SUGGESTED ORDER OF BUSINESS/MINUTES

REGULAR MEETING, GOVERNING BOARD
SOUTHWESTERN COMMUNITY COLLEGE DISTRICT
ROOM 214
SOUTHWESTERN COLLEGE

JEAN ROESCH, ED.D., PRESIDENT
CHRISTINE ARANDA, ED.D., VICE PRESIDENT
DAVID J. AGOSTO, GOVERNING BOARD MEMBER
YOLANDA SALCIDO, GOVERNING BOARD MEMBER
TERRI VALLADOLID, GOVERNING BOARD MEMBER
BRANDY HILL, STUDENT BOARD MEMBER
NORMA L. HERNANDEZ, INTERIM SECRETARY TO GOVERNING BOARD
AND SUPERINTENDENT/PRESIDENT

7:00 PM

Wednesday, March 10, 2004

COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

Southwestern Community College District, in compliance with the American Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact Mary Ganio at (619) 482-6301 at least forty-eight hours in advance of the meeting for information on such accommodation.

Persons wishing to address the Governing Board under Oral Communication should complete a yellow request card (available at the reception table) and indicate on the card if they wish to speak under Oral Communication, or when a specific agenda item is considered. Cards should be submitted to the Board secretary prior to the start of the meeting.

	ITEM
Call to Order	**1. CALL TO ORDER –** *5:35 p.m.* (Roesch) Building 100, Conference Room A Attendance at this regular meeting (Board members arriving after meeting commences will be noted as "present" at point in this suggested order of business at which they arrive).

X	*Agosto*	*X*	*Aranda*	*X*	*Roesch*		*Salcido*	*X*	*Valladolid*	*X*	*Hill-Student Advisory Vote*
							Arrived at 7:40 p.m.				

Members of the public may be present to hear the closed session announcements. Members of the public will be given an opportunity to speak on any closed session items at this time.

Closed Session

2. ADJOURN TO CLOSED SESSION
(Roesch)
5:36 p.m., Building 100, Conference Room A.

A. PUBLIC EMPLOYMENT
Title: [Superintendent/President]
Government Code Section 54957

B. CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION
Superior Court Case No. GIC 810080
Superior Court Case No. GIS 13869
Government Code Section 54956.9

ITEM

C. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to Government Code Section 54956.9(b)
(2 potential cases)

D. CONFERENCE WITH LABOR NEGOTIATOR
Negotiator: Marcie Sinclair
Employee Organization: SCEA
Government Code Section 54957.6

E. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
Government Code Section 54957

Reconvene in Open Session

3. RECONVENE IN OPEN SESSION - *7:13 p.m.*
(Roesch)
Room 214

Closed Session Announcement
(No Action)

4. ANNOUNCEMENT OF CLOSED SESSION ACTION(S) (If applicable)
(Roesch)

Action
(Carried)

5. APPROVAL OF MINUTES (ENCLOSURE)
(Hernandez)

	Agosto	*M*	*Aranda*		*Roesch*		*Salcido*	*S*	*Valladolid*		*Hill-Student Advisory Vote*
	Aye		*Aye*		*Aye*		*Absent*		*Aye*		*Aye*

Regular Meeting, February 11, 2004
Special Meeting, February 18, 2004

Senate/Union Reports

6. SENATE/UNION REPORTS
(Roesch)

A. Professor Alexis Davidson, President, Academic Senate

B. Larry Lambert, President, Classified Senate - *Absent*

C. Professor Robert Unger, President, Southwestern College Education Association (SCEA)

D. Christina Hicks, President, Classified School Employees Association (CSEA)

Presentation(s)

7. PRESENTATION(S)

Norma L. Hernandez, Interim Superintendent/President; Kathy Tyner, Dean, School of Mathematics, Science & Engineering and Co-Chair, College Management Team Planning Process Group (CMT PPG); and Linda Gilstrap, Director, Grants & Development and Co-chair, CMT PPG; presentation of Institutional Planning Process Recommendations by CMT.

	ITEM
Action *(Carried)*	**8. CONSENT CALENDAR (ITEMS A THROUGH I)**

S	Agosto		Aranda		Roesch		Salcido	M	Valladolid		Hill-Student Advisory Vote
	Aye		Aye		Aye		Absent		Aye		Aye

Adoption of the Consent Calendar will be made by one motion and second of the Board and by a unanimous vote.

A. FACILITY USE REQUEST(S)
(Fite)

Recommend ratification and approval of listed facility use request(s):

Organization	Facility Requested	Purpose	Date	Charge Rental/Excess	
Southbay Aquatics	Lap Pool	Swim Practice	Mon-Fri, Feb 2-27,2004	$1260	$648
The Princeton Review	Room 222	Workshops/ Classes/Testing	Sat/Sun, Feb 7-March 21, 2004	$1225	$420
Calvary Chapel	Student Union East	Father/Daughter Dance	Feb 13, 2004	$290	$345
National Youth Sports	Football Practice Field	Youth Football Games	Sat, Feb 28, Mar 6, 13, 20 & 27, 2004	$750	$225
Coastal Productions, Inc.	Parking Lot "O"	Antique Show / Exhibit	4th Sun of Each Month: Mar 28 – Dec 26, 2004	$4500	N/A
Bonita Vista High School	Parking Lot "G"	Band Practices	Mon-Fri, Apr 19 – 30, 2004	No Charge	N/A

B. ADVANCE TRAVEL PAYMENT AGREEMENT(S)
(Fite)

Recommend ratification and approval of the following advance travel payment agreement(s):

Employee	Purpose	Date	Cost
Hess, Shelly	Datatel DUG Conference	3/13-17/04	$280.00
Lambert, Larry	4C/SD TechEd	3/22-24/04	$255.02
Newhouse, Heidi	Datatel DUG Conference	3/13-17/04	$1,320.00

C. COMMENDATION RESOLUTIONS (ENCLOSURE)
(Sinclair)

Recommend adoption of commendation resolution for the following staff member who is retiring:

Roberta Tatreau, Professor, School of Languages & Humanities
(Retirement, completing 35 years of service)

ITEM

D. EMPLOYMENT OF CONSULTANT(S)

Recommend ratification and approval of employment of the following consultant(s):

Department	Consultant	Purpose	Date	Fee
(Gauvreau) School of Technology and Human Services	Mark Handy, M.D.	Serve as Medical Director for the Paramedic Training Program	3/11/04–8/15/04	$800
(Gauvreau) Staff Development	Daniel Widener, Ph.D.	Presentation: "After Diversity, Teaching California's Tomorrow, Today"	3/18/04–3/20/04	$150
(Sinclair) Human Resources & Legal Affairs	Cathy A. Zaitzow (Centre for Organizational Effectiveness)	Diversity Training	March 12, 2004	$180/per hr.
(Sinclair) Human Resources & Legal Affairs	ESI International	Investigator	February 24, 2004	$95/per hr. plus expenses

E. APPLICATION(S)
(Hernandez)

Recommend approval of filing of the following application(s) to meet filing deadline(s):

City of San Diego/Community Development Block Grant (CDBG), ABC's for Small Business/Small Business Development and International Trade Center (SBDITC), in the amount of $147,200, July 1, 2004 through June 30, 2005.

City of San Diego/Community Development Block Grant (CDBG), Contractor's Roadmap Augmentation Project (RMAP)/San Diego Contracting Opportunities Center (SDCOC), in the amount of $382,305, July 1, 2004 through June 30, 2005.

San Diego State University Foundation, Bridges to the Baccalaureate Program, in the amount of $12,000, October 1, 2003 through September 30, 2004.

San Diego Housing Commission, San Diego Contracting Opportunities Center (SDCOC)," in the amount of $500, April 1, 2004 through March 31, 2005.

Wells Fargo, Wells Fargo Technical Assistance Initiatives/Small Business Development Center San Diego/Imperial Counties Network, in the amount of $100,000, April 1, 2004 through March 31, 2006.

ITEM

F. ACCEPTANCE OF FUNDS
(Hernandez)

Recommend ratification and approval of the following agreements for acceptance of funds; and further, recommend the Interim Superintendent/President be authorized to sign such agreements with funding agencies:

City of San Diego/Community Development Block Grant (CDBG), ABC's for Small Business/Small Business Development and International Trade Center (SBDITC), in the amount of $38,000, July 1, 2003 through June 30, 2004. This item was approved by the Governing Board for Application of Funds on March 12, 2003.

San Diego Gas & Electric, San Diego Region SBDC Network, in the amount of $16,500, November 12, 2003 through December 31, 2004. This item was approved by the Governing Board for Application of Funds on December 10, 2003.

TTI, South County Career Center (SCCC), augmentation in the amount of $231,240, January 1, 2004 through June 30, 2004. This item was approved by the Governing Board for Acceptance of Funds on September 10, 2003.

G. ACCEPTANCE OF GIFT(S)
(Fite)

Recommend acceptance of the following gift for anticipated use as indicated:

1989 Plymouth Horizon, donation by Phyllis Brooks, to be used by the Automotive Technology Program, in the School of Technology and Human Services.

$134,433 donation by Kaiser Permanente, to be used for the nursing laboratory instructor salary, in the School of Technology and Human Services.

Six-cylinder Ford engine with trailer, donated by Corky McMillin Companies, to be used by the Automotive Technology Program, in the School of Technology and Human Services.

Two push lawn mowers and one shredder, donated by Pacific Lawnmower Works, Inc., to be used by the Automotive Technology Small Engine Repair Program, in the School of Technology and Human Services.

Automotive engine parts, transfer cases, and four Ford and GMC stick transmissions, donated by Rapid Transmissions, to be used by the Automotive Technology Program, in the School of Technology and Human Services.

$1,000 cash, donated by Martinez & Cutri.

H. CONFIRMATION OF PURCHASE ORDERS (ENCLOSURE)
(Fite)

General Fund Nos. 49591 – 50304
Blanket Fund Nos. B819 – B824

I. PAYMENT OF BILLS, MONTH OF FEBRUARY 2004 (ENCLOSURE)
(Fite)

	ITEM
Oral Communication	**9. ORAL COMMUNICATION** (Roesch) Persons wishing to address the Governing Board under this item should fill out a yellow request card (available at the reception table) and indicate on the card if they wish to be called under Oral Communication, or when a specific agenda item is considered. An oral presentation to the Board does *not* constitute an open discussion on the presentation topic, unless that topic is on the posted agenda. Pursuant to the Brown Act (Government code Section 54954.2(a)): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may *briefly* respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3." *Michele Dawson, Student Employment Services, invited the Board to attend the 27th Annual Career Fair on March 23.* *Richard Dittbenner, Governmental Relations Advisor and Professor of Law, acknowledged Ken White, SDICCCA Intern and the students who assisted with the Propositions 57 and 58 telephone banking.* *Maria Abuan, Counselor, invited the Board to attend career days for the Entertainment, Arts & Tech Program and Criminal Justice Day.* *Denis Callahan, Professor of English, addressed the Board regarding the possibility of an Honors Program.* *Corina Soto, SCEA, addressed the Board regarding the Cisco Program.* *Trustee Salcido arrived at 7:40 p.m.*

	ITEM
Action *(Carried)* *#10 A – E1*	**10. HUMAN RESOURCES – ACADEMIC** (Sinclair)

M	*Agosto*		*Aranda*		*Roesch*		*Salcido*	*S*	*Valladolid*		*Hill-Student Advisory Vote*
	Aye		*Aye*		*Aye*		*Aye*		*Aye*		*Aye*

A. ACADEMIC POSITIONS FOR 2004-05

1) Recommend approval of the following 10-month, tenure track positions, contingent upon funding:

School of Arts and Communication

Assistant Professor of Art
Assistant Professor of Theatre

School of Business and Information Systems

Assistant Professor of Business Management
Assistant Professor of Computer Electronics
Assistant Professor of Office Information Systems-Bilingual

School of Languages and Humanities

Assistant Professor of English
Assistant Professor of ESL/Romance Languages
Assistant Professor of Reading

School of Mathematics, Science and Engineering

Assistant Professor of Mathematics

School of Social Sciences and International Studies

Assistant Professor of Psychology

School of Technology and Human Services

Assistant Professor of Child Development

B. CHANGE IN CONTRACT SERVICE

Recommend ratification and approval of listed change in contract service, effective as indicated:

Employee	Position	Mos./Srvc. Range/Class Salary	To	Mos.Srvc. Range/Class Salary	Effective Date
Stephen Tadlock	Director of CalWORKs, project-funded position to Director of Special Projects, District-funded position	12 Mos. Range F/Step 5 $8,042/mo. $96,504/ann. (Academic Management Salary Schedule)		12 Mos. Range F/Step 6 $8,284/mo. $99,408/ann. (Academic Management Salary Schedule)	2/27/04

ITEM

Employee	Position	Mos./Srvc. Range/Class Salary	To	Mos.Srvc. Range/Class Salary	Effective Date
Gary Creason	Chief of Police, Academic Administrator to Professor, Administration of Justice, School of Technology & Human Services	12 Mos. Range J Step 6 $7,153.00/mo. $85,836.00/ann. (Academic Management Salary Schedule)		10 Mos. Class I Step 14 $6,426.20/mo. $64,262.00/ann. (Academic Salary Schedule)	7/1/04

C. RECRUITMENT OF ACADEMIC ADMINISTRATOR POSITION

Recommend approval for recruitment of the following 12-month, Academic Administrator position:

Dean, Southwestern College Education Center at San Ysidro
Range C – Academic Management Salary Schedule

D. RESIGNATION/RETIREMENT

The following academic employee has resigned and her resignation has been accepted by the Superintendent/President under delegation of powers:

Employee	Position	Effective Date
Roberta Tatreau	Professor, English, School of Languages & Humanities (Retirement-completing 35 years of service)	5/29/04

Note: Retirement is in accordance with provisions of Section 8.5 of the 2001-2003 S.C.E.A. Contract, which provides for continuation of medical and dental coverage.

E. LEAVE OF ABSENCE

1. Pursuant to provisions set forth in Section 5.13.3 of the 2001-2003 S.C.E.A. Contract, and in accordance with the employee's request, recommend ratification and approval of the following long-term personal leave of absence without pay, effective as indicated:

   Nira Clark, Professor of Biology, School of Mathematics, Science & Engineering from January 21, 2004 through March 19, 2004.

2. Pursuant to provisions set forth in Section IV of the Academic Administrator Handbook, and in accordance with the employee's request, recommend approval of the following long-term personal leave of absence without pay, effective as indicated:

   Sharon Taylor, Dean, School of Arts & Communication, from March 1, 2004 through June 30, 2004.

 # 10 E-2 Motioned by Salcido to deny request, seconded by Valladolid, unanimously passed.

	ITEM
Action *(Carried)*	**11. HUMAN RESOURCES - CLASSIFIED** (Sinclair)

	Agosto		Aranda		Roesch	M	Salcido	S	Valladolid		Hill-Student Advisory Vote
	Aye		*Aye*		*Aye*		*Aye*		*Aye*		*Aye*

A. EMPLOYMENT

Recommend approval of listed employment effective as indicated:

Employee	Position	Department	Mos./ Serv.	Range /Step	Monthly Salary	Annual Salary	Effective Date
Jorge Luis Rojas	Campus Police Officer, Evening	Campus Police	12	22/1	$3,175.00	$38,100.00	3/11/04

B. REPLACEMENT OF CLASSIFIED POSITION FOR 2003-04

Position	Department	Range	Months/ Service
Chief of Police (Classified Management/ Supervisory Position)	Campus Police	29	12 mos.

C. SHORT-TERM CLASSIFIED EMPLOYMENT (ENCLOSURE)

Recommend ratification and approval of 35 Classified staff for the 2003-04 academic year, pursuant to Education Code Section 88003 and contingent upon final determination of staff members.

D. RESIGNATION/RETIREMENT

The following classified employee has resigned and her resignation has been accepted by the Interim Superintendent/President under delegation of powers:

Employee	Position	Effective Date
Naomi Ritchie	Admissions and Records Supervisor, Evening	2/23/04

	ITEM

Action
(Carried)

12. AGREEMENT WITH DORIS GRIFFIN (ENCLOSURE)
(Gauvreau)

	Agosto	S	Aranda		Roesch		Salcido	M	Valladolid		Hill-Student Advisory Vote
	Aye		Aye		Aye		Aye		Aye		Aye

Recommend approval of agreement with Doris Griffin, for the development of an electronic degree audit module, for the period March 11 through September 30, 2004, in the amount of $18,000; and further, recommend the Interim Superintendent/President be authorized to sign the agreement and any future amendments which may occur.

Action
(Carried)

13. AGREEMENT FOR ENGINEERING SERVICES (ENCLOSURE)
(Fite)

	Agosto	S	Aranda		Roesch		Salcido	M	Valladolid		Hill-Student Advisory Vote
	Aye		Aye		Aye		Aye		Aye		Aye

Recommend approval of agreement with RBF Consulting, for engineering services for site improvements, for the period March 11, 2004 through December 31, 2005, in an amount not to exceed $51,200; and further, recommend the Interim Superintendent/President be authorized to sign the agreement and any future amendments which may occur.

Action
(Carried)

14. CHANGE ORDER ON THE CONSTRUCTION OF THE HIGHER EDUCATION CENTER IN NATIONAL CITY "EDUCATION VILLAGE"
(Fite)

S	Agosto		Aranda		Roesch	M	Salcido		Valladolid		Hill-Student Advisory Vote
	Aye		Aye		Aye		Aye		Aye		Aye

Recommend approval of Change Order Number two (2) for the Higher Education Center in National City "Education Village" with Douglas E. Barnhart resulting in an increase of $13,920.00 and a new contract amount of $ 11,913,533.70.

Change Order No. 2

1.	Furnish and install 13,214 lbs. of reinforcing steel at the footings of the parking structure as required by DSA approved drawings. (c)	$11,689.
2.	Replace Queen Palm Trees with Ornamental Pear tree type at the perimeter of the project. Provide additional one-gallon shrubs and irrigation. (c)	($4,292.)
3.	Provide elastomeric waterproofing at the parking structure roof pour strips and over the Elevator Equipment Room PS101 and Electric Room PS 102 in addition to the elastomeric caulking specified. (b)	$8,093.
4.	Credit D.E.B. from previous change order. (b)	($1,570.)
	Total	$13,920.

(a) Unforeseen Conditions
(b) District Requested Change
(c) The Division of State Architect (DSA) Modification
(d) Design Omission

	ITEM

Action
(Carried)

15. RECOMMENDATION FOR AWARD
(Fite)

	Agosto	S	Aranda		Roesch	M	Salcido		Valladolid		Hill-Student Advisory Vote
	Aye		Aye		Aye		Aye		Aye		Aye

Recommend award of contract on the following bid tabulation:

Bid No. 99 – Steel Doors — Steel Doors to Southwest Contracting, in the amount of $58,892.00.

Action
(Carried)

16. DISTRICT POLICY NO. 5225, "RETIREMENT HEALTH & WELFARE BENEFITS FOR CLASSIFIED MANAGEMENT, SUPERVISORY AND CONFIDENTIAL EMPLOYEES" (ENCLOSURE)
(Sinclair)

	Agosto		Aranda		Roesch	S	Salcido	M	Valladolid		Hill-Student Advisory Vote
	Aye		Aye		Aye		Aye		Aye		Aye

Recommend approval of Southwestern Community College District Policy No. 5225 "Retirement Health & Welfare Benefits For Classified Management, Supervisory And Confidential Employees." (First Reading, February 11, 2004.)

Action
(Carried)

17. REVISION TO ACADEMIC ADMINISTRATOR HANDBOOK
(Sinclair)

	Agosto		Aranda		Roesch	S	Salcido	M	Valladolid		Hill-Student Advisory Vote
	Aye		Aye		Aye		Aye		Aye		Aye

Recommend approval of revision of Article VII: Health And Welfare Benefits, of the Academic Administrator Handbook as follows:

An administrator who meets the longevity and age requirements shall, upon retirement, be granted a continuation of paid medical and dental insurance benefits, as annually provided in the District's health and welfare benefits program. (To qualify, the employee must be enrolled in a District health provider program at the time of retirement). Participation in the District health and dental plans shall be subject to the terms prescribed by the health and dental plans' insurance providers. <u>To be eligible for this health and welfare benefit, an administrator must have been hired prior to January 1, 2004. No administrator hired after January 1, 2004 will be eligible for this benefit. This provision does not apply to the position of Superintendent/ President.</u>

Public Hearing

18. SOUTHWESTERN COLLEGE EDUCATION ASSOCIATION'S REQUEST TO NEGOTIATE (ENCLOSURE)
(Sinclair)

Public Hearing on the Southwestern College Education Association's proposal for negotiation of additional re-openers to the collective bargaining agreement. [Government Code Section 3547(a)].

7:45 p.m. – No persons appeared.

ITEM

Action
(Carried)

19. AGREEMENT WITH LAW FIRM OF STUTZ, ARTIANO, SHINOFF & HOLTZ (ENCLOSURE)
(Sinclair)

M	Agosto	S	Aranda		Roesch		Salcido		Valladolid		Hill-Student Advisory Vote
	Aye		Aye		Aye		Aye		Aye		Aye

Recommend approval of agreement for special legal services with the law firm of Stutz, Artiano, Shinoff & Holtz, for the period March 11, 2004 through September 11, 2004, at an hourly rate not to exceed $185, plus reasonable expenses; and further, recommend the Interim Superintendent/President be authorized to sign the agreement and any future amendments which may occur.

Action
(Carried)

20. AGREEMENT WITH LAW FIRM OF STEPHENSON, WORLEY, GARRATT, SCHWARTZ, GARFIELD & PRAIRIE (ENCLOSURE)
(Sinclair)

M	Agosto	S	Aranda		Roesch		Salcido		Valladolid		Hill-Student Advisory Vote
	Aye		Aye		Aye		Aye		Aye		Aye

Recommend approval of agreement for special legal services with the law firm of Stephenson, Worley, Garratt, Schwartz, Garfield & Prairie, for the period March 11, 2004 through September 11, 2004, at an hourly rate not to exceed $160, plus reasonable expenses; and further, recommend the Interim Superintendent/President be authorized to sign the agreement and any future amendments which may occur.

Action
(Tabled)

21. AGREEMENT WITH LAW FIRM OF BURKE, WILLIAMS & SORENSEN (ENCLOSURE)
(Sinclair)

	Agosto		Aranda		Roesch		Salcido	M	Valladolid	S	Hill-Student Advisory Vote
	Aye		Aye		Aye		Aye		Aye		Aye

Recommend approval of agreement for special legal services with the law firm of Burke, Williams & Sorensen, for the period March 11, 2004 through September 11, 2004, at an hourly rate not to exceed $295, plus reasonable expenses; and further, recommend the Interim Superintendent/President be authorized to sign the agreement and any future amendments which may occur.

Action
(Carried)

22. 2003-2004 REVISED A.S.O. BUDGET (ENCLOSURE)
(Sandoval)

	Agosto		Aranda		Roesch		Salcido	S	Valladolid	M	Hill-Student Advisory Vote
	Aye		Aye		Aye		Aye		Aye		Aye

Recommend review and adoption of the revised 2003-2004 Associated Student Organization (A.S.O.) budget.

	ITEM

Action
(Carried)

23. CCCT BOARD OF DIRECTORS ELECTION (ENCLOSURE)
(Hernandez)

	Agosto		Aranda		Roesch	S	Salcido	M	Valladolid		Hill-Student Advisory Vote
	Aye		Aye		Aye		Aye		Aye		Aye

Ten vacancies exist for California Community College Trustees (CCCT) Board of Directors. Consider nomination of candidates and submission of ballot to meet the April 25th deadline.

The following candidates were nominated:

1. *Edward C. Ortell, Citrus CCD
2. Jeanette Mann, Pasadena Area CCD
3. Bill McMillin, Ohlone CCD
4. *Judi D. Beck, Shasta-Tehama-Trinity Joint CCD
5. *Carolyn Batiste, MiraCosta, CCA
6. *Paul Fong, Foothill-De Anza CCD
7. Donald L. Singer, San Bernardino CCD
8. Walter G. Howald, Coast CCD
9. Bettye Underhill, Victor Valley CCD
10. Herbert Roney, Santa Monica CCD

Action
(Carried)

24. HONORARY DEGREES (ENCLOSURE)
(Hernandez)

S	Agosto		Aranda		Roesch	M	Salcido		Valladolid		Hill-Student Advisory Vote
	Aye		Aye		Aye		Aye		Aye		Aye

Recommend award of Honorary Degrees to:

1. Dede Alpert, Senator, California's 39th District, for her efforts on behalf of education and for her support to community colleges, specifically Southwestern College; and

2. Rachael Ortiz, Executive Director, Barrio Station, for her sustained superior service and commitment to the community.

Action
(Carried)

25. WASC ACCREDITATION PROGRESS REPORT (ENCLOSURE)
(Hernandez)

S	Agosto		Aranda		Roesch	M	Salcido		Valladolid		Hill-Student Advisory Vote
	Aye		Aye		Aye		Aye		Aye		Aye

Recommend approval of Progress Report to the Western Association of Schools and Colleges (WASC) Action Letter; and further, recommend the Interim Superintendent/President be authorized to submit the Progress Report to The Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges.

	ITEM
Action *(Carried)*	**26. STUDENT-RIGHT-TO-KNOW SUBSCRIPTION AGREEMENT (ENCLOSURE)** (Hernandez)

S	Agosto		Aranda		Roesch	M	Salcido		Valladolid		Hill-Student Advisory Vote
	Aye		Aye		Aye		Aye		Aye		Aye

Recommend ratification of Student-Right-To-Know Reporting Subscription Agreement Number 03-REC-77 with the Chancellor's Office of the California Community Colleges (COCCC), to facilitate compliance with reporting requirements of the Student-Right-To-Know (SRTK) Act, for the period July 1, 2003, through June 30, 2005, at a cost of $7,400; and further, recommend the Interim Superintendent/President be authorized to sign the agreement and any future amendments which may occur.

Action *(Carried)*

27. RESOLUTION IN SUPPORT OF BROWN V. BOARD OF EDUCATION DECISION 50TH ANNIVERSARY (ENCLOSURE)
(Hernandez)

S	Agosto		Aranda		Roesch	M	Salcido		Valladolid		Hill-Student Advisory Vote
	Aye		Aye		Aye		Aye		Aye		Aye

Recommend adoption of resolution in support of Brown v. Board of Education decision.

Administrative Reports

28. ADMINISTRATIVE REPORTS
(Roesch)

A. ACADEMIC AFFAIRS – MR. GAUVREAU

B. FISCAL AFFAIRS – MR. FITE
1. General Fund Financial Report for Period Ending January 31, 2004 (ENCLOSURE)

C. HUMAN RESOURCES/LEGAL AFFAIRS – MS. SINCLAIR
1. Human Resources Report (ENCLOSURE)
2. Staff Diversity Report (ENCLOSURE)

D. STUDENT AFFAIRS – MR. SANDOVAL

E. SUPERINTENDENT/PRESIDENT – MS. HERNANDEZ

Governing Board Reports

29. GOVERNING BOARD REPORTS
(Roesch)

A. STUDENT TRUSTEE BRANDY HILL

B. TRUSTEE TERRI VALLADOLID

C. TRUSTEE DAVID J. AGOSTO

D. TRUSTEE YOLANDA SALCIDO

E. VICE PRESIDENT CHRISTINE ARANDA, ED.D.

F. PRESIDENT JEAN ROESCH, ED.D.

	ITEM
Closed Session	**30. CLOSED SESSION/REPORT OF ACTION (If Applicable)** (Roesch)

	Agosto		Aranda		Roesch		Salcido		Valladolid		Hill-Student Advisory Vote

Adjournment

31. ADJOURNMENT – *8:31 p.m.*
(Roesch)

Information

32. NEXT REGULAR MEETING

Wednesday, April 14, 2004

Norma L. Hernandez
Governing Board Secretary (Interim)

Jean Roesch, Ed.D.
Governing Board President