SOUTHWESTERN COLLEGE

SUGGESTED ORDER OF BUSINESS/MINUTES

REGULAR MEETING, GOVERNING BOARD SOUTHWESTERN COMMUNITY COLLEGE DISTRICT ROOM 214 SOUTHWESTERN COLLEGE

JEAN ROESCH, ED.D., PRESIDENT
CHRISTINE ARANDA, ED.D., VICE PRESIDENT
DAVID J. AGOSTO, GOVERNING BOARD MEMBER
YOLANDA SALCIDO, GOVERNING BOARD MEMBER
TERRI VALLADOLID, GOVERNING BOARD MEMBER
BRANDY HILL, STUDENT BOARD MEMBER
NORMA L. HERNANDEZ, INTERIM SECRETARY TO GOVERNING BOARD
AND SUPERINTENDENT/PRESIDENT

7:00 PM

Wednesday, April 14, 2004

COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

Southwestern Community College District, in compliance with the American Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact Mary Ganio at (619) 482-6301 at least forty-eight hours in advance of the meeting for information on such accommodation.

Persons wishing to address the Governing Board under Oral Communication should complete a yellow request card (available at the reception table) and indicate on the card if they wish to speak under Oral Communication, or when a specific agenda item is considered. Cards should be submitted to the Board secretary prior to the start of the meeting.

| | ITEM | | | | | | | | | | |
|----------------|---|--|--|-------------------------------------|------------|-----------------------------------|--|--|--|--|--|
| Call to Order | CALL TO ORDER (Roesch) 5:30 p.m., Building 100, Conference Room A Attendance at this regular meeting (Board members arriving after meeting commences will be noted as "present" at point in this suggested order of business at which they arrive). | | | | | | | | | | |
| | Agosto | Aranda | Roesch | Salcido | Valladolid | Hill-Student Advisory Vote | | | | | |
| | Members time. | | | | | incements. ed session items at | | | | | |
| Closed Session | time. 2. ADJOUR (Roesch) 5:35 – 7:0 A. F. T. C. S. | RN TO CLOSED OO p.m., Buildin PUBLIC EMPLO Fitle: [Superinte Government Co CONFERENCE Superior Court (| D SESSION g 100, Confere DYMENT endent/Presider de Section 549 | nce Room A. nt] COUNSEL - PE 3869 | | ed session items at | | | | | |

(3 potential cases)

Significant exposure to litigation pursuant to Government Code Section 54956.9(b)

D. CONFERENCE WITH LABOR NEGOTIATOR

Negotiator: Marcie Sinclair

Employee Organization: SCEA & CSEA Government Code Section 54957.6

E. STUDENT DISCIPLINARY ACTION

Education Code Section 76030

F. LIABILITY CLAIM

Claimant: [Elsa Blanco]

Entity Claimed Against: [Southwestern Community College District]

Government Code Section 54956.95

Reconvene in Open Session

3. RECONVENE IN OPEN SESSION

(Roesch)

7:00 p.m., Room 214

Closed Session Announcement

4. ANNOUNCEMENT OF CLOSED SESSION ACTION(S) (If applicable)

(Roesch)

Action

5. APPROVAL OF MINUTES (ENCLOSURE)

(Hernandez)

| • | Agosto | Aranda | Roesch | Salcido | Valladolid | Hill-Student Advisory Vote |
|---|--------|--------|--------|---------|------------|-------------------------------|
| | | | | | | |

Regular Meeting, March 10, 2004 Special Meeting, March 18, 2004 Special Meeting, March 29, 2004

Senate/Union Reports

6. SENATE/UNION REPORTS

(Roesch)

- A. Professor Alexis Davidson, President, Academic Senate
- B. Michele Fenlon, President-Elect, Classified Senate
- C. Professor Robert Unger, President, Southwestern College Education Association (SCEA)
- D. Christina Hicks, President, Classified School Employees Association (CSEA)

Presentation(s)

7. PRESENTATION(S)

- A. Outstanding Classified Employee Award, April to June, presented to Li-Lan Fishel, Instructional Lab Technician, School of Mathematics, Science and Engineering. Presented by Marcie Sinclair, Vice President for Human Resources and Legal Affairs; Bob Gauvreau, Vice President for Academic Affairs; Kathy Tyner, Dean, School of Mathematics, Science and Engineering; and Larry Lambert, Classified Senate President.
- B. Bob Gauvreau, Vice President for Academic Affairs; Viara Giraffe, Dean, School of Social Sciences & International Studies, presentation of China Advanced Studies Program.
- C. Greg Sandoval, Interim Vice President for Student Affairs; Beatrice Zamora-Aguilar, Interim Dean, School of Counseling and Personal Development; Norma Cazares, Counselor/Coordinator; and Joni Ontiveros, Articulation Technician, presentation of Transfer Center activities.

| Action | | |
|--------|--|--|

8. CONSENT CALENDAR (ITEMS A THROUGH H)

| Agosto | Aranda | Roesch | Salcido | Valladolid | Hill-Student Advisory Vote |
|--------|--------|--------|---------|------------|-------------------------------|
| | | | | | |

Adoption of the Consent Calendar will be made by one motion and second of the Board and by a unanimous vote.

A. <u>FACILITY USE REQUEST(S)</u>

(Fite)

ITEM

Recommend ratification and approval of listed facility use request(s):

| Organization | Facility Requested | Purpose | Date | Charç Rental/Exc | |
|---|---|--|---|---------------------|--------|
| City of Chula Vista, Personnel | Student Union East | Police Recruit Applicant Testing | March 16 & 17, 2004 | \$360 | \$200 |
| *S.G.I USA | Mayan Hall, Green Room, Dressing Rooms, and Room 701 | Peace Conference with Performance | March 27, 2004 | *\$690 | \$620 |
| *Co-Sponsored by SW | C School of Social Scie | ence International Stu | dies; Rental Fee W | aived. | |
| Senator Kerry Presidential Campaign | Room 214 | Procedural Meeting | March 28, 2004 | \$75 | \$60 |
| Cuyamaca College | Classroom at Crown Cove Aquatic Center | | March 31, 2004 | N/C | \$60 |
| *Martin Bayless Charitable Foundation | DeVore Stadium | Youth Football Camp | April 3 & 4, 2004 | *\$2280 | \$900 |
| "Co-Sponsored by SW | C School of Physical E | ducation/Atmetics; R | ental Fee Walved. | | |
| San Diego Gauchos Soccer Team | Inner Track Field | Youth Soccer Clinic | April 6-8, 2004 | \$225 | N/A |
| Calvary Chapel | DeVore Stadium | Easter Sunrise Service | April 11, 2004 | \$285 | \$340 |
| Shenendehowa Color Guard | Student Union East | Color Guard Practice | April 13, 2004 | \$135 | \$80 |
| Northern Lights Youth Program | Gymnasium | Color Guard Practice | April 16, 2004 | \$195 | N/A |
| San Diego Gauchos Soccer Team | DeVore Stadium and Team Rooms | Soccer Matches | Sat: April 17, 24, 30 and May 8, 2004 | \$1920 | \$2460 |
| University of California, Berkeley | Student Union East and Cafeteria Conf Room 3 | Reception for Incoming Freshman and Their Parents | April 19, 2004 | \$170 | \$160 |

| ITEM | | | | | Page 4 01 14 |
|--|--|--|-------------------------------|---|-------------------|
| Organization | Facility Requested | Purpose | Date | | Charge /Excess |
| Eastlake High School | DeVore Stadium | Graduation Ceremony with Rehearsal | June 16 2004 | & 17, No Charge | • |
| Southwest High School | DeVore Stadium | Graduation Ceremony | June 17, | 2004 No Charge | |
| В. | ADVANCE TRAVEL PAY | MENT AGREEM | ENT(S) | | |
| (Fite) | Recommend ratification a agreement(s): | and approval of the | e following adv | ance travel paym | ent |
| Employee | Purpose | | Date | Cost | : |
| Joi Blake | 4C/SD TechEd | | 3/22-24/04 | | \$255.02 |
| Cynthia Nagura | 10-Year Annivers Partnerships Co | | 3/30/04 - 4/ | /2/04 | \$1,089.00 |
| C. | EMPLOYMENT OF CON | SULTANT(S) | | | |
| | Recommend ratification a | and approval of er | nployment of th | ne following consu | ultant(s): |
| Department | Consultant | Purpose | | Date | Fee |
| (Gauvreau) School of Socia Sciences & International Stu | , | | on of Mayan Teotihuacan | 2/12/04 | \$50 |
| (Gauvreau) Staff Developme and Training Se | | Provide m Classified Recognitio | Staff | 4/23/04 | \$400 |
| (Gauvreau) School of Techr & Human Servio | | Facilitate of Assessment Managem Critically II | ent and ent of | 4/16/04 and 4/24/04 | \$700 |
| (Gauvreau) School of Arts & Communication | | Performar Choral Co | nce: Spring ncert | 5/11/04 and 5/16/04 | \$1,757 |
| (Fite) Fiscal Affairs | Vicenti Lloyd & Stutzman LLP | rate calcul on the aud statement | ended June or ns to the | April 14, 2004 through May 31, 2004 | \$3,000 |

. Navy

| ITEM | | | | 9 |
|--|--|--|-------------------------------|-----------------------------------|
| Department | Consultant | Purpose | Date | Fee |
| (Gauvreau) Staff Development | Scott J. Wallingford | Provide music for Faculty Job Fair | 3/27/04 | \$225 |
| (Sinclair) Human Resources & Legal Affairs | Sheila Bhalla, Professionally Speaking | Grief Counseling | 4/22/04 through 6/30/04 | \$1,000, plus expenses |
| (Sinclair) Human Resources & Legal Affairs | Carrie Ziemak | Human Resources Consultant | 3/29/04 through 9/30/04 | \$100/per hr. plus expenses |
| (Sinclair) Human Resources & Legal Affairs | Ron Baza | Hiring Resources Consultant | 3/29/04 through 9/30/04 | \$100/per hr. plus expenses |
| (Sinclair) Human Resources & Legal Affairs | Stan Hodges | Hiring Compliance Officer | 3/29/04 through 9/30/04 | \$125/per hr. plus expenses |
| (Hernandez) Superintendent/ President Office | Linda Shoob | Facilitator for Institutional Planning Forum | 4/15/04 through 6/30/04 | Not to exceed \$2999 |

D. <u>APPLICATION(S)</u>

(Hernandez)

Recommend approval of filing of the following application(s) to meet filing deadline(s):

County of Imperial, Procurement Technical Assistance Center (PTAC)/San Diego Contracting Opportunities Center (SDCOC), in the amount of \$25,000, March 15, 2004 through March 14, 2005.

National Science Foundation/San Diego State University Foundation, Collaborative Project: Science, Technology, Engineering, and Mathematics Talent Expansion Program (STEP) of San Diego, sub-award in the amount of \$348,700, September 1, 2004 through August 31, 2009.

State of California, Department of Boating and Waterways/SWC Crown Cove Aquatic Center, in the amount of \$30,000, July 1, 2004 through June 30, 2015.

U.S. Department of Health and Human Services/National Youth Sports Program Fund, National Youth Sports Program, in the amount of \$60,000, June 28 through July 30, 2004.

E. ACCEPTANCE OF GIFT(S)

(Fite)

Recommend acceptance of the following gifts for anticipated use as indicated:

Dynamometer for outboard engines, donated by Boating Dynamics, to be used by the Automotive Technology Outboard Marine Engine Program, in the School of Technology and Human Services.

Two Mercury OptiMax outboard engines, donated by the Naval Amphibious Base on Coronado, to be used by the Automotive Technology Outboard Marine Engine Program, in the School of Technology and Human Services.

Nikon AFM Optiphot microscope valued at approximately \$5,000, donated by Li-Lan Fishel, to be used by the biology department, in the School of Mathematics, Science and Engineering.

F. ACCEPTANCE OF FUNDS

(Hernandez)

Recommend ratification and approval of the following agreements for acceptance of funds; and further, recommend the Interim Superintendent/President be authorized to sign such agreements with funding agencies:

San Diego State University Foundation, Bridges to the Baccalaureate Program, in the amount of \$12,000, October 1, 2003 through September 30, 2004. This item was approved by the Governing Board for application of funds on March 10, 2004.

San Diego Housing Commission, San Diego Contracting Opportunities Center (SDCOC), in the amount of \$500, April 1, 2004 through March 31, 2005. This item was approved by the Governing Board for application of funds on March 10, 2004.

G. <u>CONFIRMATION OF PURCHASE ORDERS</u> (ENCLOSURE)

(Fite)

General Fund Nos. 50305 - 50994 Blanket Fund Nos. B825 - B832

H. PAYMENT OF BILLS, MONTH OF MARCH 2004 (ENCLOSURE)

(Fite)

Oral Communication

9. ORAL COMMUNICATION

(Roesch)

ITEM

Persons wishing to address the Governing Board under this item should fill out a yellow request card (available at the reception table) and indicate on the card if they wish to be called under Oral Communication, or when a specific agenda item is considered.

An oral presentation to the Board does *not* constitute an open discussion on the presentation topic, unless that topic is on the posted agenda. Pursuant to the Brown Act (Government code Section 54954.2(a)): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may *briefly* respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."

Action

10. HUMAN RESOURCES - ACADEMIC

(Sinclair)

| (| , | | | | | | |
|---|--------|--------|--------|---------|------------|---------------|--|
| | | | | | | Hill-Student | |
| | Agosto | Aranda | Roesch | Salcido | Valladolid | Advisory Vote | |
| | | | | | | | |

A. REEMPLOYMENT OF ACADEMIC STAFF (ENCLOSURE)

 Recommend approval of one-year reemployment contract for the 2004-05 academic year for the following two (2) probationary academic employees completing their first full year of satisfactory service:

Mark Sisson Linda Williams

2) Recommend approval of two-year reemployment contract for the 2004-05 and 2005-06 academic years for the following (11) probationary academic employees completing their second full year of satisfactory service:

Dean Aragoza
Dionicio Monarrez, Jr.
Elizabeth Ballesteros
Maria Elena Solis-Matson
Matthew Truitt
Veronica Burton
Mark Van Stone
John Davis
Marie Vicario
Kesa Hopkins

3) The following seventeen (17) probationary academic employees have completed their third full year of satisfactory service, and, pursuant to contract, shall be re-employed for the 2004-05 academic year:

Peter Bolland Jordan Mills
Rita Callahan Terri Poulos
Martha Carey Lina Rocha
Naomi Davis Rachelle Roulier
Jennifer Harper Sharon Shapiro
Caree Lesh Margery Stinson

Danielle McAneney Candice Taffolla-Schreiber

Andrew Medin Vivien Vaughan

Michael Meehan

4) Recommend tenure status and reemployment for the 2004-05 academic year for the following ten (10) academic employees completing their fourth full year of satisfactory service. (With acceptance of this offer of reemployment and by reporting to duty, these employees will gain regular (permanent) academic status effective with their fifth year of service):

Denis Callahan Andrew MacNeill
Todd Caschetta Arlin Ramira
Grace Cruz Eliana Santana

Mark Hammond Claire Villalpando-Utgaard

James Henry Leslie Yoder

NOTE: Excluded from Items 1 through 4 are those individuals employed pursuant to temporary contracts and in project-funded programs.

5) Recommend reemployment of one hundred seventy-six (176) regular permanent academic employees for the 2004-05 academic year.

B. REDUCED FACULTY SERVICE

Pursuant to provisions set forth in <u>Article VII, Section 7.8 of the 2001-2003 S.C.E.A.</u> <u>Contract</u>, and in accordance with employees' request, recommend approval of the following changes in contract service, effective as indicated:

Michael Clark, Professor of Biology, School of Mathematics, Science & Engineering, from 100% to 50%, effective with the 2004-05 academic year.

Karen Smith, Librarian, Academic Information Services, from 100% to 90%, effective with the 2004-05 academic year.

Diane Short, Professor of Mathematics, School of Mathematics, Science & Engineering, from 100% to 50%, effective with the 2004-05 academic year.

Joal Mayer, Professor of Reading, School of Languages and Humanities, from 100% to 60%, effective with the 2004-05 academic year.

C. PERSONAL LEAVE OF ABSENCE

Pursuant to provisions set forth in <u>Article V, Section 5.13.2 of the 2001-2003 S.C.E.A Contract</u>, and in accordance with employee's request, recommend approval of the following short-term personal leave of absence:

Martha Carey, Professor of Mathematics, School of Mathematics, Science & Engineering, effective May 23 through May 30, 2003.

Andrew Medin, Professor of Mathematics, School of Mathematics, Science & Engineering, effective April 1, 2004.

D. APPROVAL OF ACADEMIC JOB DESCRIPTION (ENCLOSURE)

Recommend approval of the job description for the following position:

Tenure Review Coordinator

E. ACADEMIC ADMINISTRATOR DESIGNATION AND 2004-05 SALARY PLACEMENT

| <u>NAME</u> | RANGE/STEP | MONTHS OF SERVICE | CONTRACT DURATION |
|-------------------|------------|-------------------|-------------------|
| Alvarez, Irma | C-4 | 12 | 7-1-04 - 6-30-05 |
| Arellano, Ofelia | C-7+Dr. | 12 | 7-1-03 - 6-30-05 |
| Arnold, Donna | D-7 | 12 | 7-1-04 - 6-30-05 |
| Axsom, Patricia | C-7+Dr. | 12 | 7-1-02 - 6-30-05 |
| Comstock, Sandra | F-6 | 12 | 7-1-04 - 6-30-05 |
| Davis, Terry | F-4 | 12 | 7-1-04 - 6-30-05 |
| Edelbrock, Robert | C-4+Dr. | 12 | 7-1-04 - 6-30-05 |
| Fite, Kenneth | A-7 | 12 | 7-1-02 - 6-30-05 |
| Gauvreau, Robert | A-6 | 12 | 7-1-04 - 6-30-06 |
| Giraffe, Viara | C-6+Dr. | 12 | 7-1-02 - 6-30-05 |
| Hansen, Virginia | C-7+Dr. | 12 | 7-1-02 - 6-30-05 |
| Hernandez, Norma | A-7* | 12 | 7-1-02 - 6-30-05 |
| Kilmer, Renee | C-7+Dr. | 12 | 7-1-02 - 6-30-05 |
| Kinney, William | C-7 | 12 | 7-1-03 - 6-30-05 |
| McClellan, Mia | C-6 | 12 | 7-1-02 - 6-30-05 |
| Perri, Christine | F-5 | 12 | 7-1-04 - 6-30-05 |
| Ricasa, Arlie | F-6 | 12 | 7-1-04 - 6-30-05 |
| Sandoval, Greg | C-7** | 12 | 7-1-02 - 6-30-05 |
| Sinclair, Marcie | A-7+Dr. | 12 | 7-1-02 - 6-30-05 |
| Suarez, Angelica | F-5+Dr. | 12 | 7-1-04 - 6-30-05 |
| Tadlock, Stephen | F-7 | 12 | 7-1-04 - 6-30-05 |
| Taylor, Sharon | C-7+Dr. | 12 | 7-1-02 - 6-30-05 |
| Turner, Bruce | C-6 | 12 | 7-1-02 - 6-30-05 |
| Tyner, Kathy | C-5 | 12 | 7-1-02 - 6-30-05 |
| Wylie, Mary | C-7 | 12 | 7-1-02 - 6-30-05 |

^{*}Annual Salary of \$161,000 to be paid for the duration of assignment as Interim Superintendent/President.

^{**}To be paid at Range A, Step 7 for the duration of assignment as Interim Vice President for Student Affairs.

Action

ITEM 11. HUMAN RESOURCES - CLASSIFIED

(Sinclair)

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| | Agosto | | Aranda | | Roesch | | Salcido | | Valladolid | | Hill-Student Advisory Vote | |
| | | | | | | | | | | | | ٦ |

A. CHANGE IN CONTRACT SERVICE

Recommend approval of listed change in contract service, effective as indicated:

| Employee | Position | Mos./Serv. Range/Class Salary to | Mos./Serv. Range/Class Salary | Effective Date |
|-------------------------|--|--|--|-------------------|
| Angela Arietti | Clerical Assistant III, School of Technology and Human Services (Child Development Center) to Clerical Assistant III, Academic Affairs | 12 Mos. Range 14* Step 3 \$ 2,819.00/mo. \$33,828.00/ann | 12 Mos. Range 14* Step 3 \$ 2,819.00/mo. \$33,828.00/ann | 4/15/04 |
| Michele Clark-Fenlon | Clerical Assistant III, Academic Affairs to Clerical Assistant III, School of Technology and Human Services (Child Development Center) | 12 Mos. Range 13 Step 2 \$ 2,644.00/mo. \$31,728.00/ann | 12 Mos. Range 13 Step 2 \$ 2,644.00/mo. \$31,728.00/ann | 4/15/04 |

^{*}Includes one range for Educational Incentive Program.

B. <u>REEMPLOYMENT OF CLASSIFIED STAFF</u> (ENCLOSURE)

Recommend reemployment for the 2004-05 academic year of 323 Classified employees pursuant to the attached list. Not included are those employed in project-funded positions.

NOTE: There are 52 employees included in this recommendation who are currently serving less than full-time. The percentage of service for these employees may be adjusted for the 2004-05 year. The decision will be based on the needs of the various offices in which they work and availability of funds.

C. <u>SHORT-TERM CLASSIFIED EMPLOYMENT</u> (ENCLOSURE)

Recommend ratification and approval of 33 Classified staff for the 2003-04 academic year, pursuant to Education Code Section 88003 and contingent upon final determination of staff members.

D. REPLACEMENT OF CLASSIFIED POSITION

| Position | Department | Range | Months Service |
|----------------------------|------------------|-------|----------------|
| Administrative Secretary I | Computer Systems | 16 | 12 mos. |
| (replacement) | and Services | | |

E. CLASSIFIED COLLEGE EMPLOYEE WEEK RESOLUTION (ENCLOSURE)

Recommend adoption of resolution declaring the week of April 18-24, 2004 Classified College Employee Week in the Southwestern Community College District.

ITEM Action 12. AGREEMENT WITH MUSIC THEATRE INTERNATIONAL (ENCLOSURE) (Gauvreau) Hill-Student Agosto Aranda Roesch Salcido Valladolid Advisory Vote Recommend approval of agreement with Music Theatre International to produce the musical "Damn Yankees." for the period November 11 through 13 and November 18 through 21, 2004. in the amount of \$3,502 paid by the Theatre Department of the School of Arts and Communication; and further, recommend the Interim Superintendent/President be authorized to sign the agreement and any future amendments which may occur. Action 13. AGREEMENT OSAKA JEKEI COLLEGE (ENCLOSURE) (Gauvreau) Hill-Student Agosto Aranda Roesch Salcido Valladolid Advisory Vote Recommend approval of collaborative with Osaka Jekei College, to provide educational and cultural experiences for Japanese medical training students, for the period May 20 through May 22, 2004, in the approximate amount of \$14,000 to be paid from enrollment fees of \$20,000, resulting in a \$6,000 benefit to the District; and further, recommend the Interim Superintendent/ President be authorized to sign the agreement and any future amendments which may occur. Action 14. AGREEMENT WITH ARC STARLIGHT CENTER (ENCLOSURE) (Gauvreau) Hill-Student Salcido Valladolid Advisory Vote Agosto Aranda Roesch Recommend approval of agreement with Arc Starlight Center, to provide lunch meals for children enrolled in the Southwestern College Child Development Center, for the period April 15, 2004 through April 30, 2005, in the amount of \$2.03 per lunch; and further, recommend the Interim Superintendent/President be authorized to sign the agreement and any future amendments which may occur. Action 15. AGREEMENT WITH BAYKEEPER STUDENT INTERNSHIP PROGRAM (ENCLOSURE) (Gauvreau) Hill-Student Advisory Vote Agosto Aranda Roesch Salcido Valladolid Recommend approval of agreement with San Diego BayKeeper Student Internship Program, for the placement of students participating in the program, for the period April 15, 2004 through June 30, 2005, compensation to participant varies and will be paid by the School of Mathematics, Science and Engineering using funds obtained from non-District sources; and further, recommend the Interim Superintendent/President be authorized to sign the agreement and any future amendments which may occur. Action 16. REVISION OF COURSE MATERIALS FEES LIST (ENCLOSURE) (Gauvreau) Hill-Student Roesch Salcido Valladolid Advisory Vote Agosto Aranda

Recommend approval of revised course materials fees, effective with the fall 2004 semester.

Action

CHANGE ORDER FOR THE CONSTRUCTION OF THE STUDENT SERVICES "ONE STOP" CENTER

(Fite)

ITEM

17.

| (| <u>(*)</u> | | | | | | | | | | | |
|---|------------|--|--------|--|--------|--|---------|--|------------|--|-----------------------|--|
| | | | | | | | | | | | Hill-Student Advisory | |
| | Agosto | | Aranda | | Roesch | | Salcido | | Valladolid | | Vote | |
| | | | | | | | | | | | | |

Recommend approval of Change Order Number two (2) for the student Services 'One Stop" Center with Douglas E. Barnhart resulting in an increase of \$63,284.00 and a new contract amount of \$7,532,842.00.

Change Order No. 2

| 1. | Revise entrance door & provide additional power pedestals with push button controls. (a) | \$857.00 |
|------------|--|----------------------|
| 2. | Revise piping & provide additional framing. (a) | \$542.00 |
| 3. | Provide five motorized projection screens. (b) | \$18,840.00 |
| 4. | Provide power & data to island counter workstation in room 146. (b) | \$4,154.00 |
| 5. | Add ladder to roof for access to low area.(b) | \$3,581.00 |
| 6. | Credit to provide 1 surface mounted projection screen. (b) | (\$205.00) |
| 7. | Credit to delete furring channels on concrete walls. (b) | (\$799.00) |
| 8. | Two additional motorized projection screens. (b) | \$9,205.00 |
| 9. | Changes to casework and countertops. (b) | (\$625.00) |
| 10. | Additional wall with glazed aluminum interior frame in room 140. (b) | \$2,314.00 |
| 11. | Provide new pipe chase behind casework. (a) | \$372.00 |
| 11. 12. | Additional rebar at second floor shear walls at | \$572.00 \$514.00 |
| 12. | beam pocket. (a) | φ514.00 |
| 13. | Trellis sleeve connection re-fabrication. (a) | \$4,484.00 |
| 14. | Furnish and install blinds for exterior windows, except lobby area. (b) | \$9,128.00 |
| 15. | Provide slotted metal track in lieu of solid tract. (b) | (\$2,122.00) |
| 16. | Lengthen beam at second floor and roof. (d) | `\$1,150.00 |
| 17. | Additional steel angles for skylight framing perimeter. (a) | \$4,037.00 |
| 18. | Revised detail at stair number 3. (a) | \$2,889.00 |
| 19. | Installation of 2" gas valve on site. (b) | \$652.00 |
| 20. | Revised connection details per structural engineer and DSA. (c) | \$4,316.00 |

Total \$63,284.00

- (a) Unforeseen Conditions
- (b) District Requested Change
- (c) The Division of State Architect (DSA) Modification
- (d) Design Omission

Action

18. RESOLUTION FOR PURCHASE OF SYSTEM FURNITURE (ENCLOSURE) (Fite)

| | , | Agosto | Aranda | Roesch | Salcido | Valladolid | Hill-Student Advisory Vote |
|---|---|--------|--------|--------|---------|------------|----------------------------|
| Г | | | | | | | |

Recommend adoption of resolution authorizing purchase of academic application furniture and related support services for the Southwestern Community College District utilizing the San Mateo Community College District and the Foundation for California Community Colleges Request for Proposal No. 8644.

| | II EIVI | | | | | | | | | | | |
|-------------|---|--|---|---|-----------------------------------|------------------------------------|--|--|--|--|--|--|
| Action | 19. | | UTION TO PUR MENT (ENCLOS | FER SYSTEMS AND RELATED | | | | | | | | |
| | (Fite) | | | | | | | | | | | |
| | | | | | | | Hill-Student | | | | | |
| | Ag | josto | Aranda | Roesch | Salcido | Valladolid | Advisory Vote | | | | | |
| | | | | | | | | | | | | |
| | | related Unified | equipment for th School District for | e Southwestern or Bid No. C565 | Community Co ; Contract No. (| ollege District utiliz 0450023. | mputer systems and zing the Los Angeles | | | | | |
| Action | 20. (Fite) | AGREE | EMENT FOR AR | CHITECTURAL | . SERVICES (E | NCLOSURE) | | | | | | |
| | | | | | | | Hill-Student | | | | | |
| | Ag | josto | Aranda | Roesch | Salcido | Valladolid | Advisory Vote | | | | | |
| Action | 21. (Fite) | with Dis amount be auth | sabilities Act accet not to exceed \$ | essibility survey 30,000; and furt e agreement an | , for the period her, recommen | April 15 through J | tects, for an Americans lune 30, 2004, in an erintendent/President may occur. | | | | | |
| | | | | | | | Hill-Student | | | | | |
| | Ac | josto | Aranda | Roesch | Salcido | Valladolid | Advisory Vote | | | | | |
| | | | | | | | | | | | | |
| Action | 22. (Sincla | , | | | | | | | | | | |
| | (On loid | , | | | | | Hill-Student | | | | | |
| | Ac | josto | Aranda | Roesch | Salcido | Valladolid | Advisory Vote | | | | | |
| | 7.3 | ,00.0 | 717017001 | 71000011 | 00.70700 | 7 01700 0770 | That is only 1 one | | | | | |
| Information | Recommend approval of the California State Teachers' Retirement System (CalSTRS) Medicare Division Election Resolution in order to commence the election process. 23. SPRING 2004 FIRST CENSUS ENROLLMENT REPORT (ENCLOSURE) | | | | | | | | | | | |
| ouudon | (Sandoval) For information and discussion only. | | | | | | | | | | | |
| Action | 24. (Herna | 24. SOUTHWESTERN COLLEGE COMMUNITY COLLEGE DISTRICT ADMINISTRATORS ASSOCIATION (ENCLOSURE) (Hernandez) | | | | | | | | | | |
| | Ag | josto | Aranda | Roesch | Salcido | Valladolid | Hill-Student Advisory Vote | | | | | |
| | | | mend approval o strators Associat | | | | nity College District | | | | | |

| | ITEM | | | | | .ge | | | | |
|----------------------------|--------------------------------------|---|--------------|-----------------|------------|-------------------------------|--|--|--|--|
| Administrative Reports | 25. ADMI (Roesch) | NISTRATIVE REPO | ORTS | | | | | | | |
| | A. | ACADEMIC AFF | AIRS – MR. G | AUVREAU | | | | | | |
| | В. | FISCAL AFFAIRS – MR. FITE 1. General Fund Financial Report for Period Ending February 28, 2004 (ENCLOSURE) | | | | | | | | |
| | C. | HUMAN RESOURCES/LEGAL AFFAIRS – MS. SINCLAIR 1. Human Resources Report (ENCLOSURE) | | | | | | | | |
| | D. | STUDENT AFFAIRS – MR. SANDOVAL 1. Transfer Center Report 2001-2002 and 2002-2003 (ENCLOSURE) | | | | | | | | |
| | E. | SUPERINTENDE | ENT/PRESIDE | NT – MS. HER | NANDEZ | | | | | |
| Governing Board Reports | 26. GOVE (Roesch) | ERNING BOARD R | EPORTS | | | | | | | |
| | A. STUDENT TRUSTEE BRANDY HILL | | | | | | | | | |
| | B. | B. TRUSTEE TERRI VALLADOLID | | | | | | | | |
| | C. | C. TRUSTEE DAVID J. AGOSTO | | | | | | | | |
| | D. | TRUSTEE YOLANDA SALCIDO | | | | | | | | |
| | E. | VICE PRESIDENT CHRISTINE ARANDA, Ed.D. | | | | | | | | |
| | F. | PRESIDENT JEA | AN ROESCH, | Ed.D. | | | | | | |
| Closed Session | 27. CLOS (Roesch) | ED SESSION/REP | PORT OF ACT | ION (If Applica | ble) | | | | | |
| | Agosto | Aranda | Roesch | Salcido | Valladolid | Hill-Student Advisory Vote | | | | |
| Adjournment | Adjournment 28. ADJOURNMENT (Roesch) | | | | | | | | | |
| Information | 29. NEXT REGULAR MEETING | | | | | | | | | |
| | Wedn | nesday, May 12, 2004 | | | | | | | | |
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| | | NORMA I HERNANDEZ | | | | | | | | |

NORMA L. HERNANDEZ INTERIM SUPERINTENDENT/PRESIDENT