1,749.42</td><td></td><td>Senior Account Clerk 12 Months, 100% Service Class 19/Range 6 \$3,829.00</td><td>10/12/06</td></tr></table>	<u>Employee</u>	<u>Position</u>	<u>Effective Date</u>	Warren Bartolome	Instructional Assistant I (resignation)	9/01/06	Laura Brown	Athletic Trainer/Equipment Attendant (resignation)	11/10/06	Guadalupe Torres	Chef/Lead Food Production (resignation)	10/13/06	Deborah Arzaga	Transfer Center Specialist (retirement – completing 25 years of service)	10/14/06	<u>Employee</u>	<u>Position</u> <u>Months/Service</u> <u>Class/Range</u> <u>Monthly Salary</u>	<u>To</u>	<u>Position</u> <u>Months/Service</u> <u>Class/Range</u> <u>Monthly Salary</u>	<u>Effective Date</u>	Denise Kitts	Senior Account Clerk 12 Months, 47.5% Service Class 19/Range 5 \$1,749.42		Senior Account Clerk 12 Months, 100% Service Class 19/Range 6 \$3,829.00	10/12/06
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Action	ITEM							
	14. FACILITIES (Fitzsimons)							
	Agosto	Aranda	Roesch	Salcido	Valladolid	Rivera-Student Advisory Vote		

Approve Change Order No. one (1) for the Southwestern College Higher Education Center at Otay Mesa to Barnhart Managing Co., resulting in an increase of \$108,311.00 and a new contract amount of \$23,624,473.00.

A. CHANGE ORDERS

- | | | | |
|----|---|-----|-------------|
| 1. | Cast iron piping was specified to be installed under the building foundations. The building code allows PVC piping which performs better in expansive soils. This is a credit change order. | (b) | \$<10,113.> |
| 2. | The Architect specified a fire alarm system which was not the District standard and would not communicate to the main campus. This is a manufacturer's change resulting in additional costs. | (d) | \$23,365. |
| 3. | During excavation, unsuitable soils were found at all of the building pad locations. The soils engineer determined that an addition of 8-12 feet of soil would need to be removed to achieve compaction to ensure building foundations would not fail. This cost includes fill soil needed for proper compaction. | (a) | \$105,000. |
| 4. | On two buildings 300/400 corner masonry details provided by architect was not buildable. To achieve the proper corner angles on these buildings, additional labor and materials are required. | (d) | \$4,866. |
| 5. | Remove four fire hydrants and relocate one fire hydrant authorized by the City Fire Marshal the City of San Diego. | | <\$14,807.> |
| | Total | | \$108,311. |

- (a) Unforeseen Conditions
- (b) District Requested Change
- (c) The Division of the State Architect (DSA) Modifications
- (d) Design Omission

All the above changes are within the 5% contingency budget allocated for this project and are funded through Proposition AA Funds.

< > Indicates Credit Amount

B. NOTICE OF COMPLETION
(Fitzsimons)

Approve and accept the following complete project, effective as indicated:

- Bid No. 130 Re-Roofing of Buildings 200, 330, 340, 390, 540, & 560 at Southwestern College with Commercial & Industrial Roofing, as satisfactorily complete as of September 15, 2006. Originally awarded at \$556,054.00, no Change Orders were processed. Funded through Proposition AA.

ITEM

C. AWARD/REJECTION OF BIDS
(Fitzsimons)

Bid Rejection

Bid No. 109 Reject bid from Native Landscape, Inc., in the amount of \$338,470.00, due to a mathematical error on the part of the bidder. Bidder withdrew within the time limits required by the Public Contracts Code.

Award of Bid

Bid No. 134 Award bid for Landscape and Irrigation for the Southwestern College Higher Education Center at Otay Mesa to Native Landscape, Inc. in the amount of \$418,747.00. Funded through Proposition AA.

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Action	ITEM																								
	15. APPROVAL OF AGREEMENTS <table border="1"> <tr> <td></td> <td>Agosto</td> <td></td> <td>Aranda</td> <td></td> <td>Roesch</td> <td></td> <td>Salcido</td> <td></td> <td>Valladolid</td> <td></td> <td>Rivera-Student Advisory Vote</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>		Agosto		Aranda		Roesch		Salcido		Valladolid		Rivera-Student Advisory Vote												
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	A. <u>ACADEMIC AFFAIRS</u> 1. INTERAGENCY AGREEMENT WITH COMMUNITY COLLEGE FOUNDATION AND LANE TECHNICIAN TRAINING PROGRAM Authorize agreement with the Foundation For California Community Colleges, to conduct a Referee and Lane Technician Training Program, for the period from September 1, 2006 to August 31, 2007, inclusive, at \$1,000 per month rent, income to the District. OVERVIEW This agreement continues an established Referee and Lane Technician Training Program in affiliation with the California Community College Foundation. The California Bureau of Automotive Repair through the Foundation provides referees to hear consumer complaints and negotiate disputes and to train student technicians to perform the necessary technical services in the State's Smog Check program. The goals the partnerships between the Foundation and California Community Colleges is to train college students in critical technical services while providing the citizen, consumer and taxpayer, economical alternatives associated with vehicle ownership and a safer, healthier living environment. The purpose of this agreement is to conduct a Referee and Lane Technician Training Program that combines the public service Smog Check Referee Program with a training program for students enrolled in the Automotive Technology Program at Southwestern College. FISCAL IMPACT/FUNDING SOURCE The Referee and Lane Technician Training rent for the use of Southwestern College facilities to be used in the automotive program areas. 2. COLLABORATIVE WITH MEITETSU TRAVEL USA CORPORATION - PARAMEDIC Authorize agreement with Meitetsu Travel USA Corporation, to provide educational and cultural experiences for Japanese students studying paramedic methods, for the period from December 4 to December 6, 2006, inclusive, for the amount of \$6,000, income to the District. OVERVIEW The Southwestern College Athletic Department will host an educational and cultural experience for Japanese students studying paramedic methods. Their experience will include observing how paramedic programs operate at community colleges. Students will also have the opportunity to learn and practice paramedic methods and procedures as taught in the United States. Additionally, they will have the opportunity to participate in college life activities and observe intercollegiate sporting events. FISCAL IMPACT/FUNDING SOURCE No cost to the District.																								

ITEM

15-A. ACADEMIC AFFAIRS (CONTINUED)

3. COLLABORATIVE WITH MEITETSU TRAVEL USA CORPORATION – ATHLETIC TRAINING

Approve agreement with Meitetsu Travel USA Corporation, to provide educational and cultural experiences for Japanese athletic training students, for the period from November 1 to November 6, 2006, inclusive, for the amount of \$13,700, income to the District.

OVERVIEW

The Southwestern College Athletic Department, in conjunction with San Diego State University athletic departments, will host an educational and cultural experience for Japanese students studying Sports Medicine. The experiences will include observing how athletic training programs operate at community colleges and four-year private and public institutions. Students will also have the opportunity to learn and practice athletic training methods as taught in the United States. Additionally, they will have the opportunity to participate in college life activities and observe intercollegiate sporting events.

FISCAL IMPACT/FUNDING SOURCE

No cost to the District.

4. AGREEMENT WITH R&K ENTERPRISES

Approve agreement with R&K Enterprises, to perform data analysis of the mathematics department final exams, for the period from October 12, 2006 to June 30, 2007, inclusive, for the amount of \$12,000.

OVERVIEW

Per Vice President Dyste, the Research Office presently is undergoing reorganization. Outsourcing the analysis of data through a Letter of Agreement (LOA) with R&K Enterprises provides continuity to the pilot project which began spring 2006. The analysis of student data from the department finals in mathematics is necessary in order to validate the final exam as required by new accreditation standards. In addition, the agreement will preserve student and instructor confidentiality and provide consistent analysis of student success and outcomes. It is expected that the final exam data will encompass approximately 8,000–12,000 students during the 2006–2007 school year.

FISCAL IMPACT/FUNDING SOURCE

Account No. 5123-493041-000, General Fund Unrestricted.

ITEM

15-A. ACADEMIC AFFAIRS (CONTINUED)

5. SUBCONTRACT AGREEMENT WITH ARBOR E&T, LLC

Authorize agreement with Arbor E&T, LLC, for assessment services to youth, adults, and dislocated worker clients at the South County Career Center, for the period from July 1, 2006 to June 30, 2007, inclusive, for the amount of \$178,350, income to the District.

OVERVIEW

The national Workforce Investment Act (WIA) mandates community college involvement with the San Diego Workforce Investment Board (WIB) and its staff agency, the San Diego Workforce Partnership. Arbor E&T, LLC is the fiscal agent/operator for the South County Career Center (SCCC), one of six one-stop career centers in San Diego County, funded by WIA. This agreement describes the services provided by Southwestern College at the South County Career Center located on Bay Boulevard in Chula Vista, serving clients and students who live within the College district boundaries. Southwestern College has been providing similar services at the Center since 1993.

FISCAL IMPACT/FUNDING SOURCE

Account No. 8835-701703-928, General Fund Restricted.

6. MEMORANDUM OF UNDERSTANDING WITH UNITED STATES NAVY, NAVY BASE, CORONADO

Authorize the Memorandum of Understanding (MOU) with United States Navy, Navy Base, Coronado, establishing guidelines for the delivery of educational services to active duty personnel, reservists, eligible retired military personnel, Department of Defense employees, civilians and their adult family members, for the period from October 1, 2006 through October 1, 2009, inclusive, at no cost to the District.

OVERVIEW

This MOU is entered into every three years between United States Navy, Navy Base, Coronado and Southwestern Community College District, on behalf of Southwestern College. The guidelines are incorporated into the MOU by reference and outline program responsibilities, roles, and expectations for United States Navy, Navy Base, Coronado and the District. Renewal of this existing MOU which was initiated in the 1980s, outlines the delivery of the educational services by Southwestern Community College District which in the past included a general studies program.

FISCAL IMPACT/FUNDING SOURCE

No cost to the District.

ITEM

15-A. ACADEMIC AFFAIRS (CONTINUED)

7. AGREEMENT WITH NORTH COUNTY FIRE PROTECTION DISTRICT

Authorize agreement with North County Fire Protection District, to provide opportunities for paramedic students to obtain field training experience, for the period from October 15, 2006 to December 31, 2007, inclusive, at no cost to the District.

OVERVIEW

This new agreement will establish the above-referenced agency as a site wherein the emergency medical technology and paramedic students may obtain required field training experience as mandated by state and local regulations. The College Paramedic Program provides training for approximately 85 students per year.

FISCAL IMPACT/FUNDING SOURCE

No cost to the District.

8. ESTABLISHMENT OF A MATH & SCIENCE RESEARCH AND TRAINING INSTITUTE

Authorize establishment of the Southwestern College Math & Science Research and Training Institute under the general supervision and oversight of the Dean of the School of Mathematics, Science and Engineering (MSE), to provide opportunities to faculty and students, and increase Southwestern College visibility and ties with the community, industry, academic, and research entities. The Institute will be housed in the School of Mathematics, Science and Engineering (MSE) and will operate from revenues from external sources.

OVERVIEW

Students majoring in mathematics, science and engineering have identified participation in research internship as one of the top factors contributing to their academic success. In addition, student participation in research internships and laboratory training have been lauded as mechanisms for student recruitment, retention and successful transfer to baccalaureate-granting institutions.

FISCAL IMPACT/FUNDING SOURCE

No cost to the District.

9. AGREEMENT WITH VETERANS' HOME OF CALIFORNIA – CHULA VISTA

Ratify agreement with Veterans' Home of California – Chula Vista, to provide opportunities for health occupation program students to obtain training experience, for the period from July 1, 2006 to June 30, 2007, inclusive, at no cost to the District.

OVERVIEW

This agreement re-establishes the above-referenced agency as a site wherein the health occupation program students obtain clinical experience.

FISCAL IMPACT/FUNDING SOURCE

No cost to the District.

ITEM

15-B. ADMINISTRATIVE AFFAIRS

1. CONSTRUCTABILITY REVIEW OF 800/850 MUSIC BUILDING

Authorize agreement with Gilbane Building Company, to provide constructability, value engineering, and a construction cost estimate for the 800/850 music building construction project, for the period from October 12, 2006 to February 28, 2007, inclusive, in an amount not to exceed \$30,000.

OVERVIEW

During the 50% and 80% stages of development of the working drawings, constructability reviews are performed to evaluate the architect's drawings to identify construction coordination conflicts. During this process a value engineering review is also performed to determine if the most cost effective products and materials are included in the drawings to ensure the least cost for the project. These reviews are performed to ensure that the facility can be built in accordance with the drawings and the design has been completed within the scope and the project budget. These reviews are intended to limit the possibility of change orders during construction.

FISCAL IMPACT/FUNDING SOURCE

Proposition AA will be used to pay for the costs of this agreement. No general fund expenditures will be used for this program.

2. AGREEMENT WITH MAAS COMPANIES, LLC FOR PROGRAM MANAGEMENT OF THE PROPOSITION AA BOND PROGRAM

Authorize an extension agreement with Maas Companies, LLC, to provide program management services for Proposition AA Bond Program, for the period from October 12, 2006 to September 30, 2009, inclusive, for an amount not to exceed \$240,000 annually, billed hourly.

OVERVIEW

The Maas Companies have been providing program management of the Proposition AA Bond Program since May 2001. During this period, 115 classrooms have been renovated and technology installed, 30 buildings have had heating and ventilation units and new roofs installed. In addition, 20 restrooms have been made accessible to the disabled. Six new buildings have been constructed or renovated. These include the Higher Education Center at National City, the Child Development Center, the Student Services Center, and the Academic Success Center at the Chula Vista campus. The consultants are assisting staff with several projects that are under construction or in the planning phase. These projects include the Southwestern College Higher Education Center at Otay Mesa, 800 & 850 Music Buildings, the reconstruction of the Southwestern College Education Center at San Ysidro and the Perimeter Road Fire Line Safety project. All Proposition AA projects are anticipated to be completed by the end of 2009. The services of the consultant are intended to augment District staff and they will serve as the District representatives on certain projects. The services are billed hourly as needed and are funded 100% through the proposition AA Bond measure.

FISCAL IMPACT/FUNDING SOURCE

Proposition AA Bond funds will be used to pay the costs of this agreement. No general fund expenditures will be used for this project.

ITEM

15-B. ADMINISTRATIVE AFFAIRS (CONTINUED)

3. SATELLITE NEWS, ENTERTAINMENT, AND EDUCATION

Authorize agreement with MTVU Networks On Campus, Inc., to install five (5) forty-two inch plasma televisions, three (3) twenty-five inch regular televisions, and free cable programming services, for the period from October 12, 2006 through September 30, 2009, inclusive, at no cost to the District.

OVERVIEW

MTVU is an on-air, on-line campus network created for college campuses. This network broadcasts to over 700 campuses nation-wide featuring original short format programming and is updated daily. National issues are broadcast through the day and breaking news as it happens. The network will not advertise tobacco products, alcoholic beverages, prescription drugs, 900 numbers, or religious/political advertisements. The service will be provided in the Student Union dining area and the Fitness Center at the Chula Vista campus.

FISCAL IMPACT/FUNDING SOURCE

No cost to the District.

4. ASBESTOS AND LEAD-BASED PAINT SURVEY

Approve agreement with Allstate Services Environmental, Inc. (ASEI), to conduct an asbestos and lead-based paint inspection for the 800 and 850 Buildings remodeling project, for the period from October 12, 2006 to January 31, 2007, inclusive, for an amount not to exceed \$7,423.

OVERVIEW

The District is required to perform an asbestos and lead-paint inspection by the Division of State Architect (DSA) and the uniform building code. Upon completion, the survey information will be included in the construction specifications to ensure any unsuitable materials are removed in accordance with state environmental standards.

FISCAL IMPACT/FUNDING SOURCE

Proposition AA will be used to pay for the costs of this agreement. No general fund expenditures will be used for this program.

ITEM

15-B. ADMINISTRATIVE AFFAIRS (CONTINUED)

5. CONSULTANT AGREEMENT FOR PREPARATION AND COMPLETION OF EDUCATIONAL MASTER PLAN

Authorize the Interim Superintendent/President to enter into an agreement with a consulting firm for the preparation of the Southwestern Community College District Educational and Facilities Master Plans during the period from October 12, 2006 to July 31, 2007, inclusive, at a cost not to exceed \$340,000.

OVERVIEW

The District is required to have a current Educational and Facilities Master Plan in accordance with Title 5, State Administrative Code, State of California. The last plan was completed in year 2000 and should be updated every five years. This review will include all instructional and non-instructional programs and all District facilities. Upon the completion of the program review a facilities plan will be developed to support program needs. Status reports will be provided to the Board as progress proceeds. Upon acceptance by the Board of Trustees of the complete plan, the information will be used to request state funding for construction and the foundation for a potential local bond issue.

FISCAL IMPACT/FUNDING SOURCE

General Fund

15-C. HUMAN RESOURCES

1. AGREEMENT WITH THE BODINE GROUP FOR CONSULTING SERVICES

Approve agreement with The Bodine Group, for consulting services, for the period from October 12, 2006 to February 28, 2007, inclusive, for the amount of \$1,000 per day, plus expenses (includes airfare, mileage, lodging and meals), total not to exceed \$15,000.

OVERVIEW

This agreement provides for training and consulting services in interest-based bargaining facilitated by The Bodine Group. Previously, (December 2005), The Bodine Group facilitated SCEA/District labor negotiations utilizing the principles of interest-based bargaining. Subsequently, the District and SCEA reached a tentative agreement that was presented as a joint proposal to the Governing Board on April 19, 2006. Expenditures incurred in this workshop will be submitted for reimbursement pursuant to SB 160 Cost Mandate regulations estimated at \$135, per hour reimbursement rate; total expenditure \$7,800.

FISCAL IMPACT/FUNDING SOURCE

Account No. 5110-665000-000, General Fund Unrestricted

Action	ITEM																								
	16. APPROVAL OF RESOLUTIONS (ENCLOSURE) <table><tr><td></td><td>Agosto</td><td></td><td>Aranda</td><td></td><td>Roesch</td><td></td><td>Salcido</td><td></td><td>Valladolid</td><td></td><td>Rivera-Student Advisory Vote</td></tr><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table> A. (Fitzsimons) <u>RESOLUTION ESTABLISHING GANN APPROPRIATION LIMIT</u> Adopt resolution establishing the Gann Appropriation Limit for FY 2006-2007. OVERVIEW Pursuant to Article XIII-B of the California Constitution and Chapter 1205, Statues of 1979, all community college districts are required to compute an annual appropriation limit. That appropriation limit is adjusted annually for changes in price index, population, and other applicable factors. Government Code Section 7908(c) requires each community college district to report to the Chancellor's Office, California Community Colleges at least annually its appropriation limit, appropriations subject to limit, the amount of State aid appropriations, and subventions included within the proceeds of taxes of the district, and amounts excluded from the appropriations subject to limit. FISCAL IMPACT/FUNDING SOURCE This calculation determines the FY 2006-2007 appropriation limit per Article XIII-B, California Constitution is \$99,155,645. B. (Yokotobi) <u>AMENDMENT OF RESOLUTION NO. 1517- AUTHORIZATION TO IMPLEMENT REQUIREMENTS OF EDUCATION CODE SECTION 88051 IN RESPONSE TO MERIT SYSTEM PETITION</u> Amend Resolution No. 1517, adopted by the Governing Board on September 13, 2006. OVERVIEW On September 13, 2006, the Governing Board adopted a resolution regarding the implementation requirements of the merit system petition. The resolution has been amended to reflect a change in the date of the merit system. The resolution indicates an election date of October 3, 2006; the election will now be held on October 10, 2006. Changes are shown by strike-through of language being deleted and new language is underlined. C. (Yokotobi) <u>RESOLUTION CERTIFYING MERIT SYSTEM ELECTION RESULTS</u> Adopt resolution certifying the Merit System election results and directing staff to take appropriate next steps. OVERVIEW As required, on October 10, 2006, an election will be held for all eligible classified employees of the Southwestern Community College District to vote for or against the implementation of a Merit System. Pursuant to Resolution No. 1517 adopted by the Governing Board on September 13, 2006, the results of the election shall be certified by the Governing Board at the October 11, 2006 regular Governing Board meeting.		Agosto		Aranda		Roesch		Salcido		Valladolid		Rivera-Student Advisory Vote												
	Agosto		Aranda		Roesch		Salcido		Valladolid		Rivera-Student Advisory Vote														

ITEM

**D. RESOLUTION IN SUPPORT OF PROPOSITION 1D - THE KINDERGARTEN-
UNIVERSITY PUBLIC EDUCATION FACILITIES BOND ACT OF 2006**

Adopt resolution in support of Proposition 1D – The Kindergarten-University Public Education Facilities Bond Act of 2006.

OVERVIEW

Proposition 1D will be on the November 2006, statewide general election ballot, and will have a direct impact on the Southwestern Community College District. The proposition would provide \$3.1 billion for public higher education facilities, including \$1.5 billion over the next two years for the California Community Colleges, for building projects to serve the educational needs of the system's 1.6 million students.

The District has three projects already approved for funding from the proceeds of Proposition 1D should it succeed. At a minimum, Proposition 1D would provide \$11.3 million in state funding to the District for 3 capital projects: \$5.3 million for modernization of music instruction facilities, \$3.2 million for the Perimeter/Life Safety Road Project, and \$2.8 million for modernization of the Photography Instructional and Laboratory Building Project. In addition to Proposition 1D funds, the estimated District contribution to the projects from Proposition AA Bond funds is approximately \$5.6 million.

The District Legislative Program supports state bond measures for community college facilities.

FISCAL IMPACT/FUNDING SOURCE

Approximately \$11.3 million funding from Proposition 1D to the District for three capital projects.

Information

17. NON-ACTION ITEMS

A. DISTRICT POLICIES – FIRST READING (ENCLOSURE)

1. Policy No. 2431 (New) - Selection of Superintendent/President
2. Policy No. 2432 (New) - Selection of Vice Presidents

OVERVIEW

These policy recommendations clarify and reinforce the interest of the Board of Trustees in interviewing the top candidates for the positions of Superintendent/President and Vice Presidents for Academic Affairs, Student Affairs, Administrative Affairs and Human Resources. It is the intent of the Board to amend and/or establish procedures where applicable to provide the Board the option of interviewing the final candidates for those positions in the event insufficient information is forwarded to the Board for it to make an appointment. In the event that the Board of Trustees, following its interviews, cannot arrive at an appointment decision among the top candidates forwarded by the applicable forwarding body, the search process shall be terminated.

B. INFORMATION ITEMS (ENCLOSURE)

1. General Fund Financial Report for Period Ending September 25, 2006 (Fitzsimons)
2. General Fund Cash Analysis for Period Ending August 31, 2006 (Fitzsimons)

	ITEM
Administrative Reports	18. ADMINISTRATIVE REPORTS (Salcido) A. RON DYTE, VICE PRESIDENT FOR ACADEMIC AFFAIRS B. DEBRA FITZSIMONS, Ed.D., VICE PRESIDENT FOR ADMINISTRATIVE AFFAIRS C. FUSAKO YOKOTOBI, VICE PRESIDENT FOR HUMAN RESOURCES 1. Human Resources Report (ENCLOSURE) D. GREG SANDOVAL, VICE PRESIDENT FOR STUDENT AFFAIRS E. NEIL YONEJI, INTERIM SUPERINTENDENT/PRESIDENT
Senate/Union /Association Reports	19. SENATE/UNION/ASSOCIATION REPORTS (Salcido) A. PROFESSOR ALMA AGUILAR, PRESIDENT, ACADEMIC SENATE B. REBECA MONTALVAN TOTH, PRESIDENT, CLASSIFIED SENATE C. PROFESSOR JANET MAZZARELLA, PRESIDENT, SOUTHWESTERN COLLEGE EDUCATION ASSOCIATION (SCEA) D. MICHAEL FORD, PH.D., PRESIDENT, CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) E. BOB EDELBROCK, ED.D., PRESIDENT, SOUTHWESTERN COMMUNITY COLLEGE DISTRICT ADMINISTRATORS ASSOCIATION (SCCDAA)
Governing Board Reports	20. GOVERNING BOARD REPORTS (Salcido) A. STUDENT TRUSTEE HECTOR RIVERA B. TRUSTEE CHRISTINE ARANDA, Ed.D. C. TRUSTEE JEAN ROESCH, Ed.D. D. TRUSTEE DAVID J. AGOSTO E. VICE PRESIDENT TERRI VALLADOLID F. PRESIDENT YOLANDA SALCIDO
Closed Session	21. CLOSED SESSION/REPORT OF ACTION(S) (If Applicable) (Salcido)
Adjournment	22. ADJOURNMENT (Salcido)
Information	23. NEXT REGULAR MEETING Wednesday, November 8, 2006

NEIL YONEJI
INTERIM SUPERINTENDENT/PRESIDENT