SUGGESTED ORDER OF BUSINESS/MINUTES

SPECIAL MEETING OF THE GOVERNING BOARD SOUTHWESTERN COMMUNITY COLLEGE DISTRICT

TERRI VALLADOLID, PRESIDENT DAVID J. AGOSTO, VICE PRESIDENT JORGE DOMINGUEZ, Ph.D., GOVERNING BOARD MEMBER JEAN ROESCH, Ed.D., GOVERNING BOARD MEMBER YOLANDA SALCIDO, GOVERNING BOARD MEMBER HECTOR RIVERA, STUDENT BOARD MEMBER GREG R. SANDOVAL, ACTING SECRETARY TO GOVERNING BOARD AND SUPERINTENDENT/PRESIDENT

Written notice is hereby given in accordance with Government Code Section 54956 that a special meeting of the Governing Board of the Southwestern Community College District will be held as noted below:

DATE:

Friday, February 23, 2007

TIME:

4:00 p.m.

LOCATION:

Southwestern College

Learning Resource Center (LRC), L238

Compliance with Americans With Disabilities Act

Southwestern Community College District, in compliance with the American Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact Mary Ganio at (619) 482-6301 in advance of the meeting for information on such accommodation.

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	ITEM	•
Call to Order	1. CAL	L TO ORDER
	(Valladolid)	
	4:05	p.m., LRC, L238
		ndance at this special meeting (Board members arriving after meeting commences will be d as "present" at point in this suggested order of business at which they arrive).
	Pres Abse	·-···· ·- ·- · · · · · · · · · · · · ·
Pledge of Allegiance	2. PLE (Valladolid)	DGE OF ALLEGIANCE
Oral	3 ORA	AL COMMUNICATION

Communication

ORAL COMMUNICATION

(Valladolid)

Persons wishing to address the Governing Board under this item should fill out a yellow request card (available at the reception table) and indicate on the card if they wish to be called under Oral Communication, or when a specific agenda item is considered.

An oral presentation to the Board does not constitute an open discussion on the presentation topic, unless that topic is on the posted agenda. Pursuant to the Brown Act (Government Code Section 54954.2(a)): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."

Janet Mazzarella, SCEA President, gave an update on interest-based bargaining.

Action (Carried)

4. ADOPT SOUTHWESTERN COMMUNITY COLLEGE DISTRICT EQUAL EMPLOYMENT OPPORTUNITY PLAN – 2nd READING (ENCLOSURE)

(Yokotobi)

								Rivera-Student
1	Agosto	S	Dominguez	M	Roesch	 Salcido	Valladolid	Advisory Vote
	Aye		Aye		Aye	Absent	Aye	Aye

This plan was presented to the Board for First Reading on January 10, 2007, and presented to the Board for Second Reading and tabled on February 14, 2007.

OVERVIEW

Adoption of an Equal Employment Opportunity Plan (EEO Plan) for Southwestern Community College District is necessary to bring the District into compliance with the California Code of Regulations, Education Code and the State Chancellor's Office. The EEO Plan, in conjunction with Policy No. 3420 and Procedure No. 3420, "Equal Employment Opportunity," (both currently being drafted), will replace those portions of old District Policy No. 5109, "Staff Diversity Plan," which refer to equal employment opportunity and affirmative action. A District EEO Plan must be approved and submitted to the Chancellor's Office no later than February 28, 2007. All California community colleges are required to submit a comprehensive EEO Plan containing, among other things, detailed analysis of workforce and adverse impact studies, at a date to be determined by the Chancellor's Office. This EEO Plan has been reviewed by the Chancellor's Office and been confirmed as meeting the requirements set forth by law.

Presentation

5. HIGHER EDUCATION CENTER AT OTAY MESA STAFFING PROPOSAL (ENCLOSURE) (Dyste)

Presentation of staffing proposal fiscal year 2007-2008 for Higher Education Center at Otay Mesa.

Board Member Salcido arrived at 4:12 p.m.

Board Member Salcido suggested that Acting Superintendent/President Sandoval explore a counseling position for San Ysidro. Acting Superintendent/President Sandoval indicated that he would look into the matter.

Action (Carried)

6. HUMAN RESOURCES – CLASSIFIED

(Yokotobi)

- 1	٠.,											
							{					Rivera-Student
	Μ	Agosto		Dominguez	S	Roesch		Salcido		Valladolid		Advisory Vote
		Aye		Aye	T	Aye		Aye		Aye		Aye

Establish Positions (Existing Classifications)

OVERVIEW

This is a request for classified positions to support staffing at the Higher Education Center at Otay Mesa. The staffing proposal will be funded by the added financial resources that will become available pursuant to the new state funding policy for California Postsecondary Education Commission (CPEC) approved centers.

The existing San Ysidro staff positions will be permanently transferred to the HEC/OM, and the existing staff for the signature programs will be located at HEC/OM as well. The new positions will address the operational needs created by a larger, state-of-the-art facility.

FISCAL IMPACT/FUNDING SOURCE

1-42112-605000-950

ITEM				
Position Custodians Day/Evening (3 positions) - Bargaining Unit	<u>Division</u> Otay Mesa	Range/ Step 10-1	Months of Service 12	Monthly Salary \$2,519
Gardener (1 position) - Bargaining Unit	Otay Mesa	10-1	12	\$2,519
Warehouse Worker (1 position) - Bargaining Unit	Otay Mesa	13-1	12	\$2,714
Instructional Lab Tech - Microcomputer (1 position) - Bargaining Unit	Otay Mesa	24-1	12	\$3,561
Instructional Lab Tech - Science (1 position) - Bargaining Unit	Otay Mesa	24-1	12	\$3,561
Instruction Assistant II. (EMT/Paramedic) (1 position) - Bargaining Unit	Otay Mesa	20-1	12	\$3,226
Bookstore Operations Assistant (1 position – 50% FTE) - Bargaining Unit	Otay Mesa	13-1	12	\$1,357
Campus Police Officer (1 position) - Bargaining Unit	Otay Mesa	21-1	12	\$3,306

Information

7. REVISED DISTRICT POLICY NO. 2431, SUPERINTENDENT/PRESIDENT SELECTION - FIRST READING (ENCLOSURE)

(Valladolid)

Action (Consensus)

8. PLANNING MEETING WITH SUPERINTENDENT/PRESIDENT SEARCH CONSULTANT (ENCLOSURE)

(Valladolid)

The Board will meet with Hazard, Young, Attea & Associates (HYA) to develop and approve plans for the superintendent/president search, including but not limited to, the timeline for the search, involvement of others in profile development and/or other aspects of the search, the Board's liaison with HYA, advertising.

Bill Attea, HYA consultant, recommended that the job description be condensed.

Alma Aguilar made suggestions and inquires regarding the search, including the hiring compliance officer, timeline, forums, site visits.

The Board agreed by general consensus upon the following:

- The search process to be a confidential search with the use of an advisory committee that will be required to sign a non-disclosure statement
- The make up of the Search Advisory Committee:

SCEA (1)

Academic Senate (1)

CSEA (1)

Classified Senate (1)

Administrators Association (1)

Adjunct Faculty (1)

Foundation (1)

Student (1)

ITEM Community Member (3) Vice President (1) The calendar for the search The focus groups for the Leadership Profile interviews Board President Valladolid would be the liaison for the Board Consultant search team would consist of Bill Attea. Sam Mikaelian and a third consultant to be identified Internal candidates would be screened and evaluated against the criteria all other candidates are being measures Salary and fringe benefits to be determined by the Board at a later date National postings budget tentatively at approximately \$4,000 - \$5,000 for advertising Dedicated web page on the Web site to include the leadership profile form, criteria and a link to the HYA website Communication with the press would be referred to Board President Valladolid (1) ADJOURN TO CLOSED SESSION Closed Session (Valladolid) LRC, L246 PUBLIC EMPLOYEE APPOINTMENT A. Title: Superintendent/President Interim Superintendent/President (Government Code Section 54957(b)) PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE B. (Government Code Section 54957(b)) C. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Government Code Section 54956.9) San Diego Superior Court Case No. GIC 874235 RECONVENE IN OPEN SESSION Reconvene in 9. (Valladolid) Open Session 8:15 p.m., LRC, L238

Present:

Roesch, Dominguez, Salcido, Valladolid

Absent:

Agosto, Rivera

Closed Session Announcement

10. ANNOUNCEMENT OF CLOSED SESSION ACTION(S) (If applicable) 8:15 p.m.

(Valladolid)

Board President Valladolid announced the following:

1. The Board took action to approve the following motion.

Whereas, the Board recognizes the need to maximize stability during the Superintendent/President search process; and

Whereas, Title 5 regulations require the Board to take certain steps prior to the appointment of an in-house employee;

Now therefore, the Governing Board resolves as follows:

That the District complete the legal steps required to approve the appointment of an Interim Superintendent/President from inside the District with the goal of making the appointment in March.

Motion made by Trustee Salcido and seconded by Trustee Dominguez. Passed unanimously

ITEM

2. The Board took action to approve the following statement:

On January 17, 2004, the Governing Board directed its General Counsel to conduct an investigation into alleged threats against the Maas Company. After a preliminary investigation, the Governing Board has determined that no further investigative work will be performed and considers the matter closed.

Motion made by Trustee Salcido; seconded by Trustee Roesch. Passed 4-1 with Trustee Agosto voting no.

3. The Board voted to issue March 15th notices to the following:

Dean of Languages and Humanities Director of EOPS Vice President of Academic Affairs

Motion made by Trustee Roesch and seconded by Trustee Salcido. Passed 4-1 with Trustee Agosto casting the no vote.

Adjournment

11. ADJOURNMENT 8:17 p.m. (Valladolid)

Gred R. Sandoval

Governing Board Secretary (Acting)

Terri Valladolid Governing Board President