

SUGGESTED ORDER OF BUSINESS/MINUTES

REGULAR MEETING, GOVERNING BOARD SOUTHWESTERN COMMUNITY COLLEGE DISTRICT

SOUTHWESTERN COLLEGE EDUCATION CENTER AT SAN YSIDRO 460 WEST SAN YSIDRO BLVD., ROOM 5602/5605

Yolanda Salcido, Governing Board President Terri Valladolid, Governing Board Vice President David J. Agosto, Governing Board Member Christine Aranda, Ed.D., Governing Board Member Jean Roesch, Ed.D., Governing Board Member Luis Quiñonez, Student Board Member Norma L. Hernandez, Secretary to Governing Board And Superintendent/President

7:30 PM

Wednesday, January 11, 2006

COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

Southwestern Community College District, in compliance with the American Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact Mary Ganio at (619) 482-6301 at least forty-eight hours in advance of the meeting for information on such accommodation.

Persons wishing to address the Governing Board under Oral Communication should complete a yellow request card (available at the reception table) and indicate on the card if they wish to speak under Oral Communication, or when a specific agenda item is considered. Cards should be submitted to the Board secretary prior to the start of the meeting.

	ITEM
Call to Order	1. CALL TO ORDER (Salcido) 6:00 p.m., Southwestern College Education Center at San Ysidro, Room 5604 Present: Absent: Board members arriving after meeting commences will be noted as "present" at point in this suggested order of business at which they arrive. Members of the public may be present to hear the closed session announcements. Members of the public will be given an opportunity to speak on any closed session items at this time.
Closed Session	 ADJOURN TO CLOSED SESSION (Salcido) 6:01 - 7:30 p.m., Southwestern College Education Center at San Ysidro, Room 5604 A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION Government Code Section 54956.9(b)

	ITEM										
Reconvene in Open Session		DNVENE IN OPI	EN SESSION								
		7:30 p.m., Room 5602/5605									
		Present: Absent:									
Pledge of Allegiance	4. PLEC (Salcido)	GE OF ALLEG	IANCE								
Closed Session Announcement	5. ANNO (Salcido)	DUNCEMENT O	F CLOSED SE	SSION ACTIO	N(S) (If applicable)					
Action	6. APPF (Hernandez)	ROVAL OF MIN	UTES (ENCLOS	SURE)							
	Agosto	Aranda	Roesch	Salcido	Valladolid	Quiñonez-Student Advisory Vote					
				<u> </u>							
		lar Meeting, Dec al Meeting, Dec									
Presentation(s)	7. PRES	SENTATION(S)									
Oral Communication	8. ORAI (Salcido) Perso card (Oral 0 An or topic, Section the points	 Jackie Osborne, Director of Human Resources; Dr. Debra Fitzsimons, Vice President for Administrative Affairs; Torrance Carrington, Interim Chief of Police, Wanda Maxwell, Classified Senate President, presentation of Outstanding Classified Employee Award, January to March, presented to Adam Cato, Campus Police Officer. ORAL COMMUNICATION 									

Action	

ITEM 9. CONSENT CALENDAR (ITEMS A THROUGH F)

Agosto	osto Aranda Roesch Salcido Valladolid				lid	id Quiñonez-Stude			
	tion of the animous vo		Calendar will	be made by one	e motion and	d second o	of the Bo	ard and by	
Α.	<u>EMPLC</u>	YMENT (OF CONSUL	<u>FANT(S)</u>					
	Recom	mend ratif	ication and a	pproval of empl	oyment of th	ne following	g consul	tant(s):	
Department (Kinney)		<u>Consult</u>	ant	<u>Purpose</u>		<u>Date</u>		Fee	
Arts & Comm	unication	Steve K Danlee Louise 7	Mitchell	Musicians for Choral Con		11/29/05 12/04/05		\$264.00 \$294.00 \$326.40	
(Kinney) Small Busine Development International Center	&	Stone R	eleta McIntosh	Accounting Business Dev Business Org Bookkeeping	anization	On-call, needed f 2005–06 college y	for the	Not to exceed \$2,999	
(Kinney) Technology 8 Services	k Human	Mark Ha	andy, M.D.	Serve as medical director for the paramedic program		8/16/2005– 8/15/2006		\$1,000	
(Yokotobi) Human Reso	urces	Ron Ca	taraha	Human Reso Consultant		1-12-06 through 12-31-0		\$60 per hour plus expenses	
B. (Hernandez)	City of C	Chula Vist Technical Developm \$25,000, J Chula Vist Technica	roval of filing a/Community Assistance a ent and Intern July 1, 2006 th a/Community I Assistance s	of the following Development E nd Training Sen national Trade C nrough June 30 Development E Services", San I int of \$11,391, s	Block Grant vices for Ch Center (SBD , 2007. Block Grant Diego Contra	(s) to meet (CBDG), " ula Vista", vITC) , in th (CBDG), " acting Opp	t filing de Small Bu Small B ne amou Procurer portunitie	eadline(s): usiness usiness nt of ment es Center	

ITEM	
C. (Hernandez)	ACCEPTANCE OF FUNDS
(nemanuez)	Recommend ratification and approval of the following agreements for acceptance of funds; and further, recommend the Superintendent/President be authorized to sign such agreements with funding agencies:
	California Community Colleges Chancellor's Office/Grossmont Community College District, "Workforce Investment Act Governor's Discretionary Fund Nurse Education Initiative for Associate Degree Nursing", in the amount of \$58,400 (year one), June 1, 2005 through June 30, 2006. This item was approved by the Governing Board for application of funds on August 10, 2005.
D.	ACCEPTANCE OF GIFT(S)
(Fitzsimons)	Recommend acceptance of the following gifts for anticipated use as indicated:
	Two Briggs & Stratton 5 HP Engine and one push-behind lawnmower, donated by Donald Wilburn, to be used in the Automotive Technology Program, in the School of Technology and Human Services.
	One Briggs/Stratton, Vanguard S/N 303447 and one OHV Engine 5.5hp, donated by Mason's Saw and Lawnmower Service, Inc., to be used in the Automotive Technology Program, in the School of Technology and Human Services.
E.	CONFIRMATION OF PURCHASE ORDERS (ENCLOSURE)
(Fitzsimons)	General Fund Nos. 66009 - 66661 Blanket Fund Nos. B1117 – B1122
F. (Fitzsimons)	PAYMENT OF BILLS, MONTH OF DECEMBER 2005 (ENCLOSURE)

	ITEM											
Action		AN RESOURC	ES – ACADEMIO	C (A THROUGI	HE)							
	(Yokotobi) Agosto	Aranda	Roesch	Salcido	Vallade		Quiñonez-Student Advisory Vote					
	А.	EMPLOYME	<u>INT</u> (ENCLOSUF	RE)								
		Recommend	approval of liste	ed employment	effective as i	ndicated:						
		Desities	Desertes of		ange/ Mont		nual Effectiv					
	Employee Sandra Romero	Position Assistant Professor of Office Information Systems/ Medical Administrative (ROP) (non-tenure track position)	Department School of Business & Information Systems		<u>ass Sala</u> 1* \$4,1:		<u>ary Date</u> ,223.00 1-17-06					
	* Final salary	placement cont	ingent upon veri	fication of educ	ation/experie	ence.						
	В.	CHANGE(S)	IN CONTRACT	<u>SERVICE</u>								
		Recommend approval of listed changes in contract service, effective as indicated:										
	<u>Employee</u> Hok Lee, Ph.	Professor of Physics, So of Mathema Science & Engineering temporary, tenure trace position, 20 only to tenu track position	10 mo of Class chool Range atics, \$6,213 g, non- k 005-06 ure on	Range <u>y Salary</u> nth, VI 5 5.60		/Range <u>Ily Salary</u> onth, VI e 5	Effective <u>Date</u> 1-12-06					
	*Additional \$2	2,000.00 annual	for earned docto	orate degree.								
	C.	<u>RESIGNATION ATION ATION AND A RESIGNATION A RESIGNATION AND A RESIGNATION A RESIGNATION AND A RESIGNATION AND A RESIGNATION AND A RESIGNATION AND A RESIGNATION A RESIGNATION A RESIGNATION A RESIGNATION A RESIGNATION A RESIGNATI</u>	ON/RETIREMEN	<u>1T</u>								
		The following classified employees have resigned and their resignations have been accepted by the Superintendent/President under delegation of powers:										
	Employee Ralph Edsell		<u>Position</u> Professor of En School of Langu				<u>Effective Date</u> 12-5-05					
	Hok Lee, Ph.	D.	Assistant Profes Mathematics, S non-tenure track	cience & Éngin	eering, temp		1-12-06					

ITEM	
D.	ELIMINATION OF PROJECT-FUNDED POSITIONS (ENCLOSURE)
	Recommend adoption of resolutions regarding the elimination of the following project- funded positions effective September 30, 2006, due to the elimination of the Title V Hispanic Serving Institution Grant.
	Title V Hispanic Serving Institution Project/Activity Director (Academic Administrative position)
	Title V Hispanic Serving Institution Instructional Designer (Academic position)
E. (Kinney)	CERTIFICATION OF APPROVAL OF 2006–2007 SABBATICAL LEAVE APPLICATIONS (ENCLOSURE)
(Riney)	Recommend sabbatical leaves of absence for 2006–2007 be granted to the 15 academic personnel identified by the Sabbatical Leave Review Board, in accordance with provisions of the Southwestern College Education Association (SCEA) Contracts, subject to available funding.

(Yokotobi) Aranda Roesch Salcido Valladolid Quiñonez-Studi Advisory Vote A. EMPLOYMENT Recommend approval of listed employment effective as indicated: Employee Christina Luna Position Clerical Assistant II- Evening (replacement) Department Campus Police Mos Serv (Step 12 Range Serv (Step 12 Monthly Salary (Step 12 Annual Salary Salary (Step 12 Effective Salary Salary (Step 12 Bernadette Sampson Controller, Classified Management/ Supervisory position (new position) Administrative Affairs 12 31-8 \$7,807.00 \$93,684.00 1-30-06	(Yokotobi) Agosto Aranda Roesch Salcido Valladolid Quiñonez-Stud A. EMPLOYMENT Recommend approval of listed employment effective as indicated: Employee Position Department Server Sange Monthy Annual Effective Christina Clerical Campus Server Sange Monthy Salary Effective Luna Assistant II- Police Fervering 12 11-1 \$2,419.00 \$29,028.00 1-12-06 Bemadette Controller, Administrative 12 31-8 \$7,807.00 \$93,684.00 1-30-06 Sampson Classified Afairs Management/ Supervisory position Supervisory position Resources Resources Compliance Compliance Compliance Compliance Conditioninal position (new position) 8 Solution (new position) Resources Range Step E Mos/Serv. RangeStep T RangeStep T RangeStep T RangeStep T RangeStep T RangeStep T Range 10* San Siduent Afairs Management/ Secretary II (Classified Rang	ction	ITEM 11. HU	MAN	RESOURC	ES –	CLASSIFIE	D (/	A TH	ROUGH	E)				
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* Includes 3 ranges for Educational Incentive Program and 1 range for longevity.	* Includes 3 ranges for Educational Incentive Program and 1 range for longevity.			sana	Adm Sec Barg posi Sou Edu San To Adm Assi posi Affa	ninisti retary gainir tion), thwe cation Ysid ninisti stant tion), irs	/ II (Classifie ng Unit stern Colleg n Center at ro rative (Confidenti Student	e	Ran 12 M Ran Step \$4,0 mo. \$48	<u>ge/Step</u> Aos. ge 24* o 6 059.00/ ,708.00/	<u>To</u>	Range 12 Mo Range Step 6 \$5,15 mo. \$61,8	e/Step os. e 16* o 1.58/	1-17	
			* Includes 3	8 range	es for Educ	ation	al Incentive	Pro	gram	and 1 rai	nge fo	or longe	vity.		

	ITEM					
	C.	REPLACEME	NT OF CLASSIF	IED POSITION	S FOR 2005-06	
	Position Clerical Assista		<u>rtment</u> h Services		Range 10	<u>Months Servic</u> 11
	Instructional La Technician, Microcomputer		ol of Arts & Com	munication	24	9
	Senior Account	Clerk Payro	oll Services		19	12
	Administrative Secretary II		nwestern College er at San Ysidro	Education	20	12
	D.	SHORT-TERM	AND SUBSTIT	UTE CLASSIFII	ED EMPLOYMEN	<u>T</u> (ENCLOSURE)
			to Education Co			e 2005-06 academic t upon determination of
	E.	CLASSIFIED	RETIREMENTS/	RESIGNATION	<u>S</u>	
					itted their resignat rintendent/Preside	ions and their nt under delegation of
	Employee Janette Astiaza		Position Clerical Assistant	II, Campus Pol	ice	Effective Date 12-8-05
	Dana Roberts		earning Resourc		ant,	1-3-06
	Arthur Wilson	5	nstructional Lab School of Arts & G ompleting 8 yea	Communication		12-30-05
	Joe M. Gassav	(Print Shop Techn retirement, comp ervice)			12-30-05
Action	12. NAMIN (Hernandez)	IG OF THE ST	JDENT SERVIC	ES CENTER BI	JILDING (ENCLO	SURE)
	Agosto	Aranda	Roesch	Salcido	Valladolid	Quiñonez-Student Advisory Vote
	E. Cha	vez, national he	ero and advocate	for human righ	ts.	ding in honor of Cesar
	13. DISTR	ICT POLICIES	- SECOND REA	DING (ENCLO	SURE)	Quiñonez-Student
Action	Agosto	Aranda	Roesch	Salcido	Valladolid	Advisory Vote

A. District Policy No. 7007, Program and Curriculum Development Modification & Discontinuance (Revision) (Kinney) (First Reading December 14, 2005)

	ITEM	
Administrative Reports	14. ADM (Salcido)	INISTRATIVE REPORTS
	А.	ACADEMIC AFFAIRS – MR. KINNEY
	B.	 FISCAL AFFAIRS – DR. FITZSIMONS 1. Audited Financial Statements – General Operational Funds - for Year Ended June 30, 2005 (ENCLOSURE) 2. Audited Financial Statements – Prop AA Bond Fund – for Year Ended June 30, 2005 (ENCLOSURE)
	C.	HUMAN RESOURCES – MS. YOKOTOBI 1. Human Resources Report (ENCLOSURE) 2. Staff Diversity Comparisons Report (ENCLOSURE)
	D.	STUDENT AFFAIRS – MR. SANDOVAL
	E.	SUPERINTENDENT/PRESIDENT – MS. HERNANDEZ
Senate/Union /Association Reports	15. SEN (Salcido)	IATE/UNION/ASSOCIATION REPORTS
	А.	PROFESSOR JOI LIN BLAKE, PRESIDENT, ACADEMIC SENATE
	В.	WANDA MAXWELL, PRESIDENT, CLASSIFIED SENATE
	C.	PROFESSOR JANET MAZZARELLA, PRESIDENT, SOUTHWESTERN COLLEGE EDUCATION ASSOCIATION (SCEA)
	D.	MICHAEL FORD, PH.D., PRESIDENT, CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA)
	E.	ANGELICA SUAREZ, PH.D., ACTING PRESIDENT, SOUTHWESTERN COMMUNITY COLLEGE DISTRICT ADMINISTRATORS ASSOCIATION (SCCDAA)
Governing Board Reports	16. GOV (Salcido)	/ERNING BOARD REPORTS
	Α.	STUDENT TRUSTEE LUIS QUIÑONEZ
	В.	TRUSTEE CHRISTINE ARANDA, ED.D.
	C.	TRUSTEE JEAN ROESCH, ED.D.
	D.	TRUSTEE DAVID J. AGOSTO
	E.	VICE PRESIDENT TERRI VALLADOLID
	F.	PRESIDENT YOLANDA SALCIDO
Closed Session	17. CLC (Salcido)	OSED SESSION/REPORT OF ACTION(S) (If Applicable)

	ITEM			Fage 10
Adjournment	18. (Salci			
	(Oaloi			
Information	19.	NEXT REGULAR MEETING		
		Wednesday, February 8, 2006		
			Norma L. Hernandez Superintendent/President	