

Certificates

Accounting

Career/Technical (Major Code: 02012)

Certificate of Achievement

Provides training in accounting theory and practice, sole proprietorship, partnership, corporate accounting procedures, cost or income tax accounting, and the application of microcomputers to accounting problems.

ACCT 12 Computerized Accounting	3
ACCT 101 Principles of Accounting I	4
ACCT 102 Principles of Accounting II—Managerial	4
ACCT 105 Intermediate Accounting	3
ACCT 109 Federal Income Tax	3
BUS 123 Introduction to Investments	3
BUS 140 Business Law/The Legal Environment of Business	3
BUS 142 Business Ethics—Corporate and Personal	1
BUS 150 Principles of Management	3
BUS 211 Communication in Business and Industry	
OR	3
BUS 212 Business Communication	
BUS 290–293 Work Experience in Business I–IV (2–4)	2
CIS 101 Introduction to Computers and Information Processing (4)	
OR	2–4
CL 120 Computer Literacy (1)	
CIS 122B Spreadsheet Software—Excel (1)	

Total units 34–36