# SOUTHWESTERN COLLEGE

#### SUGGESTED ORDER OF BUSINESS/MINUTES

# REGULAR MEETING, GOVERNING BOARD SOUTHWESTERN COMMUNITY COLLEGE DISTRICT ROOM 214 SOUTHWESTERN COLLEGE

JEAN ROESCH, ED.D., PRESIDENT
CHRISTINE ARANDA, ED.D., VICE PRESIDENT
DAVID J. AGOSTO, GOVERNING BOARD MEMBER
YOLANDA SALCIDO, GOVERNING BOARD MEMBER
TERRI VALLADOLID, GOVERNING BOARD MEMBER
TERRY NEWTON, STUDENT BOARD MEMBER
NORMA L. HERNANDEZ, SECRETARY TO GOVERNING BOARD
AND SUPERINTENDENT/PRESIDENT

7:30 PM

Wednesday, December 8, 2004

#### COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

Southwestern Community College District, in compliance with the American Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact Mary Ganio at (619) 482-6301 at least forty-eight hours in advance of the meeting for information on such accommodation.

Persons wishing to address the Governing Board under Oral Communication should complete a yellow request card (available at the reception table) and indicate on the card if they wish to speak under Oral Communication, or when a specific agenda item is considered. Cards should be submitted to the Board secretary prior to the start of the meeting.

specific agenda ite	em is considered. Cards should be submitted to the Board secretary prior to the start of the meeting.
	ITEM
Call to Order	1. CALL TO ORDER (Roesch) 6:00 p.m. Ruilding 100, Conforance Room A
	6:00 p.m., Building 100, Conference Room A  Present: Absent:
	Board members arriving after meeting commences will be noted as "present" at point in this suggested order of business at which they arrive.
	Members of the public may be present to hear the closed session announcements. Members of the public will be given an opportunity to speak on any closed session items at this time.
Oath of Office	2. SWEARING IN OF BOARD MEMBER (Hernandez)
Closed Session	3. ADJOURN TO CLOSED SESSION (Roesch)
	6:01 - 7:30 p.m., Building 100, Conference Room A
	A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION Significant exposure to litigation pursuant to Government Code Section 54956.9(b) (2 potential cases)
	B. CONFERENCE WITH LABOR NEGOTIATOR

Employee Organizations: CSEA, SCEA, , SCCDAA, Confidentials

Negotiator: Marcie Sinclair

Government Code Section 54957.6

	ITEM					rage 2 01 13						
	C.	Government Court	WITH LEGAL ode Section 549 Case No. GIC 8 Case No. GIS 0	56.9 31766	NDING LITIGATI	ON						
	D.		OYEE DISCIPLI ode Section 549		L/RELEASE							
	E.	Title: [Assistar	OYEE APPOIN at Professor of O ode Section 549	IS]	YMENT							
	F.	Regarding a modesignated rep Designated Re	DISCUSSION PURSUANT TO GOVERNMENT CODE SECTION 3549.1 Regarding a matter within the scope of representation and instructing the District's designated representatives. Designated Representative: Marcie Sinclair Employee Organization: CSEA									
Reconvene in Open Session	(Roesch)											
Closed Session Announcement	5. ANNOUNCEMENT OF CLOSED SESSION ACTION(S) (If applicable) (Roesch)											
Swearing in Ceremony	6. SWEA (Hernandez)	RING IN OF BO	ARD MEMBERS	S AGOSTO AN	D ROESCH							
Action	7. ELECT	TION OF OFFICI ent)	ERS									
	Electio	n of officers for t	he period Decer	nber 2004 – No	vember 2005.							
	A.	President										
	Agosto	Aranda	Roesch	Salcido	Valladolid	Newton-Student Advisory Vote						
	B.	Vice President										
	Agosto	Aranda	Roesch	Salcido	Valladolid	Newton-Student Advisory Vote						
	C.	Secretary (Sup	erintendent/Pres	sident)								
	Agosto	Aranda	Roesch	Salcido	Valladolid	Newton-Student Advisory Vote						

## A ction

#### **ITEM COMPLIANCE WITH GOVERNMENT CODE SECTION 53051** 8.

(Board President)

-1	(-)		•,					
ı								Newton-Student
ı		Agosto		Aranda	Roesch	Salcido	Valladolid	Advisory Vote
1								

Recommend the Secretary of the Board be authorized to file a statement of the following facts, in compliance with the above mentioned government code section, with the Secretary of State and the San Diego County Clerk:

- The full, legal name of the District
- Official mailing address of the public agency B.
- Name and address of each member of the Governing Board and Secretary of the public C. agency

#### **Action**

#### 9. **GOVERNING BOARD MEETING SCHEDULE**

(Hernandez)

	•	Agosto	Aranda	Roesch	Salcido	Valladolid	Newton-Student Advisory Vote
Г							

Recommend approval of the following 2005 Governing Board meeting schedule:

January 12, 2005

February 9, 2005

March 9, 2005

April 13, 2005

May 11, 2005

June 8, 2005

July 13, 2005

August 10, 2005 September 14, 2005

October 12, 2005

November 9, 2005

## **Action**

#### 10. **APPROVAL OF MINUTES (ENCLOSURE)**

(Hernandez)

l	Agosto	Aranda	Roesch	Salcido	Valladolid	Newton-Student Advisory Vote
1						

Regular Meeting, November 10, 2004 Special Meeting, November 17, 2004

#### Reports

#### 11. **REPORTS - Maximum of three (3) minutes per report** (Board President)

- Α. Joi Lin Blake, President, Academic Senate
- B. Michele Fenlon, President, Classified Senate
- C. Professor Robert Unger, President, Southwestern College Education Association (SCEA)
- D. Christina Hicks, President, Classified School Employees Association (CSEA)
- E. Trish Axsom, President, Southwestern Community College District Administrators Association (SCCDAA)

#### Page 4 of 15 **ITEM** 12. Presentation(s) PRESENTATION(S) A. 2004-2005 Faculty Recognition Awards, Bob Gauvreau, Vice President for Academic Affairs, Professor Joi Lin Blake, Academic Senate President: Teaching Excellence Deana Alonso Professor of Spanish Professional Leadership Alexis Davidson Professor of Economics **Adjunct Faculty** Alexander Juden Mathematics Instructor B. Bob Gauvreau, Vice President for Academic Affairs; Bruce Turner, Dean, School of Health, Exercise Science and Athletics; Karen Jacobs, Aquatic Center Coordinator, presentation of Aquatic Center Activities. **ORAL COMMUNICATION** Oral 13. Communication (Roesch) Persons wishing to address the Governing Board under this item should fill out a yellow request card (available at the reception table) and indicate on the card if they wish to be called under Oral Communication, or when a specific agenda item is considered. An oral presentation to the Board does *not* constitute an open discussion on the presentation topic, unless that topic is on the posted agenda. Pursuant to the Brown Act (Government Code Section 54954.2(a)): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3." 14. **CONSENT CALENDAR (ITEMS A THROUGH G) Action** Newton-Student Agosto Salcido Valladolid Advisory Vote Aranda Roesch Adoption of the Consent Calendar will be made by one motion and second of the Board and by

a unanimous vote.

#### FACILITY USE REQUEST(S) Α.

(Fite)

Recommend ratification and approval of listed facility use request(s):

Organization Bonita Vista High School	Facility Requested Tennis Courts 5-10	Purpose Women's Tennis Team Practices	<u>Date</u> Mon-Fri, Aug 19 – Nov 5, 2004	Charge Rental/Excess No Charge	N/A
Bonita Vista High School	Tennis Courts 5-10	Women's Tennis Team Matches	Sept 28, Oct 5, 12, 14, & 26, 2004	No Charge	N/A
Bonita Vista High School	DeVore Stadium	Homecoming Rehearsal	Oct 13, 2004	No Charge	N/A

ITEM				Pag	e 5 of 15
ITEM				Charg	10
Organization The Way Christian Church	Facility Requested Student Union East, Cafeteria Conf Rms 1-2-3, Staff Dining Room + 2 Classrooms	<u>Purpose</u> Church Services	<u>Date</u> Sun, Oct 24 – Dec 26, 2004	Rental/Exce \$5400	
Sweetwater Union High School District	Deep Pool	Bonita Vista High School Women's Waterpolo Practices & Matches	Mon-Sat, Nov 13, 2004 – Feb 26, 2005	No Charge	\$2948
Sweetwater Union High School District	Deep Pool	Eastlake High School Women's Waterpolo Practices & Matches	Mon-Sat, Nov 13, 2004 – Feb 26, 2005	No Charge	\$2948
Sweetwater Union High School District	Deep Pool	Otay Ranch High School Women's Waterpolo Practices & Matches	Mon-Sat, Nov 13, 2004 – Jan 8, 2005	No Charge	\$1408
Passion Parties	Room 214/214A	Staff Training/Meeting	Nov 18, 2004	\$100	N/A
*Tiffany Elementary School *Co-Sponsored by SM	Student Union East //C Superintendent/Pres	Auction / Fundraiser ident's Office; Rent	Nov 20, 2004	*\$360	\$240
San Diego Youth Football and Cheer Conference	DeVore Stadium and Team Rooms	Division II Championship Football Games	Nov 21, 2004	\$1560	\$1030
Allen Elementary School	Mayan Hall, Green Room and Dressing Rooms	Variety Show	Jan 5 & 6, 2005	\$1265	\$822
(Fite)	ANCE TRAVEL PAYM				
	ommend ratification and ement(s):	d approval of the fo	ollowing advance tra	avel payment	
Nagura, Cynthia	<u>Purpose</u> Hispanic-serving Institu Communities (HSIAC)	itions Assisting	<u>Date</u> 12/2-4/04	<u>Cost</u>	\$1,000

#### **ITEM**

#### C. EMPLOYMENT OF CONSULTANT(S)

Recommend ratification and approval of employment of the following consultant(s):

Department (Gauvreau)	<u>Consultant</u>	<u>Purpose</u>	<u>Date</u>	<u>Fee</u>
Staff Developm	ent Alfonso Lopez	Workshop Facilitator: Capacity Building/Stress Management Training	12/10/04	\$300
(Gauvreau) Title V	Veronica Cunningham	Workshop Facilitator: Poetry/Art Integration	10/20/04	\$160
D.	ACCEPTANCE OF FUNDS			

(Hernandez)

Recommend ratification and approval of the following agreements for acceptance of funds; and further, recommend the Superintendent/President be authorized to sign such agreements with funding agencies:

City of Santee, "San Diego Contracting Opportunities Center (SDCOC)," in the amount of \$15,000, July 1, 2004 through June 30, 2005. This item was approved by the Governing Board for submission of application on August 11, 2004.

Foundation for California Community Colleges, "AmeriCorps Local Readiness Emergency Team (ALERT)," in the amount of \$79,490, August 1, 2004 through December 31, 2005. This item was approved by the Governing Board for submission of application on July 14, 2004.

E. CONFIRMATION OF PURCHASE ORDERS (ENCLOSURE)

(Fite)

General Fund Nos. 56233 - 56948 Blanket Fund Nos. B940 - B946

F. PAYMENT OF BILLS, MONTH OF NOVEMBER 2004 (ENCLOSURE)

(Fite)

G. CURRICULUM SUMMARY REPORT DECEMBER 2004 (ENCLOSURE) (Gauvreau)

Recommend approval of Curriculum Summary Report, December 2004.

# Action

# ITEM 15. HUMAN RESOURCES – ACADEMIC (A THROUGH C)

(Tachiki)

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				5	0 1 1 1		Newton-Student
		Agosto	Aranda	Roesch	Salcido	Valladolid	Advisory Vote

#### A. <u>EMPLOYMENT</u> (ENCLOSURE)

Recommend approval of listed employment effective as indicated:

<u>Employee</u>	<u>Position</u>	<u>Department</u>	Mos./ Serv.	Range/ Step	Monthly Salary	<u>Annual</u> <u>Salary</u>	Effective Date
Susan Schroenrock	Assistant Professor, Licensed Vocational Nursing Program, Temporary Replacement, (Spring 2005 Semester)	School of Technology & Human Services	5	I-1*	\$4,025.30	\$20,126.50	1/18/05 - 5/27/05

<sup>\*</sup>Final salary placement contingent upon verification of education/experience.

### B. <u>REDUCTION IN CONTRACT SERVICE</u>

Pursuant to provisions set forth in <u>Article V, Section 5.16 of the 2001-2003 S.C.E.A.</u> <u>Contract</u>, and in accordance with the employee's request, recommend approval of the following reduction in service, effective as indicated:

Deana Alonso, Professor of Spanish, School of Languages & Humanities, from 100% to 66.6%, effective with the 2005-06 academic year

#### C. REDUCED FACULTY SERVICE

Pursuant to provisions set forth in <u>Article VII, Section 7.8 of the 2001-2003 S.C.E.A.</u> <u>Contract</u>, and in accordance with the employee's request, recommend approval of the following reduced workload:

Pamela Ellis, Professor of French, School of Languages & Humanities, from 100% to 66.67%, effective with Spring Semester 2005

Action ITEM

# 16. HUMAN RESOURCES – CLASSIFIED (A THROUGH G)

(Tachiki)

 (						
						Newton-Student
	Agosto	Aranda	Roesch	Salcido	Valladolid	Advisory Vote

# A. <u>EMPLOYMENT</u>

Recommend ratification and approval of listed employment effective as indicated:

Employee Steven Ashabraner	Position Athletic Equipment Technician/ Physical Education Attendant (replacement)	Department School of Health, Exercise Science & Athletics	Mos./ Serv. 11	Range /Step 13-1	Monthly Salary \$2,543.00	Annual Salary \$27,973.00	Effective <u>Date</u> 12-9-04
Diosdado Banayad	Custodian- Evening (replacement)	Custodial Department	12	12-1	\$2,480.00	\$29,760.00	12-9-04
Raul Flores	Custodian- Evening (replacement)	Custodial Department	12	12-1	\$2,480.00	\$29,760.00	12-9-04
William Woodward	Custodian- Evening (new position)	Custodial Department	12	12-1	\$2,480.00	\$29,760.00	12-9-04
Luis Quiamboa	Custodian- Evening (new position)	Custodial Department	12	12-1	\$2,480.00	\$29,760.00	12-9-04
Martha Bautista	Clerical Assistant II, 47.5% service (new position)	School of Technology and Human Services	11	10-1	\$ 1,121.00	\$12,331.00	12-9-04
Patricia Hiebert	Clerical Assistant II, 47.5% service (replacement)	Academic Information Services (Writing Center)	10	10-1	\$ 1,121.00	\$11,210.00	12-9-04
Yadira Garcia	Clerical Assistant II, (replacement)	School of Social Sciences and International Studies	12	10-1	\$ 2,360.00	\$28,320.00	1-3-05
Lauren Villarreal	Administrative Secretary I, (replacement)	Institutional Advancement	12	16-1	\$2,738.00	\$32,856.00	12-9-04

#### ITEM

#### B. CHANGE IN CONTRACT SERVICE

Recommend approval of listed change in contract service, effective as indicated:

		Mos./Serv. Range/Class		Mos./Serv. Range/Class	Effective
Employee	Position	Salary	To	Salary	Date
Suzanna	Admissions & Records	12 Mos.		12 Mos.	12-9-04
Vergara	Technician-Evening to	Range 16		Range 13	
	Admissions & Records	Step 5		Step 5	
	Assistant-Day	\$ 3,202.00/mo		\$ 2,973.00/mo	
	(replacement)	\$38,424.00/an		\$35,676.00/an	

Note: Change in service per employee's request.

#### C. REPLACEMENT OF CLASSIFIED POSITIONS FOR 2004-05

<u>Position</u>	<u>Department</u>	<u>Range</u>	Months Service
Benefits Technician	Payroll Services	22	12 mos.

### D. <u>RECLASSIFICATION</u> (ENCLOSURE)

Recommend ratification and approval of changes indicated below in accordance with District Policy and C.S.E.A. contract, as proposed by the Reclassification Committee and consultants Johnson & Associates retroactive to July 1, 2003, for the 2003-04 college year.

 New job title, job description and salary level: Instructional Lab Coordinator – Chemistry, Range 30

### 2. Change in service:

		Mos./Serv.		Mos./Serv.	
		Range/Step		Range/Class	<b>Effective</b>
<u>Employee</u>	<u>Position</u>	Salary	<u>To</u>	<u>Salary</u>	<u>Date</u>
Rosana	Instructional Lab	12 Mos.		12 Mos.	7-1-03
Pedroza	Technician-Chemistry	Range 26*		Range 32*	
	to Instructional Lab	Step 6		Step 6	
	Coordinator-Chemistry	\$ 4,264.00/mo		\$ 4,947.00/mo	
	•	\$51,168.00/an		\$59,364.00/an	

<sup>\*</sup>Includes one range for Educational Incentive Program and one range for Longevity Increment.

#### E. SHORT-TERM AND SUBSTITUTE CLASSIFIED EMPLOYMENT (ENCLOSURE)

Recommend ratification and approval of 15 Classified staff for the 2004-05 Academic year, pursuant to Education Code Section 88003 and contingent upon final determination of staff members.

#### **ITEM**

#### F. MILITARY LEAVE OF ABSENCE

Recommend approval of the following Military Leave of Absence, in accordance with the Uniformed Services Employment and Reemployment Rights Act of 1994 and the California Military and Veterans Code:

Edmund Guerrero, Instructional Lab Technician-Microcomputer, School of Business & Information Systems, for the following dates:

December 1-14, 2004, with pay December 20, 2004, with pay January 1-30, 2005, with pay

January 31, 2005 - January 31, 2006, with differential pay, if applicable

#### G. <u>RESIGNATION/RETIREMENT</u>

The following classified employees have resigned and their resignations have been accepted by the Superintendent/President under delegation of powers:

EmployeePositionEffective DateBernardo BeltranSenior Project Clerk, Center for Technical Education12-31-04

and Career Success (CTECS), temporary, project-

funded position

Richard Ratner Teacher-Child Development/Lab Center 11-23-04

Gary Paulsen Facilities and Operations Manager 12-10-04

#### Action

#### 17. HEALTH & WELFARE BENEFITS

(Hernandez)

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						Newton-Student
	Agosto	Aranda	Roesch	Salcido	Valladolid	Advisory Vote

### A. <u>SOUTHWESTERN COLLEGE EDUCATION ASSOCIATION (SCEA)</u> (ENCLOSURE)

Recommend approval of revisions to Article VIII of the SCEA Contract regarding Health & Welfare benefits.

# B. <u>ACADEMIC ADMINISTRATORS, CLASSIFIED MANAGERS & SUPERVISORS,</u> CONFIDENTIALS

Effective January 1, 2005, the District will contribute up to \$800,000 to the employee Health and Welfare benefits plan for employees with out-of-pocket expenses for health and dental insurances. Academic Administrators, Classified Managers & Supervisors and Confidential employees who participate in one of the District-provided health and dental insurance plans, shall receive a proportionate share of said funds specifically provided for health and welfare benefit coverage for January through December 2005.

Action	18. FA (Fite)	18. FACILITIES (A THROUGH B)							
	Agost	o Aranda	Roesch	Salcido	Valladolid	Newton-Student Advisory Vote			
	A.	CHANGE OR	DERS_						

# CHANGE ORDER FOR THE CONSTRUCTION OF THE HIGHER EDUCATION CENTER IN NATIONAL CITY

Recommend approval of Change Order number five (5) for the Higher Education Center in National City with Douglas E. Barnhart, resulting in an increase of \$64,767.00 and a new contract amount of \$13.193.911.00.

	new contract amount of \$13,193,911.00.	
Change Order 1.	No. 5 Relocate vacuum pumps to the roof. (b)	\$14,389.
2.	Paint main stairs. (b)	\$3,700.
3.	Modify electric room door. (a)	\$694.
4.	Removal and replacement of unsuitable soil at Roosevelt for street installation (DEB contingency.) (a)	\$6366.
5.	Installation of a grease interceptor. (b)	\$26,558.
6.	Add code required shaft wall at stair well (DEB contingency.) (c)	\$4,061.
7.	Provide light fixtures at the entry of the SWC building	\$901.
8.	(DEB contingency.) (d) Provide expansion control joint at the parking garage (DEB contingency.) (d)	\$3,486.
9.	Provide pipe bollards at the SDG & E Transformer. (b)	\$1,248.
10.	Relocate flow switch at the parking garage. (c)	\$757.
11.	Grade playground area for receipt of surfacing (DEB contingency.) (a)	\$2,723.
12.	Provide vision light glass. (b)	\$550.
13.	Credit for cellular backup security system. (b)	\$(666.)

## Funded through Prop AA and is within contingency budget of project.

Total

\$64,767.

- (a) Unforeseen Conditions
- (b) District Requested Change
- (c) The Division of State Architect (DSA) Modification
- (d) Design Omission

	- <b></b> -						Page 12 of 15
	B.	PUBLIC WORKS	S/SERVIC	:FS (FNC	CLOSURE)		
	Organization  1. Seville Grou		Purpose Constructions	etion man related to tion of the	agement o the e Learning	Effective Perio 1/1/05 – 8/30/05	d Cost to District \$66,000
	2. GeoTek, Ins	ite, Inc.	for the S	outhwest	nd inspection ern College nce Center	1/1/05 – 8/30/05	\$30,000
Action	19. AGREE	MENTS (A THR	OUGH C)	(ENCLC	SURE)		
	Agosto	Aranda	Roesc	h	Salcido		Newton-Student Advisory Vote
	Superint which m	tendent/Presider ay occur.	nt be autho			ndicated; and furthe ement and any futu	
	Α.	ACADEMIC AFF	FAIRS				
	Department  1. School of Technology & Human Services	Organization Children's Hos Health Center Palomar Medic Center Kennon S. Sho Associates San Diego Hos San Diego Co Psychiatric H Veterans Administration Hospital	er cal ea & spice unty Hospital	Purpose To provide opportunities for Health Occupation Program students to obtain training experience		Effective Perio 1/01/05– 12/31/05	d Cost to District No Cost
	2. School of Technology & Human Services	American Med Response San Diego Fire Life Safety S Balboa Ambul Coronado Fire El Cajon Fire I Poway Fire De Ramona Fire I San Marcos F Santee Fire De Sycuan Fire D	e and Services ance Dept. Dept. Dept. Dept. ire Dept. ept.	Emerge Techno	inities for ency Medical logy- edic students t raining	1/01/05— 12/31/05	No Cost
	3. School of Technology & Human Services	Chula Vista Elementary S District Regional Occu Program Chi Center San Ysidro Sc District	upational ildcare	partner teachin for Chil	blish affiliate ships for g experience d Developmer n students	1/01/05— 12/31/05 nt	No Cost

ITEM				1 age 13 01 13
Department 4. School of Technology & Human Services	Organization Beacon Family Resource Center Beginnings Chicano Federation Episcopal Services Head Start Episcopal Community Services Home Start Wings Imperial Beach Reachout to Families Resource Center National City Family Resource Center Neighborhood House Association Head Start New Directions Family Resource Center Project New Village South Bay Community Services Victoria Summit	Purpose To establish affiliate partnerships to provide practicum sites for Paraprofessional Home Visitor program students	Effective Period 1/01/05— 12/31/05	Cost to District No Cost
5. School of Technology & Human Services	Yosemite Community College District	To provide resources for implementation of the Child Development Training Consortium	9/01/04– 6/30/05	No Cost
6. School of Technology & Human Services	San Francisco Community College District	To provide resources for implementation of the California Early Childhood Mentor Program	9/01/04— 6/30/05	No Cost
7. School of Health, Exercise Science & Athletics	County of San Diego, Health & Human Services Agency, Training and Development	To serve as a Community Training Center	12/09/04– 6/30/05	No Cost
8. School of Mathematics Science & Engineering	San Diego State University	Faculty internship program	12/09/04– 6/30/05	No Cost
9. School of Social Sciences & International Studies	Guangzhou University	Higher Administration Seminar	1/16/05— 1/21/05	\$17,000 (Approximate) to the benefit of the District
10. Econ. Dev. Customized Training	Foundation for California Community Colleges	Temporary Assistance for Needy Families (TANF) Child Development Careers (CDC) Program	6/01/04– 5/31/05	\$49,585 to the benefit of the District

	ITEM							
	Department 12.Title V	Organization Jimmy S. Baca	Purpose Keynote Speaker, Opening Day, Spring 2005	Effective Period 1/18/05	Cost to District \$5,600			
	В.	HUMAN RESOURCES						
	Department  1. Legal Affairs	Organization Keenan & Associates	Purpose Consulting Services	Effective Period 1/1/05— 12/31/05	Cost to District \$2.50/employee per month			
	2. Legal Affairs	Liebert Cassidy Whitmore	Legal Services	1/1/05– 12/31/05	NTE \$260/hr.			
	3. Legal Affairs	National Conflict Resolution Center	Mediation Services	1/1/05– 12/31/05	NTE \$300/hr. (various rates - see enclosure)			
	C.	STUDENT AFFAIRS						
	Department  1. Student Support Services	Organization San Diego Superior Court	Purpose Provide placement of Federal Work-Study students	Effective Period 1/01/05— 6/30/05	Cost to District 75% of wages			
Information	20. NON-A	N-ACTION ITEMS						
	A.	INFORMATION ITEMS (E	ENCLOSURE)					
		Directory of District	rict Standing Committees 2004-05 (Tachiki)					
		2. 2003-2004 Extend	nded Opportunity Programs and Services Report (Sandoval)					
		3. Financial Aid Rep	port Academic Year 2003-2004 (Sandoval)					
		4. Naming of Facilitie	es (Hernandez)					
Administrative Reports	21. ADMINI (Board Presiden	STRATIVE REPORTS						
	A.	ACADEMIC AFFAIRS – N	IR. GAUVREAU					
		FISCAL AFFAIRS – MR. FITE  1. General Fund Financial Report for Period Ending October 31, 2004 (ENCLOSURE)						
		HUMAN RESOURCES/LEGAL AFFAIRS – MS. TACHIKI  1. Human Resources Report (ENCLOSURE)						
	D.	STUDENT AFFAIRS – ME	R. SANDOVAL					
	E.	SUPERINTENDENT/PRE	SIDENT – MS. HERNAN	DEZ				

ITEM			
<b>22.</b> (Board	GOVERNING BOARD REPORTS d President)		
	A.	STUDENT TRUSTEE TERRY NEWTON	
	B.	TRUSTEE TERRI VALLADOLID	
	C.	TRUSTEE DAVID J. AGOSTO	
	D.	TRUSTEE YOLANDA SALCIDO	
	E.	TRUSTEE CHRISTINE ARANDA, Ed.D.	
	F.	TRUSTEE JEAN ROESCH, Ed.D.	
<b>23.</b> (Board		ED SESSION/REPORT OF ACTION (If Applicable) ent)	
<b>24.</b> (Board		URNMENT ent)	
25.	NEXT	REGULAR MEETING	
		esday, January 12, 2005 vestern College Education Center at San Ysidro	
	22. (Board  23. (Board	22. GOVE (Board Preside A. B. C. D. E. F. 23. CLOS (Board Preside  24. ADJO (Board Preside  25. NEXT Wedne	

NORMA L. HERNANDEZ SUPERINTENDENT/PRESIDENT

Happy Holidays to the Governing Board from the staff and students of Southwestern College