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| Academic Senate CommitteeMinutes |
| April 16, 2013 | 11:00-11:50 a.m. | L 238 N & S |
| note taker | respectfully submitted by Caree Lesh & angie Arietti |
| Attendees | Andrade-Robledo, Margarita | Jones, Linda | ~~Preciado, David~~ |
| Beach, Randy | Kelly, Diana  | Quan, Nghiep |
| Brenner, Susan | Lesh, Caree | Rempt, Andrew |
| ~~Carberry, Ed~~ | Lewis, John | Rutter, Marsha |
| Caschetta, Todd | Lopez, Victoria | ~~Salahuddin, Sheri~~ |
| Davis, J.D. | Lucas, Yvonne | Speyrer, Michael |
| Detsch, Steven | ~~Maag, Eric~~ E | Stuart, Angelina  |
| Flores-Charter, Patti | Martinez, Maria E. | ~~Tyahla, Sandy~~  |
| Gustafson, Diana  | ~~McAneney, Danielle~~ | Vallejo, Cheryl |
| Hayashi, Chris | McDaniel, Cynthia | Whitsett, Jessica |
| Herrera, Peter  | Meeker, Elisabeth | Williams, Janelle  |
| ~~Herrin, Bridget~~ | Mossadeghi, Yasmin | Yonker, Susan |
| ~~Hopkins, Kesa~~ | Nichols, Rusty | Zinola, Lauren |
| Horlor, Barry | Orozco, Alejandro |  |
| GUEST/s | Kathy Tyner | Mia McClellan |  |
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| Names in red indicate AS Executive committee members. |  |
| **Call to order; Approval of Agenda (Action Item)** | randy beach |
| Discussion | The meeting was called to order at 11:02 a.m. by the Academic Senate President, Randy Beach |
| Action items |
| Approval of the agenda. M/S/C.  |
|  Discussion | No discussion |
| **Public Comment (Discussion Item)** | randy beach |
| Discussion | Randy Beach asked for a moment of silence for those in Boston. Prayers were requested for Skip Downing and his family members who were injured at the finish line yesterday. Randy thanked everyone for the vote of confidence last week.  |
| **Approval of Minutes from April 9, 2013 (Action Item)** | randy beach |
| Action items |
| Approval of the Minutes from April 9, 2013. M/S/C.  |
|  Discussion |  On page two it says April 24th is the Governing Board vote for the Facilities Master Plan. Lauren Zinola was present. |
| **President’s Report (Report)** | randy beach |
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| Discussion  | The Presidents report is available on SharePoint. Elections are ongoing and we need help to count ballots on Wed, May 1st from 10:00-11:00 a.m. in room 104 B. Please contact Angie to volunteer. Last week the Governing Board voted to not approve sabbaticals and this breaks our contract. The indication from the Governing Board was that they wanted another chance to vote on it when they know more about the budget. The Senate sets up criteria and approved sabbaticals and the SCEA enforces the contract. Phil Saenz is having a candidate forum next Thursday and also a voter registration drive. Textbook requisitions are due on April 17th. SCC prioritization happens tomorrow. Educational Master Plan and Facilities Master Plan –Randy has a better idea of what we should be doing with these plans after some discussion with other Senate Presidents statewide. The Executive Committee will meet tomorrow to discuss this more, but it is appropriate that the Senate vote on the Master Plan. We would like to come up with a document we can support to help come up with a Facilities Master Plan. The end of the semester is coming quick so we need to decide what to do and get it to a first reading.  |

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| **SCEA Report (Report)** | eric maag |
| Discussion |  Eric was out sick, and was not able to report. |
| **Honors Committee Update (Report)** | Myriam moody |
| Discussion | Myriam is the Chair of this committee with no reassigned time or any stipend. Randy thanked her for her work. We do not yet have full honors courses; they are run as overlay courses. She has new guidelines that should be in the curriculum handbook to notify faculty what they need to do to have an honors overlay component to their classes. English 115 will soon have an all honors class in fall 2014 and follow with honors English 116. Honor students get honors noted on their transcripts and may possibly get priority enrollment. The program also allows students better access to UCLA and other highly competitive universities.Heather Eudy has been doing a lot of work on this too and was thanked. |
| **Policy/Procedure 4225 Course Repetition and Withdrawal (Action Item)** | patti flores-charter |
| Discussion  | 4225 policy and procedures were bundled for approval. A motion was made and seconded to approve the Policy and Procedure. A question was asked about classes like Microsoft word as they change the program from time to time. This would fit under significant change in industry standard and would be allowed to be repeated. In paragraph A, it was suggested to change “or” after the grades in parenthesis to “and/or” to better clarify the document. Students can petition for a 4th time.A motion was made to extend for one minute was seconded and passed. The motion passed. Patti and Mia were thanked for their work.  |
| **Policy/Procedure 4227 Course Repeatability (Action Item)** | patti flores-charter |
| Discussion | A motion was made to bundle the items was seconded and passed. Many courses in the past that were repeatable are no longer repeatability and have been removed. The policy is very brief because there are very few that are allowed in this area. How does this to affect classes where there are 2 or more levels of students in one class (concurrent scheduling)? This Policy and Procedure does not address this and discipline faculty should handle this. A motion was made, seconded and passed to extend for 2 minutes. The motion passed.  |
| **Endorsement of Honorary Degree Committee Recommendation for 12-13 Honorary Degree Recipients** | randy beach |
| Discussion | A motion was made to endorse Cindy Gompper-Graves who was forwarded by the Committee. She met the criteria for the degree. It was recommended that we add to the policy and procedure that we research these people before they are approved. Randy will Google search these before they go to the Governing Board. The motion passed. A motion was made to endorse J. Michael Straczynski who was forwarded by the Committee. A motion was made to extend for 2 minutes, was seconded and approved. It was suggested Michael also be invited to speak either at graduation or as a standalone event. The motion passed.  |
| **Core Curriculum Criteria (Discussion Item)** | randy beach |
| Discussion | This is not an action because earlier in the spring the senate looked at this and changes were requested. There was a suggestion to change #4, but it was not changed after discussion in the Executive Committee. This was because the situation in question would get a higher ranking than this one. In number #7, the AS was added along to AA. The original pre-amble was stricken, and a new one was added. This makes it clear that this will not be used to inactivate courses or for program discontinuance.  |
| **Adjournment** | Randy beach |
| Discussion | The meeting was adjourned at 11:48 a.m. |
| The next Academic Senate meeting: April 23, 2013 from 11:00-11:50 am in room L 246 |