



MINUTES

REGULAR MEETING, GOVERNING BOARD SOUTHWESTERN COMMUNITY COLLEGE DISTRICT Room 214 SOUTHWESTERN COLLEGE

TERRI VALLADOLID, GOVERNING BOARD PRESIDENT
DAVID J. AGOSTO, GOVERNING BOARD VICE PRESIDENT
JORGE DOMINGUEZ, PH.D., GOVERNING BOARD MEMBER
JEAN ROESCH, ED.D., GOVERNING BOARD MEMBER
YOLANDA SALCIDO, GOVERNING BOARD MEMBER
ADRIAN DEL RIO, STUDENT GOVERNING BOARD MEMBER
RAJ K. CHOPRA, PH.D., SECRETARY TO GOVERNING BOARD
AND SUPERINTENDENT/PRESIDENT

7:00 PM

Wednesday, October 10, 2007

COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

Southwestern Community College District, in compliance with the American Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact Mary Ganio at (619) 482-6301 at least forty-eight hours in advance of the meeting for information on such accommodation.

Persons wishing to address the Governing Board under Oral Communication should complete a yellow request card (available at the reception table) and indicate on the card if they wish to speak under Oral Communication, or when a specific agenda item is considered. Cards should be submitted to the Board Secretary prior to the start of the meeting.

	ITEM
Call to Order	1. CALL TO ORDER (Valladolid) 6:00 p.m., Room 214 Present: Jorge Dominguez, Jean Roesch, Terri Valladolid Absent: David Agosto, Yolanda Salcido, Del Rio Board members arriving after meeting commences will be noted as "present" at point in this suggested order of business at which they arrive. <i>Members of the public may be present to hear the closed session announcements. Members of the public will be given an opportunity to speak on any closed session items at this time.</i>
Closed Session	2. ADJOURN TO CLOSED SESSION (Valladolid) 6:01 p.m., Building 100, Conference Room A. 2A. CONFERENCE WITH LABOR NEGOTIATOR Government Code Section 54957.6 Negotiator: Fusako Yokotobi Employee Organization: CSEA and SCEA 2B. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE Government Code Section 54957(b) 2C. PUBLIC EMPLOYEE PERFORMANCE EVALUATION Title: Superintendent/President Government Code Section 54957

	ITEM										
Reconvene in Open Session	3. RECONVENE IN OPEN SESSION (Valladolid) 7:00 p.m., Room 214 Present: Agosto, Dominguez, Roesch, Salcido, Valladolid, Del Rio										
Pledge of Allegiance	4. PLEDGE OF ALLEGIANCE (Valladolid)										
Closed Session Announcement	5. ANNOUNCEMENT OF CLOSED SESSION ACTION(S) (If applicable) (Valladolid)										
Action (Carried)	6. APPROVAL OF MINUTES (ENCLOSURE) (Chopra)										
	Agosto		Dominguez	S	Roesch	M	Salcido		Valladolid		Del Rio-Student Advisory Vote
	Aye		Aye		Aye		Aye		Aye		Aye
	Regular Meeting, September 12, 2007 Special Meeting (Land Development Committee), October 3, 2007 Special Meeting (Budget Workshop), October 3, 2007										
Public Hearing	7. PUBLIC HEARING FOR PROPOSED ADOPTED 2007-08 DISTRICT BUDGET (Chopra) At 7:08 p.m., Board President Valladolid called for any speakers on the budget. No persons appeared.										
Action (Carried)	8. ADOPTION OF PROPOSED 2007-08 ANNUAL BUDGET (ENCLOSURE) (Chopra)										
	Agosto	S	Dominguez	M	Roesch		Salcido		Valladolid		Del Rio-Student Advisory Vote
	Aye		Aye		Aye		Aye		Aye		Aye
	After consideration and possible revisions, recommend approval of adopted 2007-08 District budget.										
Oral Communication	9. ORAL COMMUNICATION (Valladolid) Persons wishing to address the Governing Board under this item should fill out a yellow request card (available at the reception table) and indicate on the card if they wish to be called under Oral Communication, or when a specific agenda item is considered. An oral presentation to the Board does <i>not</i> constitute an open discussion on the presentation topic, unless that topic is on the posted agenda. Pursuant to the Brown Act (Government Code Section 54954.2(a)): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may <i>briefly</i> respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3." Cesar Guel, Puente Club President, spoke about the opportunities that were made available to him as a member of the Puente Club at Southwestern College (SWC). He introduced the following student club presidents who spoke about their clubs: Daniel Pulido, SWC Telemedia Film Club President Gonzalo Guitierrez, SWC ABLE Club President										

	ITEM										
Action (Carried) Item #10F was pulled from the agenda and voted on separately and tabled.	10. APPROVE CONSENT CALENDAR (ITEMS A THROUGH I)										
	S	Agosto	M	Dominguez		Roesch		Salcido		Valladolid	Del Rio-Student Advisory Vote
		Aye		Aye		Aye		Aye		Aye	Aye
	Adoption of the Consent Calendar will be made by one motion and second of the Board and by a unanimous vote. Items that Board Members wish to discuss or comment on or that require a roll call vote will be pulled from the Consent Calendar and voted on separately.										
	10A. <u>RATIFY/APPROVE FACILITY USE REQUEST(S)</u> (Wilson/Chopra)										
	<u>Organization</u>		<u>Facility Requested</u>		<u>Purpose</u>		<u>Date</u>		<u>Total Charge</u>		
	Bonita Vista High School		Tennis Courts		Practice/Games		9/20/07, 9/27/07, 10/4/07, 10/11/07		Fee Waived		
	Customs & Border Protection		Room 4500 at Otay Mesa		Agency Meeting		9/12/07		\$325.00		
	MANA de San Diego		Rooms 7201A/B, 7203, 7204, 7205, 7213 at National City		Mentoring Program Conference		9/22/07		\$200.00		
	San Diego County Probation Academy		Combative Room at Otay Mesa		Probation Officer Training		9/10/07, 9/12/07, 9/14/07		\$350.00		
	Bonita Vista High School		DeVore Stadium		Football Games		9/14/07, 9/21/07, 10/26/07, 11/9/07		\$1,930.00		
	10B. <u>RATIFY/APPROVE TRAVEL ADVANCE REQUESTS</u> (Sampson/Chopra)										
	<u>Employee</u>		<u>Purpose</u>				<u>Date</u>		<u>Cost</u>		
	Flores-Charter, Patti		CAPED Convention, Ventura, CA				10/20/07 – 10/24/07		\$701.17		
	10C. <u>RATIFY/APPROVE EMPLOYMENT OF CONSULTANT(S)</u>										
<u>Department</u> (Dyste)		<u>Consultant</u>		<u>Purpose</u>		<u>Date</u>		<u>Fee</u>			
Arts & Communication		Walens, Stefani		Musician for Recital		10/17/07		Not to exceed \$150			
Arts & Communication		Smedley, Melissa		Guest Speaker for Art Gallery Speakers Series		10/11/07		Not to exceed \$200			
Arts & Communication		Barrett, Susan		Musician for Recital		10/17/07		Not to exceed \$150			
Arts & Communication		Kanta, Christina		Stage Manager for “A Midsummer Night’s Dream”		10/11–11/4/07		Not to exceed \$750			

	ITEM				
	Department	Consultant	Purpose	Date	Fee
	Arts & Communication	Rucco-James Duo	Musicians for Recital	10/16/07	Not to exceed \$1,000
	Arts & Communication	Waali, Jaami	Guest Choreographer	10/11–11/17/07	Not to exceed \$250
	(Sampson) Fiscal Services	James D. Myers	Year-End Bank Reconciliation Training	9/5/2007	\$450.00
	10D. (Sandoval)	<u>AWARD OF DEGREES</u> Recommend award of degrees to candidates meeting graduation requirements at the close of summer semester 2007:			
		Summer 2007	Associate in Arts	129	
			Associate in Science	27	
			Certificate of Achievement	<u>59</u>	
			Grand Total	215	
	10E. (Beasley/Chopra)	<u>RATIFY VOLUNTEER SERVICES (ENCLOSURE)</u> Ratification of volunteer services effective September 9 through December 31, 2007.			
Item #10F Tabled	10F. (Dyste)	<u>ADOPTION OF ACADEMIC CALENDAR YEAR (ENCLOSURE)</u> <i>On motion by Agosto, seconded by Salcido, the Board voted to table Item #10F.</i> <i>Ayes – Agosto, Dominguez, Roesch, Salcido, Valladolid</i> <i>No – Del Rio</i> RECOMMENDATION Adopt revised academic calendar for 2007–2008. Adopt proposed academic calendars for 2008–2009 and 2009–2010. OVERVIEW The District Calendar Committee unanimously recommends, for Board adoption, the revised calendar for the academic year 2007–2008. The revision is to the summer 2008 session. It was necessary to shorten the summer session to accommodate subsequent academic years. The summer session will now consist of a nine-week and a seven-week summer session. The Committee also recommends, for Board adoption, the “traditional” calendar for the academic years of 2008–2009 and 2009–2010. This is the first time the college is developing a two-year calendar. This enhances everyone’s ability for advance planning. The Committee is chaired by the Vice President for Academic Affairs and is composed of representatives of all major constituent groups at the college, including the Academic Senate, SCEA, CSEA, Classified Senate, Confidential Employees Group, Associated Student Organization, Counseling, and the Instructional Administrators.			

Vote was 5-1 to table the item.

	ITEM
	10G. <u>ACCEPTANCE OF OCTOBER 2007 CURRICULUM SUMMARY REPORT</u> (ENCLOSURE) (Dyste) Accept October 2007 Curriculum Summary Report. OVERVIEW The October 2007 Curriculum Summary Report is a compilation of the new and revised curriculum proposed by faculty and submitted to the Curriculum Committee members at the September 6, 2007 Curriculum Committee meeting. Faculty submit proposals for new and/or revised curriculum to the Curriculum Committee. The Curriculum Committee reviews and scrutinizes curriculum for academic rigor, transferability, and/or occupational competencies, student benefit, and institutional fit, as stated in Title 5 and the State Chancellor's Curriculum Handbook. Once these and other considerations are met, the Curriculum Summary Report is forwarded to the Superintendent/President and Governing Board for review and approval before being sent to the State Chancellor's Office. The Southwestern College Curriculum Committee has reviewed and approved 13 new courses, 28 course modifications, 1 course inactivation, 1 new program, and 2 program inactivations. 10H. <u>CONFIRMATION OF PURCHASE ORDERS</u> (ENCLOSURE) (Wilson/Chopra) General Fund Nos. 80482 - 81243 Blanket Fund Nos. B1272 – B1301 10I. <u>PAYMENT OF BILLS - AUGUST 1-31, 2007</u> (ENCLOSURE) (Sampson/Chopra)

11. HUMAN RESOURCES – ACADEMIC (Yokotobi)

11A. PERSONAL LEAVE OF ABSENCE FOR FACULTY

Pursuant to provisions set forth in Article V, Section 5.13.3 of the 2007-2009 S.C.E.A. Contract, and in accordance with the employee's request, recommend ratification of the following personal leave of absence without pay, effective as indicated:

Sharon Taylor, Professor of Communication, School of Arts and Communication,
from August 17 through December 19, 2007.

Pursuant to provisions set forth in Article V, Section 5.13.3 of the 2007-2009 S.C.E.A. Contract, and in accordance with the employee's request, recommend ratification of the following personal leave of absence without pay, effective as indicated:

S	Agosto		Dominguez		Roesch	M	Salcido		Valladolid		Del Rio-Student Advisory Vote
	Aye		Aye		Aye		Aye		Aye		Aye

Recommend approval of the following stipends for academic employees, effective as indicated:

Alexis R. Davidson, \$4,207.23 for Fall 2007, as Accreditation Co-Chair
Valerie J. Goodwin-Colbert, \$4,207.23 for Fall 2007, as Accreditation Co-Chair

ITEM

12C. APPROVE ESTABLISHMENT OF THE FOLLOWING NEW POSITION

Establish (1) Disabled Student Services Technician Position (Existing Classification)

<u>Position</u>	<u>Department</u>	<u>Range/Step</u>	<u>Months of Service</u>	<u>Monthly Salary</u>
DSS Technician (Bargaining Unit)	Disabled Student Services	20/1	10	\$3,608

OVERVIEW

Additional staffing support is needed for program expansion, student success in education programs, and to assist with test proctoring.

FISCAL IMPACT/FUNDING SOURCE

Account No. 1-42120-642000-418 (Categorical)

12D. EMPLOYMENT OF SHORT-TERM, NON-ACADEMIC, HOURLY EMPLOYEES, FOR THE 2007-2008 ACADEMIC YEAR (ENCLOSURE)

Recommend approval and ratification for employment of 36 short-term, non-academic hourly employees for the 2007-2008 academic year, pursuant to Education Code Section 88003.

12E. ELIMINATION OF PROJECT-FUNDED POSITION (ENCLOSURE)

Recommend adoption of resolution regarding the elimination of the following project-funded position effective December 31, 2007, due to the elimination of the South County Career Center funding.

South County Career Center Operations Supervisor
(Classified Administrative position)

	ITEM
	13B. <u>NOTICE OF COMPLETION(S)</u> (Continued) Bid 115 - Sheet Metal for the Southwestern College Higher Education Center at Otay Mesa with Challenger Sheet Metal, Inc., as satisfactorily completed as of August 16, 2007. Bid 116 - Glass/Glazing for the Southwestern College Higher Education Center at Otay Mesa with Queen City Glass Company, as satisfactorily completed as of August 16, 2007. Bid 117 - Doors, Frames, & Hardware for the Southwestern College Higher Education Center at Otay Mesa with Brady Company, San Diego, Inc., as satisfactorily completed as of August 16, 2007. Bid 118 - Drywall, Metal Studs, Lath, Plaster & Insulation for the Southwestern College Higher Education Center at Otay Mesa with Brady Company, San Diego, Inc., as satisfactorily completed as of August 16, 2007. Bid 119 – Acoustical Ceilings for the Southwestern College Higher Education Center at Otay Mesa with Brady Company, San Diego, Inc., as satisfactorily completed as of August 16, 2007. Bid 120 - Paint for the Southwestern College Higher Education Center at Otay Mesa with Pecaroro, Inc., as satisfactorily completed as of August 16, 2007. Bid 121 - Flooring for the Southwestern College Higher Education Center at Otay Mesa with Prospectra Contract Flooring, as satisfactorily completed as of August 16, 2007. Bid 122 - Ceramic Tile for the Southwestern College Higher Education Center at Otay Mesa with East County Tile & Marble, Inc., as satisfactorily completed as of August 16, 2007. Bid 123 - Specialties for the Southwestern College Higher Education Center at Otay Mesa with Brady Company, San Diego, Inc., as satisfactorily completed as of August 16, 2007. Bid 124 - Elevators for the Southwestern College Higher Education Center at Otay Mesa with Mitsubishi Electric & Electronics USA, Inc., as satisfactorily completed as of August 16, 2007. Bid 125 - Fire Sprinklers for the Southwestern College Higher Education Center at Otay Mesa with A-1 Fire Protection, Inc., as satisfactorily completed as of August 16, 2007. Bid 126 - Plumbing for the Southwestern College Higher Education Center at Otay Mesa with Davis Mechanical Systems, as satisfactorily completed as of August 16, 2007. Bid 127 - HVAC for the Southwestern College Higher Education Center at Otay Mesa with Able Heating & Air, Inc., as satisfactorily completed as of August 16, 2007. Bid 128 - Electrical for the Southwestern College Higher Education Center at Otay Mesa with Saturn Electric, Inc., as satisfactorily completed as of August 16, 2007. Bid 135 - Electronic Control System for Heating Air Conditioning Lighting for Southwestern Community College District with Honeywell International, Inc., as satisfactorily completed as of October 10, 2007.

ITEM

13C. EXTENSION OF AWARD OF BID

Bid 133 - Recommend extension of bid for parking lot paving, repair and maintenance to Seal Right Paving on individual unit cost as needed from October 11, 2007 through July 12, 2008. No increase in original bid price from July 13, 2006.

<u>Area/sq. ft.</u>	<u>Asphalt Skin Patching</u>	<u>Grinding</u>	<u>Asphalt Repair 4"</u>	<u>Asphalt Repair 4" & 4" Base</u>
0 – 10,000	0.96	2.33	3.75	4.53
10,001 - 20,000	0.91	2.31	3.72	4.48
20,001 – 40,000	0.85	2.29	3.69	4.42
40,001 – 60,000	0.80	2.27	3.66	4.37
60,001 – 80,000	0.74	2.26	3.63	4.32
80,001 – 100,000	0.69	2.24	3.60	4.27
100,001 – 200,000	0.63	2.22	3.57	4.21
over 200,000	0.58	2.20	3.54	4.16

<u>Area/sq. ft.</u>	<u>Joint & Crack Sealing</u>	<u>Sealer (one coat)</u>	<u>Sealer (two coat)</u>	<u>Pavement Resurfacing</u>
0 – 10,000	0.65	0.15	0.19	1.34
10,001 - 20,000	0.61	0.14	0.18	1.31
20,001 – 40,000	0.58	0.13	0.16	1.28
40,001 – 60,000	0.54	0.11	0.14	1.25
60,001 – 80,000	0.50	0.10	0.13	1.21
80,001 – 100,000	0.46	0.09	0.11	1.18
100,001 – 200,000	0.43	0.08	0.10	1.15
over 200,000	0.39	0.06	0.08	1.12

Pavement Marking
(new or over old)

Parking Stall	3.25
Disabled Person Stall	52.00
Directional Arrow	15.00
Turn Arrow	22.00
Double Arrow	24.25
Curb per LF	0.65
Lines 4" per LF	0.16
Lines 6" per LF	0.25

13D. APPROVE CHANGE ORDER

Approve Change Order No. four (4) for the Southwestern College Higher Education Center at Otay Mesa to Douglas E. Barnhart, Inc., resulting in an increase of \$75,383.00 and a new contract amount of \$23,796,504.

1. Delete installation of two (2) book racks and revise and delete casework. (b) <\$1,272.>
2. Re-graded area beyond east parking lot and deleted drainage system. (b) <\$9,500.>
3. Delete two (2) windows, type C2 and construct wall and provide finishes in its place. (b) <\$1,270.>
4. Incorrect elevation for storm drain box shown on the drawings. This change to lower box lid to achieve correct rim elevation. This cost to be reimbursed by architect. (d) \$5,343.

	ITEM
	13D. <u>APPROVE CHANGE ORDER</u> (Continued) 5. Delete mechanical roof screen panels and related trim at Building 150. (b) <\$29,255.> 6. Change Room 426 from Storage Room to future IT/Grant Room and Room 319 from Storage Room to Classroom including electrical, data, projection screen and floor finish changes. (b) \$15,116. 7. Remove Exterior Sill Tile at window sills on Building 200. (b) <\$3,275.> 8. Frame underside of soffit at second floor walkway beam, delete galvanization of Building 400 steel and add caulking. (b) \$684. 9. Provide automatic Door Openers at Doors No. 112, 210, 1511A, and 1511B. Opener credited in previous bulletin. (b) \$26,049. 10. Use PVC in lieu of CPVC for the direct vent at the water heater. (b) <\$3,510.> 11. Change size of lab sinks in Building 400 from 16"X16"X8" to 18"X15"X12" and increase the countertop depths to 30". (b) \$4,219. 12. Relocate power and data in Rooms 101 and 417, add data in Room 417 and add wireless access in Library Room 210. (b) \$2,247. 13. Provide a 4" roof drain, a 3" riser with drain pipe and a roof overflow drain at Building 400 Elevator roof and add scuppers and downspouts at Building 150. (b) \$6,587. 14. Use epoxy grout at floor tile in lieu of standard grout. (b) \$18,655. 15. Provide additional circuits and panel requirements for air compressor. (d) \$3,422. 16. Provide one (1) additional 2" conduit at rooms 435 & 439 for overhead projectors. (b) \$1,864. 17. Provide additional electrical, re-circuit and rework existing and add new home run to panel for Copy Room No. 160. (d) \$2,321. 18. Electrical consultant added additional items to the switchgear submittal. (d) \$3,891. 19. Frame and drywall ambulance surround at room 421 per Owner's Request. (b) \$675. 20. Use water-based coatings ILO epoxy coatings. (b) <\$5,040.> 21. Stainless steel handrail redesign, delete escutcheons, prime and paint galvanized edge band, exterior stair stringers and concrete pans and provide additional waterproofing. (b) <\$18,855.>

	ITEM
	13D. <u>APPROVE CHANGE ORDER</u> (Continued) 22. Delete VCT in Fitness Room 304, District installed rubber flooring. (b) <\$529.> 23. Increase size of monument sign. (b) \$1,399. 24. Overtime and accelerated charges due to unforeseen soils issue at the beginning of the job. (a) \$20,555. 25. Provide additional data and/or tel/data at rooms 101, 129, 210, 422, 436, 443, 444, 445, and 446. Add additional power and duplex outlets at rooms 159, 211, 213, and 445. Add two (2) exterior soffit lights and changes to electrical panels to accommodate added power and tel/data requirements. (b) \$11,255. 26. Provide additional power requirements and dedicated circuits to zone dampers and fire smoke dampers. (c) \$8,052. 27. Delete expansion joint filler and sealant below weep screed and provide expansion joints at 15' o.c. and provide sealant in lieu of saw cut joints. (b) <\$1,545.> 28. Add VCT Tile Pattern at Room 201. (b) \$233. 29. Miscellaneous steel adds – added length of sunscreen, gate hardware changes, changes made to shop drawings. Cost will be reimbursed by architect. (d) \$8,000. 30. Delete 4" reveals at exterior of Buildings 300 & 400. (b) <\$16,908.> 31. Construct fire rated shaft at corridor number 142 to achieve 1-hour rating. (c) \$3,841. 32. Relocate and reefed shunt trip breakers, provide additional conduits, intercept existing conduits and add fused disconnect switches for each elevator machine room to the elevator controllers. (d) \$13,493. 33. Extend all projector mounts and add unit strut brackets and escutcheon rings. (d) \$3,093. 34. Add vision lites to seven (7) solid wood doors. (b) \$2,290. 35. Due to redesign at entrance to Building 150, two (2) exterior light fixtures needed to be added to fit the redesign. (b) \$528. 36. Provide 220V at MDF Room & add conduit at five (5) locations. (b) \$1,118. 37. Asphalt striping & signage changes – Delete ten (10) stop signs and nine (9) directional arrows and add stencils, curb painting, striping and custom signage. (b) \$940. 38. Paint exposed CMU at Men's Locker Room No. 305. (d) \$533.

ITEM		
13D.	<u>APPROVE CHANGE ORDER</u> (Continued)	
39.	Provide & install bronze plaque. (b)	\$3,520.
40.	Add traffic coatings at doors number 444 and 444B. (d)	\$1,390.
41.	Provide & install stainless steel fume hood for auto clave. (b)	\$9,844.
42.	Delete natural cut stone at exterior of Building 100 and install porcelain tile. (b)	<\$38,251.>
43.	Provide & install additional glass rail support at Building 100. (a)	\$2,647.
44.	Elevator State Code required hard lids at all elevator machine rooms. (c)	\$9,186.
45.	Reroute CAT 6 Cabling to Building 300/400. (d)	\$5,842.
46.	Provide labor only to install VCT at stairs no. 1, 2, & 5, top, middle and bottom landings. (d)	\$794.
47.	Frame lath & plaster five columns. (a)	\$2,432.
48.	Specified hardware did not fit at the exterior of restroom doors. This change is to replace hardware at nine (9) exterior restroom doors. Manufacturer provided new hardware at no cost. Only labor charges were made. (d)	\$937.
49.	Patch & Paint North wall at Building 100. (b)	\$1,953.
50.	Delete projector mount in Room 4415. (b)	<\$355.>
(a)	Unforeseen Conditions	
(b)	District Requested Change	
(c)	The Division of State Architect (DSA) Modifications	
(d)	Design Omission	
< >	Indicates Credit Amount	
Total cost of change orders for this project is \$301,342		
All of the above changes are within the 5% contingency budget allocated for this project and are funded through Proposition AA Funds.		

Action
(Carried)

ITEM

14A. ACADEMIC AFFAIRS (CONTINUED)

14A3. AGREEMENT WITH SCATE INC. (ENCLOSURE)

Approve Agreement No. A2208.07 with SCATE Inc., for evaluation services, for the period from September 13, 2007 to June 30, 2010, as required by the National Science Foundation (NSF) inclusive, for the amount of \$18,900.

RATIONALE FOR RATIFICATION

The executed grant documents for the National Science Foundation (NSF) Biotechnology Education Training Sequence Investment (BETSI) II Project were received after the deadline to submit agenda items for the September Governing Board meeting.

OVERVIEW

The three-year agreement with SCATE Inc. provides formative and summative evaluation to the Biotechnology Education Training Sequence Investment (BETSI) II Project as required by the National Science Foundation (NSF). Evaluator will prepare an external review report for years one, two and three of BETSI II. Evaluation will include annual site visits.

FISCAL IMPACT/FUNDING SOURCE

Account No. 1-45120-040111-730 (Grant funded)

14A4. AGREEMENT WITH SONIA CONTRERAS (ENCLOSURE)

RECOMMENDATION

Approve Agreement No. A2207.07 with Sonia Contreras, for evaluation services, for the period October 13, 2007 to June 30, 2008, National Science Foundation (NSF) inclusive, for the amount of \$6,000.

OVERVIEW

This position will conduct the conclusive formative and summative assessment of the three-year Biotechnology Education Training Sequence Investment (BETSI) I Project as requested in the grant proposal.

FISCAL IMPACT/FUNDING SOURCE

Account No. 1-45123-040111-730 (Grant funded)

	ITEM
	14B. <u>ADMINISTRATIVE AFFAIRS</u> 14B1. SINGLE-SOURCE PURCHASE OF HUMAN PATIENT SIMULATION UNITS (ENCLOSURE) (Wilson/Chopra) RECOMMENDATION Recommend approval of single-source procurement of Human Patient Simulators (HPS) from Medical Education Technology, Inc. (METI) in the amount of \$142,447. OVERVIEW The nursing and paramedic staff performed an extensive evaluation of the Human Patient Simulators manufactured by Medical Education Technology, Inc. During the evaluation process, it was found that the METI HPS systems are considered to be the most sophisticated and realistic human simulation systems available. The technology used in the HPS was developed at the University of Florida and licensed to METI for commercial production; it is capable of simulating over 70,000 combinations of human physiology. There are over 900 METI simulators used around the world by government and military training centers, hospitals, universities, and organizations such as the U.S. Armed Forces, Stanford University, USC Medical Center, UC Davis, and UCLA. It was concluded by the nursing and paramedic staff that there is no alternative to a METI Human Patient Simulator for its proven design, reliability, functionality and compatibility with the District's requirements. Therefore, this single-source procurement is in accordance with Public Contract Code Section 20304 which permits the purchase of a necessary item that is only available from one source. FISCAL IMPACT/FUNDING SOURCE State Equipment funds for the Higher Education Center at Otay Mesa Account No. 3-46415-716025-000 14B2. <u>AGREEMENT WITH PARRON HALL OFFICE INTERIORS</u> (ENCLOSURE) (Wilson/Chopra) RECOMMENDATION Authorize Agreement No. A2216.07 with Parron Hall Office Interiors, for interior furniture design for the Higher Education Center at San Ysidro, for the period October 10, 2007 through June 30, 2008, inclusive, in the amount of \$9,948.75. OVERVIEW This agreement will provide for the furniture layout and design for the Higher Education Center at San Ysidro. This document will be used to bid the furniture systems for the facility. FISCAL IMPACT/FUNDING SOURCE Proposition AA funds will be used for this Agreement.

	ITEM										
Action (Carried)	15. APPROVAL OF AGREEMENTS – INCOME / NO COST TO THE DISTRICT										
		Agosto	S	Dominguez		Roesch	M	Salcido		Valladolid	Del Rio-Student Advisory Vote
		Aye		Aye		Aye		Aye		Aye	Aye
	15A. <u>ACADEMIC AFFAIRS</u>										
	15A1. AGREEMENT WITH NORTHROP GRUMMAN SPACE & MISSION SYSTEMS, NETWORK COMMUNICATIONS DIVISION (ENCLOSURE)										
	RECOMMENDATION										
	Ratify Agreement No. AR2209.07 with Northrop Grumman Space & Mission Systems, Network Communications Division, to provide technical assistance to Northrop Grumman and their supplier SenarioTek as part of a federally-funded Mentor-Protégé Program, for the period September 6, 2007 to June 8, 2008, with the option for an additional follow-on year, in the amount of \$59,745 income to the District.										
	RATIONALE FOR RATIFICATION										
	Contract was being negotiated with Northrup Grumman and was not finalized until September 6, 2007.										
	OVERVIEW										
	This contract agreement establishes the details for Southwestern College (SWC) to provide the necessary program management, intern assistance, and technical training to meet the Northrop Grumman statement of work as outlined in Northrop's Mentor-Protégé contract with the United States Air Force, Department of Defense. Specifically, SWC will assist Northrop's supplier, SenarioTek through the employment of two student interns (Engineering/Technical Writing majors), and with consultant assistance in software development. The federal Mentor-Protégé Program requires the participation of a minority serving institution of higher education as a member of the Mentor-Protégé Team.										
	FISCAL IMPACT/FUNDING SOURCE										
	Account No. 1-48896-601004-928 (Grant Funded)										

ITEM	
	15A. <u>ACADEMIC AFFAIRS</u> (Continued) 15A2. AGREEMENT WITH THE FOUNDATION FOR CALIFORNIA COMMUNITY COLLEGES (ENCLOSURE) RECOMMENDATION Ratify Agreement No. AR2214.07 with the Foundation for California Community Colleges, for the period September 1, 2007 to August 31, 2008, inclusive, in the amount of \$1,000 per month, income to the District. RATIONALE FOR RATIFICATION The State Budget was not approved until the end of August 2007; therefore, the Foundation for California Community Colleges did not receive funding before September 1, 2007. OVERVIEW This agreement continues an established Referee and Lane Technician Training Program in affiliation with the California Community College Foundation. The California Bureau of Automotive Repair through the Foundation provides referees to hear consumer complaints and negotiate disputes and to train student technicians to perform the necessary technical services in the State's Smog Check program. The goal for the partnerships between the Foundation and California community colleges is to help improve the quality of the air in California while training college students in critical technical services and providing the citizen, consumer and taxpayer, economical alternatives associated with vehicle ownership and a safer, healthier living environment. The purpose of this agreement is to conduct a Referee and Lane Technician Training Program that combines the public service Smog Check Referee Program with a training program for students enrolled in the Automotive Technology Program at Southwestern College. FISCAL IMPACT/FUNDING SOURCE Account No. 1-38896-094807-769 (Grant Funded) 15A3. AGREEMENT WITH MEITETSU TRAVEL USA CORPORATION (ENCLOSURE) RECOMMENDATION Approve Agreement No. AR2206.07 with Meitetsu Travel USA Corporation, for student travel services, for the period October 29 to November 1, 2007, inclusive, in the amount of \$14,250 income to the District. OVERVIEW It is within the District's mission and philosophy to recognize its unique role in multicultural communication and education, and commitment to promoting, understanding and appreciating diversity of cultures. The District will facilitate collaboration with the local community to enhance competitive athletic experience. Southwestern College (SWC) students will experience a cultural exchange of ideas related to athletic trainers. Funds received will support post-season competition for SWC Athletic programs. FISCAL IMPACT/FUNDING SOURCE Account No. 1-38896-083517-507

ITEM

15A. ACADEMIC AFFAIRS (Continued)

15A4. AGREEMENT WITH SAN FRANCISCO COMMUNITY COLLEGE DISTRICT
(ENCLOSURE)

RECOMMENDATION

Ratify Agreement No. A2210.07 with the San Francisco Community College District, to establish a partnership, for the period September 1, 2007 to June 30, 2008, inclusive, at no cost to the District.

RATIONALE FOR RATIFICATION

The State budget was not signed until the end of August 2007; therefore, the San Francisco Community College District did not receive funding for the program until after the start date of the agreement.

OVERVIEW

The purpose of this agreement is to establish Southwestern Community College District and San Francisco Community College District, as a partnership in order to provide a practicum for Child Development students.

FISCAL IMPACT/FUNDING SOURCE

No cost to the District.

ITEM

16B. RESOLUTION ESTABLISHING GANN APPROPRIATION LIMIT (ENCLOSURE)
(Sampson/Chopra)

RECOMMENDATION

Recommend adoption of a resolution establishing the Gann Appropriation Limit for FY2007-2008 per the Gann Limit Worksheet. This information will be carried forward on financial reports to the California Community College Chancellor's Office.

OVERVIEW

Pursuant to Article XIII-B of the California Constitution and Chapter 1205, Statutes of 1979, all community college districts are required to compute an annual appropriation limit. That appropriation limit is adjusted annually for changes in price index, population, and other applicable factors.

Government Code Section 7908(c) requires each community college district to report to the Chancellor's Office, California Community Colleges at least annually its appropriation limit, appropriations subject to limit, the amount of State aid appropriations, and subventions included within the proceeds of taxes of the district, and amounts excluded from the appropriations subject to limit.

FISCAL IMPACT/FUNDING SOURCE

This calculation determines the FY2007-2008 appropriation limit per Article XIII-B, California Constitution is \$104,056,016.

16C. RESOLUTION DESIGNATING AUTHORIZED AGENT TO SIGN SCHOOL ORDERS COMMERCIAL WARRANTS (ENCLOSURE)
(Sampson/Chopra)

RECOMMENDATION

As required by the San Diego County Office of Education (SDCOE) and in accordance with Education Code Section 42632 or 85232, this resolution lists the person(s) authorized to sign any and all orders in the name of Southwestern Community College District.

Raj K. Chopra will be the authorized signature affixed to all commercial warrants.

FISCAL IMPACT/FUNDING SOURCE

None.

16D. PAYROLL PAYMENT ORDER RESOLUTION (ENCLOSURE)
(Sampson/Chopra)

RECOMMENDATION

As required by provisions of Section 3100 et seq., Chapter 8, Division 4, Title I of the Government Code, this resolution lists the person(s) designated to ascertain and certify that each employee of said district has taken the oath of allegiance.

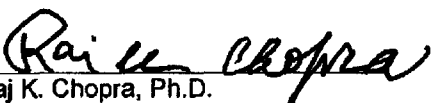
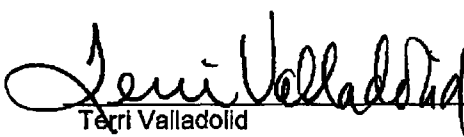
Also, in accordance with the payroll procedure provided in Education Code Section 45310 no warrant shall be drawn by or on behalf of the Governing Board for payment of any salary or wage to any employee in the classified service unless certified by the Personnel Director.

FISCAL IMPACT/FUNDING SOURCE

None.

Action
(Carried)

	ITEM
Information	18. NON-ACTION ITEMS 18A. <u>INFORMATION ITEMS</u> 18A1. General Fund Financial Report for Period Ending August 31, 2007 (ENCLOSURE) (Sampson/Chopra) 18A2. General Fund Cash Analysis for Period Ending August 31, 2007 (ENCLOSURE) (Sampson/Chopra)
Administrative Reports	19. ADMINISTRATIVE REPORTS (Valladolid) 19A. RON DYTE, VICE PRESIDENT FOR ACADEMIC AFFAIRS 19B. VICE PRESIDENT FOR ADMINISTRATIVE AFFAIRS 19C. FUSAKO YOKOTOBI, VICE PRESIDENT FOR HUMAN RESOURCES 19C1. Report of Human Resources Transactions (ENCLOSURE) 19D. GREG R. SANDOVAL, VICE PRESIDENT FOR STUDENT AFFAIRS 19D1. Southwestern College Fall 2007 First Census Enrollment Report (ENCLOSURE) RECOMMENDATION For information and discussion only. OVERVIEW The first Census Enrollment Report provides an overview of enrollment trends and student characteristics as compared to the previous year's First Census Fall 2006. Data for the District, the Chula Vista Campus, Higher Education Center at San Ysidro (HEC, SY), and the Higher Education Center at National City (HEC, NC) are generated through the District's Colleague information systems database. The report is divided into 11 sections with designated tables: 1. Total District Enrollments; 2. Enrollments by Admission Status and Campus Site; 3. Enrollments by Units and by Data/Evening; 4. Enrollments by General and Ethnic Groups; 5. Enrollments by Educational Objectives; 6. Transfer Plans; 7. Employment Status; 8. District Student characteristics; 9. Student Needs for Services; 10. Enrollment by Community; 11. Comparison FISCAL IMPACT/FUNDING SOURCE No cost to the District. 19E. RAJ K. CHOPRA, Ph.D., SUPERINTENDENT/PRESIDENT

	ITEM						
Senate/Union /Association Reports	20. SENATE/UNION/ASSOCIATION REPORTS (Valladolid) 20A. PROFESSOR VALERIE GOODWIN-COLBERT, PRESIDENT, ACADEMIC SENATE 20B. WANDA MAXWELL, PRESIDENT, CLASSIFIED SENATE 20C. PROFESSOR JANET MAZZARELLA, PRESIDENT, SOUTHWESTERN COLLEGE EDUCATION ASSOCIATION (SCEA) 20D. LARRY LAMBERT, PRESIDENT, CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) 20E. DEBBIE TRUJILLO, PRESIDENT, SOUTHWESTERN COMMUNITY COLLEGE DISTRICT ADMINISTRATORS ASSOCIATION (SCCDAA)						
Board Requests for Information	21. GOVERNING BOARD REQUESTS FOR INFORMATION (Valladolid) <table><tr><td><u>Information Requested</u></td><td><u>Board Member</u></td></tr><tr><td>Report on Strategic Education Services</td><td>Salcido</td></tr><tr><td>Additional information on police academy video</td><td>Del Rio</td></tr></table>	<u>Information Requested</u>	<u>Board Member</u>	Report on Strategic Education Services	Salcido	Additional information on police academy video	Del Rio
<u>Information Requested</u>	<u>Board Member</u>						
Report on Strategic Education Services	Salcido						
Additional information on police academy video	Del Rio						
Governing Board Reports	22. GOVERNING BOARD REPORTS (Valladolid) 22A. STUDENT BOARD MEMBER ADRIAN DEL RIO 22B. BOARD MEMBER YOLANDA SALCIDO 22C. BOARD MEMBER JORGE DOMINGUEZ, PH.D. 22D. BOARD MEMBER JEAN ROESCH, Ed.D. 22E. BOARD VICE PRESIDENT DAVID J. AGOSTO 22F. BOARD PRESIDENT TERRI VALLADOLID						
Closed Session	23. CLOSED SESSION/REPORT OF ACTION(S) (If Applicable) (Valladolid)						
Adjournment	24. ADJOURNMENT – 8:36 p.m. (Valladolid)						
Information	25. NEXT REGULAR MEETING Wednesday, November 14, 2007 Southwestern College 900 Otay Lakes Road Room 214 Chula Vista, CA 91910						
	 Raj K. Chopra, Ph.D. Governing Board Secretary						
	 Terri Valladolid Governing Board President						