SUGGESTED ORDER OF BUSINESS/MINUTES

REGULAR MEETING, GOVERNING BOARD
SOUTHWESTERN COMMUNITY COLLEGE DISTRICT
ROOM 214
SOUTHWESTERN COLLEGE

DAVID J. AGOSTO, PRESIDENT
JEAN ROESCH, ED.D., VICE PRESIDENT
CHRISTINE ARANDA, ED.D., GOVERNING BOARD MEMBER
YOLANDA SALCIDO, GOVERNING BOARD MEMBER
TERRI VALLADOLID, GOVERNING BOARD MEMBER
ROBERT WILLIAMS, STUDENT BOARD MEMBER
NORMA L. HERNANDEZ, INTERIM SECRETARY TO GOVERNING BOARD AND SUPERINTENDENT/PRESIDENT

7:00 PM

Wednesday, May 14, 2003

COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

Southwestern Community College District, in compliance with the American Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact Mary Ganio at (619) 482-6301 at least forty-eight hours in advance of the meeting for information on such accommodation.

Persons wishing to address the Governing Board under Oral Communication should complete a yellow request card (available at the reception table) and indicate on the card if they wish to speak under Oral Communication, or when a specific agenda item is considered. Cards should be submitted to the Board secretary prior to the start of the meeting.

	ITEM
Call to Order	**1. CALL TO ORDER -** 7:12 p.m. (Agosto) Attendance at this regular meeting (Board members arriving after meeting commences will be noted as "present" at point in this suggested order of business at which they arrive).

X	*Agosto*	*X*	*Aranda*	*X*	*Roesch*	*X*	*Salcido*	*X*	*Valladolid*	*X*	*Williams-Student Advisory Vote*

Members of the public may be present to hear the closed session announcements.
Members of the public will be given an opportunity to speak on any closed session items at this time.

Closed Session *(No Action)*

2. CLOSED SESSION/REPORT OF ACTION (If Applicable)
(Agosto)

	Agosto		*Aranda*		*Roesch*		*Salcido*		*Valladolid*		*Williams-Student Advisory Vote*

6:05 – 7:00 p.m., Building 100, Conference Room A.

A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to Government Code Section 54956.9(b)
(3 potential cases)

B. CONFERENCE WITH LABOR NEGOTIATOR
Negotiator: Marcie Sinclair
Employee Organizations: SCEA, CSEA and unrepresented employees
Government Code Section 54957.6

ITEM

C. LIABILITY CLAIM
Claimant: Serafin Zasueta
Agency Claimed Against: Southwestern Community College District

D. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
Government Code Section 54957

E PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Superintendent/President)
Government Code Section 54957

Action
(Carried)

3. APPROVAL OF MINUTES (ENCLOSURE)
(Hernandez)

	Agosto	*S*	*Aranda*		*Roesch*		*Salcido*	*M*	*Valladolid*		*Williams-Student Advisory Vote*
	Aye		*Aye*		*Aye*		*Aye*		*Aye*		*Aye*

Regular Meeting, April 9, 2003
Special Meeting, April 11, 2003

Senate Reports

4. SENATE REPORTS
(Agosto)

A. Professor Alexis Davidson, President, Academic Senate

B. Larry Lambert, President-elect, Classified Senate

Presentation(s)

5. PRESENTATION(S)

A. Bob Gauvreau, Vice President for Academic Affairs; Viara Giraffe, Dean, School of Social Sciences and International Studies, presentation of Certificates of Completion to the Zhuhai delegates in the China Advanced Studies.

B. Bob Gauvreau, Vice President for Academic Affairs; Viara Giraffe, Dean, School of Social Sciences and International Studies; Cynthia Nagura, Director, International Programs, presentation of Southwestern College/SDICCCA Semester Study Abroad in Florence, Italy.

Action
(Carried)

6. TERMINATION OF DISPOSITION AND DEVELOPMENT AGREEMENT WITH VESTAR DEVELOPMENT CORPORATION (ENCLOSURE)
(Fite)

	Agosto		*Aranda*		*Roesch*	*S*	*Salcido*	*M*	*Valladolid*		*Williams-Student Advisory Vote*
	Aye		*Aye*		*Aye*		*Aye*		*Aye*		*Aye*

Recommend approval of agreement to terminate the Disposition and Development Agreement with Vestar Development II, L.L.C., effective May 15, 2003; and further, recommend the Interim Superintendent/President be authorized to sign the agreement.

	ITEM
Action *(Carried)*	**7. CONSENT CALENDAR (ITEMS A THROUGH F)**

	Agosto		*Aranda*		*Roesch*		*Salcido*	*S*	*Valladolid*	*M*	*Williams-Student Advisory Vote*
	Aye		*Aye*		*Aye*		*Aye*		*Aye*		*Aye*

Adoption of the Consent Calendar will be made by one motion and second of the Board and by a unanimous vote.

A. FACILITY USE REQUEST(S)

(Fite)

Recommend approval of listed facility use request(s):

Organization	Facility Requested	Purpose	Date	Charge Rental/Excess	
Christian Youth Theatre (CYT)	Mayan Hall, Green Room, and Dressing Rooms	Performances of Charlotte's Web	May 16 – June 1, 2003	$6750	$2900
San Ysidro Adult School	DeVore Stadium	Adult School Graduation	June 13, 2003	No Charge	$430
Miss Bonita Pageant Committee	Mayan Hall, Green Room, and Dressing Rooms	Miss Bonita Pageant	June 21, 2003	$1275	$1000
American Cancer Society	DeVore Stadium and Locker Rooms	Relay for Life	June 28-29, 2003	$3900	$1565
*****Donovan Correctional Employees Association	Student Union East	Volunteer Banquet	July 18, 2003	*****270	*****$160

****Rental/Excess Costs have been waived in lieu of inkind services between Donovan Correctional Institute and Southwestern College.***

New Covenant Tabernacle	Dirt Lot (Corner of Otay Lakes Rd & East H Street)	Community Luau/Carnival Fundraiser	August 23, 2003	$220	N/A

B. ADVANCE TRAVEL PAYMENT AGREEMENT(S)

(Fite)

Recommend approval of the following advance travel payment agreement(s):

Employee	Purpose	Date	Cost
Taft, Dawn	Campus Compact Service Learning Conference	5/21-23/03	$237.00

ITEM

C. EMPLOYMENT OF CONSULTANT(S)

Recommend ratification and approval of employment of the following consultant(s):

Department	Consultant	Purpose	Date	Fee
(Gauvreau) Small Business Development & International Trade Center	Alejandro Castaneda	Business Management	On-call, as needed, for the 2002–03 college year	Not to exceed $2,999
(Gauvreau) VTEA	Norv Wellsfry	VTEA Core Indicator Workshop	April 25, 2003	$1,000
(Sinclair) Legal Affairs	Lynn Solomita	Human Resources & Legal Affairs Consultant	5-20-03 to 8-30-03	$100/hr.
(Sinclair) Legal Affairs	Parham & Rajcic	Fact-Finding Panel	5-9-03 to 5-8-04	$152/hr.

D. APPLICATION(S)

(Zins)

Recommend ratification and approval of filing of the following application(s) to meet filing deadline(s):

California Chancellor's Office, "AmeriCorps Local Emergency Readiness Teams," in the amount of $140,200, August 1, 2003 through December 31, 2004.

San Diego County Regional Airport Authority, "San Diego Contracting Opportunities Center (SDCOC)," in the amount of $50,000, May 1, 2003 through April 30, 2004.

San Diego State University Foundation, “Consortium for Teacher Diversity,” in the amount of $16,200, December 15, 2002 through December 14, 2003.

U. S. Department of Health & Human Services, "National Youth Sports Program (NYSP)," in the amount of $55,500, June 30, 2003 through August 1, 2003.

E. CONFIRMATION OF PURCHASE ORDERS (ENCLOSURE)

(Fite)

General Fund Nos. 43692 - 44288
Blanket Fund Nos. B701 - B704

F. PAYMENT OF BILLS, MONTH OF APRIL 2003 (ENCLOSURE)

(Fite)

	ITEM
Oral Communication	**8. ORAL COMMUNICATION** (Agosto) Persons wishing to address the Governing Board under this item should fill out a yellow request card (available at the reception table) and indicate on the card if they wish to be called under Oral Communication, or when a specific agenda item is considered. An oral presentation to the Board does *not* constitute an open discussion on the presentation topic, unless that topic is on the posted agenda. Pursuant to the Brown Act (Government code Section 54954.2(a)): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may *briefly* respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3." *The following members of Citizens Against Retail Expansion (CARE), addressed the Board regarding the proposed educational /retail center project on the corner of H Street and Otay Lakes Road:* *Patricia Aguilar* *Tom Davis* *Lupita Jimenez* *The following individuals addressed the Board regarding the treatment of African Americans on campus:* *Petrina Burnham, National Association for the Advancement of Colored People (NAACP)* *Dr. Shirley Weber, NAACP* *Joi Blake, faculty member* *Victor Chavez, faculty member, thanked the Board for their service to the community and for approving sabbatical leaves.* *Joan Stroh, faculty member, addressed the Board regarding reassigned time for department chairs.* *Christina Hicks, CSEA Vice President, addressed the Board regarding Item #9D.* *Ed Cosio, faculty member, expressed his appreciation to the Board.* *Jaime Salazar, faculty member, thanked the Board for their work and addressed the need to look at student outcomes, retention and success.* *Corina Soto, SCEA President, addressed the Board regarding various issues including the two percent cut for faculty, and concerns pertaining to the Cisco Program.*

	ITEM
Action *(Carried)*	**9. HUMAN RESOURCES – ACADEMIC** (Sinclair)

	Agosto		*Aranda*	*S*	*Roesch*		*Salcido*	*M*	*Valladolid*		*Williams-Student Advisory Vote*
	Aye		*Aye*		*Aye*		*Aye*		*Aye*		*Aye*

A. RESIGNATION/RETIREMENT

The following academic employee has resigned and her resignation has been accepted by the Interim Superintendent/President under delegation of powers:

Employee	Position	Effective Date
Suzanne McKewon Pope	Professor of Reading/ESL School of Languages & Humanities (Retirement, completing 15 years of service)	May 30, 2003

Note: Retirement is in accordance with provisions of Section 8.5 of the 2001-2003 S.C.E.A. Contract, which provides for continuation of medical and dental coverage.

B. CHANGE IN CONTRACT SERVICE (ENCLOSURE)

Recommend approval of listed changes in contract service, effective as indicated:

Employee	Program	Mos./Serv. Range/Step Salary	To	Mos./Serv. Range/Step Salary	Effective Date
Dr. Ofelia Arellano	Provost, Education Center at San Ysidro, to Dean, Education Center at San Ysidro, Academic Administrator	12 Mos. Range A Step 7 + Dr. $10,440.67/mo. (Administrator Salary Schedule)		12 Mos. Range C Step 7 + Dr. $9,735.67/mo. (Administrator Salary Schedule)	7-1-03
Dr. Judith Bornholdt	Staff Development Coordinator, to Hispanic Serving Institutions Project/ Activity Director, 12-month, temporary, project-funded, Academic Administrator	12 Mos. Class VI Step 12 + Dr. $7,331.50/mo. (Academic Salary Schedule)		12 Mos. Range F Step 3 + Dr. $7,746.67/mo. (Administrator Salary Schedule)	5/15/03-6-30-03
William Kinney	Provost, Higher Education Center, National City, to Dean, Higher Education Center, National City, Academic Administrator	12 Mos. Range A Step 5 $9,687/mo. (Administrator Salary Schedule)		12 Mos. Range C Step 6 $9,290/mo. (Administrator Salary Schedule)	7-1-03

ITEM

Employee	Program	Mos./Serv. Range/Step Salary	To	Mos./Serv. Range/Step Salary	Effective Date
John Wagstaff	Chief Technology Officer, Computer Systems & Services, to Director of Computer Systems & Services, Classified Manager	12 Mos. Range A Step 3 $9,129/mo. (Administrator Salary Schedule)		12 Mos. Range 40 Step 4 $7,982/mo. (Classified Manager Salary Schedule)	7-1-03
Rosemary Zins	Vice President for Institutional Advancement, to Chief Advancement Officer, Institutional Advancement, Academic Administrator	12 Mos. Range A Step 7 $10,274/mo. (Administrator Salary Schedule)		12 Mos. Range C Step 7 $9,569/mo. (Administrator Salary Schedule)	7-1-03

C. REEMPLOYMENT OF PROJECT-FUNDED PERSONNEL

Recommend approval of re-employment of the following project-funded employee, effective as indicated, and contingent upon authorization of project funds. Continuation of employment beyond June 30, 2004 is contingent upon re-funding of project.

Employee	Position	Range/Step	Effective Date
Dr. Judith Bornholdt	Hispanic Serving Institutions Project/ Activity Director, Academic Affairs, 12-month, temporary, project-funded, Academic Administrator	F-4 + Dr.	7-1-03 to 6-30-04

ITEM

D. ACADEMIC ADMINISTRATOR DESIGNATION AND 2003-2004 SALARY PLACEMENT

NAME	RANGE/STEP	MOS SERVICE	CONTRACT DURATION
Alvarez, Irma	C-3	12	7-1-03-6-30-04
Arellano, Ofelia	C-7+ Dr.	12	7-1-03-6-30-05
Arnold, Donna	D-7	12	7-1-02-6-30-04
Axsom, Patricia	C-7	12	7-1-02-6-30-05
Comstock, Sandra	F-5	12	7-1-03-6-30-04
Creason, Gary	J-7	12	7-1-02-6-30-04
Davis, Terry	F-3	12	7-1-02-6-30-04
Edelbrock, Robert	C-3+Dr.	12	7-1-03-6-30-04
Fite, Ken	A-7	12	7-1-02-6-30-05
Gauvreau, Robert	A-5	12	7-1-02-6-30-04
Giraffe, Viara	C-5+Dr.	12	7-1-02-6-30-05
Hansen,Virginia	C-7+Dr.	12	7-1-02-6-30-05
Kinney, William	C-6	12	7-1-03-6-30-05
Kilmer, Renee	C-7+Dr.	12	7-1-02-6-30-05
McClellan, Mia	C-5	12	7-1-02-6-30-05
Perri, Christine	F-4	12	7-1-02-6-30-04
Ricasa, Arlie	F-5	12	7-1-03-6-30-04
Sandoval, Greg	C-7*	12	7-1-02-6-30-05
Sinclair, Marcie	A-7+Dr.	12	7-1-02-6-30-05
Suarez, Angelica	F-4+Dr.	12	7-1-02-6-30-04
Taylor, Sharon	C-6+Dr.	12	7-1-02-6-30-05
Turner, Bruce	C-5	12	7-1-02-6-30-05
Tyner, Kathy	C-4	12	7-1-02-6-30-05
Wylie, Mary	C-7	12	7-1-02-6-30-05
Zins, Rosemary	C-7	12	7-1-03-6-30-05

* To be paid at Range A, Step 7 for the duration of assignment as the Interim Vice President for Student Affairs.

E. CONTINUATION OF INTERIM SERVICE (ENCLOSURE)

Recommend approval of the following continuation of interim service. This interim appointment is not to exceed one year from the original effective date of February 13, 2003, and is subject to amendments and termination at the direction of the Governing Board.

Employee	Position	Range/Step
Beatrice Zamora-Aguilar	Interim Dean, School of Counseling & Personal Development, Academic Administrator	C-1

	ITEM
Action *(Carried) Approved as Amended*	**10. HUMAN RESOURCES - CLASSIFIED** (Sinclair)

	Agosto	*S*	*Aranda*		*Roesch*		*Salcido*	*M*	*Valladolid*		*Williams-Student Advisory Vote*
	Aye		*Aye*		*Aye*		*Aye*		*Aye*		*Aye*

A. MODIFICATION OF CLASSIFIED MANAGEMENT/SUPERVISORY POSITION

Recommend approval to modify the following salary range:

1) Revise salary range of Director of Computer Systems and Services from Range 39 to Range 40, effective July 1, 2003.

#10B-Deleted

~~B. REEMPLOYMENT OF CLASSIFIED STAFF (ENCLOSURE)~~

~~Recommend reemployment for the 2003-04 academic year of 347 Classified employees pursuant to the attached list. Not included are those employed in project-funded positions.~~

~~NOTE: There are 36 employees included in this recommendation who are currently serving less than full-time. The percentage of service for these employees may be adjusted for the 2003-04 year. The decision will be based on the needs of the various offices in which they work and availability of funds.~~

ITEM

Action ***(Carried)***

11. PUBLIC HEARING (ENCLOSURE)

	Agosto		Aranda	S	Roesch		Salcido		Valladolid	M	Williams-Student Advisory Vote
	Aye		Aye		Aye		Aye		Aye		Aye

A. SOUTHWESTERN COMMUNITY COLLEGE DISTRICT'S REQUEST TO NEGOTIATE RE-OPENERS

1. Public Hearing on Southwestern Community College District's initial proposal for negotiation of re-openers to the collective bargaining agreement. [Government Code Section 3547(a)].

   8:45 p.m. – No persons appeared.

2. Recommend adoption of proposal as the initial proposal for bargaining purposes.

Action ***(Carried)***

12. GOVERNING BOARD REDUCTION OF STIPENDS
(Hernandez)

	Agosto	S	Aranda		Roesch		Salcido	M	Valladolid		Williams-Student Advisory Vote
	Aye		Aye		Aye		Aye		Aye		Aye

Due to the District's severe budget shortfall for the coming year, recommend approval of a five (5) percent reduction of stipends for the Governing Board, to be taken during the 2003-04 fiscal year as detailed below:

- To be deducted in twelve equal amounts over the course of the year;
- Deduction to be noted on monthly paystub as contribution to Southwestern Community College for tax purposes

Action ***(Carried)***

13. CONTRACT TO PROVIDE EMERGENCY RESPONSE TRAINING AND SUPPORT TO ROHR, INC. DBA GOODRICH AEROSTRUCTURES GROUP (ENCLOSURE)
(Gauvreau)

	Agosto	S	Aranda		Roesch		Salcido	M	Valladolid		Williams-Student Advisory Vote
	Aye		Aye		Aye		Aye		Aye		Aye

Recommend ratification and approval of agreement with Rohr, Inc. dba Goodrich Aerostructures Group, to provide Emergency Response Training and Support services, for the period April 15 through December 31, 2003, in the amount of $8,464 to the benefit of the District; and further, recommend the Interim Superintendent/President be authorized to sign the agreement and any future amendments which may occur.

Action ***(Carried)***

14. CONTRACT WITH MUSIC THEATRE INTERNATIONAL (ENCLOSURE)
(Gauvreau)

	Agosto	S	Aranda		Roesch		Salcido	M	Valladolid		Williams-Student Advisory Vote
	Aye		Aye		Aye		Aye		Aye		Aye

Recommend approval of agreement with MTI Theatrical Resources to produce “Side by Side,” for the period November 6 through November 16, 2003, in an amount not to exceed $3,682.20 paid by the School of Arts and Communication Theatre Department; and further, recommend the Interim Superintendent/President be authorized to sign the agreement and any future amendments which may occur.

ITEM

Action
(Carried)

15. SOFTWARE LICENSE AGREEMENT WITH ALTIRIS, INC., FOR ALTIRIS EDUCATION MANAGEMENT SUITE (ENCLOSURE)

(Gauvreau)

	Agosto	S	Aranda		Roesch		Salcido	M	Valladolid		Williams-Student Advisory Vote
	Aye		Aye		Aye		Aye		Aye		Aye

Recommend approval of agreement with Altiris Inc., for the Education Management Suite, for the period July 1, 2003 through June 30, 2004, in the amount of $36,799; and further, recommend the Interim Superintendent/President be authorized to sign the agreement and any future amendments which may occur.

Action
(Carried)

16. AGREEMENT WITH STATE OF CALIFORNIA DEPARTMENT OF PARKS AND RECREATION (ENCLOSURE)

(Gauvreau)

	Agosto	S	Aranda		Roesch		Salcido	M	Valladolid		Williams-Student Advisory Vote
	Aye		Aye		Aye		Aye		Aye		Aye

Recommend approval of agreement with State of California Department of Parks and Recreation, for training instruction, for the period June 1, 2003 through September 30, 2004, in the amount of $1.10 per participant hour, for instructional costs; and further, recommend the Interim Superintendent/President be authorized to sign the agreement and any future amendments which may occur.

Action
(Carried)

17. AGREEMENT WITH STRADLING YOCCA CARLSON & RAUTH (ENCLOSURE)

(Fite)

	Agosto	S	Aranda		Roesch		Salcido	M	Valladolid		Williams-Student Advisory Vote
	Aye		Aye		Aye		Aye		Aye		Aye

Recommend approval of agreement with Stradling Yocca Carlson & Rauth to provide legal counsel for the IRS audit of the 2000 Tax and Revenue Anticipation Bonds, not to exceed $20,000; and further, recommend the Interim Superintendent/President be authorized to sign the agreement and any future amendments which may occur.

Action
(Carried)

18. INTRA-BUDGET TRANSFER RESOLUTION FOR 2002-03 (ENCLOSURE)

(Fite)

	Agosto	S	Aranda		Roesch		Salcido	M	Valladolid		Williams-Student Advisory Vote
	Aye		Aye		Aye		Aye		Aye		Aye

Recommend adoption of the Intra-Budget Transfer Resolution for 2002-03, in accordance with Education Code 70902, authorizing the County Superintendent of Schools to originate intra-budget transfers necessary for the end-of-year closing of records for the District.

Action
(Carried)

19. CHANGE OF AUTHORIZED SIGNATURES

(Fite)

	Agosto	S	Aranda		Roesch		Salcido	M	Valladolid		Williams-Student Advisory Vote
	Aye		Aye		Aye		Aye		Aye		Aye

1. Recommend approval of deletion of Serafín A. Zasueta as an authorized signature on all district bank accounts effective May 15, 2003.

2. Recommend approval of addition of Norma L. Hernandez as an authorized signature on all district bank accounts effective May 15, 2003.

	ITEM
Action *(Carried)*	**20. RECOMMENDATION FOR AWARD** (Fite)

	Agosto	S	Aranda		Roesch		Salcido	M	Valladolid		Williams-Student Advisory Vote
	Aye		Aye		Aye		Aye		Aye		Aye

Recommend award of contract on the following Bid Tabulation(s):

Bid No. 70 Asbestos Abatement in Building 1400 to Watkins Contracting, Inc., in the amount of $64,880.

Bid No. 71 "One Stop" Student Services Center to Douglas E. Barnhart, in the amount of $7,415,422.

Action *(Carried)*

21. 2003-2004 FEDERAL WORK-STUDY PROGRAM (50% DISTRICT/50% AGENCY) AGREEMENT (ENCLOSURE)

(Sandoval)

	Agosto	S	Aranda		Roesch		Salcido	M	Valladolid		Williams-Student Advisory Vote
	Aye		Aye		Aye		Aye		Aye		Aye

Recommend approval of agreement with off-campus agencies, for the placement of Federal Work Study students, for the period July 1, 2003 through June 30, 2004, with profit or public non-profit agencies paying 50%, plus Worker's Compensation, as agreed upon, and District paying 50% of wages; and further, recommend the Interim Superintendent/President be authorized to sign the agreement and any future amendments which may occur.

Action *(Carried)*

22. 2003-2004 FEDERAL WORK-STUDY PROGRAM (90% DISTRICT/10% AGENCY) AGREEMENT (ENCLOSURE)

(Sandoval)

	Agosto	S	Aranda		Roesch		Salcido	M	Valladolid		Williams-Student Advisory Vote
	Aye		Aye		Aye		Aye		Aye		Aye

Recommend approval of agreement with off-campus agencies, for the placement of Federal Work-Study students, for the period July 1, 2003, through June 30, 2004, with profit or public non-profit agencies paying 10%, plus Worker's Compensation, as agreed upon, and District paying 90% of wages; and further, recommend the Interim Superintendent/President be authorized to sign the agreement and any future amendments which may occur.

Action *(Carried)*

23. 2003-2004 FEDERAL WORK-STUDY PROGRAM (100% DISTRICT) AGREEMENT (ENCLOSURE)

(Sandoval)

	Agosto	S	Aranda		Roesch		Salcido	M	Valladolid		Williams-Student Advisory Vote
	Aye		Aye		Aye		Aye		Aye		Aye

Recommend approval of agreement with off-campus agencies, for the placement of Federal Work-Study students, for the period July 1, 2003, through June 30, 2004, at no cost to agencies; and further, recommend the Interim Superintendent/President be authorized to sign the agreement and any future amendments which may occur.

ITEM

Action
(Carried)

24. 2003-2004 FIRE SCIENCE RIDE-ALONG WORK EXPERIENCE AGREEMENT (ENCLOSURE)

(Sandoval)

	Agosto	S	Aranda		Roesch		Salcido	M	Valladolid		Williams-Student Advisory Vote
	Aye		Aye		Aye		Aye		Aye		Aye

Recommend approval of agreements with Bonita-Sunnyside Fire Protection District, City of Coronado Fire Department, City of Chula Vista Fire Department, and City of Imperial Beach Fire Department, to provide ride-along work experience to fire science students, for the period July 1, 2003 through June 30, 2004, at no cost to District; and further, recommend the Interim Superintendent/President be authorized to sign the agreements and any future amendments which may occur.

Action
(Carried)

25. 2003-2004 JOB SHADOWING PLACEMENT AGREEMENT (ENCLOSURE)

(Sandoval)

	Agosto	S	Aranda		Roesch		Salcido	M	Valladolid		Williams-Student Advisory Vote
	Aye		Aye		Aye		Aye		Aye		Aye

Recommend approval of agreement with agencies, to provide Southwestern College students with job shadowing opportunities to observe and experience how business and industry function, for the period July 1, 2003 through June 30, 2004, at no cost to District; and further, recommend the Interim Superintendent/President be authorized to sign the agreement and any future amendments which may occur.

Action
(Carried)

26. ACCEPTANCE OF FUNDS

(Zins)

	Agosto	S	Aranda		Roesch		Salcido	M	Valladolid		Williams-Student Advisory Vote
	Aye		Aye		Aye		Aye		Aye		Aye

Recommend ratification and approval of the following agreements for acceptance of funds; and further, recommend the Interim Superintendent/President be authorized to sign such agreements with funding agencies:

California Chancellor's Office, "California Mexico Trade Assistance Centers (CMTAC)," augmentation in the amount of $232,000, July 1, 2002 through June 30, 2003. This item was approved by the Governing Board for acceptance of funds on November 14, 2001.

San Diego State University Foundation, "Bridges to the Baccalaureate Program," subcontract in the amount of $12,000, October 1, 2002 through September 29, 2003. This item was approved by the Governing Board for submission of application on April 9, 2003.

San Diego State University Foundation, “Consortium for Teacher Diversity,” augmentation in the amount of $5,600, September 1, 2001 through August 31, 2003. This item was approved by the Governing Board for acceptance of funds on April 10, 2002.

Wells Fargo Foundation, "Technical Assistance Initiative/Small Business Development and International Trade Center (SBDITC)," in the amount of $50,000 (year two), April 1, 2003 through March 31, 2004. This item was approved by the Governing Board for submission of application on March 13, 2002.

	ITEM
Information	**27. DISTRICT POLICY NO. 4032 - CELLULAR TELEPHONE PURCHASE/USE PROCEDURE (ENCLOSURE)** (Sinclair) For information and discussion only (First Reading).
Information	**28. DISTRICT POLICY NO. 5209 - CLASSIFIED RE-EMPLOYMENT (ENCLOSURE)** (Sinclair) For information and discussion only (First Reading).
Information	**29. DISTRICT POLICY NO. 5211 - CLASSIFIED RESIGNATIONS (ENCLOSURE)** (Sinclair) For information and discussion only (First Reading).
Administrative Reports	**30. ADMINISTRATIVE REPORTS** (Agosto) A. ACADEMIC AFFAIRS – MR. GAUVREAU B. FISCAL AFFAIRS – MR. FITE 1. General Fund Financial Report for Period Ending March 31, 2003 (ENCLOSURE) 2. Quarterly Report CCFS 311Q for Period Ending March 31, 2003 (ENCLOSURE) C. HUMAN RESOURCES/LEGAL AFFAIRS – MS. SINCLAIR 1. Human Resources Report (ENCLOSURE) D. INSTITUTIONAL ADVANCEMENT – MS. ZINS E. STUDENT AFFAIRS – MR. SANDOVAL 1. Spring 2003 First Census Enrollment Report (ENCLOSURE) F. HIGHER EDUCATION CENTER AT NATIONAL CITY – MR. KINNEY G. SOUTHWESTERN COLLEGE EDUCATION CENTER AT SAN YSIDRO – DR. ARELLANO H. COMPUTER SYSTEMS & SERVICES – MR. WAGSTAFF I. SUPERINTENDENT/PRESIDENT – MS. HERNANDEZ
Governing Board Reports	**31. GOVERNING BOARD REPORTS** (Agosto) A. STUDENT TRUSTEE ROBERT WILLIAMS B. TRUSTEE TERRI VALLADOLID C. TRUSTEE YOLANDA SALCIDO D. TRUSTEE CHRISTINE ARANDA, ED.D. E. VICE PRESIDENT JEAN ROESCH, ED.D. F. PRESIDENT DAVID J. AGOSTO

	ITEM
Closed Session *(No Action)*	**32. CLOSED SESSION/REPORT OF ACTION (If Applicable) –** 9:50 – 11:45 p.m. (Agosto)

	Agosto		*Aranda*		*Roesch*		*Salcido*		*Valladolid*		*Williams-Student Advisory Vote*

Building 100, Conference Room A

A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to Government Code Section 54956.9(b)
(3 potential cases)

B. CONFERENCE WITH LABOR NEGOTIATOR
Negotiator: Marcie Sinclair
Employee Organizations: SCEA, CSEA and unrepresented employees
Government Code Section 54957.6

C. LIABILITY CLAIM
Claimant: Serafin Zasueta
Agency Claimed Against: Southwestern Community College District

D. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
Government Code Section 54957

E PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Superintendent/President)
Government Code Section 54957

Adjournment **33. ADJOURNMENT –** 9:31 p.m.
(Agosto)

Information **34. NEXT REGULAR MEETING**

Wednesday, June 11, 2003, Higher Education Center at National City

Norma L. Hernandez
Governing Board Secretary (Interim)

David J. Agosto
Governing Board President