SOUTHWESTERN COLLEGE

SUGGESTED ORDER OF BUSINESS/MINUTES

REGULAR MEETING, GOVERNING BOARD SOUTHWESTERN COMMUNITY COLLEGE DISTRICT ROOM 214 SOUTHWESTERN COLLEGE

YOLANDA SALCIDO, GOVERNING BOARD PRESIDENT
TERRI VALLADOLID, GOVERNING BOARD VICE PRESIDENT
DAVID J. AGOSTO, GOVERNING BOARD MEMBER
CHRISTINE ARANDA, ED.D., GOVERNING BOARD MEMBER
JEAN ROESCH, ED.D., GOVERNING BOARD MEMBER
HECTOR RIVERA, STUDENT BOARD MEMBER
NEIL YONEJI, INTERIM SECRETARY TO GOVERNING BOARD
AND INTERIM SUPERINTENDENT/PRESIDENT

7:30 PM

Wednesday, August 9, 2006

COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

Southwestern Community College District, in compliance with the American Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact Mary Ganio at (619) 482-6301 at least forty-eight hours in advance of the meeting for information on such accommodation.

Persons wishing to address the Governing Board under Oral Communication should complete a yellow request card (available at the reception table) and indicate on the card if they wish to speak under Oral Communication, or when a specific agenda item is considered. Cards should be submitted to the Board secretary prior to the start of the meeting.

		sidered. Cards should be submitted to the Board secretary prior to the start of the meeting.				
	ITEM					
Call to Order	1. (Salcido	CALL TO ORDER				
		6:00 p.m., Building 100, Conference Room A				
		Present: Absent:				
		Board members arriving after meeting commences will be noted as "present" at point in this suggested order of business at which they arrive.				
		Members of the public may be present to hear the closed session announcements. Members of the public will be given an opportunity to speak on any closed session items at this time.				
Closed Session	2. (Salcido	ADJOURN TO CLOSED SESSION				
		Building 100, Conference Room A.				
		A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION Government Code Section 549569(b) (2 potential cases)				
		B. CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION Government Code Section 54956.9				

Superior Court Case No. GIC 847522

Reconvene in Open Session

3. RECONVENE IN OPEN SESSION

(Salcido)

ITEM

7:30 p.m., Room 214

Present:

Absent:

Pledge of Allegiance

4. PLEDGE OF ALLEGIANCE

(Salcido)

Closed Session Announcement

5. ANNOUNCEMENT OF CLOSED SESSION ACTION(S) (If applicable)

(Salcido)

Action

6. APPROVAL OF MINUTES (ENCLOSURE)

(Yoneji)

					Rivera-Student
Agosto	Aranda	Roesch	Salcido	Valladolid	Advisory Vote

Regular Meeting, July 12, 2006 Special Meeting, July 18, 2006 Special Meeting, July 25, 2006 Special Meeting, July 26, 2006

Presentation(s)

7. PRESENTATION(S)

- A. Greg Sandoval, Vice President for Student Affairs; Mia McClellan, Dean of Student Activities and Health Services; Arlie Ricasa, Director of Student Development; Overview of Cornel West presentation held May 11, 2006.
- B. Greg Sandoval, Vice President for Student Affairs; Fernando Poveda, Director of Outreach; Nevada Smith, Director of Community and Media Relations; presentation of recruitment video.

Oral Communication

8. ORAL COMMUNICATION

(Salcido)

Persons wishing to address the Governing Board under this item should fill out a yellow request card (available at the reception table) and indicate on the card if they wish to be called under Oral Communication, or when a specific agenda item is considered.

An oral presentation to the Board does *not* constitute an open discussion on the presentation topic, unless that topic is on the posted agenda. Pursuant to the Brown Act (Government Code Section 54954.2(a)): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may *briefly* respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."

Action 9.

9. REVISION OF COURSE MATERIALS FEES (ENCLOSURE)

(Dyste/Fitzsimons)

Recommend approval of revised course materials fees, effective with the fall 2006 semester.

Agosto	Aranda	Roesch	Salcido	Valladolid	Rivera-Student Advisory Vote

Action

10. CONSENT CALENDAR (ITEMS A THROUGH I)

Agosto	Aranda	Roesch	Salcido	Valladolid	Rivera-Student Advisory Vote

Adoption of the Consent Calendar will be made by one motion and second of the Board and by a unanimous vote.

A. FACILITY USE REQUEST(S)

(Fitzsimons)

Recommend ratification and approval of listed facility use request(s):

Organization Sweetwater Union High School District	Facility Requested Football Practice Field	Purpose Olympic High School Football Practice	<u>Date</u> Mon-Sat, 5/22/06-6/8/06	Charg Rental/Exce No Charge	
University of Phoenix (The Apollo Group)	Rooms 471 & 1685B	Upper Division Classes	Wed/Thurs, 5/31/06- 8/17/06	\$3950	\$120
Grace Alliance Church of San Diego	Rooms 705, 801 & 855	Church Services	Sun, 7/2/06- 12/31/06	\$2730	\$1560
City of Lights Worship	Rooms 7201A/B, 7215 & 7216 (at the Higher Ed Ctr, National City)	Church Services	Sun, 7/2/06- 12/31/06	\$4680	\$4914
National City School District *Co-Sponsored by SW	Mayan Hall & Student Union East/West /C Superintendent/Pres	Professional Growth Day with Luncheon ident's Office; Rental	8/14/06 Fees Waived.	*\$682	\$504
Ups & Downs Agility Club (UDAC)	Soccer Field & Softball Outfield	Dog Agility Shows	8/18/06- 8/20/06	\$1260	N/A
Sweetwater Union High School District	DeVore Stadium & Team Rooms	Bonita Vista High School Home Football Games	9/7/06, 9/15/06, 10/6/06, 10/13/06, 10/20/06, & 11/3/06	No Charge	\$3840

IIEM					
Sweetwater Union	Concession Stands	Use during Bonita	9/7/06,	\$1200	N/A
High School District		Vista High School	9/15/06,		
		Home Football	10/6/06,		
		Games	10/13/06,		
			10/20/06, &		
			11/3/06		

B. <u>ADVANCE TRAVEL PAYMENT AGREEMENT(S)</u>

(Fitzsimons)

Recommend ratification and approval of the following advance travel payment agreement(s):

<u>Employee</u>	<u>Purpose</u>	<u>Date</u>	<u>Cost</u>
Apelo, Chris	3CDug Conference	7/19/06-7/20/06	\$475.00
Gonzalez, Jerry	3CDug Conference	7/19/06-7/20/06	\$440.90
Sisson, Mark	Apple Train – Te Trainer Course	8/8/06-8/11/06	\$881.80
Taft, Dawn	CSC United in Service	7/17/06-7/19/06	\$378.65

C. <u>EMPLOYMENT OF CONSULTANT(S)</u>

Recommend ratification and approval of employment of the following consultant(s):

Department (Dyste)	Consultant	<u>Purpose</u>	<u>Date</u>	<u>Fee</u>
Arts & Communication	Costume Designer	Costumer for "Rocky Horror Show"	8/10–11/30/06	Not to exceed \$2,000 each
Arts & Communication	Stage Manager	Stage Management for "Rocky Horror Show"	8/28-11/6/06	Not to exceed \$2,000 each
(Dyste) Health, Exercise Science & Athletics	Lenihan & Selecky Orthopaedics	Physician services	8/22/06– 5/25/07	\$1,800
(Dyste) Small Business Development & International Trade Center	Gutierrez, Alejandro Kwartler, Laura	Business Development Legal	8/10/06— 6/30/07	Not to exceed \$2,999 each
(Dyste) School of Mathematics, Science and Engineering	Astorga, Beatriz Melvin, Toby Salinas, Conrad Serrato, Jose Stevens, Joei	Mathematics, Engineering, Science, Achievement (MESA) Internship Project	8/10/06– 8/31/06	\$2,000 each
(Sandoval) CTECS/Women's Resource Center	Jeffrey Bucholtz for MAR Group	Speaker for Seminar, Women's Resource Center	10/18/06	\$200

ITEM				Page 5 of 13						
Department	Consultant	<u>Purpose</u>	<u>Date</u>	<u>Fee</u>						
(Sandoval) CTECS/Wome Resource Cer	•	Speaker for Seminar, Women's Resource Center/Women's History Month Event	3/14/07	\$200						
D. (Yoneji)	APPLICATION(S)									
,,	Recommend approval of filing of the following application(s) to meet filing deadline(s):									
	Collaborative/Automo	California Community Colleges Chancellor's Office "Industry-Driven Regional Collaborative/Automotive Technology", in the amount of \$350,000, September 12, 2006 through August 31, 2008.								
	City of San Diego, Small Business Enhancement Program (SBEP), "San Diego Contracting Opportunities Center (SDCOC)", in the amount of \$24,000, October 1, 2006 through September 30, 2007.									
E.	ACCEPTANCE OF FUNDS									
(Yoneji)	Recommend ratification and approval of the following agreements for acceptance of funds; and further, recommend the Interim Superintendent/President be authorized to sign such agreements with funding agencies:									
	San Diego Association of Governments (SANDAG), "San Diego Contracting Opportunities Center (SDCOC)", in the amount of \$10,000, July 1, 2006 through June 30, 2007. This item was approved by the Governing Board for application of funds on July 13, 2005.									
F.	ACCEPTANCE OF GIFT(S)									
(Fitzsimons)	Recommend acceptance of the	Recommend acceptance of the following gift for anticipated use as indicated:								
	BAR 97 approved Worldwide Environmental Products Platinum Edition Emission Inspection System, valued at approximately \$17,900, donated by Art Vazquez, Vice President of Worldwide Environmental Products, to be used in the automotive program, in the School of Technology and Human Services.									
G. (Fitzsimons)	CONFIRMATION OF PURCE	HASE ORDERS (ENCLOSE	JRE)							
(FILZSIIIIOIIS)		General Fund Nos. 70627 - 71295 Blanket Fund Nos. B1157 - B1160								
H. (Fitzsimons)	PAYMENT OF BILLS, JUNE	15, 2006 – JULY 15, 2006	(ENCLOSURE)							
I. (Fitzsimons)	INSTITUTIONAL MEMBERS	HIPS (ENCLOSURE)								
(1 11231110115)	Recommend approval of instibudget.	tutional memberships for ir	nclusion in the 20	006-07 adopted						

Action	

ITEM 11. HUMAN RESOURCES – ACADEMIC

(Yokotobi)

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												Rivera-Student	
		Agosto		Aranda		Roesch		Salcido		Valladolid		Advisory Vote	
ſ													-

A. <u>EMPLOYMENT</u> (ENCLOSURE)

1. Recommend approval of listed employment effective as indicated:

Employee Leannah Padilla	Position Assistant Professor of History (tenure track position)	Department School of Social Sciences and International Studies	Mos/ Svc. 10	Range/ Step I-1*	Monthly <u>Salary</u> \$4,296.70	Annual <u>Salary</u> \$42,967.00	Effective <u>Date</u> 8/21/06
Arthur Young, Ph.D.	Assistant Professor of Astronomy (temporary, non-tenure track position for 2006-07 academic year only)	School of Mathematics, Science and Engineering	10	I-1 +Dr.*	\$4,496.70	\$44,967.00	8/21/06- 5/25/07
Gabriella Penaloza	Assistant Professor of Licensed Vocational Nursing (tenure track position)	School of Technology and Human Services	10	I-1*	\$4,296.70	\$42,967.00	8/21/06
Elizabeth Shapiro	Assistant Professor of Business Management (tenure track position)	School of Business and Information Systems	10	I-1*	\$4,296.70	\$42,967.00	8/21/06
Mary Kathleen Robson	Assistant Professor of Dental Hygiene (temporary, non-tenure track position for Fall 2006 Semester only)	Higher Education Center at National City	10	I-1*	\$4,296.70	\$42,967.00	8/21/06- 12/20/06

^{*}Final salary placement contingent upon verification of education/experience.

			Govern	ning Board Agenda 8/9/06 Page 7 of 13
ITEM				-
	indicated. In until June 30 hired by the	terim appointment sh , 2007, or until a pern Governing Board and	wing temporary appointmall continue based upon nanent Superintendent/F begins serving in that put the discretion of the Go	business necessity President has been osition, and is subject
Employee Neil Yoneji	<u>Position</u> Interim Su President	perintendent/	Monthly Salary \$15,200	Effective Date 8/1/06
B.	REPLACEMENT OF	ACADEMIC POSITION	<u>ONS</u>	
	Recommend approva	al to recruit for and re	place the following posit	ions:
	Counselor (2 vacano	, non-tenure track po	opment sitions, sabbatical leave	replacements for
			NETION (ENGLOSINE)	

C. ACADEMIC POSITION AND JOB DESCRIPTION (ENCLOSURE)

Recommend approval of new academic position and job description; and further recommend approval to recruit for position:

Health Services

Mental Health Counselor (Categorical funding) 11-month, tenure track position

D. REDUCTION IN CONTRACT SERVICE

Pursuant to provisions set forth in Article V, Section 5.16 of the 2004-2006 S.C.E.A. Contract, and in accordance with the employee's request, recommend approval of the following reduction in contract service, effective as indicated:

Brian Sterck, Professor of Computer Information Systems, School of Business and Information Systems, from 100% to 59%, effective with the 2006-07 academic year.

RESIGNATION/RETIREMENT Ε.

The following academic employee(s) have resigned and their resignation(s) have been accepted by the Interim Superintendent/President under delegation of powers:

<u>Employee</u>	<u>Position</u>	<u>Effective Date</u>
Joi Lin Blake	Counselor	8/1/06

HOURLY ACADEMIC EMPLOYMENT (ENCLOSURE)

(Dyste)

Recommend approval of 654 hourly academic staff for the Fall 2006 session, subject to provisions of established policy and contingent upon final determination of staff members; and further, recommend the Interim Superintendent/President be authorized to employ additional hourly academic staff as may be needed for the Fall 2006 session.

Action ITEM

12. HUMAN RESOURCES – CLASSIFIED

(Yokotobi)

-	(''	(100000)										
											Rivera-Student	
		Agosto		Aranda		Roesch		Salcido		Valladolid	Advisory Vote	

A. <u>EMPLOYMENT</u>

Recommend ratification and approval of listed employment effective as indicated:

Employee Kennedy Lugue	Position Custodian- Evening (replacement)	Department Custodial Department	Mos./ Svc. 12	Range/ Step 10-1	Monthly Salary \$2,519.00	Annual Salary \$30,228.00	Effective Date 8/10/06
Santiago Vilaboy	Custodian- Evening (replacement)	Custodial Department	12	10-1	\$2,519.00	\$30,228.00	8/10/06
Maria Bernal	Instructional Lab Technician- Science- Evening-47.5% (replacement)	School of Mathematics, Science and Engineering	9	*25-1	\$1,733.75	\$15,603.75	8/17/06
Estela Torres- Byrd	Instructional Assistant I- Bilingual-47.5% (replacement)	School of Business and Information Systems	9	16-1	\$1,413.43 (includes \$25/mon. linguistic stipend)	\$12,720.87	8/17/06
Cynthia Carreno	Human Resources Technician- Classified Confidential (replacement)	Human Resources	12	12-7	\$5,084.00	\$61,008.00	8/21/06
Catherine Dimapilis	Administrative Secretary II (replacement)	School of Technology and Human Services	12	20-1	\$3,226.00	\$38,712.00	8/10/06

^{*}Includes one additional range for evening increment.

ITEM

B. CHANGE IN CONTRACT SERVICE

Recommend approval of listed changes in contract service, effective as indicated:

Employee Kathleen	Position Months/Service Range/Step Monthly Salary Clerical Asst. III	<u>To</u>	Position Months/Service Range/Step <u>Monthly Salary</u> E.O.P.S. Technician	Effective <u>Date</u> 8/10/06
Fagan	12 Months		12-Months	
	Range 16-6*		Range 23-3*	
	\$3,555		\$3,757	

^{*}Includes 3 Ranges for Educational Incentive.

C. REPLACEMENT OF CLASSIFIED POSITIONS FOR 2006-07

Recommend approval to recruit for the following classified positions:

<u>Position</u>	<u>Department</u>	<u>Range</u>	Months of Service
Carpenter (replacement)	Maintenance	24	12
Clerical Assistant III (replacement)	Student Activities	13	12
Custodian-Evening (replacement)	Custodial Department	10	12
Instructional Lab Tech- Microcomputer (replacement)	Academic Information Services	24	11
Production Assistant (replacement)	Office Support Services	11	12
Student Services Assistant (replacement)	Financial Aid	10	12
Warehouse Worker (replacement)	Purchasing	13	12

D. <u>SHORT-TERM AND SUBSTITUTE HOURLY EMPLOYMENT</u> (ENCLOSURE)

Recommend ratification and approval of the following short-term, non-academic, hourly employees, pursuant to Education Code Section 88003, and contingent upon determination of staff members:

7 for the 2005-06 academic year 48 for the 2006-07 academic year

ITEM

E. RESIGNATION/RETIREMENT

The following classified employee(s) have resigned and their resignations have been accepted by the Interim Superintendent/President under delegation of powers:

<u>Employee</u> <u>Position</u> <u>Effective Date</u>

Percival Concha Account Clerk-Evening, 6/5/06

47.5% Contract (resignation)

Cesar Custodio Custodian-Evening 7/31/06

(resignation)

Action

13. FACILITIES

(Fitzsimons)

Agosto	Aranda	Roesch	Salcido	Valladolid	Rivera-Student Advisory Vote

A. BIDS

Recommend approval and acceptance of the following completed project, effective as indicated:

Bid No. 131 Electrical High Voltage Line at Southwestern Community College

District with Chula Vista Electric, as satisfactorily complete as of

August 10, 2006.

Action

14. AGREEMENTS (ENCLOSURE)

					Rivera-Student	
Agosto	Aranda	Roesch	Salcido	Valladolid	Advisory Vote	

Recommend approval of listed agreements effective as indicated; and further, recommend the Interim Superintendent/President be authorized to sign the agreement and any future amendments which may occur.

A. <u>ACADEMIC AFFAIRS</u>

Department 1. Technology & Human Services	Organization Balboa Ambulance Lemon Grove Fire Department	Purpose Provide opportunities for health occupation program students to obtain training experience	Effective Period 8/15/06– 12/31/07	Cost to District No Cost
2. Mathematics, Science & Engineering	Magnetic Resonance Services, Inc.	Repair of the 300 MHz Nuclear Magnetic Resonance Spectrometer	8/9/06– 10/30/06	Not to exceed \$16,500
3. Health, Exercise Science & Athletics	The Meitetsu Travel USA Corporation	Provide educational and cultural experiences for Japanese baseball students	8/18/06— 8/20/06	Approximate \$6,000 benefit to the District

ITEM				7 ago 77 07 70
Department 4. Continuing Education, Economic & Workforce Development	Organization Supplier Excellence Alliance (SEA)	Purpose Amend existing contract to provide consultant and training services; revision reallocates funds	Effective Period 2/1/06– 10/31/06	Cost to District \$8,040 indirect rate to the benefit of the District
5. Continuing Education, Economic & Workforce Development	South Bay Community Services	Provide noncredit Effective Parenting (NC 2001) courses	8/10/06– 6/30/07	No Cost
6. Continuing Education, Economic & Workforce Development	San Diego County Regional Occupational Program (ROP)	Participation in ROP courses	7/1/06–6/30/07	\$885,503 to the benefit of the District
B. ACA	ADEMIC AFFAIRS/AD	MINISTRATIVE AFFAIRS		
Department 1. Academic Affairs/ Administrative Affairs	Organization Blackboard	Purpose Provide Application Service Provider Hosting of Online Enterprise Learning System	Effective Period 8/10/06- 8/9/09	Cost to District \$83, 020
C. <u>INS</u>	TITUTIONAL ADVANC	<u>CEMENT</u>		
Department 1. Grants	Organization Natural Selection, Inc.	Purpose Research Agreement for Grant: High-Throughput Director Structural Screening for Drug Lead Compounds	Effective Period 8/15/06- 2/15/07	Cost to District No cost to the District
2. Grants	Natural Selection, Inc.	Research Agreement for Grant: High-Throughput Director Structural Screening for Drug Lead Compounds	1/1/07- 1/1/08	No cost to the District
D. <u>HUI</u>	MAN RESOURCES			
Department 1. Human Resources	Organization Community College Search Services	Purpose Interim Superintendent/ President and Superintendent/ President search	Effective Period 7/13/06	Cost to District \$35,000

	ITEM		1 age 12 of 13
Information	15.	NON-A	ACTION ITEMS
		A.	INFORMATION ITEMS
			2005-2006 Scholarship Awards Report (ENCLOSURE) (Sandoval)
			Grant Received By Southwestern College Foundation (Yoneji)
			U.S. Bank, "Small Business Development and International Trade Center (SBDITC)," in the amount of \$10,000, July 1, 2006 through June 30, 2007.
Administrative	16.		IISTRATIVE REPORTS
Reports	(Salcid	A.	ACADEMIC AFFAIRS – MR. DYSTE
		B.	ADMINISTRATIVE AFFAIRS – DR. FITZSIMONS 1. General Fund Financial Report for Period Ending June 30, 2006 (ENCLOSURE) 2. Quarterly Report CCFS 311Q for Period Ending June 30, 2006 (ENCLOSURE) 3. General Fund Cash Analysis for Period July 2005 – June 2006 (ENCLOSURE)
		C.	HUMAN RESOURCES – MS. YOKOTOBI 1. Report of Human Resources Transactions (ENCLOSURE)
		D.	STUDENT AFFAIRS – MR. SANDOVAL
		E.	INTERIM SUPERINTENDENT/PRESIDENT – MR. YONEJI
Senate/Union	17.	SENA	TE/UNION/ASSOCIATION REPORTS
/Association Reports	(Salcido) A.		PROFESSOR ALMA AGUILAR, PRESIDENT, ACADEMIC SENATE
		B.	REBECA MONTALVAN TOTH, PRESIDENT, CLASSIFIED SENATE
		C.	PROFESSOR JANET MAZZARELLA, PRESIDENT, SOUTHWESTERN COLLEGE EDUCATION ASSOCIATION (SCEA)
		D.	LINDA HERNANDEZ, TREASURER, CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA)
		E.	BOB EDELBROCK, Ed.D., PRESIDENT, SOUTHWESTERN COMMUNITY COLLEGE DISTRICT ADMINISTRATORS ASSOCIATION (SCCDAA)
Governing Board	18.		RNING BOARD REPORTS
Reports	(Salcid	A.	STUDENT TRUSTEE HECTOR RIVERA
		B.	TRUSTEE CHRISTINE ARANDA, Ed.D.
		C.	TRUSTEE JEAN ROESCH, Ed.D.
		D.	TRUSTEE DAVID J. AGOSTO
		E.	VICE PRESIDENT TERRI VALLADOLID
		F.	PRESIDENT YOLANDA SALCIDO
	1		

	ITEM
Closed Session	19. CLOSED SESSION/REPORT OF ACTION(S) (If Applicable) (Salcido)
Adjournment	20. ADJOURNMENT (Salcido)
Information	21. NEXT REGULAR MEETING
	Wednesday, September 13, 2006
	Neil Yoneji
	INTERIM SUPERINTENDENT/PRESIDENT