

FACULTY RECOGNITION AWARD**Guidelines**

The purpose of the faculty recognition awards is to recognize teaching excellence, contributions to students, the college, the community and the teaching profession. Eligibility: all faculty employed at Southwestern College for a minimum of four (4) full academic years.

Nomination/Selection Criteria

Any Southwestern College employee or student may nominate a faculty member for a recognition award. For the purpose of these awards the Academic Senate shall establish two committees - a nominating committee and a selection committee. The nominating committee will be responsible for soliciting documentation for each award category and compiling this information for each candidate. Committee members will be appointed by the Academic Senate President. The selection committee will be comprised of:

1. Southwestern College Senate President or designee
2. One Administrator: Vice President of Academic Affairs or Student Affairs or an Academic Dean appointed by the President
3. Staff Development Coordinator
4. One Senator
5. One Faculty Member (non-senator)
6. One Student (ASO President or designee)

The selection committee will review nominees in each category and by a majority vote of the committee select the candidate to be recognized in each category. The committee then forward the names to the Academic Senate who will present their names to the College President. Nominations and required paperwork for the awards must be submitted by the set deadlines in order to give the selection committee adequate time to evaluate the candidates. The recognition awards categories are as follows:

1. Teaching Excellence Award (1)

Other eligibility criteria: Full-time faculty who carry at least one one-semester class plus other assignments.

The candidate must be committed to education. There should be evidence that a candidate maintains currency in the discipline and communicates to students and colleagues maintains currency in the discipline and communicates to students and colleagues an enthusiasm that the candidate goes "beyond teaching" and is consistent in his/her performance as an outstanding teacher.

Nomination Forms

- a. Curriculum Vitae
- b. Candidate's questionnaire
- c. One support letter from student
- d. One support letter from the Dean and a colleague within their discipline

2. Professional Leadership Award (1)

The candidate should be committed to the community college. There should be evidence that the candidate serves as a leader (role model) for his/her colleagues by giving time above and beyond their regularly assigned duties. There should be evidence of participation in the Academic Senate and department or other committees. The candidate should be committed to serving as a representative of the profession beyond the local institution through service in state, regional, or national activities.

Nomination Forms

- a. Curriculum Vitae
- b. Candidate's questionnaire
- c. Statement from colleague
- d. Statement from a community member or person who has evidence of candidate's professional commitment

3. Adjunct Faculty Award (1)

The recipient of this award would be a part-time faculty member whose dedication to the community college goes beyond part-time status. There should be evidence of participation in curriculum development, college committees and willingness to give time above and beyond their assigned classroom or non-instructional hours.

Nomination Forms

- a. Curriculum Vitae
- b. Candidate's questionnaire
- c. Statement from a dean
- d. Statement from a committee chairperson or someone familiar with activities devoted to college that this candidate has or is committed to

Recognition Possibilities

- A cash award
- Names/biographies published in local and school newspaper
- Names permanently engraved on a plaque
- Separate plaques presented to each recipient at a Board meeting
- Endorsed by the Board
- Pictures placed on wall in president's office, Learning Resource Center, and/or library with plaque and designated award categories (to be rotated each year)
- Recognition luncheon/dinner each year
- The participation of one or more candidates in the National Great Teachers Seminar
- Brochure of those recognized