SOUTHWESTERN COLLEGE

SUGGESTED ORDER OF BUSINESS

REGULAR MEETING, GOVERNING BOARD SOUTHWESTERN COMMUNITY COLLEGE DISTRICT ROOM 214 SOUTHWESTERN COLLEGE

TIM NADER, GOVERNING BOARD PRESIDENT
NORMA L. HERNANDEZ, GOVERNING BOARD VICE PRESIDENT
HUMBERTO PERAZA, JR., GOVERNING BOARD MEMBER
JEAN ROESCH, ED.D., GOVERNING BOARD MEMBER
TERRI VALLADOLID, GOVERNING BOARD MEMBER
CLAUDIA DURAN, STUDENT GOVERNING BOARD MEMBER
DENISE WHITTAKER, INTERIM SECRETARY TO GOVERNING BOARD
AND INTERIM SUPERINTENDENT/PRESIDENT

6:15 p.m. Call to Order / Announcement of Closed Session Agenda 7:00 p.m. Reconvene in Open Session

Wednesday, October 12, 2011

Southwestern Community College District, in compliance with the Americans with Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact Mary Ganio at 619.482.6301 at least forty-eight hours in advance of the meeting for information on such accommodation.

In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at Southwestern College, Office of the Superintendent/President, 900 Otay Lakes Road, Chula Vista, CA 91910; at the College website www.swccd.edu; or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Mary Ganio, Executive Assistant to the Superintendent/President, at 619.482.6301 or email at mganio@swccd.edu.

Persons wishing to address the Governing Board under Oral Communication should complete a Request for Oral Communication card (available at the reception table) and indicate on the card if they wish to speak under Oral Communication, or when a specific agenda item is considered. Cards should be submitted to the Board secretary prior to the start of the meeting.

	ITEM	
Call to Order	1.	CALL TO ORDER
	(Nader)	
	,	6:15 p.m., Room 214
		Present:
		Absent:
Announcement Closed Session	2. (Nader)	ANNOUNCEMENT OF CLOSED SESSION AGENDA
Agenda	(Nader)	Members of the public may be present to hear the closed session announcements and will be given an opportunity to speak on any closed session items at this time. Persons wishing to address the Governing Board under this item should fill out a Request for Oral Communication card available at the reception table.
		2A. CONFERENCE WITH LABOR NEGOTIATOR Negotiator: Joseph N. Quarles, Ed.D. Employee Organizations: CSEA, SCEA, SCCDAA, Confidentials
		2B. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE Government Code Section 54957

ITEM 2C. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION Government Code Section 54956.9(b) (2 potential cases) 2D. PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT Title: Superintendent/President Government Code Section 54957 Closed Session ADJOURN TO CLOSED SESSION 3. (Nader) Reconvene in 4. RECONVENE IN OPEN SESSION Open Session (Nader) PLEDGE OF ALLEGIANCE Pledge of 5. Allegiance (Nader) Closed Session 6. ANNOUNCEMENT OF CLOSED SESSION ACTION (If applicable) Announcement (Nader) Approval of 7. **APPROVAL OF MINUTES (ENCLOSURE)** Minutes (Whittaker) Regular Meeting, September 14, 2011 Special Meeting, September 12, 2011 Special Meeting, September 13, 2011 Special Meeting, September 14, 2011 Oral 8. ORAL COMMUNICATION Communication Persons wishing to address the Governing Board under this item should fill out a Request for Oral Communication card available at the reception table and indicate on the card if they wish to be called under Oral Communication, or when a specific agenda item is considered. An oral presentation to the Board does not constitute an open discussion on the presentation topic, unless that topic is on the posted agenda. Pursuant to the Brown Act Government Code Section 54954.2(a): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3." Recusal from 9. ANNOUNCEMENT OF RECUSAL FROM AGENDA ITEMS Agenda Items (Whittaker) The Superintendent/President respectfully asks if any of the Governing Board members need to recuse themselves from any item where there might be a potential conflict of interest.

	ITEM									
Academic Senate Report	10. (Nader		DEMIC SENATE REPORT							
Condition	(11440)		PROFESSOR ANGELINA E. STUART, PRESIDENT, ACADEMIC SENATE							
Union/ Association	11.		N/ASSOCIATION REPORTS							
Reports	(Nader)	11A.	PROFESSOR ANDREW MACNEILL, PRESIDENT, SOUTHWESTERN COLLEGE EDUCATION ASSOCIATION (SCEA)							
		11B.	BRUCE MACNINTCH, PRESIDENT, CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA)							
		11C.	AARON STARCK, PRESIDENT, SOUTHWESTERN COMMUNITY COLLEGE DISTRICT ADMINISTRATORS ASSOCIATION (SCCDAA)							
ASO Report	12. (Nader)		CIATED STUDENT ORGANIZATION (ASO) REPORT							
	(Nauei)	12A.	GUSTAVO PEREZ, ASO VICE PRESIDENT FOR PUBLIC RELATIONS							
		12B.	TAMEIKA GUERRERA, ASO VICE PRESIDENT FOR CLUB AFFAIRS							

Action 13.

13. APPROVE CONSENT CALENDAR (ITEMS A THROUGH L)

Hernandez	Nader	Roesch	Peraza	Valladolid	Duran Student Advisory Vote

Adoption of the Consent Calendar will be made by one motion and second of the Board and by a unanimous vote.

13A. RATIFY/APPROVE FACILITY USE REQUEST(S)

(Temple)

Recommend ratification/approval of facility use requests listed below:

Organization Sweetwater Union High School District/Bonita Vista High School Swim	Facility Requested Deep Pool	Purpose Swim Practice	<u>Date</u> 8/15/11 - 11/11/11	Total Charge \$3,696.00
Sweetwater Union High School District/Eastlake High School Swim	Deep Pool	Swim Practice	8/15/11 - 11/11/11	\$3,696.00
Bonita Rebels Soccer League	Football Practice Fields (Small) & Inner Track Field	Soccer Practice/Games (Saturdays only)	8/27/11 - 11/19/11	\$2,562.50
International Bilingual Japanese School	Room 652	International Bilingual Japanese After School Program	8/30/11 - 12/20/11	\$1,040.00
Sweetwater Union High School District	DeVore Stadium/Team Rooms/Men's Locker Rooms	Sweetwater Union High School District Football Games/Bonita Vista High School	9/9/11 - 11/18/11	\$5,500.00
Great San Diego Water Polo Foundation	Deep Pool & Lap Pool	Swim Practice	10/1/11 - 11/12/11	\$912.00

13B. RATIFY/APPROVE TRAVEL ADVANCE REQUEST(S)

(Temple)

Recommend ratification/approval of travel advance request(s) listed below:

<u>Employee</u>	<u>Purpose</u>	<u>Date</u>	Cost
Carrington, Torrance	Decision Making for LE Using Boyd's	10/5/11 – 10/7/11	\$453
	OODA Loop		

ITEM				Page 5 of 1
13C.	RATIFY/APPROVE EMPLO	YMENT OF CONSULTA	NT(S)	
	Recommend ratification/app	roval of employment of c	onsultants liste	ed below:
<u>Department</u> (Suarez)	Consultant	<u>Purpose</u>	<u>Date</u>	<u>Fee</u>
Mathematics, Science, & Engineering	Scott Donnelly, Ph.D.	Assist with the production of an educational video on the iLaser materials. Agreement No. A3347.11	8/15/11- 1/31/13	Not to exceed \$1,500 (grant funded)
(Suarez) Small Business Development & International Trade Center (SBDITC)	•	Assist clients of the SBDITC in the areas of domestic and international business plan development, finance and banking related issues. Agreement No. A3348.11	10/13/11- 6/30/12	Not to exceed \$2,999 (grant funded)
13D.	RATIFY/APPROVE FILING	OF APPLICATION(S)		
(Whittaker)	Recommend ratification/app	roval of listed filing of app	olications to m	eet deadlines:
	National Science Foundation \$596,855, October 1, 2	n, " STEP Partnership of 012 through September 3		in the amount of
	U.S. Small Business Administration (SBDC)," in the amount	stration, "Regional Small t of \$1,008,667, January		
	United States Department of amount of \$2,774, April	f Justice, "Bulletproof Ves 14, 2009 through Augus		(BVP)," in the
	National Science Foundation (AAPS)," in the amount	n, "Academic Achieveme of \$600,000, August 1, 2		
13E.	RATIFY/APPROVE ACCEP	TANCE OF FUNDS		
(Whittaker)	Decemmend ratification/ann	versal of friends on listed by	olow:	

Recommend ratification/approval of funds as listed below:

United States Department of Justice, "Bulletproof Vest Partnership (BVP)," in the amount of \$1,628, April 14, 2009 through August 31, 2012. This application was approved by the Governing Board on March 10, 2010.

City of San Diego, Community Development Block Grant (CDBG), "Small Business Development Center Micro-Enterprise Technical Assistance Program," in the amount of \$150,000, July 1, 2011 through June 30, 2012. This application was approved by the Governing Board on September 14, 2011.

ITEM 13F. ACCEPTANCE OF GIFTS (Temple) Recommend acceptance of gift(s) for anticipated use as indicated below: Lennox Furnace md# G4OUH-24A-045X, donated by ASI Hastings Heating & Air, to be used by the Sustainable Energy Studies Program, in the School of Business, Professional & Technical Education. 13G. RATIFY VOLUNTEER SERVICES (ENCLOSURE) (Temple) Recommend ratification of volunteer services effective August 2011 through May 2012. 13H. **AWARD OF DEGREES** (Suarez) Award of degrees to candidates meeting graduation requirements at the close of semester summer 2011: Semester: Summer 2011 Associate in Arts 173 Associate in Science 23 Certificate of Achievement 60 **Grand Total** 256 13I. APPROVE OCTOBER 12, 2011 CURRICULUM SUMMARY REPORT (ENCLOSURE) (Suarez) Recommend approval of October 12, 2011 Curriculum Summary Report. The October 12, 2011 Curriculum Summary Report (CSR) is a compilation of the new and revised curriculum proposed by faculty and submitted to the Curriculum Committee (CC), a subcommittee of the Academic Senate on August 25 through September 8, 2011. Faculty submit proposals for new and/or revised curriculum to the CC. The CC reviews and scrutinizes curriculum for academic rigor, transferability and/or occupational competencies, student benefit, and institutional fit, as stated in Title 5 and the State Chancellor's Curriculum Handbook. Once these and other considerations are met, the CSR is forwarded to the Superintendent/President and Governing Board for review and approval before being sent to the State Chancellor's Office. The Southwestern College CC reviewed and approved 10 new courses, 24 course modifications, and 3 course inactivations. 13J. CONFIRMATION OF PURCHASE ORDERS (ENCLOSURE) (Temple) Recommend approval of listed purchase orders: General Fund Nos. 108439, 203108, 203234, 203235, 203304, 203342, 203400, 203634, 203750. 13K. PAYMENT OF BILLS - AUGUST 1-31, 2011 (ENCLOSURE) (Temple) 13L. APPROVE COURSE MATERIALS FEES (ENCLOSURE) (Suarez) Recommend approval of course materials fees, effective with the spring 2012

semester.

Action 14. RATIFY AGREEMENT BETWEEN THE SOUTHWESTERN COMMUNITY COLLEGE DISTIRCT AND THE SOUTHWESTERN COLLEGE EDUCATION ASSOCIATION (S.C.E.A.) (ENCLOSURE) (Quarles) Hernandez Nader Roesch Peraza Valladolid Duran Student Advisory Vote

Recommend approval to ratify extension and revisions of the Agreement between the District and S.C.E.A. which expired on June 30, 2011. The District and SCEA bargaining teams have agreed to extend the term of the agreement, with modifications through June 30, 2012. The new agreement term is effective July 1, 2009 to June 30, 2012. The District and S.C.E.A. have agreed to revise Article V, Section 5.17 (Professional Development/ Sabbatical Leave) and Article IXX, Section 19.1 (Term) of the agreement. Deletions of old language are designated by strikeout; new language is designated by underline.

Effective Date

10/13/11-6/30/12

Action 15.

15. HUMAN RESOURCES – ACADEMIC (ITEMS A THROUGH C)

(Quarles)

/~	(dualies)												
	Hernandez		Nader		Roesch		Peraza		Valladolid		Duran Student Advisory Vote		

15A. <u>APPROVE TEMPORARY CHANGE(S) IN CONTRACT SERVICE</u> (ENCLOSURE)

Recommend approval of temporary change in contract service as listed below, effective as indicated. Temporary assignment shall continue based upon business necessity and is subject to amendments and termination at the discretion of the Superintendent/President.

<u>Position</u> <u>Position</u>

Months/ServiceMonths/ServiceRange/StepRange/StepMonthly SalaryToMonthly Salary

Employee Monthly Salary
Kathy Tyner Dean, School of Mathematics,

Dean, School of Mathematics,
Science & Engineering
12 months/1.0 FTE
Engineering
Range C/Step 8
Interim Vice President
for Academic Affairs
12 months/1.0 FTE
Range A/Step 8
\$12,506 monthly

\$11,651 monthly (Academic

(Academic Administrator Administrator Salary Schedule) Administrator Schedule)

15B. <u>ACADEMIC TRANSACTIONS</u> (ENCLOSURE)

Recommend approval of academic transactions. Transactions may include academic assignments/stipends, academic assignments/reassigned time, minimum qualifications equivalency and adjunct faculty hires.

15C. CHANGE IN CLASSIFICATION TITLE

Recommend ratification and approval of change in classification title as listed below:

Director of Foundation

Current Job TitleToNew Job TitleEffective DateDean, Office of InstitutionalDean, Office of Institutional08/11/11EffectivenessEffectiveness/Executive

Action

ITEM

HUMAN RESOURCES - CLASSIFIED (ITEMS A THROUGH E) 16.

(Quarles)

/~	(dualies)												
	Hernandez		Nader		Roesch		Peraza		Valladolid		Duran Student Advisory Vote		

16A. **EMPLOYMENT OF CLASSIFIED PERSONNEL**

Recommend approval of listed employment as indicated below:

Employee Sam Shuey	Position Programmer Analyst (Web/General Programmer)	<u>Dept.</u> Institutional Technology	Months Service 12 months/ 1.0 FTE	Range/ Step 36-1	Monthly Salary \$5,357	Effective Date 10/13/11
Gabriel Reyes	Project Small Business Advisor- Small Business Development Center (SBDC) & Youth Entrepreneurs Project (YEP) (Temporary Project Funded)	Small Business Develop- ment & International Trade Center	12 months/ 1.0 FTE	36-1	\$5,357	10/13/11

16B. **CLASSIFIED TRANSACTIONS** (ENCLOSURE)

Recommend approval of classified transactions. Transactions include educational incentive, notification of emergency assignments and short-term non-academic hourly assignments.

16C. **APPROVE RECLASSIFICATION**

Recommend approval of change in contract service, pursuant to reclassification process in Article XIV of the 2008-2011 CSEA Contract:

	<u>Position</u>		Position	
	Months/Service		Months/Service	
	Range/Step		Range/Step	Effective
<u>Employee</u>	Monthly Salary	<u>To</u>	Monthly Salary	<u>Date</u>
Jeanine Wong	Clerical Assistant II		Clerical Assistant III	9/1/11
	Transfer Center		Transfer Center	
	12 months/1.0 FTE		12 months/1.0 FTE	
	Range 10/Step 6		Range 13/Step 6	
	\$3,430.00		\$3,694.00	

ITEM

16D. APPROVE CHANGE(S) IN CONTRACT SERVICE

Recommend approval of changes in contract service as listed below:

PositionPositionMonths ServiceMonths ServiceRange/StepRange/Step

<u>Employee</u> <u>Monthly Salary</u> <u>To Monthly Salary</u> <u>Effective Date</u>

Josefina DeAlba Account Clerk-Evening Account Clerk-Evening

*Includes 3 salary range increments for Educational Incentives and 1 range for evening increment.

Melody Valencia EOPS Technician Student Services 10/13/11

12 months/1.0 FTE Specialist

Range 21/Step 6* 12 months/1.0 FTE \$4,500.00 Range 25/Step 5*

\$4,776.00

16E. <u>APPROVE ESTABLISHMENT OF NEW PROJECT-FUNDED CLASSIFIED ADMINISTRATOR POSITION(S)</u> (ENCLOSURE)

Request approval to establish new, project-funded classification.

PositionSchool/Center/DepartmentMonths of ServiceRangeProjectFacilities, Operations & ProcurementRange 23\$5,436.00-ProcurementPlanning12 months/1.0 FTE\$7,728.00

Contracting
Officer-Prop R*
(Temporary
Project Funded
(new)

^{*}Includes 1 salary range increment for Educational Incentive.

^{*}Year-to-year employment based on Prop R funding and contract needs.

Action

17. **FACILITIES**

(Temple)

ITEM

, .	Hernandez	Nader	Roesch	Peraza	Valladolid	Duran Student Advisory Vote

ACQUISITION STRATEGY FOR RE-PROCUREMENT OF CORNER LOT CONSTRUCTION MANAGER AT RISK SERVICES FOR THE CORNER LOT PROJECT (ENCLOSURE)

Direct Staff to begin negotiations with the firm ranked No. 2 as related to RFQ No. 116, Barnhart Balfour Beatty, on contract terms and conditions to provide professional construction management at risk services for the Corner Lot project (replacement for former risk management services).

Action

18. FACULTY EMERITI (ENCLOSURE)

(Whittaker)

Hernandez	Nader	Roesch	Peraza	Valladolid	Duran Student Advisory Vote

Recommend the following staff be granted emeritus status under District Policy No. 5313, as recommended by the Academic Senate.

	•		<u>Hire</u>	Retirement
Faculty Member	School/Department	<u>Discipline</u>	Date	Date
Alvarez, Irma	Business, Professional and Technical Education	Office Information Systems	9/14/74	6/30/11
Branman, Diane	Counseling and Personal Development	Counseling	8/1/72	6/14/11
Breininger, Corey	Business, Professional and Technical Education	Architecture	8/15/84	5/20/11
Flores, Robert	Health, Exercise Science and Athletics	Exercise Science	8/30/90	5/20/11
Gonzalez,	Social Sciences and	Mexican/American	8/30/90	5/20/11
Rosalinda	Humanities	Studies		
Hazlett, Greg	Business, Professional and Technical Education	Computer Information Systems	1/26/81	5/20/11
Hollman, Irene	Mathematics, Sciences and Engineering	Mathematics	8/15/84	5/20/11
Jimenez, James	Counseling and Personal Development	Counseling	2/3/72	6/30/11
Johnson, Cheryl	Language and Literature	Reading	8/13/98	5/20/11
Johnson, Gloria	Health, Exercise Science and Athletics	Exercise Science/Health	9/8/70	5/20/11
Jorgensen, Vern	Business, Professional and Technical Education	Accounting/Computer Information Systems	9/1/68	5/20/11
Kelly, Patricia	Language and Literature	English as a Second Language	9/1/88	5/20/11
Kowit, Steve	Language and Literature	English	8/30/90	6/30/11
Loyer, Alana-Patris	Arts and Communication	Communication	9/8/70	6/30/11
Medler, Shery	Mathematics, Sciences and Engineering	Biology	8/15/84	5/20/11
Riddle, Michael	Mathematics, Sciences and Engineering	Biology	9/4/75	5/20/11
Schnorr, Michael	Arts and Communication	Art	9/8/71	6/30/11
Sinclair, Meredith	Business, Professional and Technical Education	Landscape and Nursery Technology	8/28/81	5/20/11
Smith, Walter John	Business, Professional and Technical Education	Computer Aided Design	8/30/90	5/20/11
Speidel-Haughey, Barbara	Language and Literature	Reading	9/2/80	6/30/11
Zamora, Eileen	Language and Literature	English	8/30/90	6/1/11

	ITEM								Page 12 of 1				
Action		ICATIO		OVA	L OF AGRE	EMI	ENTS – COS	T TO DISTRICT (ITEMS A				
	Hernande	z	Nader		Roesch		Peraza	Valladolid	Duran				
									Student Advisory Vote				
	19A.	RATIFICATION OF AGREEMENTS											
	(Suarez)	19A1. Agreement with Joseph Mattoon (ENCLOSURE)											
	(000102)		evaluation investigation Project,	on ar ation for th	nd assessme with Light A	ent f nd S gus	or the Nation Sustainable E t 15, 2011 to	eph Mattoon, for exal Science Founda inergy Resources January 31, 2013	ation (NSF) (iLASER)				
		19A2.	Agreeme	ent v	vith R & K Er	terp	orises (ENCL	OSURE)					
	(Suarez)		Ratify Agreement No. A3344.11 with R & K Enterprises, for analysis of data from mathematics department final exams, for the period October 1, 2011 to August 30, 2012, inclusive, in an amount not to exceed \$12,000.										
	(Tomple)	19A3. Amendment No. 1 To Agreement No. A3212.11 with Barnhart Balfour Beatty (ENCLOSURE)											
	(Temple)		Beatty, for April 14,	or Bu 201	uilding Inform 1 to Novemb	atio er 3	on Modeling (o. A3212.11 with B BIM) services, for usive, in the lump 224,800.	the period				
	(Tample)	19A4.	Amendment No. 3 To Agreement No. A2066.07 with BCA Architects, Inc. (ENCLOSURE)										
	(Temple)		Inc., for a	addit	ional archite	ctur	al and structu	o. A2066.07 with Bural services, inclunt to exceed \$42	sive, in the				
	(Tample)	19A5.			No. 5 To Agı , Inc. (ENCL			48.10 with Echo F	acific				
	(Temple)		Construction for the pe	ction, eriod ceed	, Inc., for add I April 15, 20 I \$31,340, fo	litioı 10 t	nal constructi to December	o. A2948.10 with E on management a 31, 2011, inclusive total, in an amoun	at risk services, e, in an amount				
		19A6.			No. 4 To Agı nc. (ENCLO			69.10 with M. Arth	nur Gensler And				
	(Temple)		Gensler services,	and for t	Associates, I the period No	nc.,	, for Building mber 2, 2010	o. A3169.10 with M Information Model to June 30, 2013, new contract tota	ing (BIM) inclusive, in				

		Page 13 or
ITEM		•
19A.	RATIF	ICATION OF AGREEMENTS (Continued)
(Suarez)	19A7.	Community Partnership Agreement with City of Chula Vista (ENCLOSURE)
,		Ratify Agreement No. A3343.11 with City of Chula Vista, for the Community Partnership Program, for the period August 20, 2011 to June 30, 2014, inclusive, at a cost based on Shared Cost Selection Chart.
(Whittaker)	19A8.	Agreement with Nielsen Merksamer Parrinello Gross & Leoni LLP (ENCLOSURE)
(Williaker)		Ratify Agreement No. A3354.11 with Nielsen Merksamer Parrinello Gross & Leoni LLP, for legal services concerning the California Voting Rights Act and results of Level IV analysis to determine whether or not the District should consider implementation of by-trustee-area elections, in a minimum amount of \$5,000.
19B.	APRO\	VAL OF AGREEMENTS
(Temple)	19B1.	Amendment No. 1 To Agreement No. A3215.11 with RBF Consulting (ENCLOSURE)
(Tomple)		Approve Amendment No. 1 to Agreement No. A3215.11 with RBF Consulting, for additional engineering services, for the period June 9, 2011 to December 31, 2012, inclusive, in the lump sum amount of \$22,900, for a new contract total of \$98,050.

	ITE	EM										<u> </u>		
Action	20. APPROVAL/RATIFICATION OF AGREEMENTS – NO COST / INCOME (ITEMS A THROUGH B)													
		Hernandez		Nader		Roesch		Peraza		Valladolid		Duran Student Advisory Vote		
		20A.	RATIFICATION OF AGREEMENTS											
	(Sı	uarez)	20A1. Amendment No. 1 to Agreement with BOG, California Community Colleg Chancellor's Office (ENCLOSURE)											
				Ratify Amendment No. 1 to Agreement No. AR2968.10 with the California Community Colleges Chancellor's Office, for the extension of Economic & Workforce Development Program—International Trade Development services, for the period July 1, 2010 to June 30, 2012, inclusive, at no cost to the District.										
	(6)		20A2.	Agreeme (ENCLOS			а Со	mmunity Co	lleg	es Chancellor	's C	Office		
	(30	uarez)		Ratify Agreement No. AR3349.11 with the California Community Colleges Chancellor's Office, for Center for International Trade Development (CITD) services, for the period July 1, 2011 to June 30, 2012, inclusive, in the amount of \$205,000 income to the District. The application was approved by the Governing Board on August 10, 2011.										
	/T/	emple)	20A3. Agreement with Pepsi Beverages Company Formerly Known As Bottling Group, Llc Dba The Pepsi Bottling Group (ENCLOSURE)											
	(16	ыпріє <i>)</i>		Ratify Amendment No. 4 to Agreement No. AR2338.08 with Pepsi Beverages Company formerly known as Bottling Group, LLC, dba The Pepsi Bottling Group, for the period July 15, 2011 to July 14, 2012, inclusive, in the amount of \$3,000 income to the District.							dba The			
		20B.	<u>APRC</u>	VAL OF A	GRE	EMENTS								
	(8)	uarez)	20B1.	Agreeme	nt w	vith Meitetsu	Tra	vel U.S.A. C	orp	. (ENCLOSUR	ίE)			
	(30	iaiez)	Approve Agreement No. AR3346.11 with Meitetsu Travel U.S.A. (International Educational Symposiums, for the period November 2 December 31, 2014, inclusive, in the minimum amount of \$5,000 the District. 20B2. Location Agreement with Newport Diversified, Inc., dba San Diego (ENCLOSURE)							er 1, 2011 to				
	(8)	uarez)								iego Games				
		лы <i>0</i> 2)		Diego Ga amusem 2011 to 0	ame: ent e Octo	s, for the righ equipment in	nt to the 2, inc	maintain an Student Ce clusive, with	id o nte an	perate coin-op r, for the period estimated reve	era d O	ctober 13,		

ITEM Action 21. **ADOPT RESOLUTION(S)** (Temple) Duran Hernandez Valladolid Nader Roesch Peraza Recommend adoption of the listed resolution(s). RESOLUTION ADOPTING BIDDER PRE-QUALIFICATION PROCEDURES DOCUMENTS (ENCLOSURE) Adoption of Resolution No. 1748 approving Bidder Pre-Qualification Procedures and Documents as they pertain to Proposition R projects, pursuant to Public Contract Code Section 20651.5. 22. ADOPT DISTRICT POLICIES - SECOND READING Action (Quarles) Duran Hernandez Valladolid Nader Roesch Peraza Recommend adoption of district policy listed below: DISTRICT POLICY NO. 4060 - DELINEATION OF FUNCTIONS AGREEMENTS (ENCLOSURE) First Reading September 14, 2011. (This is a new policy) Discussion/ 23. **BOARD DISCUSSION/ACTION REGARDING BUDGET** Action (Nader) Duran Hernandez Nader Roesch Peraza Valladolid Student Advisory Vote The Board will discuss and may take action regarding policy for the Board to direct 23A. budget adjustments during the fiscal year. 23B. The Board will discuss and may take action regarding Board participation in the budget development process. 24. **BOARD STUDY SESSION SCHEDULE (ENCLOSURE)** Action Duran Hernandez Nader Roesch Peraza Valladolid Student Advisory Vote The Board will review and approve the proposed calendar of study sessions. 25. APPOINT GOVERNING BOARD REPRESENTATIVE TO BOARD POLICY COMMITTEE Action Duran Valladolid Hernandez Nader Roesch Peraza Student Advisory Vote

Appointment of one member to the Board Policy Committee.

	ITEM	· · ·
Information	26. NON-	ACTION ITEMS
	26A.	INFORMATION ITEMS
	(Cueroz)	26A1. COLLEGE FOR KIDS ANNUAL REPORT(ENCLOSURE)
	(Suarez)	The College for Kids (CFK) annual report is submitted for information and discussion only.
	(Temple)	26A2. Confirmation of Purchase Orders (ENCLOSURE)
	(Temple)	General Fund Nos. 108437 - 108440 (Manual Requisition Sequence) General Fund Nos. 203105 – 203796 (On-Line Requisition Sequence) Blanket Fund Nos. B1917 through B1927
		26A3. Comparative Statement of Revenues & Expenses Report for Period Ending August 31, 2011 (ENCLOSURE)
	(Temple)	26A4. General Fund Cash Analysis for Period Ending August 31, 2011 (ENCLOSURE)
	(Temple)	(ENCLOSURE)
	(Temple)	26A5. Proposition R - Monthly Executive Update (ENCLOSURE)
Administrative Reports	27. ADMI (Nader)	NISTRATIVE REPORTS
Neports	27A.	ANGELICA L. SUAREZ, Ph.D., ACTING VICE PRESIDENT FOR ACADEMIC AFFAIRS
	27B.	ROBERT J. TEMPLE, CONSULTANT, BUSINESS & FINANCIAL AFFAIRS
	27C.	JOSEPH QUARLES, Ed.D., INTERIM VICE PRESIDENT FOR HUMAN RESOURCES
	27D.	ANGELICA L. SUAREZ, Ph.D., VICE PRESIDENT FOR STUDENT AFFAIRS
Superintendent/ President's Report	(Whittaker)	RINTENDENT/PRESIDENT'S REPORT SE WHITTAKER, INTERIM SUPERINTENDENT/PRESIDENT
	28A.	Status Report on Analysis Regarding Redistricting (By-Trustee-Area Elections) in Compliance with the California Voting Rights Act (ENCLOSURE)
	28B.	Follow-up Log (ENCLOSURE)
Board Requests		RNING BOARD REQUEST(S) FOR INFORMATION
For Information	(Nader) <u>Inforn</u>	<u>Board Member</u> <u>Requested Date</u>

	1		Page 17 of 1							
Governing	ITEM 30.	GOVE	RNING BOARD REPORTS							
Board Reports	(Nade		STUDENT BOARD MEMBER CLAUDIA DURAN							
		30B.	BOARD MEMBER HUMBERTO PERAZA							
		30C.	BOARD MEMBER TERRI VALLADOLID							
		30D.	BOARD MEMBER JEAN ROESCH, Ed.D.							
		30E.	BOARD VICE PRESIDENT NORMA L. HERNANDEZ							
		30F.	BOARD PRESIDENT TIM NADER							
Closed Session	31. (Nade		ED SESSION/REPORT OF ACTION(S) (If Applicable)							
Adjournment	32. (Nade		URNMENT							
Information	33.	NEXT	NEXT REGULAR MEETING							
		South 900 O Room	esday, November 9, 2011 western College tay Lakes Road 214 Vista, CA 91910							
			Denise Whittaker							

Interim Superintendent/President



MINUTES

REGULAR MEETING, GOVERNING BOARD SOUTHWESTERN COMMUNITY COLLEGE DISTRICT ROOM 214 SOUTHWESTERN COLLEGE

TIM NADER, GOVERNING BOARD PRESIDENT
NORMA L. HERNANDEZ, GOVERNING BOARD VICE PRESIDENT
HUMBERTO PERAZA, JR., GOVERNING BOARD MEMBER
JEAN ROESCH, ED.D., GOVERNING BOARD MEMBER
TERRI VALLADOLID, GOVERNING BOARD MEMBER
CLAUDIA DURAN, STUDENT GOVERNING BOARD MEMBER
DENISE WHITTAKER, INTERIM SECRETARY TO GOVERNING BOARD
AND INTERIM SUPERINTENDENT/PRESIDENT

6:15 p.m. Call to Order / Announcement of Closed Session Agenda 7:00 p.m. Reconvene in Open Session

Wednesday, October 12, 2011

Southwestern Community College District, in compliance with the Americans with Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact Mary Ganio at 619.482.6301 at least forty-eight hours in advance of the meeting for information on such accommodation.

In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at Southwestern College, Office of the Superintendent/President, 900 Otay Lakes Road, Chula Vista, CA 91910; at the College website www.swccd.edu; or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Mary Ganio, Executive Assistant to the Superintendent/President, at 619.482.6301 or email at mganio@swccd.edu.

Persons wishing to address the Governing Board under Oral Communication should complete a Request for Oral Communication card (available at the reception table) and indicate on the card if they wish to speak under Oral Communication, or when a specific agenda item is considered. Cards should be submitted to the Board secretary prior to the start of the meeting.

	ITEM									
Call to Order	1. (Nader)	GALL TO ORDER 6:17 p.m., Room 214								
		Present: Absent:	Nader, Hernandez, Roesch, Peraza, Duran (Student Board Member) Valladolid							
Announcement	2.	ANNOUNC	CEMENT OF CLOSED SESSION AGENDA							
Closed Session	(Nader))								
Agenda		Members of the public may be present to hear the closed session announcements and will be given an opportunity to speak on any closed session items at this time. Persons wishing to address the Governing Board under this item should fill out a Request for Oral Communication card available at the reception table.								
		Neg	NFERENCE WITH LABOR NEGOTIATOR potiator: Joseph N. Quarles, Ed.D. ployee Organizations: CSEA, SCEA, SCCDAA, Confidentials							
			BLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE vernment Code Section 54957							

ITEM

2C. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION Government Code Section 54956.9(b)

(2 potential cases)

2D. PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT

Title: Superintendent/President Government Code Section 54957

No speakers.

Closed Session

3. ADJOURN TO CLOSED SESSION 6:18 p.m.

(Nader)

Reconvene in Open Session

4. RECONVENE IN OPEN SESSION 7:08 p.m.

(Nader)

Present: Nader, Hernandez, Roesch, Peraza, Valladolid, Duran (Student Board Member)

Pledge of Allegiance

5. PLEDGE OF ALLEGIANCE

(Nader)

Closed Session Announcement

6. ANNOUNCEMENT OF CLOSED SESSION ACTION (If applicable) (Nader)

President Nader announced that the Board took one reportable action. He made the following announcement: The Board has decided to offer a contract as the next Superintendent of Southwestern Community College District to Dr. Melinda Nish who is currently at Orange Coast Community College. We're very excited to have Dr. Nish coming starting January 2, as our next superintendent. We have agreed in principle on terms of the contract which will be on the Board's agenda for ratification at our October 26 Special workshop meeting. All of us on the Board, and I think on the search committee, were very impressed with Dr. Nish's energy and long-term commitment to taking this college to the next level and building on the fantastic work that President Whittaker has done in the past year as our Interim Superintendent and doing so much to heal this college and to prepare us for our next administration.

President Nader then recognized Interim Superintendent/President Whittaker who read a statement regarding the selection, in which she thanked the Board, faculty, staff and students for the support she has received. Whittaker expressed her support for the Board's selection of Dr. Melinda Nish and confidence that Nish will not only bring leadership and stability, but also the longevity that she could not commit.

Board Members expressed their appreciation to Interim S/P Whittaker for her leadership and contributions to the College.

Nader announced a correction to Item #18.

Approval of Minutes (Carried)

APPROVAL OF MINUTES (ENCLOSURE)

(Whittaker)

М	Hernandez	Nader	S	Roesch	Peraza	Valladolid	Duran Student Advisory Vote
	Aye	Aye		Aye	Aye	Aye	Aye

Regular Meeting, September 14, 2011 Special Meeting, September 12, 2011

Special Meeting, September 13, 2011

Special Meeting, September 14, 2011

Oral

Communication

8. ORAL COMMUNICATION

Persons wishing to address the Governing Board under this item should fill out a Request for Oral Communication card available at the reception table and indicate on the card if they wish to be called under Oral Communication, or when a specific agenda item is considered.

An oral presentation to the Board does not constitute an open discussion on the presentation topic, unless that topic is on the posted agenda. Pursuant to the Brown Act Government Code Section 54954.2(a): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."

The following individuals urged the Board to move forward with Project Labor Agreements (PLA):

Frank J. Cesena James Cunningham Ken Bailey Justin Dickson

Recusal from Agenda Items

ANNOUNCEMENT OF RECUSAL FROM AGENDA ITEMS

(Whittaker)

ITEM

The Superintendent/President respectfully asks if any of the Governing Board members need to recuse themselves from any item where there might be a potential conflict of interest.

Duran recused herself from Item #20B2.

Academic Senate Report

10. ACADEMIC SENATE REPORT

(Nader)

PROFESSOR ANGELINA E. STUART, PRESIDENT, ACADEMIC SENATE

Union/ Association Reports

11. UNION/ASSOCIATION REPORTS

(Nader)

- 11A. PROFESSOR ANDREW MACNEILL, PRESIDENT, SOUTHWESTERN COLLEGE EDUCATION ASSOCIATION (SCEA)
- 11B. BRUCE MACNINTCH, PRESIDENT, CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA)
- 11C. AARON STARCK, PRESIDENT, SOUTHWESTERN COMMUNITY COLLEGE DISTRICT ADMINISTRATORS ASSOCIATION (SCCDAA) (Absent) Silvia Cornejo-Darcy represented Aaron Starck in his absence.

ASO Report

12. ASSOCIATED STUDENT ORGANIZATION (ASO) REPORT

(Nader)

- 12A. GUSTAVO PEREZ, ASO VICE PRESIDENT FOR PUBLIC RELATIONS
- 12B. TAMEIKA GUERRERO, ASO VICE PRESIDENT FOR CLUB AFFAIRS

Annette Harris, Student Paralegal Association, provided an overview of the club.

Alejandro Robles, Sustainable Building Club, provided an overview of the club.

Action	
(Carried)	

13. APPROVE CONSENT CALENDAR (ITEMS A THROUGH L)

S	Hernandez	Nader	Roesch	Peraza	М	Valladolid	Duran Student Advisory Vote
	Aye	 Aye	Aye	Aye		Aye	Aye

Adoption of the Consent Calendar will be made by one motion and second of the Board and by a unanimous vote.

13A. RATIFY/APPROVE FACILITY USE REQUEST(S)

(Temple)

ITEM

Recommend ratification/approval of facility use requests listed below:

Organization Sweetwater Union High School District/Bonita Vista High School Swim	Facility Requested Deep Pool	Purpose Swim Practice	<u>Date</u> 8/15/11 - 11/11/11	Total Charge \$3,696.00
Sweetwater Union High School District/Eastlake High School Swim	Deep Pool	Swim Practice	8/15/11 - 11/11/11	\$3,696.00
Bonita Rebels Soccer League	Football Practice Fields (Small) & Inner Track Field	Soccer Practice/Games (Saturdays only)	8/27/11 - 11/19/11	\$2,562.50
International Bilingual Japanese School	Room 652	International Bilingual Japanese After School Program	8/30/11 - 12/20/11	\$1,040.00
Sweetwater Union High School District	DeVore Stadium/Team Rooms/Men's Locker Rooms	Sweetwater Union High School District Football Games/Bonita Vista High School	9/9/11 - 11/18/11	\$5,500.00
Great San Diego Water Polo Foundation	Deep Pool & Lap Pool	Swim Practice	10/1/11 - 11/12/11	\$912.00

13B. RATIFY/APPROVE TRAVEL ADVANCE REQUEST(S)

(Temple)

Recommend ratification/approval of travel advance request(s) listed below:

Employee	<u>Purpose</u>	<u>Date</u>	Cost
Carrington, Torrance	Decision Making for LE Using Boyd's	10/5/11 – 10/7/11	\$453
_	OODA Loop		

ITEM 13C. RATIFY/APPROVE EMPLOYMENT OF CONSULTANT(S) Recommend ratification/approval of employment of consultants listed below: Consultant **Department** Purpose Date Fee (Suarez) Mathematics. Scott Donnelly, Ph.D. Assist with the 8/15/11-Not to Science. & 1/31/13 production of an exceed Engineering educational video \$1.500 on the iLaser (grant materials. funded) Agreement No. A3347.11 (Suarez) Small Business Klaus P. Schryen Assist clients of 10/13/11-Not to Development & the SBDITC in the 6/30/12 exceed International areas of domestic \$2.999 **Trade Center** and international (grant (SBDITC) business plan funded) development. finance and banking related issues. Agreement No. A3348.11 13D. RATIFY/APPROVE FILING OF APPLICATION(S) (Whittaker) Recommend ratification/approval of listed filing of applications to meet deadlines: National Science Foundation, "STEP Partnership of San Diego II." in the amount of \$596,855, October 1, 2012 through September 30, 2017. U.S. Small Business Administration, "Regional Small Business Development Center (SBDC)," in the amount of \$1,008,667, January 1 through December 31, 2011, United States Department of Justice, "Bulletproof Vest Partnership (BVP)," in the amount of \$2,774, April 14, 2009 through August 31, 2012. National Science Foundation, "Academic Achievement Program and Scholarship (AAPS)," in the amount of \$600,000, August 1, 2012 through July 31, 2016. 13E. RATIFY/APPROVE ACCEPTANCE OF FUNDS (Whittaker) Recommend ratification/approval of funds as listed below:

> United States Department of Justice, "Bulletproof Vest Partnership (BVP)," in the amount of \$1,628, April 14, 2009 through August 31, 2012. This application was approved by the Governing Board on March 10, 2010.

City of San Diego, Community Development Block Grant (CDBG), "Small Business Development Center Micro-Enterprise Technical Assistance Program," in the amount of \$150,000, July 1, 2011 through June 30, 2012. This application was approved by the Governing Board on September 14, 2011.

ITEM 13F. **ACCEPTANCE OF GIFTS** (Temple) Recommend acceptance of gift(s) for anticipated use as indicated below: Lennox Furnace md# G4OUH-24A-045X, donated by ASI Hastings Heating & Air, to be used by the Sustainable Energy Studies Program, in the School of Business, Professional & Technical Education. 13G. RATIFY VOLUNTEER SERVICES (ENCLOSURE) (Temple) Recommend ratification of volunteer services effective August 2011 through May 2012. 13H. **AWARD OF DEGREES** (Suarez) Award of degrees to candidates meeting graduation requirements at the close of semester summer 2011: Semester: Summer 2011 Associate in Arts 173 Associate in Science 23 Certificate of Achievement 60 **Grand Total** 256 13I. APPROVE OCTOBER 12, 2011 CURRICULUM SUMMARY REPORT (ENCLOSURE) (Suarez) Recommend approval of October 12, 2011 Curriculum Summary Report. The October 12, 2011 Curriculum Summary Report (CSR) is a compilation of the new and revised curriculum proposed by faculty and submitted to the Curriculum Committee (CC), a subcommittee of the Academic Senate on August 25 through September 8, 2011. Faculty submit proposals for new and/or revised curriculum to the CC. The CC reviews and scrutinizes curriculum for academic rigor, transferability and/or occupational competencies, student benefit, and institutional fit, as stated in Title 5 and the State Chancellor's Curriculum Handbook. Once these and other considerations are met, the CSR is forwarded to the Superintendent/President and Governing Board for review and approval before being sent to the State Chancellor's Office. The Southwestern College CC reviewed and approved 10 new courses, 24 course modifications, and 3 course inactivations. 13J. CONFIRMATION OF PURCHASE ORDERS (ENCLOSURE) (Temple) Recommend approval of listed purchase orders: General Fund Nos. 108439, 203108, 203234, 203235, 203304, 203342, 203400. 203634, 203750. 13K. PAYMENT OF BILLS - AUGUST 1-31, 2011 (ENCLOSURE) (Temple)

13L. <u>APPROVE COURSE MATERIALS FEES</u> (ENCLOSURE) (Suarez)

Recommend approval of course materials fees, effective with the spring 2012 semester.

Action (Carried)

RATIFY AGREEMENT BETWEEN THE SOUTHWESTERN COMMUNITY COLLEGE DISTIRCT AND THE SOUTHWESTERN COLLEGE EDUCATION ASSOCIATION (S.C.E.A.) (ENCLOSURE)

(Quarles)

ITEM

14.

М	Hernandez	Nader	Roesch	s	Peraza	Valladolid	Duran Student Advisory Vote
	Aye	Aye	Aye		Aye	Aye	Aye

Recommend approval to ratify extension and revisions of the Agreement between the District and S.C.E.A. which expired on June 30, 2011. The District and SCEA bargaining teams have agreed to extend the term of the agreement, with modifications through June 30, 2012. The new agreement term is effective July 1, 2009 to June 30, 2012. The District and S.C.E.A. have agreed to revise Article V, Section 5.17 (Professional Development/ Sabbatical Leave) and Article IXX, Section 19.1 (Term) of the agreement. Deletions of old language are designated by strikeout; new language is designated by underline.

Effective Date

10/13/11-6/30/12

Action (Carried) ITEM

15. HUMAN RESOURCES – ACADEMIC (ITEMS A THROUGH C)

(Quarles)

Hernandez	Nader	s	Roesch	Peraza	М	Valladolid	Duran Student Advisory Vote
 Aye	 Aye		Aye	 Aye		Aye	Aye

15A. APPROVE TEMPORARY CHANGE(S) IN CONTRACT SERVICE (ENCLOSURE)

Recommend approval of temporary change in contract service as listed below, effective as indicated. Temporary assignment shall continue based upon business necessity and is subject to amendments and termination at the discretion of the Superintendent/President.

Position Position Months/Service Months/

Months/ServiceMonths/ServiceRange/StepRange/StepMonthly SalaryToMonthly Salary

Employee Monthly Salary
Kathy Tyner Dean, School of Mathematics,

Dean, School of Mathematics,
Science & Engineering
12 months/1.0 FTE
12 months/1.0 FTE
12 months/1.0 FTE
13 months/1.0 FTE
14 months/1.0 FTE
15 months/1.0 FTE
16 months/1.0 FTE
17 months/1.0 FTE
18 months/1.0 FTE
19 months/1.0 FTE
19 months/1.0 FTE
10 months/1.0 FTE
11 months/1.0 FTE
12 months/1.0 FTE
13 months/1.0 FTE
14 months/1.0 FTE
15 months/1.0 FTE
16 months/1.0 FTE
17 months/1.0 FTE
18 months/1.0 FTE
18 months/1.0 FTE
19 months/1.0 FTE
19 months/1.0 FTE
19 months/1.0 FTE
10 months/1.0 FTE
10 months/1.0 FTE
10 months/1.0 FTE
11 months/1.0 FTE
12 months/1.0 FTE
13 months/1.0 FTE
14 months/1.0 FTE
15 months/1.0 FTE
16 months/1.0 FTE
17 months/1.0 FTE
18 months/1.0 F

(Academic Administrator Administrator Salary

Salary Schedule) Schedule)

15B. ACADEMIC TRANSACTIONS (ENCLOSURE)

Recommend approval of academic transactions. Transactions may include academic assignments/stipends, academic assignments/reassigned time, minimum qualifications equivalency and adjunct faculty hires.

15C. CHANGE IN CLASSIFICATION TITLE

Recommend ratification and approval of change in classification title as listed below:

Current Job TitleToNew Job TitleEffective DateDean, Office of InstitutionalDean, Office of Institutional08/11/11

Effectiveness Effectiveness/Executive
Director of Foundation

Action (Carried)

ITEM

16. HUMAN RESOURCES - CLASSIFIED (ITEMS A THROUGH E)

(Quarles)

Hernandez	Nader	М	Roesch	S	Peraza	Valladolid	Duran Student Advisory Vote
Aye	Aye		Aye		Aye	Aye	Aye

16A. <u>EMPLOYMENT OF CLASSIFIED PERSONNEL</u>

Recommend approval of listed employment as indicated below:

Employee Sam Shuey	Position Programmer Analyst (Web/General Programmer)	<u>Dept.</u> Institutional Technology	Months Service 12 months/ 1.0 FTE	Range/ Step 36-1	Monthly Salary \$5,357	Effective Date 10/13/11
Gabriel Reyes	Project Small Business Advisor- Small Business Development Center (SBDC) & Youth Entrepreneurs Project (YEP) (Temporary Project Funded)	Small Business Develop- ment & International Trade Center	12 months/ 1.0 FTE	36-1	\$5,357	10/13/11

16B. <u>CLASSIFIED TRANSACTIONS</u> (ENCLOSURE)

Recommend approval of classified transactions. Transactions include educational incentive, notification of emergency assignments and short-term non-academic hourly assignments.

16C. APPROVE RECLASSIFICATION

Recommend approval of change in contract service, pursuant to reclassification process in Article XIV of the 2008-2011 CSEA Contract:

Employee
Jeanine Wong

<u>To</u>	Position Months/Service Range/Step Monthly Salary Clerical Assistant III Transfer Center 12 months/1.0 FTE
	Range 13/Step 6 \$3.694.00

Effective Date 9/1/11

Effective Date 10/13/11

10/13/11

ITEM

Employee

16D. APPROVE CHANGE(S) IN CONTRACT SERVICE

Recommend approval of changes in contract service as listed below:

PositionPositionMonths ServiceMonths ServiceRange/StepRange/StepMonthly SalaryToMonthly Salary

Josefina DeAlba Account Clerk-Evening Account Clerk-Evening 12 months/.475 FTE 12 months/1.0 FTE

Range 19/Step 6* Range 19/Step 6* \$2,034.43 \$4,283.00

*Includes 3 salary range increments for Educational Incentives and 1 range for evening increment.

Melody Valencia EOPS Technician

12 months/1.0 FTE Range 21/Step 6* \$4,500.00 Student Services

Specialist

12 months/1.0 FTE Range 25/Step 5* \$4,776.00

*Includes 1 salary range increment for Educational Incentive.

16E. <u>APPROVE ESTABLISHMENT OF NEW PROJECT-FUNDED CLASSIFIED ADMINISTRATOR POSITION(S)</u> (ENCLOSURE)

Request approval to establish new, project-funded classification.

PositionSchool/Center/DepartmentMonths of ServiceRangeProjectFacilities, Operations & PlanningRange 23\$5,436.00-ProcurementPlanning12 months/1.0 FTE\$7,728.00

Procurement
Contracting
Officer-Prop R*
(Temporary
Project Funded
(new)

*Year-to-year employment based on Prop R funding and contract needs.

Action (Carried)

17. FACILITIES

(Temple)

ITEM

М	Hernandez	Nader	s	Roesch	Peraza	Valladolid	Duran Student Advisory Vote
	Aye	Aye		Aye	Aye	Aye	Aye

ACQUISITION STRATEGY FOR RE-PROCUREMENT OF CORNER LOT CONSTRUCTION MANAGER AT RISK SERVICES FOR THE CORNER LOT PROJECT (ENCLOSURE)

Direct Staff to begin negotiations with the firm ranked No. 2 as related to RFQ No. 116, Barnhart Balfour Beatty, on contract terms and conditions to provide professional construction management at risk services for the Corner Lot project (replacement for former risk management services).

Action (Carried)

18. FACULTY EMERITI (ENCLOSURE)

(Whittaker)

Hernandez	Nader	М	Roesch	S	Peraza	Valladolid	Duran Student Advisory Vote
Aye	Aye		Aye		Aye	Aye	Aye

Amended

Recommend the following staff be granted emeritus status under District Policy No. 5343 4700, as recommended by the Academic Senate.

			<u>Hire</u>	<u>Retirement</u>
Faculty Member	School/Department	<u>Discipline</u>	<u>Date</u>	Date
Alvarez, Irma	Business, Professional and	Office Information	9/14/74	6/30/11
	Technical Education	Systems		
Branman, Diane	Counseling and Personal Development	Counseling	8/1/72	6/14/11
Breininger, Corey	Business, Professional and Technical Education	Architecture	8/15/84	5/20/11
Flores, Robert	Health, Exercise Science and Athletics	Exercise Science	8/30/90	5/20/11
Gonzalez,	Social Sciences and	Mexican/American	8/30/90	5/20/11
Rosalinda	Humanities	Studies		
Hazlett, Greg	Business, Professional and Technical Education	Computer Information Systems	1/26/81	5/20/11
Hollman, Irene	Mathematics, Sciences and Engineering	Mathematics	8/15/84	5/20/11
Jimenez, James	Counseling and Personal Development	Counseling	2/3/72	6/30/11
Johnson, Cheryl	Language and Literature	Reading	8/13/98	5/20/11
Johnson, Gloria	Health, Exercise Science and Athletics	Exercise Science/Health	9/8/70	5/20/11
Jorgensen, Vern	Business, Professional and Technical Education	Accounting/Computer Information Systems	9/1/68	5/20/11
Kelly, Patricia	Language and Literature	English as a Second Language	9/1/88	5/20/11
Kowit, Steve	Language and Literature	English	8/30/90	6/30/11
Loyer, Alana-Patris	Arts and Communication	Communication	9/8/70	6/30/11
Medler, Shery	Mathematics, Sciences and Engineering	Biology	8/15/84	5/20/11
Riddle, Michael	Mathematics, Sciences and Engineering	Biology	9/4/75	5/20/11
Schnorr, Michael	Arts and Communication	Art	9/8/71	6/30/11
Sinclair, Meredith	Business, Professional and Technical Education	Landscape and Nursery Technology	8/28/81	5/20/11
Smith, Walter John	Business, Professional and Technical Education	Computer Aided Design	8/30/90	5/20/11
Speidel-Haughey, Barbara	Language and Literature	Reading	9/2/80	6/30/11
Zamora, Eileen	Language and Literature	English	8/30/90	6/1/11

	ITI	EM							-			rage 12 of 1			
Action	19	. RATIFIC			VAI	. OF AGRE	EME	NTS - CO	ST	TO DISTRICT	(ITE	MS A			
		19A . <u> </u>	RATIF	ICATION (OF A	GREEMEN	<u>TS</u>								
19A (Carried)		Hernandez		Nader	М	Roesch		Peraza	s	Valladolid		Duran Student Advisory Vote			
		Aye		Aye		Aye		Aye		Aye		Aye			
	(Sı	uarez)	19A1.	Ratify Agreement No. A3345.11 with Joseph Mattoon, for external											
				evaluation and assessment for the National Science Foundation (NSF) investigation with Light And Sustainable Energy Resources (iLASER) Project, for the period August 15, 2011 to January 31, 2013, inclusive, in an amount not to exceed \$6,000.											
	(Sı	uarez)	19A2.	Agreement with R & K Enterprises (ENCLOSURE)											
				Ratify Agreement No. A3344.11 with R & K Enterprises, for analysis of data from mathematics department final exams, for the period October 1, 2011 to August 30, 2012, inclusive, in an amount not to exceed \$12,000.											
	(Te	emple)	19A3.	Amendm Beatty (E			een	nent No. A3	212	.11 with Barnh	ıart E	Balfour			
				Ratify Amendment No. 1 to Agreement No. A3212.11 with Barnhart Balfour Beatty, for Building Information Modeling (BIM) services, for the period April 14, 2011 to November 30, 2012, inclusive, in the lump sum amount of \$46,800.00, for a new contract total of \$2,224,800.											
	(Te	emple)	19A4.	Amendment No. 3 To Agreement No. A2066.07 with BCA Architects, Inc. (ENCLOSURE)											
		,		Ratify Amendment No. 3 to Agreement No. A2066.07 with BCA Architects, Inc., for additional architectural and structural services, inclusive, in the amount of \$6,000, for a new contract total not to exceed \$423,709.83.											
	(Te	emple)	19A5.	Amendment No. 5 To Agreement No. A2948.10 with Echo Pacific Construction, Inc. (ENCLOSURE)											
		<i>Simpley</i>		Construct for the pe	tion, riod ceed	Inc., for add April 15, 20 \$31,340, fo	litior 10 to	nal construc o Decembe	tion r 31	2948.10 with management , 2011, inclusival, in an amou	at ris ve, ir	sk services, n an amount			
	(T/		19 A 6.			No. 4 To Agr nc. (ENCLO			169	.10 with M. Art	thur	Gensler And			
	(16	emple)		Gensler a services,	and A for t	Associates, I he period No	nc., over	for Building nber 2, 201	g Inf 0 to	3169.10 with ormation Mode June 30, 2013 www.contract.tot	eling 3, ind	(BIM) clusive, in			

ITEM

19A. RATIFICATION OF AGREEMENTS (Continued)

(Suarez)

19A7. Community Partnership Agreement with City of Chula Vista (ENCLOSURE)

Ratify Agreement No. A3343.11 with City of Chula Vista, for the Community Partnership Program, for the period August 20, 2011 to June 30, 2014, inclusive, at a cost based on Shared Cost Selection Chart.

19A8. Agreement with Nielsen Merksamer Parrinello Gross & Leoni LLP (ENCLOSURE)

(Whittaker)

Ratify Agreement No. A3354.11 with Nielsen Merksamer Parrinello Gross & Leoni LLP, for legal services concerning the California Voting Rights Act and results of Level IV analysis to determine whether or not the District should consider implementation of by-trustee-area elections, in a minimum amount of \$5,000.

19B. APROVAL OF AGREEMENTS

19B (Carried)

	Hernandez	Nader	М	Roesch	Peraza	s	Valladolid	Duran Student Advisory Vote
	Aye	Aye		Aye	Aye		Aye	Aye

19B1. Amendment No. 1 To Agreement No. A3215.11 with RBF Consulting (ENCLOSURE)

(Temple)

Approve Amendment No. 1 to Agreement No. A3215.11 with RBF Consulting, for additional engineering services, for the period June 9, 2011 to December 31, 2012, inclusive, in the lump sum amount of \$22,900, for a new contract total of \$98,050.

	ITI	EM									1 ugc 14 o				
Action	20				ION	OF AGREE	MEI	NTS - NO	cos	T / INCOME (I	TEMS A				
		THROUGH B)													
		20A. <u>RATIFICATION OF AGREEMENTS</u>													
20A	М	Hernandez		Nader	Γ	Roesch		Peraza	s	Valladolid	Duran				
Carried)	101	Ticinandoz	-	INGGOI		1(003011		1 61020		Vallauollu	Student Advisory Vote				
	(S	uarez)	20A1. Amendment No. 1 to Agreement with BOG, California Community Collic Chancellor's Office (ENCLOSURE)												
			Ratify Amendment No. 1 to Agreement No. AR2968.10 with the California Community Colleges Chancellor's Office, for the extension of Economic & Workforce Development Program—International Trade Development services, for the period July 1, 2010 to June 30, 2012, inclusive, at no cost to the District.												
	(6)		20A2. Agreement with California Community Colleges Chancellor's Office (ENCLOSURE)												
	(3)	uarez)	Ratify Agreement No. AR3349.11 with the California Community Colleges Chancellor's Office, for Center for International Trade Development (CITD) services, for the period July 1, 2011 to June 30, 2012, inclusive, in the amount of \$205,000 income to the District. The application was approved by the Governing Board on August 10, 2011.												
	(T.		20A3. Agreement with Pepsi Beverages Company Formerly Known As Bottling Group, Llc Dba The Pepsi Bottling Group (ENCLOSURE)												
		emple)	Ratify Amendment No. 4 to Agreement No. AR2338.08 with Pepsi Beverages Company formerly known as Bottling Group, LLC, dba The Pepsi Bottling Group, for the period July 15, 2011 to July 14, 2012, inclusive, in the amount of \$3,000 income to the District.												
		20B.	APROVAL OF AGREEMENTS												
			20B1. Agreement with Meitetsu Travel U.S.A. Corp. (ENCLOSURE)												
0B1	(S)	uarez) Hernandez	1	Nader	<u> </u>	Roesch	<u> </u>	Peraza	s	Valladolid	Duran				
Carried)		Aye	-	Aye		Aye		Aye	-	Aye	Student Advisory Vote Aye				
,			20B2	Approve Internation December the Distri	onal er 3 ict. Agr	eement No. Educational 1, 2014, inclu	Syn Jeive	346.11 with nposiums, f e, in the mit	for th	itetsu Travel L ne period Nove m amount of \$	J.S.A. Corp., for ember 1, 2011 to 55,000 income to n Diego Games				
20B2	<u> </u>	uarez)		Nodes	ı —	Dossah		Darses	_	1/-1/ 1:-1	Duran				
	M	Hernandez		Nader	<u> </u>	Roesch	<u> </u>	Peraza	S	Valladolid	Student Advisory Vot				
Carried)		Aye		Aye	<u> </u>	Aye	<u> </u>	Aye	<u> </u>	Aye	Abstained				

Approve Agreement No. AR3353.11 with Newport Diversified, Inc., dba Sar Diego Games, for the right to maintain and operate coin-operated amusement equipment in the Student Center, for the period October 13, 2011 to October 31, 2012, inclusive, with an estimated revenue of \$10,000 to benefit the Associated Student Organization.

Action (Carried)

ITEM

21. ADOPT RESOLUTION(S)

(Temple)

S	Hernandez	Nader	М	Roesch	Peraza	Valladolid	Duran Student Advisory Vote
	Aye	Aye		Aye	Aye	Aye	Aye

Recommend adoption of the listed resolution(s).

RESOLUTION ADOPTING BIDDER PRE-QUALIFICATION PROCEDURES DOCUMENTS (ENCLOSURE)

Adoption of Resolution No. 1748 approving Bidder Pre-Qualification Procedures and Documents as they pertain to Proposition R projects, pursuant to Public Contract Code Section 20651.5.

Action (Carried)

22. ADOPT DISTRICT POLICIES - SECOND READING

(Quarles)

 Hernandez	N	lader	М	Roesch	 Peraza	s	Vailadolid	Duran Student Advisory Vote
Aye	Aye	е		Aye	Aye		Aye	 Aye

Recommend adoption of district policy listed below:

<u>DISTRICT POLICY NO. 4060 – DELINEATION OF FUNCTIONS AGREEMENTS</u> (ENCLOSURE)

First Reading September 14, 2011. (This is a new policy)

Discussion/ Action

23. BOARD DISCUSSION/ACTION REGARDING BUDGET

(Nader)

23A. The Board will discuss and may take action regarding policy for the Board to direct budget adjustments during the fiscal year.

Bob Temple clarified that there was a fiscal definition of "budget adjustments" which has specific requirements for the provision. It was determined that budget amendments can and will be provided to the Board.

23B. The Board will discuss and may take action regarding Board participation in the budget development process.

President Nader suggested that a Board member serve on the budget committee as an ex-officio member. Concerns were expressed and it was determined that the Board would have the opportunity to provide objectives through the process and would be provided with information through a regular agenda item.

Action (Carried)

24. BOARD STUDY SESSION SCHEDULE (ENCLOSURE)

	Hernandez	Nader	s	Roesch	Peraza	М	Valladolid	Duran Student Advisory Vole
١	Aye	Aye	ŀ	Aye	Aye		Aye	Aye

The Board will review and approve the proposed calendar of study sessions.

Action (Carried)

25. APPOINT GOVERNING BOARD REPRESENTATIVE TO BOARD POLICY COMMITTEE

_		 	 	 				
S	Hernandez	Nader	Roesch	Peraza	М	Valladolid		Duran Student Advisory Vote
	Aye	Aye	Aye	Aye		Aye		Aye

Appointment of one member to the Board Policy Committee.

Nader appointed Peraza to serve on the committee with Roesch.

	ITEM	<u>-</u>				Page 16 of 17						
Information	ITEM 26.	NON-A	ACTION	ITEMS								
		26A.	INFOR	MATION ITEMS								
	(Suarez)		26A1.	COLLEGE FOR KIDS ANN	UAL REPORT(ENCLOS	SURE)						
				The College for Kids (CFK) a discussion only.	s (CFK) annual report is submitted for information as							
	(Temple)		26A2.	Confirmation of Purchase Or	Confirmation of Purchase Orders (ENCLOSURE)							
				General Fund Nos. 108437 General Fund Nos. 203105 Blanket Fund Nos. B1917 th	– 203796 (On-Line Req							
			26A3.	Comparative Statement of R August 31, 2011 (ENCLOSU		eport for Period Ending						
	le)	26A4.	General Fund Cash Analysis (ENCLOSURE)	s for Period Ending Aug	ust 31, 2011							
	(Templ	le)		(LITOLOGOTIL)								
	(Templ	le)	26A5. Proposition R - Monthly Executive Update (ENCLOSURE)									
Administrative	27.		NISTRAT	IVE REPORTS								
Reports	(Nader	27A.	ANGEI AFFAII	LICA L. SUAREZ, PH.D., ACT RS	ING VICE PRESIDENT	FOR ACADEMIC						
		27B.	ROBERT J. TEMPLE, CONSULTANT, BUSINESS & FINANCIAL AFFAIRS									
		27C.		JOSEPH QUARLES, Ed.D., INTERIM VICE PRESIDENT FOR HUMAN RESOURCES								
		27D.	ANGE	LICA L. SUAREZ, PH.D., VICI	E PRESIDENT FOR ST	UDENT AFFAIRS						
Superintendent/ President's Report	28. (Whitta	ker)	RINTENDENT/PRESIDENT'S REPORT SE WHITTAKER, INTERIM SUPERINTENDENT/PRESIDENT									
		28A.		Report on Analysis Regarding ance with the California Votin		,						
		28B.	Follow	-up Log (ENCLOSURE)								
Board Requests	29.		RNING I	BOARD REQUEST(S) FOR II	NFORMATION							
For Information	(Nader		ation Re	quested	Board Member	Requested Date						

	ITEM		
Governing	30.		RNING BOARD REPORTS
Board Reports	(Nader	7) 30A.	STUDENT BOARD MEMBER CLAUDIA DURAN
		30B.	BOARD MEMBER HUMBERTO PERAZA
		30C.	BOARD MEMBER TERRI VALLADOLID
		30D.	BOARD MEMBER JEAN ROESCH, Ed.D.
		30E.	BOARD VICE PRESIDENT NORMA L. HERNANDEZ
		30F.	BOARD PRESIDENT TIM NADER
Closed Session	31. (Nader		ED SESSION/REPORT OF ACTION(S) (If Applicable)
		At 8:5- agend	4 p.m., the Board adjourned to closed session to complete the closed session a.
		There	was no reportable action.
Adjournment	32. (Nader		URNMENT 11:45 p.m.
Information	33.	NEXT	REGULAR MEETING
		Wedn	esday, November 9, 2011
		South	western College
		900 O Room	tay Lakes Road
			Vista, CA 91910
	K	m	Ola P
		Whittal	
	Gover	ning Boa	ard Secretary (Interim)

Tim Nader

Governing Board President