

ADMINISTRATIVE ORGANIZATION

The Governing Board affirms its legal responsibility to adopt policies for the district and for the college. In so doing, it directs the Superintendent/President to implement those policies within an approved organizational structure.

For the district and the college to be governed and administered in an effective manner, it is necessary that communication lines be established within the organization to allow for the orderly transaction of business.

The Superintendent/President is authorized and responsible for organizing all district standing and ad hoc committees to assist in the operation of the district. The Superintendent/President is authorized and responsible for organizing college committees as needed to assist in college operations.

The Superintendent/President is further authorized and responsible for the development and implementation of an effective administrative organizational structure for the College subject to ratification by the Governing Board.

To support the board's stated philosophy concerning internal administration, it is the policy of the board that all matters called to its attention by district personnel or by students shall be presented through the Superintendent/President. Conversely, the board shall direct appropriate matters through the Superintendent/President.

Organizational charts are reviewed and updated annually and are published separately.