SOUTHWESTERN COLLEGE

MINUTES

REGULAR MEETING, GOVERNING BOARD SOUTHWESTERN COMMUNITY COLLEGE DISTRICT

ROOM 214 SOUTHWESTERN COLLEGE

TIM NADER, GOVERNING BOARD PRESIDENT
NORMA L. HERNANDEZ, GOVERNING BOARD VICE PRESIDENT
NICK AGUILAR, GOVERNING BOARD MEMBER
JEAN ROESCH, ED.D., GOVERNING BOARD MEMBER
TERRI VALLADOLID, GOVERNING BOARD MEMBER
MANUEL R. LOPEZ, JR., STUDENT GOVERNING BOARD MEMBER
DENISE WHITTAKER, INTERIM SECRETARY TO GOVERNING BOARD
AND INTERIM SUPERINTENDENT/PRESIDENT

6:00 p.m. Call to Order / Announcement of Closed Session Agenda 7:00 p.m. Reconvene in Open Session

Wednesday, March 9, 2011

COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

Southwestern Community College District, in compliance with the American Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact Mary Ganio at (619) 482-6301 at least forty-eight hours in advance of the meeting for information on such accommodation.

In compliance with Government Code section 54957.5, non-exempt writing that are distributed to a majority or all of the board in advance of a meeting, may be viewed at Southwestern College, Office of the Superintendent/President, 900 Otay Lakes Road, Chula Vista, CA 91910; at our website by clicking on the following link www.swccd.edu; or at the scheduled meeting In addition, if you would like a copy of any record related to an item on the agenda, please contact Mary Ganio, Executive Assistant to the Superintendent/President, at 619.482.6301 or email at mganio@swccd.edu.

Persons wishing to address the Governing Board under Oral Communication should complete a yellow request card (available at the reception table) and indicate on the card if they wish to speak under Oral Communication, or when a specific agenda item is considered. Cards should be submitted to the Board secretary prior to the start of the meeting.

specific agenda i	tem is co	onsidered. Car	as should be submitted to the Board secretary prior to the start of the meeting.					
	ITEM	· · ·						
Call to Order	1. (Nader	CALL TO OR) 6:00 p.m., Ro						
		Present: Absent:	Hernandez, Aguilar, Roesch Nader, Valladolid					
		Board members arriving after meeting commences will be noted as "present" at point in this suggested order of business at which they arrive.						
		At 6 p.m., Boa session agend	ard Vice President Hernandez called the meeting to order and announced the closed da.					
Announcement Closed Session	2. (Nader	ANNOUNCEMENT OF CLOSED SESSION AGENDA						
Agenda		Members of the public may be present to hear the closed session announcements and will be given an opportunity to speak on any closed session items at this time. Persons wishing to address the Governing Board under this item should fill out a yellow request card (available at the						

reception table).

2A. CONFERENCE WITH LABOR NEGOTIATOR
Negotiator: Michael Kerns
Employee Organizations: CSEA, SCEA, SCCDAA, Confidentials
Government Code Section 54957.6

2B. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
Government Code Section 54957

2C. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
Government Code Section 54956.9(b)
(5 potential cases)

No speakers appeared.

Closed Session 3. ADJ

3. ADJOURN TO CLOSED SESSION

(Nader)

6:01 p.m., Room 100A

Reconvene in Open Session

4. RECONVENE IN OPEN SESSION

(Nader)

7:05 p.m., Room 214

Present:

Nader, Hernandez, Aguilar, Roesch, Valladolid, Lopez (Student Board Member)

Pledge of Allegiance

5. PLEDGE OF ALLEGIANCE

(Nader)

Closed Session Announcement

6. ANNOUNCEMENT OF CLOSED SESSION ACTION(S) (If applicable)

(Nader)

President Nader announced that the Board met in Closed Session for an hour and did not complete the Closed Session agenda, and the balance of that agenda is trailing to the end of this meeting. He reported the Board had one item to report and read the following prepared statement:

At the request of CSEA, the Governing Board reconsidered CSEA's grievance regarding Vision Internet Providers, or VIP. The Governing Board would like to report that it has accepted the Fact Finding recommendation dated July 26, 2010, in favor of CSEA. This has the effect of, although we didn't formally do so, of overruling an earlier determination made on August 11, 2010. Nader further announced that he was pleased to report that the Southwestern Community College District reached a settlement with Eli Singh.

Interim Superintendent/President introduced Robert Temple, Interim Vice President for Business and Financial Affairs, and Ron Manzoni, Interim Dean, School of Social Sciences and Humanities.

Action (Carried)

7. APPROVAL OF MINUTES (ENCLOSURE)

(Whittaker)

					<u> </u>				Lopez-Student	_
	Aguilar	M	Hernandez	Nader		Roesch	S	Valladolid	Advisory Vote	
	Aye		Aye	Aye	_	Aye		Aye	Aye	

Regular Meeting, February 9, 2011 Special Meeting, February 5, 2011 Special Meeting, February 16, 2011

ITEM Presentation(s) 8. PRESENTATION(S) 8A. **EMPLOYEE OF THE QUARTER APRIL-JUNE 2011** William Brooks, Carpenter/Cabinetmaker, Maintenance Presenters: John Brown, Director of Facilities, Operations & Planning; Jackie Osborne, Director of Human Resources; Bruce MacNintch, CSEA President Oral ORAL COMMUNICATION 9. Communication (Nader) Persons wishing to address the Governing Board under this item should fill out a vellow request card (available at the reception table) and indicate on the card if they wish to be called under Oral Communication, or when a specific agenda item is considered. An oral presentation to the Board does not constitute an open discussion on the presentation topic, unless that topic is on the posted agenda. Pursuant to the Brown Act (Government Code Section 54954.2(a)): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3." Carla Kirkwood, Ph.D., SCEA, addressed Items #15B Audit and 16A, 16B and 23A-C. William Snell, faculty member, addressed the Board and suggested looking within the organization to fill openings. Recusal from 10. ANNOUNCEMENT OF RECUSAL FROM AGENDA ITEMS (Whittaker) Agenda Items The Superintendent/President respectfully asks if any of the Governing Board members needs to recuse themselves from any item where there might be a potential Conflict of Interest. Hernandez announced that she was recusing on Item 25A2. Aguilar announced that he was recusing on Item 20A. 11. Academic Senate **ACADEMIC SENATE REPORTS** (Nader) Report PROFESSOR ANGELINA E. STUART, PRESIDENT, ACADEMIC SENATE Union/ 12. UNION/ASSOCIATION REPORTS Association (Nader) 12A. PROFESSOR ANDREW MACNEILL, PRESIDENT, SOUTHWESTERN COLLEGE Reports **EDUCATION ASSOCIATION (SCEA)** 12B. BRUCE MACNINTCH, PRESIDENT, CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA)

ASO Report

13. ASSOCIATED STUDENT ORGANIZATION (ASO) REPORT

(Nader)

12C.

NICK SERRANO, VICE PRESIDENT FOR PUBLIC RELATIONS

ADMINISTRATORS ASSOCIATION (SCCDAA)

TERRY DAVIS, PRESIDENT, SOUTHWESTERN COMMUNITY COLLEGE DISTRICT

13A. STUDENT CAMPUS CLIMATE SURVEY (ENCLOSURE)

	ITEM														
Action	14. APPROVE	E CONSENT CAL	ENDAR (ITE	MS A THROUGH	1 J)	· · · · · · · · · · · · · · · · · · ·									
14A – H (Carried)	M Aguilar	Hernandez	Nader	Roesch	s	Valladolid	Lopez-Student Advisory Vote								
(,	Aye	Aye	Aye	Aye		Aye	Aye								
	Adoption of the Consent Calendar will be made by one motion and second of the Board and by a unanimous vote. **Aguilar pulled Items 14I1, 14I2, and 14J.** 14A. RATIFY/APPROVE FACILITY USE REQUEST(S) (Kerns) Recommend ratification/approval of facility use requests listed below:														
	Over 1 all the Demonstrated Demonstrated Demonstrated														
	Organization Rotary Club of Chula Vista	Facility Requests 20 Classrooms, Mayan Hall, Stud Union East, Lect Room 751	Rot dent Cor	<u>iose</u> ary Club Annual nference		<u>Date</u> 3/26/11	\$3,021.98								
	SDSU Institute of Reading	Rooms 221, 222,	, 225 Sum Prog	mer Reading ram	(6/18/11 - 7/24/ [.]	11 \$1,780.00								
	Kaplan College	Room 652	Colle	ege Prep Course)	1/31/11 - 3/7/1	1 \$1,562.50								
	14B. RATIFY/APPROVE TRAVEL ADVANCE REQUESTS (Kerns) Recommend ratification/approval of travel advance requests listed below:														
	Employee Ball, Peggy	Purpose 14 th Annual CC Mateo, CA	CAA Conventi		<u>ate</u> '29/11	- 4/1/2011	<u>Cost</u> \$347.90								
	Cooper, Randi	ACE Reaching Washington, D.		Meeting, 3/	6/11	– 3/8/2011	\$752.20								
	Felan-Gonzales, Sylvia	Puente Project University Visita			/13/11	<i>–</i> 4/15/2011	\$102.00								
	Fielding, Richard	23 rd International Technology in C Denver, CO			/17/11	l <i>–</i> 3/19/2011	637.25								
	Fischer, Rachel	Association of F Assistance Cen Fort Lauderdale	iters Spring Co		/20/11	I – 3/24/2011	\$695.00								
	Gracey, Shannon	Cengage Team Education Conf			/23/11	l - 3/25/2011	\$605.67								
	Grimes, Julie	O Cue Confere	nce, Palm Spr	ings, CA 3/	/17/1	l - 3/19/11	428.00								
	Townsend, Richard	ACE Reaching Washington, D.		Annual Meeting, 3/6/11 - 3/			\$752.20								
	Watters, Mary	O Cue Confere	nce, Palm Spr	ings, CA 3/	/17/1	1 – 3/19/11	\$500.00								

14C. RATIFY/APPROVE EMPLOYMENT OF CONSULTANT(S)

Recommend ratification/approval of employment of consultants listed below:

Department (Meadows)	Consultant	<u>Purpose</u>	<u>Date</u>	<u>Fee</u>
Arts & Communication	(Lizbeth) Annie Hinton	Five Accent Reduction Workshops for Theatre Students	03/17/11 — 04/14/11	Not to exceed \$1,000
Arts & Communication	Gina B. Sorensen	Agreement No. A3202.11 Two 75-minutes of Modern Dance Technique Class Agreement No. A3201.11	03/15/11 – 03/15/11	Not to exceed \$200
Arts & Communication	Gina B. Sorensen	Somebodies Dance Theatre Performance Agreement No. A3200.11	03/17/11 03/18/11	Not to exceed 60% of all Proceeds
Arts & Communication	John R. Wunderli	One Hour Performance of Surf Music for Recital Series Agreement No. A3198.11	03/10/11 — 03/10/11	Not to exceed \$200
Arts & Communication	Farhad Bahrami	One Hour Performance of Persian Music for Recital Series	04/06/11 — 04/06/11	Not to exceed \$500
Arts & Communication	Vincenzo Fina	Agreement No. A3199.11 One and a Half Hour Performance of Italian Music for Recital Series Agreement No. A3197.11	03/09/11 — 03/09/11	Not to exceed \$600
Arts & Communication	Pearli Killens	One Hour of Fashion Show for Special Event Agreement No. A3196.11	03/10/11 <i></i> 03/10/11	Not to exceed \$200
Arts & Communication	Sophia Onwuchekwa	One Hour of Dance Performance for Special Event Agreement No. A3195.11	03/15/11 – 03/15/11	Not to exceed \$100
Arts & Communication	Louis Elloie	Guest Speaker for "How to Raise a Black Child" Agreement No. A3203.11	03/10/11 – 03/10/11	Not to exceed \$100
Arts & Communication	Scott Paulson	Three Hours of Live Music Accompaniment for Silent Films Agreement No. A3192.11	03/09/11 – 03/09/11	Not to exceed \$200
Arts & Communication	Chuck Ambers	Art Presentation and Exhibit in Student Art Gallery Agreement No. A3193.11	03/10/11 — 03/10/11	Not to exceed \$600
Arts & Communication	Annjenette McFarlin	One Hour of Black Storytelling, Children's Story Hour and Poetry Agreement No. A3191.11	03/12/11 – 03/12/11	Not to exceed \$750
Arts & Communication	Silfredo La O Vigo	Art Show and Performance for the Art Gallery Agreement No. A3194.11	03/15/11 — 03/15/11	Not to exceed \$500
Superintendent/ President	Cindra Smith	Facilitator for Governing Board Retreat Agreement No. A3220.11	3/12/11	Not to exceed \$2500

14D. RATIFY/APPROVE ACCEPTANCE OF FUNDS

(Meadows)

Ratification/Approval of acceptance of funds as listed below:

California Department of Boating & Waterways, "Grant Funding," in the revised amount of \$41,000, February 1, 2011 through January 31, 2012. The application was approved by Governing Board on January 19, 2011. Acceptance of funds in the amount of \$40,700 was approved by the Governing Board on February 9, 2011.

14E. ACCEPTANCE OF GIFT(S)

(Kerns)

Recommend acceptance of gift(s) for anticipated use as indicated below:

\$500 cash, donated by G. Hartzell & Son, for use in the Dental Hygiene Program, at the Higher Education Center, National City.

14F.

AWARD OF DEGREES

(Suarez)

Award degrees to candidates meeting graduation requirements at the close of fall semester 2010:

Fall 2010

Associate in Art

241

Associate in Science

77

Certificate of Achievement

212 530

Grand Total

14G. RATIFY VOLUNTEER SERVICES (ENCLOSURE)

(Kerns)

Recommend ratification of volunteer services effective January 2011 through May 2011.

14H. APPROVE MARCH 9, 2011 CURRICULUM SUMMARY REPORT (ENCLOSURE)

(Meadows)

Recommend approval of March 9, 2011 Curriculum Summary Report.

The March 9, 2011 Curriculum Summary Report (CSR) is a compilation of the new and revised curriculum proposed by faculty and submitted to the Curriculum Committee (CC), a subcommittee of the Academic Senate, November 18, 2010 through December 17, 2010. Faculty submit proposals for new and/or revised curriculum to the CC. The CC reviews and scrutinizes curriculum for academic rigor, transferability and/or occupational competencies, student benefit, and institutional fit, as stated in Title 5 and the State Chancellor's Curriculum Handbook. Once these and other considerations are met, the CSR is forwarded to the Superintendent/President and Governing Board for review and approval before being sent to the State Chancellor's Office. The Southwestern College CC reviewed and approved 8 new courses, 8 course modifications, 1 course reactivation, 3 course inactivations, and 1 program modification.

CONFIRMATION OF PURCHASE ORDERS 141.

(Ke	kems)												
	A : : I : :				Madau		D6		17-H-d-Ed		Lopez-Student		
	Aguilar	ა	Hernandez		Nader		Roesch	M	vaiiadoiid		Advisory Vote		
	No		Aye		No		Aye	Π	No		Aye		

Ratification of General Fund No. 105896 (ENCLOSURE) 1. Note: Tabled at December 8, 2010 Board Meeting

Nader motioned to separate 14I1. Aguilar motioned to separate 14I1. No objections.

Lopez-Student Aguilar Hernandez Nader Roesch Μ Valladolid Advisory Vote Abstain Aye Aye Aye Aye Aye

1411 (Failed)

1412, 14J (Carried)

2. Confirmation of Purchase Orders, March Report (ENCLOSURE)

General Fund Nos. 107102 – 107624 Manual Requisitioning Sequence General Fund Nos. 200178 – 200271 On Line Requisitioning Sequence Blanket Fund Nos. B1893 – B1895

14J. PAYMENT OF BILLS – January 1-31, 2011 (ENCLOSURE)

(Kerns)

Action (Carried)

15. INDEPENDENT AUDITORS' REPORT OF THE DISTRICT'S BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED JUNE 30, 2010 (ENCLOSURE)

(1/2)	(Kerns)											
	Aguilar	s	Hernandez		Nader		Roesch	M	Valladolid		Lopez-Student Advisory Vote	
	Aye		Aye		Aye		Aye		Aye		Aye	

- 15A. Presentation of overview of audit and findings.

 Ken Pun, Caporicci & Larson, Inc, Certified Public Accountants, gave an overview of the audit findings.
- 15B. Recommend acceptance of the independent audit report for the District's Basic Financial Statements including the Foundation for the period July 1, 2009 to June 30, 2010, inclusive.

Action (Carried)

16. PROPOSITION R BOND FUND AND PROPOSITION AA BOND FUND AUDIT REPORTS OF FINANCIAL STATEMENTS AND SUPPLEMENTAL INFORMATION FOR THE YEAR ENDED JUNE 30, 2010 (ENCLOSURE)

(Kerns)

S	Aguilar	Hernandez	Nader	Roesch	М	Valladolid	Lopez-Student Advisory Vote
	Aye	 Aye	Aye	Aye		Aye	Aye

- 16A. Presentation of overview of audit and findings.

 Ken Pun, Caporicci & Larson, Inc, Certified Public Accountants, gave an overview of the audit findings.
- 16B. Recommend acceptance of Proposition R Bond Fund and Proposition AA Bond Fund audit reports of financial statements and supplemental information for the period July 1, 2009 to June 30, 2010, inclusive.

Action (Carried)

17. ACCREDITATION FOLLOW-UP REPORT (ENCLOSURE)

(Whittaker)

М	Aguilar	Hernandez	Nader	Roesch	s	Valladolid	Lopez-Student Advisory Vote
	Aye	Aye	Aye	Aye		Aye	Aye

Recommend acceptance and certification of the follow-up report.

Governing Board Minutes 3.9.11 Page 8 of 21 ITEM Action SUPERINTENDENT/PRESIDENT SCREENING COMMITTEE RECOMMENDATIONS 18. (Hernandez) 18A. CONSULTANT AGREEMENT WITH CCCS (ENCLOSURE) 18A Lopez-Student (Carried) M Aquilar Hernandez Nader Roesch S Valladolid Advisory Vote Aye Aye Ave Aye Aye Ave Recommend approval of Agreement No. A3219.11 with Community College Search Services (CCSS), to assist the Governing Board in its search for a Superintendent/President, for the period March 10 to December 31, 2011, inclusive, in an amount not to exceed \$26,000. The motion was amended to indicate that it is the Board's understanding that the additional \$1,000 per day is for additional site visits, not for additional days for the search process. 18B. SCREENING COMMITTEE MEMBERS 18B Lopez-Student (Carried) Μ Aguilar Nader Roesch S Valladolid Hernandez Advisory Vote Aye Ave Ave Ave Ave Ave Recommend approval of Screening Committee members: **Established Screening Committee Members** 1. Norma L. Hernandez, Governing Board, Screening Committee Chair 2. Jean Roesch, Ed.D., Governing Board

- 3. Manuel R. Lopez, Jr., Associated Student Organization (ASO)
- 4. Angelina E. Stuart, Academic Senate
- 5. Janet Mazzarella, Southwestern College Education Association (SCEA)
- 6. Bruce MacNintch, California School Employees' Association (CSEA)
- Terry Davis, Southwestern Community College District Administrators' Association (SCCDAA)
- 8. Patti Blevins (Confidential)

Expanded Screening Committee Members Appointed by Constituent Groups

- 1. Veronica Burton (Academic Senate)
- 2. Andrew MacNeill (SCEA)
- 3. Michele Fenlon (CSEA)
- 4. Nick Serrano (ASO)
- 5. Patti Larkin (SCCDAA)

Community Members Appointed by Governing Board

- 1. Gonzalo Rojas (Valladolid)
- 2. Casey Tanaka, Coronado (Nader)
- 3. Eustacio (Chato) Benitez (Aguilar)
- 4. Christine Moore (Hernandez)
- 5. Shirley Horton (Roesch)

Action (Carried)

(Korne)

19. AMENDMENT TO AGREEMENT FOR EMPLOYMENT OF INTERIM SUPERINTENDENT/ PRESIDENT OF THE SOUTHWESTERN COMMUNITY COLLEGE DISTRICT (ENCLOSURE)

110	(Nems)										
s	Aguilar		 Hernandez		Nader		Roesch	M	Valladolid		Lopez-Student Advisory Vote
	Aye		Aye		Aye		Aye		Aye		Aye

Recommend approval of modification to employment agreement. Amendment revises the agreement to state a termination date of December 31, 2011.

Page 9 of 21 ITEM Action 20. **HUMAN RESOURCES - ACADEMIC (ITEMS A THROUGH D)** (Carried) (Kerns) Lopez-Student Aguilar Valladolid Hernandez Nader Roesch M Advisory Vote Aye Aye Aye Aye Ave Aye #20A -20A. EMPLOYMENT OF ACADEMIC ADMINISTRATORS (ENCLOSURE) Aguilar abstained Recommend approval of employment effective as indicated: **Effective** Months of Range/ Monthly Employee Position Service Salary Department Class Date Director of Crown Patrice Higher 12 months Q-5 \$5,856.00 03/10/11 Education Milkovich Cove Aquatic Center 1.0 FTE (new Center at position) National City & Crown Cove **Aquatic Center** 20B. RE-EMPLOYMENT OF TENURE TRACK ACADEMIC STAFF Pursuant to Education Code section 87608(b), recommend approval of one-year re-employment contract for the 2011-12 academic year for the following one (1) probationary academic employee completing less than one full year of service: Rosemarie Cruz 20B2. Pursuant to Education Code section 87608(b), recommend approval of one-year reemployment contract for the 2011-12 academic year for the following eight (8) probationary academic employees completing the first year of satisfactory service: Osvaldo Amezcua Dana Maue Jamie Florez Patrick Mowrey Laura Galvan-Estrada Silvia Nadalet Maria Jelaca-Tavakoli **Brad Platt** Pursuant to Education Code section 87608(b), the following one (1) probationary academic employee completing the first year of service, and, pursuant to contract. shall be re-employed for the 2011-12 academic year: Vernell Dunkley Pursuant to Education Code section 87608.5(b), recommend approval of two-year re-employment contract for the 2011-13 academic years for the following seven (7) probationary academic employees completing the second year of satisfactory service: Karen Cliffe Sandra Peppard Diana Kelly, Ph.D. Angela Rock Courtney Leckey Val Villegas Yasmin Mossadeghi 20B5. Pursuant to Education Code section 87608.5, the following four (4) probationary academic employees completing the third year of satisfactory service, and, pursuant to contract, shall be re-employed for the 2011-12 academic year:

> Felipe Ballon John Lewis

Luis Osuna, M.D.

Nghiep Quan

20B6.

Pursuant to Education Code section 87609(a), recommend tenure status and reemployment for the 2011-12 academic year for the following fourteen (14) probationary contract academic employees completing their fourth year of satisfactory service. With acceptance of this offer of reemployment and by reporting to duty, these employees will gain regular academic status effective with the fifth year of service:

Clarence Amaral, Ph.D. Lukas Buehler, Ph.D. Edward Carberry Elisa Hedrick Peter Herrera Noreen Maddox Cecilia Medina

Myriam Moody Nicholas Nguyen Teresa M. Russell Samone Sayasenh Carl Scarbnick, Ph.D. Sandra Tyahla

Michael Wickert

20C. ACADEMIC TRANSACTIONS (ENCLOSURE)

Recommend approval of academic transactions. Transactions may include academic assignments/stipends, academic assignments/reassigned time, minimum qualifications equivalency and adjunct faculty hires.

20D. CORRECTION TO 2011-2012 SABBATICAL LEAVES

(Meadows)

Recommend approval of correction to sabbatical leaves of absence for 2011–2012 for the academic personnel identified below, in accordance with provisions of the Southwestern College Education Association (SCEA) Contract, subject to available funds. Sabbatical leaves of absence were approved by the Governing Board February 9, 2011.

Applicant	School	Step	Dates
Van Stone, Mark	Arts & Communication	8	S 11 12

Action (Carried)

1TEM 21. HUMAN RESOURCES – CLASSIFIED (ITEMS A THROUGH E)

(Kerns)

Aguilar	Hernandez	Nader	М	Roesch	s	Valladolid	Lopez-Student Advisory Vote
Aye	Aye	Aye		Aye		Aye	Aye

21A. EMPLOYMENT OF CLASSIFIED BARGAINING UNIT PERSONNEL

Recommend approval of employment effective as indicated:

Employee Juan Chavez (replacement)	<u>Position</u> Gardener	<u>Department</u> Grounds	Months of Service 12 months/ 1.0 FTE	Range/ Step 10/1	Monthly Salary \$2,817.00	Effective Date 03/10/11
Jeffrey Fischer (replacement)	Instructional Services Technician	Instructional Support Services	12 months/ 1.0 FTE	22/1	\$3,790.00	03/10/11
Tom Katomski (replacement)	Lead Painter	Maintenance	12 months/ 1.0 FTE	24/1	\$3,983.00	03/10/11

21B. APPROVE CHANGE IN SALARY RANGE OF CLASSIFICATION/POSITION

Recommend approval of change in salary range to existing classification.

	Months/Service		Months/Service	
	Range/Step		Range/Step	
	Monthly Salary		Monthly Salary	<u>Effective</u>
<u>Position</u>		<u>To</u>		Date
Training Services	12 months/1.0 FTE		12 months/1.0 FTE	03/09/11
Coordinator	Range 29/Step 1		Range 32/Step 1	
Staff Development	\$4,507/monthly		\$4,854/monthly	
(1 Classified Bargaining Unit	-		· ·	
position)				

21C. CLASSIFIED TRANSACTIONS (ENCLOSURE)

Recommend approval of classified transactions. Transactions include short-term non-academic and emergency assignments.

21D. RATIFY RESIGNATIONS/RETIREMENTS

Recommend ratification of resignations/retirement of the listed classified employee(s) who have resigned/retired. Their resignation/retirement has been accepted by the Interim Superintendent/President under delegation of powers.

<u>Employee</u>	Position/Department	Effective Date
Justin Bourque	Campus Police Officer	02/24/11
(resignation)	Campus Police	
Ann Lindshield	Instructional Assistant I	05/31/11
(retirement)	Disability Support Services	00/01/11
(retirement)	Disability Support Services	
Robert Wilson	Communications Energy Management	02/28/11
(retirement)	Specialist	
	Maintenance	

21E. ADOPTION OF RESOLUTION(S) (ENCLOSURE)

Recommend adoption of commendation resolution(s) for individual(s) listed:

Robert Wilson, Communications Energy Management Specialist, Maintenance completing 20 years of service

Action (Carried) ITEM

22.

RATIFICATION OF COLLECTIVE BARGAINING AGREEMENT BETWEEN THE SOUTHWESTERN COMMUNITY COLLEGE DISTRICT AND THE CALIFORNIA SCHOOL EMPLOYEES' ASSCOCIATION (C.S.E.A.), CHAPTER 524 (ENCLOSURE)

						Lopez-Student
S	Aguilar	Hernandez	Nader	Roesch	M Valladolid	Advisory Vote
	Aye	Aye	Aye	Aye	Aye	Aye

Recommend ratification of the C.S.E.A. Bargaining Agreement effective July 1, 2008 through June 30, 2011.

Action (Carried) 23. ORGANIZATIONAL RESTRUCTURE (ENCLOSURE)

Į	<u>(W</u>	hittaker)			`			
	М	Aguilar	s	Hernandez	Nader	Roesch	Valladolid	Lopez-Student Advisory Vote
		Aye		Aye	Aye	Aye	Aye	Aye

Recommend approval of organizational restructure as indicated below:

23A. Recommend establishment of the Office of Institutional Effectiveness and changes in reporting structure.

1) Department: Institutional Research, Planning and Grants

Current:

Reports to Vice President for Academic Affairs

Proposed:

Report to Superintendent/President (Office of Institutional Effectiveness)

2) Program:

Southwestern College Foundation

Current:

Reports to Superintendent/President

Proposed:

Report to Director of Institutional Research, Planning and Grants (Office

of Institutional Effectiveness) / Superintendent/President

3) Programs:

Accreditation, Institutional Program Review, Student Learning Outcomes

Current:

Reports to Vice President for Academic Affairs

Proposed:

Report to Superintendent/President (Office of Institutional Effectiveness)

23B. Recommend change in reporting structure and renaming of Computer Systems and Services.

1) Department: Computer Systems & Services

Current:

Computer Systems & Services

Reports to Vice President for Business & Financial Affairs

Proposed:

Institutional Technology

Report to Superintendent/President

23C. Recommend change in organizational structure of Academic Senate.

1) Organization: Academic Senate

Current:

Vice President for Academic Affairs

Proposed:

Governing Board (Communication link through Superintendent/President)

Action (Carried) 24. FACILITIES (Kerns)

М	Aguilar	s	Hernandez	Nader	Roesch	Valladolid	Lopez-Student Advisory Vote
	Aye		Aye	Aye	Aye	Aye	Aye

24A. NOTICE OF COMPLETION

(Kerns)

Recommend approval and acceptance of the following completed project, effective as indicated:

Bid No. 182 (ENCLOSURE)

Building 570 Bid Package 1 – Demolition and abatement at Southwestern Community College, Chula Vista Campus with ACT, Inc. was satisfactorily completed on January 21, 2011.

24B. AWARD OF RFP(S)/APPROVAL OF AGREEMENT(S)

24B1. Award of RFP No. 123 (ENCLOSURE)

(Meadows)

Recommend award of RFP No. 123 - Establishment of a Small Business Development Center (SBDC) to Deliver Business Assistance in the County of Imperial for Calendar Year 2011, with Neighborhood House of Calexico, Inc., to provide business assistance in the County of Imperial at no cost to the District.

24B2. Approval of Agreement with Neighborhood House of Calexico, Inc. For RFP No. 123 (ENCLOSURE)

(Meadows)

Approve Agreement No. A3213.11 with the Neighborhood House of Calexico, Inc., for the establishment of a Small Business Development Center (SBDC) to deliver business assistance in the County of Imperial for Calendar Year 2011, for the period April 1 to December 31, 2011, inclusive, at no cost to the District.

ITEM												
Action	25	. APPR	OVAI	OF AGREE	MEI	NTS - COST	ГТО	DISTRICT (TEN	IS A THROUG	ΗС	
25A (Carried)	М			Hernandez		Nader	s	Roesch		Valladolid		Lopez-Student Advisory Vote
		Aye		Aye	J	Aye		Aye		Aye		Aye
	(N	25A. leadows)	<u>ACA</u> 25A	SHERIFI FACILIT	AND F'S [Y (E	- DUM OF UNI DEPARTME NCLOSURE	NT V :)	VEAPONS T	RAIN	·	RAM	MAR TRAINING
				Sheriff's establish	Dep an a	artment Wea agreement f	apon or fa	is Training Ui cilities use, fo	nit, M or the	liramar Training e period March exceed \$14,000	g Ce 10,	
#25A2 - Hernandez abstained			25A			IT TO AGRE HIP, INC. (E			AN C	IEGO WORKF	OR	CE
		Approve Amendment No. 1 to Agreement No. AR2850.09, with San Diego Workforce Partnership, Inc., to provide American Recovery and Reinvestm (ARRA) funds, in a deobligated amount of \$173,114 from the original awar \$400,000, resulting in a new agreement value in an amount not to exceed \$226,886, effective November 10, 2010.									leinvestment Act inal award of	
			25A			IT TO AGRE IC. (ENCLO			ROF	ESSIONAL PE	RSC	ONNEL
	Ratify Amendment No. 1 to Agreement No. A Leasing Inc., for accreditation consultant serv 2010 to June 30, 2011, inclusive, in an amou								services, for the period September 9,			
			25A	4. AGREEN	ИEN	T WITH RO	NAL	D D. MANZC	NI (E	ENCLOSURE)		
	Ratify Agreement No. A3221.11 with Ronald D. Manzoni, to serve on a temporary basis, as Interim Dean for the School of Social Sciences and Humanities, for the period March 1 to June 30, 2011, inclusive, in an amount not to exceed \$46,604.										es and	
	(S	25B. uarez)	STU	JDENT AFFA	AIRS							
25B (Carried)	М	Aguilar		Hernandez		Nader		Roesch	s	Valladolid		Lopez-Student Advisory Vote
	\vdash	Aye		Aye	j	Aye		Aye		Aye		Aye
			25E			Y PARTNEF CARE (EN			/I AG	REEMENT WI	ТН	CARMEN'S

Ratify Agreement No. A3207.11 with Carmen's Family Daycare, for the Community Partnership Program, for the period January 5, 2011 to June 30,

2014, inclusive, at a cost based on Shared Cost Selection Chart.

2014, inclusive, at a cost based on Shared Cost Selection Chart.

FAMILY CHILD CARE (ENCLOSURE)

25B2. COMMUNITY PARTNERSHIP PROGRAM AGREEMENT WITH BARAJAS

Ratify Agreement No. A3217.11 with Barajas Family Child Care, for the Community Partnership Program, for the period February 1, 2011 to June 30,

	ITEM						
-	250	. <u>SUPERINTENDEN</u>	IT/PRESIDE	<u>NT</u>			
25C (Carried)	M Aguilar	Hernandez	Nader	s	Roesch	Valladolid	Lopez-Student Advisory Vote
·	Aye	Aye	Aye		Aye	Aye	Aye

25C1. AGREEMENT WITH ROBERT J. TEMPLE (ENCLOSURE)

Ratify Agreement No. A3223.11 with Robert J. Temple to serve on a temporary basis, as Interim Vice President for Business & Financial Affairs, for the period March 2, 2011 through June 30, 2011, inclusive, in an amount not to exceed \$54,000.

					·	Page 17 of 21					
	ITEM										
Action	26. API	PROVAL OF AGREE	EMENTS - INCO	ME / NO COST T	O DISTRICT (ITEM	MS A THROUGH C)					
	26A (Meadows)	A. ACADEMIC AFF	FAIRS								
26A						Lopez-Student					
(Carried)	M Aguilar	S Hernandez		Roesch	Valladolid	Advisory Vote					
	Aye	Aye	Aye	Aye	Aye	Aye					
		26A1. AGREEI	MENI WITH MEI	TETSU TRAVEL	U.S.A. CORP. (EN	NCLOSURE)					
		Approve Agreement No. AR3208.11, with Meitetsu Travel U.S.A. Corr International Paramedic Symposium, for the period April 13 to April 15 inclusive, in the amount of \$4,500 income to the District. 26A2. AGREEMENT WITH CALIFORNIA RESOURCES AND TRAINING (CENCLOSURE)									
		(CARAT grant, fo), to support the	implementation of ber 1, 2010 to Ma		and Training froadband Adoption usive, in the amount					
	26B (Kerns)	BUSINESS AND	FINANCIAL AF	FAIRS							
26B (Carried)	Aguilar	M Hernandez		Roesch	S Valladolid	Lopez-Student Advisory Vote					
	Aye	Aye	Aye	Aye	Aye TY OF SAN DIEGO	Aye					
		under its Develop 2011 inc 26B2. RATIFIC DISTRIC Ratify C College	s "Small Business ment Pilot Progra clusive, in the am- CATION OF AGR CT (ENCLOSURE ontract Agreeme	E Enhancement Pram, Phase 2, for to count of \$25,000 in EEMENT WITH SE) out No. AR3218.11 period July 1, 2010	rogram" (SBEP) Si he period March 1, ncome to the Distri	, to December 31, ct. MUNITY COLLEGE go Community					
	(Suarez)	C. STUDENT AFF	AIRS	 							
26C (Carried)	Aguilar	S Hernandez	 	Roesch	M Valladolid	Lopez-Student Advisory Vote					
	Aye	Aye	Aye	Aye	Aye	Aye					
		SAN DII Approve Service inclusive 26C2. COOPE WITH B	EGO (ENCLOSU Agreement No. Learning Prograr a, at no cost to the RATIVE WORK	RE) A3205.11 with Me m, for the period Me e District. EXPERIENCE ED IDE FIRE PROTE	edia Arts Center Sa March 10, 2011 to .	June 30, 2013, RAM AGREEMENT					

Approve Agreement No. A3206.11 with Bonita-Sunnyside Fire Protection District Fire Department, for the Cooperative Work Experience Education Program, for the period March 10, 2011 to June 30, 2013, inclusive, at no cost to the District.

	ITE	=8.4						 				Page 18 of 21		
Action	27		TDE	SOLUTION/S	/ITE	MC A TUI		CH E/						
Action	21			SOLUTION(S) and adoption of the										
		27A.		solution Accepti gram for Fiscal					n Die	go Small Busin	ess [Enhancement		
	(M	eadows)	1	· 				ſ						
27A (Carried)	М			Hernandez		Nader		Roesch	S	Valladolid		Lopez-Student Advisory Vote		
		Aye		Aye		Aye		Aye		Aye		Aye		
	(Ke	27B. erns)	Die <u>Res</u>	Recommend adoption of Resolution No. 1686, accepting funding from the City of San Diego Small Business Enhancement Program for Fiscal Year 2011. Resolution Authorizing to Contract And Purchase Materials, Equipment, Supplies, Information Technology and Services (ENCLOSURE)										
27B (Carried)		Aguilar	s	Hernandez		 Nader	М	Roesch		Valladolid		Lopez-Student Advisory Vote		
(Carriou)		Aye	 	Aye		Aye	"	Aye		Aye	_	Aye		
27 C, D, E				er discussion, it ference for loca	al vei	ndors, bus		s and contra	ctors,	and report to	the B	oard. Lopez-Student		
(Carried)	S	Aguilar		Hernandez		Nader	ļ	Roesch	M	Valladolid		Advisory Vote		
		Aye		Aye		Aye		Aye		Aye		Aye		
	(w	27C. erns) 27D. 'hittaker) 27E. 'hittaker)	Res buc Res Lop Res	commend acception acception acception to Commend adoption to Commend adoption to Commend adoption to Commend adoption accordance with P	ptand pension ace was pension	ce of SWC sate Stude of Resolut vith Policy sate Board	Buc ent Be tion No. :	pard Member No. 1688 to 0 2725. Supplementation of the second of the sec	er Lop comp <u>h</u> (EN	ez (ENCLOSU ensate Studen	IRE) t Boa	ırd Member		

Action

ADOPT DISTRICT POLICIES AND PROCEDURES – SECOND READING (ITEMS A THROUGH B)

(Kerns)

ITEM

28.

Recommend adoption of district policies and procedures listed below:

28A. POLICIES

28A (Carried)

								Lopez-Student
M	Aguilar	S	Hernandez	l	Nader	Roesch	Valladolid	Advisory Vote
	Aye		Aye		Aye	Aye	Aye	Aye

As part of the ongoing review and revision of the Southwestern Community College District Policies and Procedures Manual, the following policies appear before the Governing Board for adoption.

28A1. Policy No. 2100 - Board Elections (ENCLOSURE)

This policy was presented for First Reading on February 9, 2011. (Revises District Policy No. 2100 – Board Elections)

28A2. Policy No. 3900 - Freedom of Expression (ENCLOSURE)

This policy was presented for First Reading on February 9, 2011. (Replaces District Policies No. 5550 – Freedom of Expression and No. 7005 – Controversial Issues)

28B. PROCEDURES

28B (Carried)

								Lopez-Student
	S	Aguilar	M	Hernandez	Nader	Roesch	Valladolid	Advisory Vote
-		Ave		Ave	Ave	Ave	Ave	Ave

As part of the ongoing review and revision of the Southwestern Community College District Policies and Procedures Manual, the following procedures appear before the Governing Board for approval.

28B1. Procedure No. 2510 - Shared Planning & Decision Making (ENCLOSURE)

This procedure was presented for First Reading on February 9, 2011. (Revises District Procedure No. 2510 – Shared Planning & Decision Making)

<u> </u>	ITEM		Page 20 of 21
Information	29.	NON-	ACTION ITEMS (ITEMS A THROUGH B)
	(Kerns)	29A.	DISTRICT POLICIES – FIRST READING
	(1.01110)	,	As part of the ongoing review and revision of the Southwestern Community College District Policies and Procedures Manual, the following policies appear before the Governing Board for First Reading:
			29A1. Policy No. 2320 – Special and Emergency Meeting of the Governing Board (ENCLOSURE)
			First Reading. Information only. (Revises District Policy No. No. 2320 – Special and Emergency Meeting of the Governing Board)
			29A2. Policy No. 2330 – Quorum & Voting (ENCLOSURE)
			First Reading. Information only. (Revises District Policy No. 2330 – Quorum & Voting)
		29B.	INFORMATION ITEMS
	(Kerns))	29B1. Comparative Statement of Revenues & Expenses Report for Period Ending January 31, 2011 (ENCLOSURE)
	(Kerns))	29B2. General Fund Cash Analysis for Period Ending January 31, 2011 (ENCLOSURE)
Administrative	30.		NISTRATIVE REPORTS
Reports	(Nader) 30A.	MARK MEADOWS, Ph.D., VICE PRESIDENT FOR ACADEMIC AFFAIRS
			30A1. Report by Vice Presidents Meadows and Suarez, Enrollment/FTES Projections and Cap (ENCLOSURE)
		30B.	ROBERT J. TEMPLE, INTERIM VICE PRESIDENT FOR BUSINESS AND FINANCIAL AFFAIRS
		30C.	MICHAEL KERNS, VICE PRESIDENT FOR HUMAN RESOURCES
		30D.	ANGELICA SUAREZ, Ph.D., VICE PRESIDENT FOR STUDENT AFFAIRS
			30D1. Financial Aid Follow-up Response (ENCLOSURE)
Superintendent/	31.		RINTENDENT/PRESIDENT'S REPORT
President's Report	(Nader		SE WHITTAKER, INTERIM SUPERINTENDENT/PRESIDENT
		31A.	ACCREDITATION UPDATE
		31B.	GOVERNING BOARD FOLLOW-UP ITEMS (ENCLOSURE)
			Log/status of Governing Board follow-up items from February 9, 2011 Regular Board meeting.
		31C.	GOVERNING BOARD REVIEW/APPROVAL OF PURCHASE ORDERS
		31D.	EXTERNAL/STATE AUDIT RECOMMENDATION

		···			Page 21 of 21
	ITEM				
Board Requests	32.	GOVERNING BOARD REQUESTS FOR INFORMATION			
for Information	(Nader			5 114 1	
		Information Requested Policy Shift on Hiring Within or HR Develop a Program to Look Within First Policy Priority for Small, Local Business Vendors		Board Member	Requested Date
				Aguilar	
				Aguilar	
				Aguilai	
Governing Board Reports	33. (Nader)	GOVERNING BOARD REPORTS			
		33A.	STUDENT BOARD MEMBER MANUEL R. LOPEZ, JR.		
		33B.	BOARD MEMBER TERRI VALLADOLID		
		33C.	BOARD MEMBER JEAN ROESCH, Ed.D.		
		33D.	BOARD MEMBER NICK AGUILAR		
		33E.	BOARD VICE PRESIDENT NORM	MA L. HERNANDEZ	
		33F.	BOARD PRESIDENT TIM NADE	R	
Closed Session	34. (Nader)	CLOSED SESSION / REPORT OF ACTION(S) (If Applicable)			
		At 9:50 p.m., President Nader announced that the Board was returning to closed session to complete the closed session agenda.			
Adjournment	35 . (Nader)	ADJOURNMENT 11:05 p.m.			
		President Nader announced that there was no report.			
Information	36.	NEXT	REGULAR MEETING		
		South 900 Of Room	esday, April 13, 2011 western College tay Lakes Road 214 Vista, CA 91910		
	DENISE WHITTAKER GOVERNING BOARD SECRETARY				

TIM NADER

GOVERNING BOARD PRESIDENT