



SUGGESTED ORDER OF BUSINESS/MINUTES
REGULAR MEETING, GOVERNING BOARD
SOUTHWESTERN COMMUNITY COLLEGE DISTRICT
Room 214
SOUTHWESTERN COLLEGE

YOLANDA SALCIDO, GOVERNING BOARD PRESIDENT
TERRI VALLADOLID, GOVERNING BOARD VICE PRESIDENT
DAVID J. AGOSTO, GOVERNING BOARD MEMBER
CHRISTINE ARANDA, Ed.D., GOVERNING BOARD MEMBER
JEAN ROESCH, Ed.D., GOVERNING BOARD MEMBER
LUIS QUINONEZ, STUDENT BOARD MEMBER
NORMA L. HERNANDEZ, SECRETARY TO GOVERNING BOARD
AND SUPERINTENDENT/PRESIDENT

7:30 PM

Wednesday, May 10, 2006

COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

Southwestern Community College District, in compliance with the American Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact Mary Ganio at (619) 482-6301 at least forty-eight hours in advance of the meeting for information on such accommodation.

Persons wishing to address the Governing Board under Oral Communication should complete a yellow request card (available at the reception table) and indicate on the card if they wish to speak under Oral Communication, or when a specific agenda item is considered. Cards should be submitted to the Board secretary prior to the start of the meeting.

	ITEM
Call to Order	1. CALL TO ORDER (Salcido) 6:00 p.m., Building 100, Conference Room A Present: Absent: Board members arriving after meeting commences will be noted as "present" at point in this suggested order of business at which they arrive. <i>Members of the public may be present to hear the closed session announcements. Members of the public will be given an opportunity to speak on any closed session items at this time.</i>
Closed Session	2. ADJOURN TO CLOSED SESSION (Salcido) 6:01 - 7:30 p.m., Building 100, Conference Room A. A. CONFERENCE WITH LABOR NEGOTIATOR Negotiators: Marcie Sinclair, Fusako Yokotobi Employee Organizations: CSEA, SCEA Government Code Section 54957.6 B. CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION Government Code Section 54956.9 Superior Court Case No. 847522

	ITEM																								
Reconvene in Open Session	3. RECONVENE IN OPEN SESSION (Salcido) 7:30 p.m., Room 214 Present: Absent:																								
Pledge of Allegiance	4. PLEDGE OF ALLEGIANCE (Salcido)																								
Closed Session Announcement	5. ANNOUNCEMENT OF CLOSED SESSION ACTION(S) (If applicable) (Salcido)																								
Action	6. APPROVAL OF MINUTES (ENCLOSURE) (Hernandez) <table><tr><td></td><td>Agosto</td><td></td><td>Aranda</td><td></td><td>Roesch</td><td></td><td>Salcido</td><td></td><td>Valladolid</td><td></td><td>Quinonez-Student Advisory Vote</td></tr><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>		Agosto		Aranda		Roesch		Salcido		Valladolid		Quinonez-Student Advisory Vote												
	Agosto		Aranda		Roesch		Salcido		Valladolid		Quinonez-Student Advisory Vote														
Presentation(s)	Regular Meeting, April 19, 2006 7. PRESENTATION(S) A. Norma L. Hernandez, Superintendent/President; Debra Fitzsimons, Vice President for Administrative Affairs, swearing in of Police Chief Brent Chartier. B. Patricia Larkin, Bookstore Director; Luis Quiñonez, ASO President, presentation of Southwestern College Textbook Rental Program.																								
Oral Communication	8. ORAL COMMUNICATION (Salcido) Persons wishing to address the Governing Board under this item should fill out a yellow request card (available at the reception table) and indicate on the card if they wish to be called under Oral Communication, or when a specific agenda item is considered. An oral presentation to the Board does <i>not</i> constitute an open discussion on the presentation topic, unless that topic is on the posted agenda. Pursuant to the Brown Act (Government code Section 54954.2(a)): “No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may <i>briefly</i> respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3.”																								

Action	ITEM									
	9. CONSENT CALENDAR (ITEMS A THROUGH J)									
	Agosto		Aranda		Roesch		Salcido		Valladolid	Quinonez-Student Advisory Vote
	Adoption of the Consent Calendar will be made by one motion and second of the Board and by a unanimous vote.									
	A. <u>FACILITY USE REQUEST(S)</u> (Fitzsimons)									
	Recommend ratification and approval of listed facility use request(s):									
	<u>Organization</u>	<u>Facility Requested</u>	<u>Purpose</u>	<u>Date</u>	<u>Charge Rental/Excess</u>					
	Sweetwater Union High School District	Swimming Pool (Lap Pool)	Bonita Vista High School Additional Swim Practices	Sat, 3/4/06 – 4/8/06	No Charge	\$264				
	Sweetwater Union High School District	Swimming Pool (Lap Pool)	Eastlake High School Additional Swim Practices	Sat, 3/4/06 – 4/8/06	No Charge	\$264				
	Titan Waterpolo Club	Swimming Pool (Deep Tank)	Waterpolo Practice	Tues/Thurs, 3/7/06-5/9/06	\$540	\$396				
	City of Lights Worship	Rooms 7201, 7201B & 7215 (At HEC National City)	Church Services	Sun, 4/2/06-4/30/06	\$720	\$756				
	University of Phoenix (The Apollo Group)	Eight (8) Classrooms	Upper Division Classes	Mon-Thurs, 4/3/06-5/18/06	\$5400	N/A				
	The Abaris Group	Student Union East	Town Hall Meeting for The County of San Diego	4/5/06	\$135	\$160				
	Calvary Chapel	DeVore Stadium	Easter Sunrise Services	4/16/06	\$380	\$360				
	CABE (California Assoc for Bilingual Education)	Student Union East/West, Conf Rooms 103, Free Speech Patio and Seven (7) Classrooms	Books In Spanish Conference	4/29/06	*\$1095	\$600				
	*Co-Sponsored by SWC Superintendent/President's Office; Rental Fees Waived.									
	Rancho Del Rey Middle School	DeVore Stadium	8 th Grade Promotion Ceremony w/Set Up	6/14/06-6/15/06	No Charge	N/A				
	Bahia Sur Kennel Club	Soccer Field, Softball Outfield, and Parking Lots E/F/G	Dog Shows w/Set Up	6/15/06-6/17/06	\$1550	\$650				

ITEM

- B. COMMENDATION RESOLUTIONS (ENCLOSURE)
(Yokotobi)
- Recommend adoption of commendation resolution for the following staff members:
- Delores Christiansen, Professor, School of Mathematics, Science and Engineering
(retirement – completing 31 years of service)
- Elisa Merino, Library Support Services Supervisor, Academic Information Systems
(retirement – completing 37 years of service)
- C. EMPLOYMENT OF CONSULTANT(S)
- Recommend ratification and approval of employment of the following consultant(s):
- | <u>Department</u>
(Yokotobi) | <u>Consultant</u> | <u>Purpose</u> | <u>Date</u> | <u>Fee</u> |
|--|--|---|-------------------|----------------------------|
| Human Resources | Joanne Bodine | Interest-Based Bargaining in SCEA and District Negotiations | 5/11/06 – 6/30/06 | *\$150/hour, plus expenses |
| (Sandoval/Kinney)
Student Affairs/Staff Development | California School Employees Association (CSEA) | Classified Staff Development activity Two “True Colors” presentations | 5/19/06 | Not to exceed \$500 |
- D. APPLICATION(S)
(Hernandez)
- Recommend approval of filing of the following application(s) to meet filing deadline(s):
- Chancellor’s Office California Community College, “Quick Start Partnerships in Multimedia/Entertainment,” in the amount of \$450,000, June 01, 2006 through June 30, 2008.
- City of San Diego, “Community Development Block Grant (CDBG) Program”, in the amount of \$95,000, July 1, 2006 through June 30, 2007.
- Natural Selection Inc., “High-Throughput Direct Structural for Drug Lead Compounds”, subcontract in the amount of \$30,000, November 1, 2006 through May 1, 2007.
- E. ACCEPTANCE OF FUNDS
(Hernandez)
- Recommend ratification and approval of the following agreements for acceptance of funds; and further, recommend the Superintendent/President be authorized to sign such agreements with funding agencies:
- California Community Colleges Chancellor’s Office, “Nursing Capacity Building Program”, in the amount of \$179,294 is for the period of April 1 through December 31, 2006 (first year funding). This item was approved by the Governing Board for application of funds on April 19, 2006.
- F. CONFIRMATION OF PURCHASE ORDERS (ENCLOSURE)
(Fitzsimons)
- General Fund Nos. 68431 - 68891
Blanket Fund Nos. B1133 – B1134

	ITEM
	G. <u>PAYMENT OF BILLS, MARCH 16, 2006 - APRIL 15, 2006 (ENCLOSURE)</u> (Fitzsimons)
	H. <u>MAY 2006 CURRICULUM SUMMARY REPORT (ENCLOSURE)</u> (Kinney) Recommend approval of the May 2006 Curriculum Summary Report.
	I. <u>WAIVER OF PARKING PERMIT FEES FOR SUMMER SEMESTER 2006 (ENCLOSURE)</u> (Fitzsimons) Recommend approval to waive parking permit fees for students successfully completing seven or more units for the summer 2006 semester.
	J. <u>DESIGNATED AGENTS FOR SAN DIEGO COUNTY OFFICE OF EDUCATION</u> Recommend the following individuals be authorized as designated agents with the San Diego County Office of Education, effective July 1, 2006 to June 30, 2007. 1. Receive mail and pick up warrants: Francisco Ambriz James Myers Thomas Beasley Bernadette Sampson Jack Ezroj John Wilson Lori Gorton 2. Sign School Orders: Debra L. Fitzsimons Bernadette Sampson Norma L. Hernandez 3. Sign Payroll Payment Orders: Norma L. Hernandez Jackie Osborne Fusako Yokotobi

Action	ITEM							
	10. HUMAN RESOURCES – ACADEMIC (A THROUGH H) (Yokotobi)							
	Agosto	Aranda	Roesch	Salcido	Valladolid	Quinonez-Student Advisory Vote		
	A. EMPLOYMENT (ENCLOSURE)							
	Recommend approval of listed employment effective as indicated:							
	Employee	Position	Department	Mos/ Svc.	Range/ Class	Monthly Salary	Annual Salary	Effective Date
	Jose Ibarra	Assistant Professor of Automotive Technology (tenure-track)	School of Technology and Human Services	10	1-I	\$4,296.70	\$42,967.70	8/21/06
	* Final salary placement contingent upon verification of education/experience.							
	B. REEMPLOYMENT OF PROJECT-FUNDED PERSONNEL							
	Recommend approval of reemployment of the following temporary, non-tenure track, ROP funded employee, effective as indicated:							
Employee	Position	Department	Mos/ Svc.	Range/ Step	Monthly Salary	Annual Salary	Effective Date	
Sandra Romero	Assistant Professor of Office Information Systems/ Medical Administrative (ROP)	School of Business and Information Systems	10	II-6	\$5,676.7 0	\$56,767.00	8/21/06- 5/25/07	
C. REPLACEMENT OF ACADEMIC POSITIONS FOR FALL SEMESTER 2006								
1. Recommend approval to replace and advertise for the following 10-month, tenure-track position:								
School of Business and Information Systems Assistant Professor of Business Management								
2. Recommend approval to replace and advertise for the following 12-month, Academic Administrator, project-funded position:								
School of Mathematics, Science and Engineering Director of Mathematics Engineering Science Achievement (M.E.S.A.) Program								
D. CONTINUATION OF REDUCED FACULTY SERVICE								
Pursuant to provisions set forth in Article VII, Section 7.8 of the 2004-2006 S.C.E.A. Contract, and in accordance with employee's request, recommend approval of the following continuation of reduced faculty service, effective as indicated:								
Karen Smith, Librarian, Academic Information Services, from 100% to 80%, effective with the 2006-07 academic year.								

ITEM

E. CHANGE(S) IN FACULTY CONTRACT SERVICE

Recommend approval of listed changes in contract service, effective as indicated:

<u>Employee</u>	<u>Position</u> <u>Months/Service</u> <u>Class/Step</u> <u>Monthly Salary</u>	<u>To</u>	<u>Position</u> <u>Months/Service</u> <u>Class/Step</u> <u>Monthly Salary</u>	<u>Effective</u> <u>Date</u>
Michael Pompa	Professor of Exercise Science/Head Football Coach 11 months Class III/Step 16 \$7,845.20		Professor of Exercise Science 10 months Class III/Step 16 \$7,845.20	7/1/06
Jonathan Atwater, Ph.D.	Assistant Professor of Biology* 12 months Class VI/Step 6 +DR \$6,631.92		Assistant Professor of Biology* 10 months Class VI/Step 7 +DR \$6,862.30	8/21/06

* Conversion from temporary, project-funded, non-tenure track to District-funded, tenure-track position as required by grant.

F. CHANGE(S) IN ACADEMIC ADMINISTRATOR CONTRACT SERVICE

Recommend approval of listed changes in contract service, effective as indicated:

<u>Employee</u>	<u>Position</u> <u>Months/Service</u> <u>Range/Step</u> <u>Monthly Salary</u>	<u>To</u>	<u>Position</u> <u>Months/Service</u> <u>Range/Step</u> <u>Monthly Salary</u>	<u>Effective</u> <u>Date</u>
Helen Elias	Director of Disability Support Services 11 months Range F/Step 4 \$8,333.00		Director of Disability Support Services 12 months Range F/Step 5 \$8,584.00	7/1/06

G. APPROVAL OF ADMINISTRATOR SABBATICAL LEAVE REQUEST

Pursuant to provisions set forth in Article IV, Section J. of the Academic Administrator Handbook, and in accordance with employee's request, recommend approval of the following sabbatical leave, effective as indicated:

William Kinney, Acting Vice President for Academic Affairs and Interim Dean of School of Languages and Humanities, from July 1 to December 31, 2006.

**H. HOURLY ACADEMIC EMPLOYMENT (ENCLOSURE)
(Kinney)**

Recommend approval of 400 hourly academic staff for the 2006 summer session, subject to provisions of established policy and contingent upon final determination of staff members; and further, recommend the Superintendent/President be authorized to employ additional hourly academic staff as may be needed for the 2006 summer session.

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ITEM																																																															
Action 11. HUMAN RESOURCES – CLASSIFIED (A THROUGH D) (Yokotobi) <table> <tr> <td></td> <td>Agosto</td> <td></td> <td>Aranda</td> <td></td> <td>Roesch</td> <td></td> <td>Salcido</td> <td></td> <td>Valladolid</td> <td></td> <td>Quinonez-Student Advisory Vote</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table> A. <u>CHANGE(S) IN CONTRACT SERVICE</u> Recommend approval of listed changes in contract service, effective as indicated: <table> <tr> <th><u>Employee</u></th> <th><u>Position</u> <u>Months/Service</u> <u>Range/Step</u> <u>Monthly Salary</u></th> <th><u>To</u></th> <th><u>Position</u> <u>Months/Service</u> <u>Range/Step</u> <u>Monthly Salary</u></th> <th><u>Effective</u> <u>Date</u></th> </tr> <tr> <td>Thomas Earley</td> <td>Carpenter/Cabinet Maker 12 months Range 24/Step 6 \$4,333</td> <td></td> <td>Carpenter/Lead Trades Person 12 months Range 29/Step 4 \$4,532</td> <td>5/11/06</td> </tr> </table> B. <u>RECRUITMENT OF REPLACEMENT CLASSIFIED POSITIONS</u> Recommend approval to replace and advertise for the following classified positions: <table> <tr> <th><u>Position</u></th> <th><u>Department</u></th> <th><u>Range</u></th> <th><u>Months of Service</u></th> </tr> <tr> <td>Benefits Technician (Classified Bargaining Unit)</td> <td>Payroll and Risk Management</td> <td>22</td> <td>12</td> </tr> <tr> <td>E.O.P.S. Technician (Classified Bargaining Unit)</td> <td>E.O.P.S.</td> <td>20</td> <td>12</td> </tr> <tr> <td>Instructional Assistant I 47.5% service (Classified Bargaining Unit)</td> <td>School of Business and Information Systems</td> <td>16</td> <td>9</td> </tr> <tr> <td>Instructional Lab Technician-Science, Evening, 47.5% service (Classified Bargaining Unit) (replacement) *Includes evening increment.</td> <td>School of Mathematics, Science and Engineering</td> <td>25*</td> <td>9</td> </tr> </table> C. <u>SHORT-TERM AND SUBSTITUTE HOURLY EMPLOYMENT (ENCLOSURE)</u> Recommend ratification and approval of 21 short-term, non-academic, hourly employees for the 2005-06 academic year, pursuant to Education Code Section 88003, and contingent upon determination of staff members. D. <u>RESIGNATION/RETIREMENT</u> The following classified employee(s) have resigned and their resignations have been accepted by the Superintendent/President under delegation of powers: <table> <tr> <th><u>Employee</u></th> <th><u>Position</u></th> <th><u>Effective Date</u></th> </tr> <tr> <td>Amber Bejasa</td> <td>E.O.P.S. Technician (resignation)</td> <td>4/21/06</td> </tr> <tr> <td>Tiffany Christopher</td> <td>Instructional Lab Technician-Science – 47.5% (resignation)</td> <td>5/26/06</td> </tr> </table>		Agosto		Aranda		Roesch		Salcido		Valladolid		Quinonez-Student Advisory Vote													<u>Employee</u>	<u>Position</u> <u>Months/Service</u> <u>Range/Step</u> <u>Monthly Salary</u>	<u>To</u>	<u>Position</u> <u>Months/Service</u> <u>Range/Step</u> <u>Monthly Salary</u>	<u>Effective</u> <u>Date</u>	Thomas Earley	Carpenter/Cabinet Maker 12 months Range 24/Step 6 \$4,333		Carpenter/Lead Trades Person 12 months Range 29/Step 4 \$4,532	5/11/06	<u>Position</u>	<u>Department</u>	<u>Range</u>	<u>Months of Service</u>	Benefits Technician (Classified Bargaining Unit)	Payroll and Risk Management	22	12	E.O.P.S. Technician (Classified Bargaining Unit)	E.O.P.S.	20	12	Instructional Assistant I 47.5% service (Classified Bargaining Unit)	School of Business and Information Systems	16	9	Instructional Lab Technician-Science, Evening, 47.5% service (Classified Bargaining Unit) (replacement) *Includes evening increment.	School of Mathematics, Science and Engineering	25*	9	<u>Employee</u>	<u>Position</u>	<u>Effective Date</u>	Amber Bejasa	E.O.P.S. Technician (resignation)	4/21/06	Tiffany Christopher	Instructional Lab Technician-Science – 47.5% (resignation)	5/26/06
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ITEM

<u>Department</u>	<u>Organization</u>	<u>Purpose</u>	<u>Effective Period</u>	<u>Cost to District</u>
4. Business Operations	Southern California Soil & Testing, Inc.	Material Testing & Inspection for the Higher Education Center at Otay Mesa	5/11/06-8/30/07	\$114,886

C. HUMAN RESOURCES
(Yokotobi)

<u>Department</u>	<u>Organization</u>	<u>Purpose</u>	<u>Effective Period</u>	<u>Cost to District</u>
1. Human Resources	Riverside Community College District (RCCD) Tiger Track Software License Agreement	Use of RCCD's Applicant Tracking Software Compatible with Human Resources Colleague Application	5/11/06 – 5/10/07	No cost to the District

D. INSTITUTIONAL ADVANCEMENT
(Hernandez)

<u>Department</u>	<u>Organization</u>	<u>Purpose</u>	<u>Effective Period</u>	<u>Cost to District</u>
1. Grants	Natural Selection, Inc.	Confidentiality Agreement for Grant: High-Throughput Director Structural Screening for Drug Lead Compounds	5/11/06	No cost to the District

Note: Contingent upon awarding of grant.

Action

14. RESOLUTIONS (ENCLOSURE)
(Fitzsimons)

	<i>Agosto</i>		<i>Aranda</i>		<i>Roesch</i>		<i>Salcido</i>		<i>Valladolid</i>		<i>Quinonez-Student Advisory Vote</i>

Recommend adoption of listed resolutions:

A. RESOLUTION REQUESTING TEMPORARY TRANSFER OF FUNDS

Recommend adoption of resolution to request that the Board of Supervisors of the County of San Diego direct the Treasurer of the County of San Diego to make a temporary transfer from the funds in custody to this District during the 2006-07 fiscal year to meet obligations incurred for maintenance purposes, if necessary.

B. INTRA-BUDGET TRANSFER RESOLUTION FOR 2005-2006

Recommend adoption of the Intra-Budget Transfer Resolution for 2005-06, in accordance with Education Code 70902, authorizing the County Superintendent of Schools to originate intra-budget transfers necessary for the end-of-year closing of records for the District.

	ITEM
Information	15. NON-ACTION ITEMS A. DISTRICT POLICIES – FIRST READING (ENCLOSURE) (Kinney) 1. District Policy No. 6029 – Course Repetition (Revised) (Yokotobi) 2. District Policy No. 7275 – Interim Appointment (New) B. INFORMATION ITEMS (ENCLOSURE) 1. Computer Systems and Services Status Report and Presentation (Fitzsimons) 2. Transfer Center Report 2004-2005 (Sandoval)
Administrative Reports	16. ADMINISTRATIVE REPORTS (Salcido) A. ACADEMIC AFFAIRS – MR. KINNEY B. ADMINISTRATIVE AFFAIRS – DR. FITZSIMONS 1. General Fund Financial Report for Period Ending April 15, 2006 (ENCLOSURE) 2. General Fund Cash Analysis for Period July 2005 – March 2006 (ENCLOSURE) 3. Quarterly Report CCFS 311Q for Period Ending March 31, 2006 (ENCLOSURE) C. HUMAN RESOURCES – MS. YOKOTOBİ 1. Human Resources Report (ENCLOSURE) D. STUDENT AFFAIRS – MR. SANDOVAL E. SUPERINTENDENT/PRESIDENT – MS. HERNANDEZ 1. Higher Education Center at Otay Mesa – Recommendations from Constituent Groups
Senate/Union /Association Reports	17. SENATE/UNION/ASSOCIATION REPORTS (Salcido) A. PROFESSOR JOI LIN BLAKE, PRESIDENT, ACADEMIC SENATE B. WANDA MAXWELL, PRESIDENT, CLASSIFIED SENATE C. PROFESSOR JANET MAZZARELLA, PRESIDENT, SOUTHWESTERN COLLEGE EDUCATION ASSOCIATION (SCEA) D. MICHAEL FORD, PH.D., PRESIDENT, CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) E. ANGELICA SUAREZ, PH.D., ACTING PRESIDENT, SOUTHWESTERN COMMUNITY COLLEGE DISTRICT ADMINISTRATORS ASSOCIATION (SCCDAA)

	ITEM
Board Requests for Information	18. GOVERNING BOARD REQUESTS FOR INFORMATION (Salcido) A. REQUESTS Information Requested Board Member Due Date
Governing Board Reports	19. GOVERNING BOARD REPORTS (Salcido) A. STUDENT TRUSTEE LUIS QUINONEZ B. TRUSTEE CHRISTINE ARANDA, Ed.D. C. TRUSTEE JEAN ROESCH, Ed.D. D. TRUSTEE DAVID J. AGOSTO E. VICE PRESIDENT TERRI VALLADOLID F. PRESIDENT YOLANDA SALCIDO
Closed Session	20. CLOSED SESSION/REPORT OF ACTION(S) (If Applicable) (Salcido)
Adjournment	21. ADJOURNMENT (Salcido)
Information	22. NEXT REGULAR MEETING Wednesday, June 14, 2006 (Higher Education Center at National City)
	NORMA L. HERNANDEZ SUPERINTENDENT/PRESIDENT

NORMA L. HERNANDEZ
SUPERINTENDENT/PRESIDENT