SOUTHWESTERN COLLEGE

SUGGESTED ORDER OF BUSINESS/MINUTES

REGULAR MEETING, GOVERNING BOARD SOUTHWESTERN COMMUNITY COLLEGE DISTRICT ROOM 214 SOUTHWESTERN COLLEGE

JEAN ROESCH, ED.D., PRESIDENT
CHRISTINE ARANDA, ED.D., VICE PRESIDENT
DAVID J. AGOSTO, GOVERNING BOARD MEMBER
YOLANDA SALCIDO, GOVERNING BOARD MEMBER
TERRI VALLADOLID, GOVERNING BOARD MEMBER
TERRY NEWTON, STUDENT BOARD MEMBER
NORMA L. HERNANDEZ, SECRETARY TO GOVERNING BOARD
AND SUPERINTENDENT/PRESIDENT

7:30 PM

Wednesday, November 10, 2004

COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

Southwestern Community College District, in compliance with the American Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact Mary Ganio at (619) 482-6301 at least forty-eight hours in advance of the meeting for information on such accommodation.

Persons wishing to address the Governing Board under Oral Communication should complete a yellow request card (available at the reception table) and indicate on the card if they wish to speak under Oral Communication, or when a specific agenda item is considered. Cards should be submitted to the Board secretary prior to the start of the meeting.

	em is considered. Cards should be submitted to the Board secretary prior to the start of the meeting.
	ITEM
Call to Order	1. CALL TO ORDER (Roesch) 6:15 p.m., Building 100, Conference Room A Present: Agosto, Aranda, Roesch, Salcido, Valladolid
	Members of the public may be present to hear the closed session announcements. Members of the public will be given an opportunity to speak on any closed session items at this time.
Board Tour	2. BOARD TOUR (Hernandez) 5:30 – 6:00 p.m., Sun Newspaper Room. Meet at 5:30 p.m., Building 100, Conference Room A.
Closed Session	 ADJOURN TO CLOSED SESSION (Roesch) 6:16 p.m., Building 100, Conference Room A. A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION Significant exposure to litigation pursuant to Government Code Section 54956.9(b) (2 potential cases) B. CONFERENCE WITH LABOR NEGOTIATOR Negotiator: Marcie Sinclair Employee Organizations: CSEA and SCEA Government Code Section 54957.6 C. CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION (2 cases) Government Code Section 54956.9 Superior Court Case No. GIC 831766

Superior Court Case No. GIS 10381

ITEM Reconvene in **RECONVENE IN OPEN SESSION** 4. Open Session (Roesch) 7:42 p.m., Room 214 Present: Agosto, Aranda, Roesch, Salcido, Valladolid, Newton (Student Trustee) **Closed Session** 5. ANNOUNCEMENT OF CLOSED SESSION ACTION(S) (If applicable) Announcement (Roesch) No Action Action 6. APPROVAL OF MINUTES (ENCLOSURE) (Carried) (Hernandez) Newton-Student S Aranda Salcido Advisory Vote Agosto Μ Roesch Valladolid Aye Aye Aye Aye Aye Aye Regular Meeting, October 13, 2004 Special Meeting, October 20, 2004 Senate/Union 7. **REPORTS** (Roesch) Reports Joi Lin Blake, President, Academic Senate Α. Michele Fenlon, President, Classified Senate B. C. Professor Robert Unger, President, Southwestern College Education Association (SCEA) D. Andre Harris, President, Classified School Employees Association (CSEA) E. Trish Axsom, President, Southwestern Community College District Administrators Association (SCCDAA) Presentation(s) 8. PRESENTATION(S) Bob Gauvreau, Vice President for Academic Affairs; Bruce Turner, Dean, School of Health, Exercise Science and Athletics; Terry Davis, Director of Athletics, presentation of Academic Success of Student Athletes. Norma L. Hernandez, Superintendent/President, Christine Rodriguez, District Representative, on behalf of the Honorable Denise Ducheny, Senator, 40th District, presentation of proclamation to the SUN Newspaper.

Oral Communication

9. ORAL COMMUNICATION

(Roesch)

ITEM

Persons wishing to address the Governing Board under this item should fill out a yellow request card (available at the reception table) and indicate on the card if they wish to be called under Oral Communication, or when a specific agenda item is considered.

An oral presentation to the Board does *not* constitute an open discussion on the presentation topic, unless that topic is on the posted agenda. Pursuant to the Brown Act (Government Code Section 54954.2(a)): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may *briefly* respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."

Jaime Salazar, Debbie Trujillo, Mario Salazar and Victor Chavez, Chicano/Latino Coalition, read a resolution proposing the naming of a building on campus in honor of Cesar E. Chavez.

Action (Carried)

10. CONSENT CALENDAR (ITEMS A THROUGH H)

Ave	<u> </u>	Ave	Ave	Ave		Ave	Ave	٦
Agosto	s	Aranda	Roesch	Salcido	М	Valladolid	Newton-Student Advisorv Vote	

Adoption of the Consent Calendar will be made by one motion and second of the Board and by a unanimous vote.

A. <u>FACILITY USE REQUEST(S)</u>

3CDUG

Ray Buchanan Invitational

(Fite)

Hill. Dan

Maag, Eric

Recommend ratification and approval of listed facility use request(s):

					Chargo					
Organization		Facility Requested	<u>Purpose</u>	<u>Date</u>	Charge Rental/Excess	<u>.</u>				
*KPBS/County County Econom	nics	Student Union East	Town Forum: Regionalism/ Liveable Plan	October 27, 2004	*\$315	\$160				
*Co-Sponsored l	by SИ	/C Community & Media	Relations; Facility Re	ootball November 21, \$1890 \$700						
San Diego Yout Football and Ch Conference		DeVore Stadium and Team Rooms	Division II Football Championship Games	November 21, 2004	\$1890	\$700				
Bonita Vista Mic School	ddle	Mayan Hall, Green Room and Dressing Rooms	Holiday Choral Concert	December 15, 2004	No Charge	\$886				
B.	ADV.	ANCE TRAVEL PAYM	ENT AGREEMENT(<u>(S)</u>						
(Fite)		ommend ratification and ement(s):	d approval of the foll	owing advance trav	vel payment					
<u>Employee</u>		<u>Purpose</u>	<u>D</u>	<u>ate</u>	Cost					

10/13-14/04

10/15-17/04

\$297.90

\$450.88

ITEM

C. EMPLOYMENT OF CONSULTANT(S)

Recommend ratification and approval of employment of the following consultant(s):

<u>Department</u> (Gauvreau)	Consultant	Purpose	<u>Date</u>	<u>Fee</u>
School of Arts and Communication	Vocal Director	Posada Magica	11/11/04– 12/12/04	\$250
	April Lowry-Leon	Costume Designer, Posada Magica	11/11/04– 12/18/04	\$1,000
	Musicians	Holiday Concert	11/30/04– 12/05/04	\$1,760
(Gauvreau)				
Small Business Development & International Trade Center	Sonny Stover Mike Yang	Restaurant Consulting Project Management	On-call, as needed for the 2004–05 college year	Not to exceed \$2,999

D. <u>CURRICULUM SUMMARY REPORT NOVEMBER 2004</u> (ENCLOSURE)

(Gauvreau)

Recommend approval of Curriculum Summary Report, November 2004.

E. <u>APPLICATION(S)</u>

(Hernandez)

Recommend approval of filing of the following application(s) to meet filing deadline(s):

National Science Foundation, "Geographic Information Systems (GIS) Science Technology Program at Southwestern College," in the amount of \$271,970, June 1, 2005 through June 1, 2008.

F. ACCEPTANCE OF FUNDS

(Gauvreau)

Recommend approval of the following agreement for acceptance of funds; and further, recommend the Superintendent/President be authorized to sign such agreement with funding agency:

Regents of the University of California, "Mathematics, Engineering, Science Achievement Community College Program National Science Foundation Scholarship Grant," in the amount of \$3,125, November 14, 2004 through August 31, 2007.

G. <u>CONFIRMATION OF PURCHASE ORDERS</u> (ENCLOSURE)

(Fite)

General Fund Nos. 55425 – 56232 Blanket Fund Nos. B933 – B939

H. PAYMENT OF BILLS, MONTH OF OCTOBER 2004 (ENCLOSURE)

(Fite)

Action (Carried)

11. GOVERNING BOARD ORGANIZATIONAL MEETING

(Roesch)

Agosto S Aranda Roesch Salcido M Valladolid Advisory Vote
Newton-Studen

Recommend approval of establishment of annual Governing Board Organizational Meeting on Wednesday, December 8, 2004 in accordance with Education Code Sections 35143 and 72000 (2) (A).

Action (Carried) Approved as Amended

ITEM

12. HUMAN RESOURCES - CLASSIFIED

(Tachiki)

	Aye		Aye	Aye	Aye		Aye	Aye	
	Agosto	s	Aranda	Roesch	Salcido	М	Valladolid	Newton-Student Advisory Vote	

A. <u>EMPLOYMENT</u>

Recommend approval of listed employment effective as indicated:

			IVIOS./	<u> Range</u>	<u>iviontniy</u>	<u>Annuai</u>	Effective
<u>Employee</u>	<u>Position</u>	<u>Department</u>	Serv.	/Step	Salary	<u>Salary</u>	<u>Date</u>
Froilan	Pool	Maintenance	12	20-1	\$3,022.00	\$36,264.00	11-11-04
Aquino	Maintenance	Department					
-	Technician	-					
	(replacement)						

B. <u>CHANGE(S) IN CONTRACT SERVICE</u>

Recommend approval of listed changes in contract service, effective as indicated:

<u>Employee</u>	<u>Program</u>	Range/Step	<u>To</u>	Range/Step	Effective Date
Francisco Ambriz	Warehouse Worker to	12 Mos.		12 Mos.	11-11-04
	Senior Warehouse	Range 13		Range 19	
	Worker	Step 3		Step 1	
	(replacement)	\$ 2,749.00/mo		\$ 2,949.00/mo	
		\$32,988.00/an		\$35,388.00/an	

C. REPLACEMENT OF CLASSIFIED POSITION FOR 2004-05

<u>Position</u>	<u>Department</u>	<u>Range</u>	Months Service
Senior Account Clerk	Fiscal Services	19	12 mos.

D. <u>SHORT-TERM AND SUBSTITUTE CLASSIFIED EMPLOYMENT</u> (ENCLOSURE)

Recommend ratification and approval of 44 <u>15</u> Classified staff for the 2004-05 Academic year, pursuant to Education Code Section 88003 and contingent upon final determination of staff members.

E. <u>RESIGNATION/RETIREMENT</u>

The following classified employees have resigned/retired and their resignations have been accepted by the Superintendent/President under delegation of powers:

Employee Aracely Bautista	Position Senior Account Clerk, Fiscal Services	Effective Date 10-15-04
Imelda Castaneda	Benefits Technician (released by the District during probationary period)	11-10-04
Martha Graham	Director of Institutional Research (retirement – completing 20 years of service)	4-30-05
Carolyn Klisch	Library Assistant (retirement – completing 14½ years of service)	12-30-04
Cristina Mendez	Senior Project Clerk, Higher Education Center at National City	10-8-04

										Page 6 of 9	
Action	13.	EACI	1711	ES (A THROU	ICH B/						
(Carried)	13.	A.		HANGE ORD	•						
		7 (.									
	CONSTRUCTION OF THE CHILD DEVELOPMENT CENTER (Fite)										
	A	gosto	s	Aranda	Roesch	Salcido	М	Valladolid		on-Student ory Vote	
	A)	/e		Aye	Aye	Aye		Aye	Aye		
	Chan	Soltel \$4,23 ge Orde	k Pa 0,04 er No	cific, İnc., resu 7.00. o. 3	ulting in an incre	ease of \$22,5	32.0) for the Child D 0 and a new cor		ount of	
		1.	C	realt for tollet	accessories pro	ovided by Svv	C. (D)		(\$3,830.00)	
		Provide labor and material for additional flashing at steel columns. (d)									
		3.		rovide labor a to storage she	nd materials for eds. (c)	r additions spi	inkle	er piping		\$1,861.50	
	4. Installation of tamper switches as required by Chula Vista Fire Marshal during site inspection. (c)										
	5. Provide labor and materials for additional cap framing at top of mechanical enclosure. (d)										
	6. Price difference to provide hardware for wood doors in lieu of aluminum doors. (b)								\$2,023.00		
		 Difference in cost to stain 49 doors as opposed to painting exterior doors. (b) 									
		8.		\$467.00							
		9.	A re		\$5,184.00						
		10.	С	ost for concre	te moisture tes	t. (b)				\$1,436.00	
		11.	R	emoval and fr	aming of wall ir	n student reso	urce	room. (b)		\$1,313.00	
		12.	Ρ	rovide and ins		\$2,000.00					
		13.	F	urnish and ins	tall additional d	luct detectors.	(c)			\$7,023.00	
		14.	С	redit for lands	caping, not inst	talled per cont	ract	(b)		(\$3,122.00)	
		15.	С	redit for use o	of temporary wa	ter between 5	/19/0	04 and 10/15/04	l. (b)	(\$1,129.00)	
		16.	С	redit for use o	of temporary ele	ectric between	12/1	16/04 and 7/30/0	04. (b)	(\$2,043.00)	
		Fund (a) (b) (c) (d)	U D T	nforeseen Co istrict Reques	nditions ted Change State Architect			Total oudget of proje on	ect.	\$22,532.00	

ITE	EM										
	B. NOTICE OF COMPLETION										
(Fi	(Fite)										
	Agosto	s	Aranda		Roesch		Salcido	М	Valladolid		Newton-Student Advisory Vote
	Aye		Aye		Aye		Aye		Aye		Aye

Recommend approval and acceptance of the following completed project, effective as indicated.

Bid No. 99 Steel Doors Project at Southwestern College with Southwest Contracting, as satisfactorily completed as of November 10, 2004.

Action (Carried)

14. PROPOSED 2004-2006 CONTRACT FOR SOUTHWESTERN COLLEGE EDUCATION ASSOCIATION (ENCLOSURE)

(Hernandez)

Aye		Aye	Aye	Aye		Aye	Aye	
Agosto	s	Aranda	Roesch	Salcido	М	Valladolid	Newton-Student Advisory Vote	ı

Recommend approval and ratification of the proposed Southwestern College Education Association (S.C.E.A.) contract, effective January 1, 2004 through December 31, 2006.

Action (Carried)

15. AGREEMENTS (A THROUGH B) (ENCLOSURE)

Agosto S Aranda Roesch Salcido M Valladolid Adv	Advisory Vote
Ne.	lewton-Student

Recommend approval of listed agreements effective as indicated; and further, recommend the Superintendent/President be authorized to sign the agreements and any future amendments which may occur.

A. <u>ACADEMIC AFFAIRS</u>

Department 1. School of Technology and Human Services	Organization Naval Medical Center	Purpose Provide training opportunities for health occupation program students	Effective Period 12/01/04– 11/30/07	Cost to District No cost to the District
2. Economic Development and Customized Training	San Diego County Superintendent of Schools	Regional Occupational Program (ROP) Perkins 132 Agreement	2004–2005 academic year	\$76,698 to the benefit of the District
3. School of Health, Exercise Science and Athletics	Meitetsu Travel USA	Provide educational and cultural experiences for Japanese athletic training students	11/19/04– 11/24/04	\$11,900 to the benefit of the District
4. School of Languages and Humanities	Midway Baptist School	Establish an affiliate partnership for Teacher Education Preparation students to obtain experience teaching in the field	11/11/04– 06/30/05	No cost to the District

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	ITEM				
	Department 5. School of Languages and Humanities	Organization Chula Vista Elementary School	Purpose Establish an affiliate partnership for Teacher Education Preparation students to obtain experience teaching in the field	Effective Period 11/11/04– 06/30/05	Cost to District No cost to the District
	6. School of Mathematics Science and Engineering	San Diego County Superintendent of Schools	Use of Marine Science Floating Lab	e 11/11/04– 6/30/05	No cost to the District
7. Staff Develop- ment		Skip Downing	Strategies for Creating Success in College and in Life workshop	g 12/2/04 – 12/5/04	Not to exceed \$13,000
	B. <u>HU</u>	MAN RESOURCES			
	Department 1. Legal Affairs	Organization Burke, Williams & Sorensen, LLP	Purpose Legal Services	Effective Period 11/11/04 to 12/31/05	Cost to District NTE \$280/hr.
Action (Carried)	16. RESOLUTI (Hernandez)	ONS (ENCLOSURE)			
		Aranda Roeso	ch Salcido M		ewton-Student dvisory Vote
	Aye	Aye Aye	Aye	Aye Ay	/e
	Recommen	d adoption of listed res	solution(s):		

Recommend adoption of listed resolution(s):

OPPOSITION TO CALIFORNIA PERFORMANCE REVIEW RECOMMENDATION TO CONSOLIDATE THE COMMUNITY COLLEGE CHANCELLOR'S OFFICE INTO A DIVISION OF HIGHER EDUCATION REPORTING TO THE SECRETARY OF EDUCATION

Action (Carried)

17. DISTRICT POLICIES – SECOND READING (ENCLOSURE) (Hernandez)

	Aye	Aye	Aye	Aye	Aye	Aye
	Agosto	Aranda	Roesch	S Salcido	M Valladolid	Newton-Student Advisory Vote
- 1						NI (O(I (

Recommend adoption of listed policies:

- A. ACADEMIC RENEWAL ELIMINATION OF SUB-STANDARD COURSE WORK BOARD POLICY NO. 6033 [Revision] (First Reading, October 13, 2004)
- B. ACADEMIC FREEDOM POLICY NO. 7027 (First Reading, October 13, 2004)
- C. ACADEMIC INTEGRITY POLICY NO. 7029 (First Reading, October 13, 2004)

	ITEM		Tage 5 or 5
Information		NON-	ACTION ITEMS
		A.	INFORMATION ITEMS (ENCLOSURE)
			Fall 2004 First Census Enrollment Report (Sandoval)
			2. College for Kids Annual Report (Gauvreau)
Administrative Reports	19. (Roesch		NISTRATIVE REPORTS
		A.	ACADEMIC AFFAIRS – MR. GAUVREAU
		B.	FISCAL AFFAIRS – MR. FITE 1. General Fund Financial Report for Period Ending September 30, 2004 (ENCLOSURE) 2. Quarterly Report CCFS 311Q for Period Ending September 30, 2004 (ENCLOSURE)
		C.	HUMAN RESOURCES/LEGAL AFFAIRS – MS. TACHIKI 1. Human Resources Report (ENCLOSURE)
		D.	STUDENT AFFAIRS – MR. SANDOVAL
		E.	SUPERINTENDENT/PRESIDENT – MS. HERNANDEZ
Governing Board Reports	20. (Roesch		RNING BOARD REPORTS
•	,	, А.	STUDENT TRUSTEE TERRY NEWTON
		В.	TRUSTEE TERRI VALLADOLID
		C.	TRUSTEE DAVID J. AGOSTO
		D.	TRUSTEE YOLANDA SALCIDO
		E.	VICE PRESIDENT CHRISTINE ARANDA, Ed.D.
		F.	PRESIDENT JEAN ROESCH, Ed.D.
Closed Session	21. (Roesch		ED SESSION/REPORT OF ACTION (If Applicable)
Adjournment	22. (Roesch		URNMENT – 9:12 p.m.
Information	23.		REGULAR MEETING esday, December 8, 2004
			RNANDEZ DENT/PRESIDENT
			GOVERNING BOARD PRESIDENT