

COLLEGE MANAGEMENT TEAM (CMT)
TUESDAY, JANUARY 24, 2012
SUMMARY ITEMS

1. Agreed to develop and institutionalize a Staff Development Plan for administrators. A representative from Human Resources, Staff Development and SCCDAA will meet prior to the February 21 meeting. The purpose will be to develop a proposal to bring forward to the February meeting. The proposal will include how to determine training topics.
2. A one-page conflict of interest summary will be distributed to CMT as a quick snapshot of what not to do and how to get information.
3. A campus safety update will be distributed via email on January 30. A campus safety presentation will be provided at the February 21 CMT meeting.
4. A budget report will be distributed via email on January 30. A full budget update will be provided at the February 21 CMT meeting.
5. HRT discussion at the February 21 meeting. Bring your constructive ideas.