

ACADEMIC RENEWAL – ELIMINATION OF SUB-STANDARD COURSE WORK

A student may request, under certain circumstances, to have the College disregard up to a maximum of 24 units of sub-standard course work (below “C” grade) completed at Southwestern College in computation of grade point average and/or for meeting the requirements for an Associate Degree. The circumstances for alleviation of substandard academic performance will be subject to all of the following:

1. Two years must have elapsed since the most recent work to be disregarded was completed.
2. The student must have completed at any accredited institution at least 24 units of subsequent course work with a 2.5 grade point average.
3. The student must submit a student petition or request in writing, and present official transcripts from accredited institutions as evidence that the requirements of academic renewal have been met.
4. Students with previously earned degrees: Courses used to fulfill requirements of a degree are not eligible for academic renewal.
5. When academic renewal is approved, the permanent academic record shall be annotated in such a manner that all work remains legible, ensuring a complete academic history.

Southwestern College will honor the academic renewal policy of other accredited institutions in disregarding or removing previous work from degree consideration. Academic renewal by the Southwestern Community College District does not guarantee that other institutions will approve such action. The determination will be made by the respective transfer institutions.

A student may request academic renewal only once during all periods of attendance at Southwestern College. Petitions to request academic renewal without course repetition are available in the Admissions Center.