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| Academic Senate CommitteeMinutes |
| february 26, 2013 | 11:00-11:50 a.m. | L 238 N & S |
| note taker | respectfully submitted by Caree Lesh & angie islas |
| Attendees | Andrade-Robledo, Margarita | Jones, Linda | Preciado, David |
| Beach, Randy | Kelly, Diana  | Quan, Nghiep |
| Brenner, Susan | Lesh, Caree | ~~Rempt, Andrew~~ |
| Carberry, Ed | Lewis, John | Rutter, Marsha |
| ~~Caschetta, Todd~~ | Lopez, Victoria | Salahuddin, Sheri |
| Davis, J.D. | Lucas, Yvonne | Speyrer, Michael |
| Detsch, Steven | Maag, Eric | Stuart, Angelina  |
| Flores-Charter, Patti | Martinez, Maria E. | Tyahla, Sandy |
| Gustafson, Diana | ~~McAneney, Danielle~~ | Vallejo, Cheryl |
| Hayashi, Chris | McDaniel, Cynthia | Whitsett, Jessica |
| Herrera, Peter  | ~~Meeker, Elisabeth~~ | Williams, Janelle |
| Herrin, Bridget | Mossadeghi, Yasmin | Yonker, Susan |
| Hopkins, Kesa | Nichols, Rusty | ~~Zinola, Lauren~~ |
| Horlor, Barry | Orozco, Alejandro |  |
| GUEST/s | Superintendent/President Melinda Nish | Angelica Suarez | Kathy Tyner |
|  | Kathleen Lopez | Rebecca Wolniewicz |  |
| Names in red indicate AS Executive committee members. |  |
| **Call to order; Approval of Agenda (Action Item)** | randy beach |
| Discussion | The meeting was called to order at 11:01 a.m. by the Academic Senate President, Randy Beach |
| Action items |
| Approval of the agenda. M/S/C.  |
|  Discussion |  None |
| **Public Comment (Discussion Item)** | randy beach |
| Discussion | Faculty came and passed out information on data for certificate and AA degrees. The data is not currently being calculated correctly, as emphasized by the handouts they brought. It was suggested we should not approve appendix B from the Educational Master Plan because it is inaccurate. In one program, the appendix B listed 7 certificates when faculty research indicates the correct number is it 112. A request was made to reconsider the data collection methods. It was also noted that certificates that are less than 18 units are not being counted, but they are offered graduation rates for these are increasing. Data shared was presented to the Research and Communications Officer.  |
| **Approval of Minutes from February 12, 2013 & February 19, 2013 (Action Item)** | randy beach |
| Action items |
| Approval of the Minutes from February 12, 2013 & February 19, 2013. M/S/C.  |
|  Discussion | A motion was made to bundle the two sets of minutes, was seconded and passed. A motion was made to approve the bundled minutes, was seconded and approved.  |
| **President’s Report (Report)** | randy beach |
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| Discussion  | There is a Governing Board meeting tomorrow night and it is a workshop meeting. There will be no reports, but there are things faculty are talking about and Academic Senate President Randy Beach will speak at open communications. There is a microenterprise position at National City on the agenda. Randy conferred with the Child Development faculty and they do not agree with this program continuing. ESL also is not in agreement with this program and were not consulted. The Educational Master Plan is not quite ready for a draft. We need time to run this by the Senate and vet it. E-mail will be coming to say what we can to do to expedite the Educational Master Plan. Data in the plan is in question. It was suggested that we do not accept the Education Master Plan if it includes appendix B. |

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| **SCEA Report (Report)** | eric maag |
| Discussion | We had a Rep Council retreat this weekend with our CTA Rep. We are working on trying to figure out what our budget really is. We believe our budget is healthier than what has been reported. We need to be careful with the budget and make sure any data we put out is correct. We want to make sure we totally understand the budget before we take steps forward. It is likely some new money is coming in so we may get some small percentage of the money back from the pay concession.Please come to the GB meeting tomorrow and act professionally and talk to Governing Board members about faculty issues.  |
| **Authorize AS President to Appoint Vice President for 2013-2014 (Action)** | randy beach |
| Discussion | A motion was made to authorize the President to appoint a Vice President for one year. Victoria is retiring and the by-laws do not give direction for this situation. Program review requested an early appointment to be able to get the new person trained while Victoria can help. A friendly amendment was made to add that this summer the Exec Board add procedures for this situation to the by-laws. The by-laws should mirror the SCEA by-laws where an appointment is made and there is a deadline to announce the opening and have an election. The motion passed.  |
| **Repeatability Policy (Discussion)** | patti flores-charter |
| Discussion  | This policy will go into the 13-14 catalog. Course repetition has changed significantly. This went to the Curriculum Committee, who worked on it. The Executive Committee approved this on an emergency basis to be able to get it into the catalog for next year. There is over-site so that the policy will not be abused. This change is to move more accountability and make sure we do not loose funding. We did approve repeatability language last year, but the state has become stricter in how they expect this to be handled so it is back to Senate again. Procedure will come to the Senate later this spring. |
| **Core Curriculum Criteria (Action)** | randy beach |
| Discussion  | A small Ad Hoc Committee worked on the criteria for this to help us formulate how we want to create our class schedule from the ground up. Today we are only looking at the criteria. A motion was made to approve the Academic Senate Core Curriculum Criteria and was seconded. Efficiency is our responsibility as faculty, but this tool should be used for us. At the last Chair of Chairs Committee, Kathy Tyner gave this to Chairs to make the summer schedule before it was even approved. This was undermining to the Chairs, Randy and the Committee. We need to figure out how this is going to be used and by whom before we approve it and use it. A tool like this during the budget times we have may be used to cut programs. We are in no rush to do this. The focus of this is to create quality education. It is critical that as faculty we know our programs, including how viable they are and that we create, modify, and eliminate classes based on data. We may not have Chairs next year, so then what will happen to the criteria. This should help our Chairs get together and decide how we look at viability of programs. This was never meant to be used as an administrative tool. A friendly amendment was made to include changing:#4 says that a course has to be in a degree or certificate program with 100 declared majors. A course that is part of many programs should allow all of those programs to count toward the 100 students should be in all the certificate programs. #7 add the AS degree, since it only says AA. These amendments were accepted. A friendly amendment was made to add a last line to the preamble that says this document will be used as a faculty tool only. This amendment was accepted. There is time and it was suggested we redo in the introductory paragraph and bring this back. It is suggested we add the data mentioned in the opening paragraph as an appendix. A motion was made to extend for 5 minutes was seconded and passed. The vote should be postponed for two weeks to re-write and give more time for discussion with constituents. The committee has disbanded so this may need to be updated by the Senate Exec if we cannot get the original committee back together. I would likely not come back until April. A motion was made to bring this back for another reading at the Academic Senate meeting on April 9th. The motion passed unanimously.  |
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| **Adjournment** | Randy beach |
| Discussion | The meeting was adjourned at 11:50 a.m. |
| The next Academic Senate meeting: March 12, 2013 from 11:00-11:50 am in room L 246 |