**Student Affairs Program Review Reader’s Report**

Service/Department:

Service Unit Reader:

Date of Report:

Are the Lead Person and Committee members identified in the Program Review? **[ ]** Yes **[ ]** No

Have the appropriate personnel signed the Executive Summary? [ ] Yes [ ] No

Is the Response to Previous Review complete? **[ ]** Yes **[ ]** No

*Comments:*

**Is the response to each criterion adequate, or is more information needed? *(Comment on each.)***

1.0 SLOs congruent with program goals **[ ]** Adequate **[ ]** More information needed

 *Comments:*

2.0 Qualification of faculty and staff **[ ]** Adequate **[ ]** More information needed

 *Comments:*

3.0 Procedures current and responsive **[ ]** Adequate **[ ]** More information needed

 *Comments:*

4.0 Technology appropriate and functional **[ ]** Adequate **[ ]** More information needed

 *Comments:*

5.0 Resources support goals **[ ]** Adequate **[ ]** More information needed

 *Comments:*

6.0 Services meet students’ needs effectively **[ ]** Adequate **[ ]** More information needed

 *Comments:*

7.0 Interaction with campus constituencies **[ ]** Adequate **[ ]** More information needed

 *Comments:*

8.0 Contributions to student success **[ ]** Adequate **[ ]** More information needed

 *Comments:*

9.0 Other comments and concerns [ ] Adequate [ ] More information needed

 *Comments:*

**Are the following included? Is supporting evidence contained within the review? (*Comment on each*.)**

10.0 Unit Recommendations **[ ]** Included **[ ]**  Not Included

 **[ ]** Supported **[ ]** Partially Supported **[ ]** Not Supported

 *Comments:*

11.0 Annual Program Review Snapshot **[ ]** Included **[ ]**  Not Included

 [ ] Supported [ ] Partially Supported [ ] Not Supported

 *Comments:*

12.0 Executive Summary **[ ]** Included **[ ]**  Not Included

 [ ] Supported [ ] Partially Supported [ ] Not Supported

 *Comments:*

**Reader’s Recommendation**

**[ ]**  This report is acceptable as submitted.

 *Comments:*

**[ ]** This report must be modified and resubmitted by (insert date here) before a recommendation can be made. **NOTE: Only reports approved by the Student Affairs Program Review Committee will be considered in resource allocation (i.e. budget prioritization, Faculty Hiring Prioritization, etc.).**

 *Comments:*