



SUGGESTED ORDER OF BUSINESS/MINUTES
REGULAR MEETING, GOVERNING BOARD
SOUTHWESTERN COMMUNITY COLLEGE DISTRICT
Room 214
SOUTHWESTERN COLLEGE

CHRISTINE ARANDA, ED.D., GOVERNING BOARD PRESIDENT
 YOLANDA SALCIDO, GOVERNING BOARD VICE PRESIDENT
 DAVID J. AGOSTO, GOVERNING BOARD MEMBER
 JEAN ROESCH, ED.D., GOVERNING BOARD MEMBER
 TERRI VALLADOLID, GOVERNING BOARD MEMBER
 LUIS QUIÑONEZ, STUDENT BOARD MEMBER
 NORMA L. HERNANDEZ, SECRETARY TO GOVERNING BOARD
 AND SUPERINTENDENT/PRESIDENT

7:30 PM

Wednesday, December 14, 2005

COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

Southwestern Community College District, in compliance with the American Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact Mary Ganio at (619) 482-6301 at least forty-eight hours in advance of the meeting for information on such accommodation.

Persons wishing to address the Governing Board under Oral Communication should complete a yellow request card (available at the reception table) and indicate on the card if they wish to speak under Oral Communication, or when a specific agenda item is considered. Cards should be submitted to the Board secretary prior to the start of the meeting.

	ITEM
Call to Order	<p>1. CALL TO ORDER (Aranda) 6:00 p.m., Building 100, Conference Room A</p> <p>Present: Agosto, Aranda, Roesch, Salcido, Valladolid</p> <p>Board members arriving after meeting commences will be noted as "present" at point in this suggested order of business at which they arrive.</p> <p><i>Members of the public may be present to hear the closed session announcements. Members of the public will be given an opportunity to speak on any closed session items at this time.</i></p>
Closed Session	<p>2. ADJOURN TO CLOSED SESSION (Aranda) 6:01 - 7:30 p.m., Building 100, Conference Room A.</p> <p>A. CONFERENCE WITH LABOR NEGOTIATOR Negotiator: Marcie Sinclair Employee Organizations: CSEA Government Code Section 54957.6</p> <p>B. CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION Government Code Section 54956.9 Superior Court Case No. GIC 852590 Superior Court Case No. GIC 847522</p> <p>C. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION Government Code Section 54956.9(b) (1 potential case)</p>

		ITEM											
Reconvene in Open Session		3. RECONVENE IN OPEN SESSION											
		(Aranda) 7:44 p.m., Room 214 Present: Agosto, Aranda, Roesch, Salcido, Valladolid, Quiñonez (Student Trustee)											
Pledge of Allegiance		4. PLEDGE OF ALLEGIANCE (Aranda)											
Closed Session Announcement		5. ANNOUNCEMENT OF CLOSED SESSION ACTION(S) (If applicable) (Aranda) <i>No Action</i>											
Action (Carried)		6. ELECTION OF OFFICERS (Aranda) Election of officers for the period December 2005 – November 2006.											
		A. President – Yolanda Salcido											
		M	Agosto		Aranda		Roesch		Salcido	S	Valladolid		Quiñonez-Student Advisory Vote
			Aye		Aye		Aye		Aye		Aye		Aye
		B. Vice President – Terri Valladolid											
		M	Agosto		Aranda		Roesch	S	Salcido		Valladolid		Quiñonez-Student Advisory Vote
			Aye		Aye		Aye		Aye		Aye		Aye
		C. Secretary (Superintendent/President) – Norma L. Hernandez											
			Agosto	S	Aranda		Roesch		Salcido	M	Valladolid		Quiñonez-Student Advisory Vote
			Aye		Aye		Aye		Aye		Aye		Aye
Action (Carried)		7. COMPLIANCE WITH GOVERNMENT CODE SECTION 53051 (Board President)											
			Agosto		Aranda	S	Roesch		Salcido	M	Valladolid		Quiñonez-Student Advisory Vote
			Aye		Aye		Aye		Aye		Aye		Aye
		Recommend the Secretary of the Board be authorized to file a statement of the following facts, in compliance with the above mentioned government code section, with the Secretary of State and the San Diego County Clerk:											
		A. The full, legal name of the District											
		B. Official mailing address of the public agency											
		C. Name and address of each member of the Governing Board and Secretary of the public agency											

ITEM																																															
Action (Carried)	<p>8. GOVERNING BOARD MEETING SCHEDULE (Hernandez)</p> <table border="1"> <thead> <tr> <th></th> <th>Agosto</th> <th>M</th> <th>Aranda</th> <th>S</th> <th>Roesch</th> <th></th> <th>Salcido</th> <th></th> <th>Valladolid</th> <th></th> <th>Quiñonez-Student Advisory Vote</th> </tr> </thead> <tbody> <tr> <td></td> <td>Aye</td> <td></td> <td>Aye</td> <td></td> <td>Aye</td> <td></td> <td>Aye</td> <td></td> <td>Aye</td> <td></td> <td>Aye</td> </tr> </tbody> </table> <p>Recommend approval of the following 2006 Governing Board meeting schedule:</p> <table> <tbody> <tr> <td>January 11, 2006</td> <td>Second Wednesday</td> </tr> <tr> <td>February 8, 2006</td> <td>Second Wednesday</td> </tr> <tr> <td>March 8, 2006</td> <td>Second Wednesday</td> </tr> <tr> <td>April 19, 2006</td> <td>Third Wednesday</td> </tr> <tr> <td>May 10, 2006</td> <td>Second Wednesday</td> </tr> <tr> <td>June 14, 2006</td> <td>Second Wednesday</td> </tr> <tr> <td>July 12, 2006</td> <td>Second Wednesday</td> </tr> <tr> <td>August 9, 2006</td> <td>Second Wednesday</td> </tr> <tr> <td>September 13, 2006</td> <td>Second Wednesday</td> </tr> <tr> <td>October 11, 2006</td> <td>Second Wednesday</td> </tr> <tr> <td>November 8, 2006</td> <td>Second Wednesday</td> </tr> </tbody> </table>		Agosto	M	Aranda	S	Roesch		Salcido		Valladolid		Quiñonez-Student Advisory Vote		Aye	January 11, 2006	Second Wednesday	February 8, 2006	Second Wednesday	March 8, 2006	Second Wednesday	April 19, 2006	Third Wednesday	May 10, 2006	Second Wednesday	June 14, 2006	Second Wednesday	July 12, 2006	Second Wednesday	August 9, 2006	Second Wednesday	September 13, 2006	Second Wednesday	October 11, 2006	Second Wednesday	November 8, 2006	Second Wednesday										
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Presentation(s)	<p>10. PRESENTATION(S) (Salcido)</p> <p>A. 2005-2006 Faculty Recognition Awards, Bill Kinney, Acting Vice President for Academic Affairs, Professor Joi Lin Blake, Academic Senate President:</p> <table> <tbody> <tr> <td>Teaching Excellence</td> <td>Max Branscomb Professor of Journalism</td> </tr> <tr> <td>Professional Leadership</td> <td>Angelina Stuart Professor of Spanish and ESL</td> </tr> <tr> <td>Adjunct Faculty</td> <td>Laura Tubelle de Gonzalez Anthropology Instructor</td> </tr> </tbody> </table> <p>B. Bill Kinney, Acting Vice President for Academic Affairs; Donna Arnold, Interim Dean, School of Arts and Communication; special recognition for the SWC Sun students and Max Branscomb, Professor of Journalism. The student-run Sun newspaper has garnered over 147 awards under the leadership of Professor Max Branscomb.</p> <p>C. Greg Sandoval, Vice President for Student Affairs, and John Wilson, Senior Director, of Business, Operations and Facilities Planning, presentation of Professional Design Awards Program, Awards of Excellence for the Student Services Center and Higher Education Center at National City.</p>	Teaching Excellence	Max Branscomb Professor of Journalism	Professional Leadership	Angelina Stuart Professor of Spanish and ESL	Adjunct Faculty	Laura Tubelle de Gonzalez Anthropology Instructor																																								
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<p>Oral Communication</p>	<p>11. ORAL COMMUNICATION (Salcido)</p> <p>Persons wishing to address the Governing Board under this item should fill out a yellow request card (available at the reception table) and indicate on the card if they wish to be called under Oral Communication, or when a specific agenda item is considered.</p> <p>An oral presentation to the Board does <i>not</i> constitute an open discussion on the presentation topic, unless that topic is on the posted agenda. Pursuant to the Brown Act (Government code Section 54954.2(a)): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may <i>briefly</i> respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."</p> <p><i>Wanda Maxwell, Classified Senate President, gave a report of the Classified Senate and asked that the reports be placed at the beginning of the Board agenda.</i></p> <p><i>Joi Blake, Academic Senate President, gave a report of the Academic Senate and asked that the reports be returned to the beginning of the Board agenda.</i></p> <p><i>Janet Mazzarella, SCEA President, gave a report on the compressed calendar and other Union matters and encouraged the Board to move the reports to the beginning of the meeting.</i></p> <p><i>Dan Hill, CSEA Vice President, addressed the Board regarding the equity clause for classified staff.</i></p> <p><i>Michael Ford, CSEA President, addressed the Board regarding the equity clause for classified staff.</i></p> <p><i>Corina Soto, Faculty Member, addressed the Board regarding the "Me-Too" clause for classified staff.</i></p>																																												
<p>Action (Carried)</p>	<p>12. CONSENT CALENDAR (ITEMS A THROUGH J)</p> <table border="1" data-bbox="310 1245 1539 1339"> <tr> <td></td> <td>Agosto</td> <td></td> <td>Aranda</td> <td>M</td> <td>Roesch</td> <td></td> <td>Salcido</td> <td>S</td> <td>Valladolid</td> <td></td> <td>Quiñonez-Student Advisory Vote</td> </tr> <tr> <td></td> <td>Aye</td> <td></td> <td>Aye</td> <td></td> <td>Aye</td> <td></td> <td>Aye</td> <td></td> <td>Aye</td> <td></td> <td>Aye</td> </tr> </table> <p>Adoption of the Consent Calendar will be made by one motion and second of the Board and by a unanimous vote.</p> <p>A. <u>FACILITY USE REQUEST(S)</u> (Fitzsimons)</p> <p>Recommend ratification and approval of listed facility use request(s):</p> <table border="1" data-bbox="310 1581 1539 1822"> <thead> <tr> <th rowspan="2"><u>Organization</u></th> <th rowspan="2"><u>Facility Requested</u></th> <th rowspan="2"><u>Purpose</u></th> <th rowspan="2"><u>Date</u></th> <th colspan="2"><u>Charge</u></th> </tr> <tr> <th><u>Rental/Excess</u></th> <th></th> </tr> </thead> <tbody> <tr> <td>Southbay Aquatics</td> <td>Swimming Pool</td> <td>Swim Practice</td> <td>Sept 6 – Dec 21, 2005</td> <td>\$5060</td> <td>\$1392</td> </tr> <tr> <td>Boghes & Jackson Ent., Inc.</td> <td>Dirt Lot: Corner of East H St/Otay Lakes Road</td> <td>Christmas Tree Sales for SWC Baseball Team</td> <td>Nov 25 – Dec 23, 2005</td> <td>N/A</td> <td>*\$10,000</td> </tr> </tbody> </table> <p>*Note: \$10,000 proceeds to go to SWC Baseball Trust Account.</p>		Agosto		Aranda	M	Roesch		Salcido	S	Valladolid		Quiñonez-Student Advisory Vote		Aye	<u>Organization</u>	<u>Facility Requested</u>	<u>Purpose</u>	<u>Date</u>	<u>Charge</u>		<u>Rental/Excess</u>		Southbay Aquatics	Swimming Pool	Swim Practice	Sept 6 – Dec 21, 2005	\$5060	\$1392	Boghes & Jackson Ent., Inc.	Dirt Lot: Corner of East H St/Otay Lakes Road	Christmas Tree Sales for SWC Baseball Team	Nov 25 – Dec 23, 2005	N/A	*\$10,000										
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St. Augustine High School	DeVore Stadium and Team Rooms	CIF Semi-Final Football Game (vs Cathedral High School)	Dec 3, 2005	\$615	\$830	
Coronado School for the Arts (COSA)	Mayan Hall, Green Room and Dressing Rooms	Musical Theatre Review	Dec 15, 2005	*\$825	\$980	
*Co-Sponsored by SWC School of Arts & Communication; Rental Fee Waived.						
CalTrans	Student Union East	Applicant Written Testing	Dec 17, 2005	\$450	\$380	
Case Western University	Swimming Pool	Dive Team Practices	Jan 4-12, 2006	\$540	\$396	
Bonita Vista Middle School	Mayan Hall, Green Room and Dressing Rooms	Spring Choral Concert	June 7, 2006	No Charge	\$899	
Bonita Vista High School	Mayan Hall, Green Room and Dressing Rooms	Spring Choral Concert	June 8, 2006	No Charge	\$581	
B. <u>COMMENDATION RESOLUTIONS (ENCLOSURE)</u>						
(Yokotobi)						
Recommend adoption of commendation resolutions for the following staff members who are retiring:						
Georgia Copeland, Director of Admissions & Records (Retirement, completing 26 years and 7 months of service)						
Sharon Lawson, Senior Account Clerk, Payroll Services (Retirement, completing 20 years of service)						
Nancy Nakatani, Clerical Assistant II, Health Services (Retirement, completing 17 years and 4 months of service)						
Yulie Willey, Administrative Assistant, Student Affairs (Retirement, completing 32 years and 4 months of service)						
C. <u>EMPLOYMENT OF CONSULTANT(S)</u>						
Recommend approval of employment of the following consultant(s):						
<u>Department</u> (Gauvreau) Title V	<u>Consultant</u>	<u>Purpose</u>	<u>Date</u>			<u>Fee</u>
	Dr. Shirley Weber	Spring 2006 Opening Day Keynote Speaker	1/17/06			\$2,000
(Gauvreau) School of Mathematics, Science & Engineering	Charles Sorcabal	Online College Algebra presentation	12/15/- 12/19/05			\$400
(Hernandez) Superintendent/ President	Marcie E. Sinclair	District Chief Negotiator	1/1-3/31/06			\$125 per hour

ITEM	
D. (Hernandez)	<p><u>APPLICATION(S)</u></p> <p>Recommend approval of filing of the following application(s) to meet filing deadline(s):</p> <p>National Science Foundation, "The Unique Synthesis and Consolidation of Nanostructure Tungsten," in the amount of \$49,935, June 1, 2006 through June 30, 2009.</p> <p>U.S. Department of Education, "Southwestern College International Education Business Awareness Program" (IEBAP-Chile) in the amount of \$198,351, July 1, 2006 through June 30, 2008.</p>
E. (Hernandez)	<p><u>ACCEPTANCE OF FUNDS</u></p> <p>Recommend ratification and approval of the following agreements for acceptance of funds; and further, recommend the Superintendent/President be authorized to sign such agreements with funding agencies:</p> <p>City of Santee, "San Diego Contracting Opportunities Center" (SDCOC), in the amount of \$15,000, July 1, 2005 through June 30, 2006. This item was approved by the Governing Board for application on November 9, 2005.</p> <p>Foundation for California Community Colleges, "AmeriCorps Local Emergency (ALERT) Project," in the amount of \$70,644 (year two) August 1, 2005 through December 31, 2006. This item was approved by the Governing Board for application on November 9, 2005.</p> <p>Sweetwater Union High School District, "Gaining Early Awareness & Readiness for Undergraduate Programs (GEAR UP)," subcontract in the amount of \$280,553 (year one), September 1, 2005 through August 30, 2011. This item was approved by the Governing Board for application on May 11, 2005.</p>
F. (Fitzsimons)	<p><u>ACCEPTANCE OF GIFT(S)</u></p> <p>Recommend acceptance of the following gifts for anticipated use as indicated:</p> <p>One year subscription to <i>Mitchell On Demand Software</i>, donated by Ray Awad, General Manager of NAPA Auto Parts, to be used in the Automotive Technology Program, in the School of Technology and Human Services.</p> <p>Two push-behind lawnmowers, donated by Javier Gomez, Javier's Lawnmower Shop, to be used in the Automotive Technology Program, in the School of Technology and Human Services.</p> <p>One push-behind lawnmower, donated by Donald Wilburn, to be used in the Automotive Technology Program, in the School of Technology and Human Services.</p> <p>One Ride Mower Z2004K lawnmower; two Chipper shredders; one Edger B/S 2 hp; one Rotor tiller, Snapper; three push-behind lawnmowers, donated by Pacific Lawnmower Works, Inc., to be used in the Automotive Technology Program, in the School of Technology and Human Services.</p>
G. (Fitzsimons)	<p><u>CONFIRMATION OF PURCHASE ORDERS (ENCLOSURE)</u></p> <p>General Fund Nos. 65355 – 66008 Blanket Fund Nos. B1098 – B1116</p>
H. (Fitzsimons)	<p><u>PAYMENT OF BILLS, MONTH OF NOVEMBER 2005 (ENCLOSURE)</u></p>

ITEM

I. DECEMBER 2005 CURRICULUM SUMMARY REPORT (ENCLOSURE)
(Kinney)
Recommend approval of the December 2005 Curriculum Summary Report.

J. 2006–2007 ACADEMIC YEAR CALENDAR (ENCLOSURE)
(Kinney)
Recommend approval of the proposed college calendar for 2006–2007.

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Action (Carried)	13. HUMAN RESOURCES – ACADEMIC (A THROUGH F) (Yokotobi)																																																															
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<p>A. <u>EMPLOYMENT (ENCLOSURE)</u></p> <p>Recommend approval of listed employment effective as indicated:</p> <table border="1"> <thead> <tr> <th><u>Employee</u></th> <th><u>Position</u></th> <th><u>Department</u></th> <th><u>Mos./ Serv.</u></th> <th><u>Range/ Step</u></th> <th><u>Monthly Salary</u></th> <th><u>Annual Salary</u></th> <th><u>Effective Date</u></th> </tr> </thead> <tbody> <tr> <td>David Brady</td> <td>Assistant Professor of Biology (tenure track position)</td> <td>School of Mathematics, Science and Engineering</td> <td>10</td> <td>I-1*</td> <td>\$4,122.30</td> <td>\$41,223.00</td> <td>1-17-06</td> </tr> <tr> <td>Linda Jones, D.C.</td> <td>Assistant Professor of Biology (tenure track position)</td> <td>School of Mathematics, Science and Engineering</td> <td>10</td> <td>I-1*</td> <td>\$4,122.30</td> <td>\$41,223.00</td> <td>1-17-06</td> </tr> <tr> <td>Laura Ryan</td> <td>Assistant Professor of History (tenure track position)</td> <td>School of Social Sciences and International Studies</td> <td>10</td> <td>I-1*</td> <td>\$4,122.30</td> <td>\$41,223.00</td> <td>1-17-06</td> </tr> <tr> <td>Heather Eudy</td> <td>Assistant Professor of English Composition (tenure track position)</td> <td>School of Languages and Humanities</td> <td>10</td> <td>I-1*</td> <td>\$4,122.30</td> <td>\$41,223.00</td> <td>1-17-06</td> </tr> <tr> <td>Susan Yonker</td> <td>Assistant Professor of English Composition (tenure track position)</td> <td>School of Languages and Humanities</td> <td>10</td> <td>I-1*</td> <td>\$4,122.30</td> <td>\$41,223.00</td> <td>1-17-06</td> </tr> <tr> <td>Jorge Pastrana, D.M.A.</td> <td>Assistant Professor of Music (tenure track position)</td> <td>School of Arts and Communication</td> <td>10</td> <td>I-1*</td> <td>\$4,122.30</td> <td>\$41,223.00</td> <td>1-17-06</td> </tr> <tr> <td>Nghiep Quan</td> <td>Assistant Professor of Mathematics (temporary, non-tenure track position, Spring 2006 only)</td> <td>School of Mathematics, Science and Engineering</td> <td>10</td> <td>I-1*</td> <td>\$4,122.30</td> <td>\$41,223.00</td> <td>1-17-06</td> </tr> </tbody> </table>	<u>Employee</u>	<u>Position</u>	<u>Department</u>	<u>Mos./ Serv.</u>	<u>Range/ Step</u>	<u>Monthly Salary</u>	<u>Annual Salary</u>	<u>Effective Date</u>	David Brady	Assistant Professor of Biology (tenure track position)	School of Mathematics, Science and Engineering	10	I-1*	\$4,122.30	\$41,223.00	1-17-06	Linda Jones, D.C.	Assistant Professor of Biology (tenure track position)	School of Mathematics, Science and Engineering	10	I-1*	\$4,122.30	\$41,223.00	1-17-06	Laura Ryan	Assistant Professor of History (tenure track position)	School of Social Sciences and International Studies	10	I-1*	\$4,122.30	\$41,223.00	1-17-06	Heather Eudy	Assistant Professor of English Composition (tenure track position)	School of Languages and Humanities	10	I-1*	\$4,122.30	\$41,223.00	1-17-06	Susan Yonker	Assistant Professor of English Composition (tenure track position)	School of Languages and Humanities	10	I-1*	\$4,122.30	\$41,223.00	1-17-06	Jorge Pastrana, D.M.A.	Assistant Professor of Music (tenure track position)	School of Arts and Communication	10	I-1*	\$4,122.30	\$41,223.00	1-17-06	Nghiep Quan	Assistant Professor of Mathematics (temporary, non-tenure track position, Spring 2006 only)	School of Mathematics, Science and Engineering	10	I-1*	\$4,122.30	\$41,223.00	1-17-06
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ITEM								
Arturo Millan	Assistant Professor of Mathematics (temporary, non-tenure track position, Spring 2006 only)	School of Mathematics, Science and Engineering	10	I-1*	\$4,122.30	\$41,223.00	1-17-06	
Karen Brinton, Ph.D.	Assistant Professor of Chemistry (temporary, non-tenure track position, Spring 2006 only)	School of Mathematics, Science and Engineering	10	I-1*	\$4,122.30	\$41,223.00	1-17-06	
Kenneth Reinstein	Assistant Professor of English Composition (temporary, non-tenure track position, Spring 2006 only)	School of Languages and Humanities	10	I-1*	\$4,122.30	\$41,223.00	1-17-06	

B. CHANGE(S) IN CONTRACT SERVICE (ENCLOSURE)

Recommend approval of listed changes in contract service, effective as indicated:

<u>Employee</u>	<u>Position</u>	<u>Mos./Serv.</u> <u>Class/Range</u> <u>Monthly Salary</u>	<u>To</u>	<u>Mos./Serv.</u> <u>Class/Range</u> <u>Monthly Salary</u>	<u>Effective Date</u>
David Hecht, Ph.D.	Assistant Professor of Chemistry, School of Mathematics, Science & Engineering, temporary, non-tenure track position, 2005-06 only to tenure track position	10 month, Class VI Range 6 \$6,402.80*		10 month, Class VI Range 6 \$6,402.80*	1-17-06

*Additional \$2,000.00 annual for earned doctorate degree

ITEM					
Shannon Gracey	Assistant Professor of Mathematics, School of Mathematics, Science & Engineering, temporary, non-tenure track position, 2005-06 only to tenure track position	10 month, Class II Range 3 \$4,878.70		10 month, Class II Range 3 \$4,878.70	1-17-06
Alexander Juden	Assistant Professor of Mathematics, School of Mathematics, Science & Engineering, temporary, non-tenure track position, 2005-06 only to tenure track position	10 month, Class II Range 5 \$5,257.20		10 month, Class II Range 5 \$5,257.20	1-17-06
Cynthia McDaniel, Ed.D.	Assistant Professor of English Composition, temporary, non-tenure track position, 2005-06 only to tenure track position	10 month, Class VI Range 2 \$5,646.30*		10 month, Class VI Range 2 \$5,646.30*	1-17-06
*Additional \$2,000.00 annual for earned doctorate degree					
Christine Perri	Director of Dental Hygiene to Interim Dean, Higher Education Center at National City	12 month, Range F Step 6 \$8,484.00		12 month, Range C Step 6 \$9,514.00	12-15-05

ITEM

C. APPOINTMENT OF ACTING ACADEMIC ADMINISTRATOR

Recommend approval of the following temporary appointment, effective as indicated. Temporary appointment to continue until a permanent replacement is identified and in office and is subject to amendments and termination at the discretion of the Governing Board.

<u>Employee</u>	<u>Position</u>	<u>Range/Step</u>	<u>To</u>	<u>Range Step</u>	<u>Effective Date</u>
William Kinney	Acting Vice President for Academic Affairs	Range C/7 \$9,800 monthly		Range A/7 \$10,522 monthly	12/8/05

Note: Above listed employee will continue to assume the duties of the Interim Dean, School of Languages & Humanities until a permanent replacement is identified and in office.

D. VOLUNTARY EARLY RETIREMENT CONTINUATION OF SERVICE

Pursuant to provisions set forth in Article VII, Section 7.9 of the 2004-2006 S.C.E.A. Contract, and in accordance with employee's request, recommend approval of the following voluntary early retirement continuation of service for the 2005-06 academic year:

Joseph Perretta, Professor of Automotive Technology, School of Technology & Human Services

E. RESIGNATION/RETIREMENT

The following academic employees have resigned and their resignations have been accepted by the Superintendent/President under delegation of powers:

<u>Employee</u>	<u>Position</u>	<u>Effective Date</u>
Alexander Juden	Director of Mathematics, Engineering, Science Achievement Program	1-16-06
David Hecht, Ph.D.	Assistant Professor of Chemistry, School of Mathematics, Science & Engineering, temporary, non-tenure track position (2005-06)	1-16-06
Shannon Gracey	Assistant Professor of Mathematics, School of Mathematics, Science & Engineering, temporary, non-tenure track position (2005-06)	1-16-06
Cynthia McDaniel, Ed.D.	Assistant Professor of English Composition, School of Languages & Humanities, temporary, non-tenure track position (2005-06)	1-16-06

F. HOURLY ACADEMIC EMPLOYMENT (ENCLOSURE)

Recommend approval of 611 hourly academic staff for the 2006 spring session, subject to provisions of established policy and contingent upon final determination of staff members; and further, recommend the Superintendent/President be authorized to employ additional hourly academic staff as may be needed for the 2006 spring session.

Action (Carried)		ITEM																																																	
		14. HUMAN RESOURCES – CLASSIFIED (A THROUGH E) (Yokotobi)																																																	
		<i>Agosto</i>	<i>M</i>	<i>Aranda</i>		<i>Roesch</i>		<i>Salcido</i>	<i>S</i>	<i>Valladolid</i>	<i>Quiñonez-Student Advisory Vote</i>																																								
		<i>Aye</i>		<i>Aye</i>		<i>Aye</i>		<i>Aye</i>		<i>Aye</i>	<i>Aye</i>																																								
		<p>A. <u>EMPLOYMENT</u></p> <p>Recommend approval of listed employment effective as indicated:</p> <table border="1"> <thead> <tr> <th><u>Employee</u></th> <th><u>Position</u></th> <th><u>Department</u></th> <th><u>Mos./ Serv.</u></th> <th><u>Range /Step</u></th> <th><u>Monthly Salary</u></th> <th><u>Annual Salary</u></th> <th><u>Effective Date</u></th> </tr> </thead> <tbody> <tr> <td>Alicia Farias- Zamudio</td> <td>Evaluator (replacement)</td> <td>Evaluations Office</td> <td>12</td> <td>20-1</td> <td>\$3,022.00</td> <td>\$36,264.00</td> <td>12-15-05</td> </tr> </tbody> </table> <p>B. <u>CHANGE(S) IN CONTRACT SERVICE</u></p> <p>Recommend approval of listed changes in contract service, effective as indicated:</p> <table border="1"> <thead> <tr> <th><u>Employee</u></th> <th><u>Position</u></th> <th><u>Range/Step</u></th> <th><u>To</u></th> <th><u>Range/Step</u></th> <th><u>Effective Date</u></th> </tr> </thead> <tbody> <tr> <td>Sylvia Banda- Ramirez</td> <td>Clerical Assistant III, School of Counseling and Personal Development, Bargaining Unit position to Senior Project Clerk, Center for Technical Education and Career Success/Women's Resource Center, temporary, project- funded position (replacement)</td> <td>12 Mos. Range 16* Step 6 \$ 3,330/mo. \$39,960/ann.</td> <td></td> <td>12 Mos. Range 16* Step 6 \$ 3,330/mo. \$39,960/ann.</td> <td>12-15-05</td> </tr> <tr> <td>Guadalupe Guerrero</td> <td>Clerical Assistant II to Clerical Assistant III, School of Counseling and Personal Development (replacement)</td> <td>12 Mos. Range 11** Step 6 \$ 2,943/mo. \$35,316/ann.</td> <td></td> <td>12 Mos. Range 14** Step 5 \$ 3,049/mo. \$36,588/ann.</td> <td>12-15-05</td> </tr> <tr> <td>James "Korky" Myers</td> <td>Assistant Director of Fiscal Services to Assistant Controller (change in title only, no change in salary or job duties)</td> <td>12 Mos. Range 29*** Step 8 \$ 7,416/mo. \$88,992/ann.</td> <td></td> <td>12 Mos. Range 29*** Step 8 \$ 7,416/mo. \$88,992/ann.</td> <td>12-15-05</td> </tr> </tbody> </table> <p>*Includes three ranges for Educational Incentive Program. **Includes one range for Educational Incentive Program. *** Includes two ranges for Educational Incentive Program.</p>										<u>Employee</u>	<u>Position</u>	<u>Department</u>	<u>Mos./ Serv.</u>	<u>Range /Step</u>	<u>Monthly Salary</u>	<u>Annual Salary</u>	<u>Effective Date</u>	Alicia Farias- Zamudio	Evaluator (replacement)	Evaluations Office	12	20-1	\$3,022.00	\$36,264.00	12-15-05	<u>Employee</u>	<u>Position</u>	<u>Range/Step</u>	<u>To</u>	<u>Range/Step</u>	<u>Effective Date</u>	Sylvia Banda- Ramirez	Clerical Assistant III, School of Counseling and Personal Development, Bargaining Unit position to Senior Project Clerk, Center for Technical Education and Career Success/Women's Resource Center, temporary, project- funded position (replacement)	12 Mos. Range 16* Step 6 \$ 3,330/mo. \$39,960/ann.		12 Mos. Range 16* Step 6 \$ 3,330/mo. \$39,960/ann.	12-15-05	Guadalupe Guerrero	Clerical Assistant II to Clerical Assistant III, School of Counseling and Personal Development (replacement)	12 Mos. Range 11** Step 6 \$ 2,943/mo. \$35,316/ann.		12 Mos. Range 14** Step 5 \$ 3,049/mo. \$36,588/ann.	12-15-05	James "Korky" Myers	Assistant Director of Fiscal Services to Assistant Controller (change in title only, no change in salary or job duties)	12 Mos. Range 29*** Step 8 \$ 7,416/mo. \$88,992/ann.		12 Mos. Range 29*** Step 8 \$ 7,416/mo. \$88,992/ann.	12-15-05
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ITEM

C. REPLACEMENT OF CLASSIFIED POSITIONS FOR 2005-06

<u>Position</u>	<u>Department</u>	<u>Range</u>	<u>Months Service</u>
Instructional Lab Technician, Science (Biology)	School of Mathematics, Science & Engineering	24	9

D. SHORT-TERM AND SUBSTITUTE CLASSIFIED EMPLOYMENT (ENCLOSURE)

Recommend ratification and approval of 27 Classified staff for the 2005-06 academic year, pursuant to Education Code Section 88003, and contingent upon determination of staff members.

E. CLASSIFIED RETIREMENTS/RESIGNATIONS

The following classified employees have resigned and their resignations have been accepted by the Superintendent/President under delegation of powers:

<u>Employee</u>	<u>Position</u>	<u>Effective Date</u>
Georgia Copeland	Director of Admissions and Records (completing 26 years & 7 months of service)	12-30-05
David Brady	Instructional Lab Technician – Science (Biology)	1-16-06
Sharon Lawson	Senior Account Clerk, Payroll Services (completing 20 years of service)	12-30-05
Nancy Nakatani	Clerical Assistant II, Health Services Office (completing 17 years & 4 months of service)	12-30-05
Yulie Willey	Administrative Assistant, Student Affairs Office (completing 32 years & 4 months of service)	12-30-05

Action
(Carried)

15. FACILITIES
(Fitzsimons)

	<i>Agosto</i>	<i>M</i>	<i>Aranda</i>	<i>S</i>	<i>Roesch</i>		<i>Salcido</i>		<i>Valladolid</i>	<i>Quiñonez-Student Advisory Vote</i>
	<i>Aye</i>		<i>Aye</i>		<i>Aye</i>		<i>Aye</i>		<i>Aye</i>	<i>Aye</i>

MEMORANDUM OF UNDERSTANDING WITH THE SAN DIEGO COUNTY OFFICE OF EDUCATION (ENCLOSURE)

Recommend approval of this Memorandum of Understanding with the San Diego County Office of Education, to provide operations and maintenance services for the Education Village in National City, for the period commencing December 15, 2005 until cancelled by either party; and further, recommend the Superintendent/President be authorized to sign the agreement and any future amendments which may occur.

ITEM																														
Action (Carried)	16. AGREEMENTS (ENCLOSURE)																													
	<table border="1"> <tr> <td>Agosto</td> <td>S</td> <td>Aranda</td> <td>Roesch</td> <td>Salcido</td> <td>M</td> <td>Valladolid</td> <td>Quiñonez-Student Advisory Vote</td> </tr> <tr> <td>Aye</td> <td></td> <td>Aye</td> <td>Aye</td> <td>Aye</td> <td></td> <td>Aye</td> <td>Aye</td> </tr> </table>	Agosto	S	Aranda	Roesch	Salcido	M	Valladolid	Quiñonez-Student Advisory Vote	Aye		Aye	Aye	Aye		Aye	Aye													
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Aye		Aye	Aye	Aye		Aye	Aye																							
<p>Recommend ratification and approval of listed agreements effective as indicated; and further, recommend the Superintendent/President be authorized to sign the agreement and any future amendments which may occur.</p> <p>A. <u>ACADEMIC AFFAIRS</u></p> <table border="1"> <thead> <tr> <th><u>Department</u></th> <th><u>Organization</u></th> <th><u>Purpose</u></th> <th><u>Effective Period</u></th> <th><u>Cost to District</u></th> </tr> </thead> <tbody> <tr> <td>1. Health, Exercise Science & Athletics</td> <td>Meitetsu Travel USA Corporation</td> <td>Provide educational and cultural experiences for Japanese athletic training students</td> <td>11/18–11/23/05</td> <td>\$13,700 approximate benefit to the District</td> </tr> <tr> <td>2. Health, Exercise Science & Athletics</td> <td>County of San Diego, Health & Human Services Agency, Training and Development</td> <td>Serve as Community Training Center</td> <td>1/1–6/30/06</td> <td>No Cost</td> </tr> <tr> <td>3. Technology & Human Services</td> <td>Kaiser Foundation Hospitals</td> <td>Provide opportunities for nursing students to obtain clinical experience</td> <td>1/1–12/31/06</td> <td>No Cost</td> </tr> <tr> <td>4. Technology & Human Services</td> <td>Beacon Family Resource Center Beginnings Chicano Federation Episcopal Community Services Head Start Home Start New Directions Family Resource Center South Bay Community Services Victoria Summit</td> <td>Establish affiliate partnerships for practicum sites for Family Support Specialists Program students</td> <td>1/1–12/31/06</td> <td>No Cost</td> </tr> <tr> <td>5. Technology & Human Services</td> <td>Chula Vista Elementary School District Regional Occupational Program Childcare Center</td> <td>Establish affiliate status to provide practical teaching experience for Child Development Program students</td> <td>1/1–12/31/06</td> <td>No Cost</td> </tr> </tbody> </table>	<u>Department</u>	<u>Organization</u>	<u>Purpose</u>	<u>Effective Period</u>	<u>Cost to District</u>	1. Health, Exercise Science & Athletics	Meitetsu Travel USA Corporation	Provide educational and cultural experiences for Japanese athletic training students	11/18–11/23/05	\$13,700 approximate benefit to the District	2. Health, Exercise Science & Athletics	County of San Diego, Health & Human Services Agency, Training and Development	Serve as Community Training Center	1/1–6/30/06	No Cost	3. Technology & Human Services	Kaiser Foundation Hospitals	Provide opportunities for nursing students to obtain clinical experience	1/1–12/31/06	No Cost	4. Technology & Human Services	Beacon Family Resource Center Beginnings Chicano Federation Episcopal Community Services Head Start Home Start New Directions Family Resource Center South Bay Community Services Victoria Summit	Establish affiliate partnerships for practicum sites for Family Support Specialists Program students	1/1–12/31/06	No Cost	5. Technology & Human Services	Chula Vista Elementary School District Regional Occupational Program Childcare Center	Establish affiliate status to provide practical teaching experience for Child Development Program students	1/1–12/31/06	No Cost
<u>Department</u>	<u>Organization</u>	<u>Purpose</u>	<u>Effective Period</u>	<u>Cost to District</u>																										
1. Health, Exercise Science & Athletics	Meitetsu Travel USA Corporation	Provide educational and cultural experiences for Japanese athletic training students	11/18–11/23/05	\$13,700 approximate benefit to the District																										
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ITEM					
<u>Department</u>	<u>Organization</u>	<u>Purpose</u>	<u>Effective Period</u>	<u>Cost to District</u>	
6. Technology & Human Services	American Medical Response San Diego Medical Services Enterprise	Provide opportunities for Emergency Medical Technology— Paramedic students to obtain training experience	1/1–12/31/06	No Cost	
7. Technology & Human Services	Coronado Fire Dept. El Cajon Fire Dept. Poway Fire Dept. Ramona Fire Dept. San Marcos Fire Dept. Santee Fire Dept. Sycuan Fire Dept.	Provide opportunities for Emergency Medical Technology— Paramedic students to obtain training experience	1/1–12/31/06	No Cost	
8. Technology & Human Services	Children's Hospital and Health Center Kennon S. Shea and Associates Palomar/Pomerado Hospital and Medical Center San Diego Hospice San Diego County Psychiatric Hospital Veteran's Administration Hospital	Provide opportunities for health occupation program students to obtain training experience	1/1–12/31/06	No Cost	
9. Mathematics, Science & Engineering	Regents of the University of California, Office of the President	Amendment to Subagreement to revise list of scholars and individual scholarship amounts	Through 8/1/2007	No Cost	
B. <u>ADMINISTRATIVE AFFAIRS</u>					
<u>Department</u>	<u>Organization</u>	<u>Purpose</u>	<u>Effective Period</u>	<u>Cost to District</u>	
1. Payroll	Keenan & Associates	Consulting services with respect to the District's health and welfare benefits plan	1/1-12/31/06	\$2.50 per employee; per month	
C. <u>HUMAN RESOURCES</u>					
<u>Department</u>	<u>Organization</u>	<u>Purpose</u>	<u>Effective Period</u>	<u>Cost to District</u>	
1. Human Resources	Law Firm of Burke, Williams & Sorenson	Special legal services	1/1-12/31/06	\$280 per hour, plus reasonable expenses	

ITEM					
<u>Department</u>	<u>Organization</u>	<u>Purpose</u>	<u>Effective Period</u>	<u>Cost to District</u>	
2. Human Resources	Liebert, Cassidy, Whitmore	Special legal services	1/1-12/31/06	\$260 per hour, plus reasonable expenses	
3. Human Resources	National Conflict Resolution Center	Mediation services	1/1-12/31/06	\$300 per hour	
4. Human Resources	Center for Collaborative Solutions	Interest-Based Training Workshop	12/9/05 & 12/10/05	\$6,550 plus reasonable expenses Note: Costs associated with this workshop will be refundable pursuant to SB 160 Cost Mandate regulations	
D. <u>STUDENT AFFAIRS</u>					
<u>Department</u>	<u>Organization</u>	<u>Purpose</u>	<u>Effective Period</u>	<u>Cost to District</u>	
1. Outreach	Sweetwater Union High School District	Provide tutor and peer advisor services to high risk middle schools through Gaining Early Awareness & Readiness for Undergraduate Programs (GEAR UP)	9/01/05-8/11/11 (Renewable annually based on performance goals)	\$280,553 (grant funded)	
2. Outreach	Department of the Navy	Use of administrative space to provide outreach services to military personnel	12/15/05-12/14/10	No Cost	
3. Disability Support Services	Deaf Community Services of San Diego, Inc.	Sign language interpreting for students participating in the Disability Support Services Program	11/15/05-6/30/06	Various rates not to exceed \$65 per hour	

	ITEM									
Action (Carried)	17. RESOLUTIONS (ENCLOSURE) (Fitzsimons)									
	Agosto	S	Aranda		Roesch		Salcido	M	Valladolid	Quiñonez-Student Advisory Vote
	Aye		Aye		Aye		Aye		Aye	Aye
	<p>Recommend adoption of listed resolutions:</p> <p>A. RESOLUTION FOR HIGHER EDUCATION CENTER AT OTAY MESA MITIGATED NEGATIVE DECLARATION</p> <p>Recommend adoption of resolution for the Mitigated Negative Declaration, Mitigating Monitoring and Reporting Program, for the Higher Education Center in Otay Mesa, in accordance with the California Environmental Quality Act (Section 15074 of the California Code of Regulations).</p> <p>B. RESOLUTION FOR PARTICIPATION IN THE RETIREE HEALTH BENEFITS PROGRAM</p> <p>Recommend adoption of resolution authorizing participation in the retiree health benefits program Joint Powers Agency and agreement for the period December 15, 2005 through December 31, 2008; and further recommend, the Superintendent/President be authorized to sign the agreement and any future amendments which may occur.</p> <p>C. RESOLUTION FOR ESTABLISHMENT OF GOVERNING BOARD CONTINGENCY RESERVE ACCOUNT</p> <p>Recommend adoption of resolution authorizing the establishment of an account for the general fund unrestricted budget's contingency reserve and recommend the transfer of \$2,026,561.36 from the Bookstore Contingency Reserve to this account. The Bookstore Contingency Reserve account will be closed and an operating budget will be created for Bookstore Capital Outlay and Equipment needs at the level of 7% of their previous year's actual expenditures.</p>									
Information	<p>18. NON-ACTION ITEMS</p> <p>A. DISTRICT POLICIES – FIRST READING (ENCLOSURE)</p> <p>For information and discussion only (First Reading).</p> <p>1. District Policy No. 7007 - Program and Curriculum Development Modification & Discontinuance (Gauvreau)</p> <p>B. INFORMATION ITEMS (ENCLOSURE)</p> <p>1. Procurement of Office Supplies (Fitzsimons)</p> <p>2. Formal Bids and Quotes (Fitzsimons)</p> <p>3. Technology Plan (Fitzsimons)</p> <p>4. Textbook Rental Program (Fitzsimons)</p>									

	ITEM
Administrative Reports	<p>19. ADMINISTRATIVE REPORTS (Salcido)</p> <ul style="list-style-type: none"> A. ACADEMIC AFFAIRS – MR. KINNEY <ul style="list-style-type: none"> 1. Compressed Calendar (ENCLOSURE) B. ADMINISTRATIVE AFFAIRS – DR. FITZSIMONS <ul style="list-style-type: none"> 1. General Fund Financial Report for Period Ending November 30, 2005 (ENCLOSURE) 2. Budget Status Report (ENCLOSURE) C. HUMAN RESOURCES – MS. YOKOTOBİ <ul style="list-style-type: none"> 1. Human Resources Report (ENCLOSURE) D. STUDENT AFFAIRS – MR. SANDOVAL (ENCLOSURE) <ul style="list-style-type: none"> 1. Financial Aid Report Academic Year 2004-2005 E. SUPERINTENDENT/PRESIDENT – MS. HERNANDEZ
Senate/Union /Association Reports	<p>20. SENATE/UNION/ASSOCIATION REPORTS (Salcido)</p> <ul style="list-style-type: none"> A. Professor Joi Lin Blake, President, Academic Senate B. Wanda Maxwell, President, Classified Senate C. Professor Janet Mazzarella, President, Southwestern College Education Association (SCEA) D. Michael Ford, Ph.D., President, California School Employees Association (CSEA) E. Angelica Suarez, Ph.D, Acting President, Southwestern Community College District Administrators Association (SCCDAA)
Governing Board Reports	<p>21. GOVERNING BOARD REPORTS (Salcido)</p> <ul style="list-style-type: none"> A. STUDENT TRUSTEE LUIS QUIÑONEZ B. TRUSTEE JEAN ROESCH, Ed.D. C. TRUSTEE DAVID J. AGOSTO D. TRUSTEE TERRI VALLADOLID E. TRUSTEE YOLANDA SALCIDO F. TRUSTEE CHRISTINE ARANDA, Ed.D.
Closed Session	<p>22. ADJOURN TO CLOSED SESSION (Salcido) <i>9:44 p.m. Board President Salcido announced that the Board was recessing to continue the closed session agenda identified in Item 2 above.</i></p>
Closed Session	<p>23. CLOSED SESSION/REPORT OF ACTION(S) (If Applicable) (Salcido) <i>No reportable action was taken in closed session.</i></p>

