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| Academic Senate CommitteeMinutes |
| october 15, 2013 | 11:00-11:50 a.m. | L 246 |
| note taker | respectfully submitted by Caree Lesh & angie Arietti |
| Attendees | Andrade-Robledo, Margarita | Horlor, Barry  | Preciado, David  |
| Beach, Randy | Jones, Linda | Quan, Nghiep |
| Bloch, Maya  | Lesh, Caree | ~~Rempt, Andrew~~  |
| Brenner, Susan | Lewis, John | ~~Salahuddin, Sheri~~ |
| ~~Carberry, Ed~~ | Lucas, Yvonne | Speyrer, Michael  |
| Caschetta, Todd | Maag, Eric  | Stuart, Angelina  |
| Davis, J.D. | Martinez-Sanabria, Maria E. | Tyahla, Sandy  |
| Detsch, Steven | McAneney, Danielle | Villegas, Val |
| Edwards-LiPera, Diane  | Moore, Ryan | Whitsett, Jessica  |
| ~~Flores-Charter, Patti~~ E | Mossadeghi, Yasmin  | Wolniewicz, Rebecca |
| Hayashi, Chris | ~~Orozco, Alejandro~~  | ~~Yonker, Susan~~ |
| Hopkins, Kesa | Pollock, Lynn | Zinola, Lauren |
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| GUEST/s | Angelica Preciado | Steve Crow | Kathy Tyner |
| Josue Arredondo | John Brown |  |
| Names in red indicate AS Executive committee members. |  |
| **Call to order; Approval of Agenda (Action Item)** | randy beach |
| Discussion | The Academic Senate President, Randy Beach, called the meeting to order at 11:02 a.m. A motion was made to change agenda item 9 to procedures 6020, in order to have more time to rewrite the procedures 4021. Approval of Procedures 6020 – Budget Preparation was added in the place of Policy 4021 as a second read/action item.  |
| Action items |
| Approval of the agenda. The motion passed. M/S/C |
| **Public Comment (Information Item)** | randy beach |
| Discussion | No comments were made. |
| **Approval of Minutes from 10/08/13 (Action Item)** | randy beach |
| Action items |
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|  Discussion | A motion was made to bring these back next week for some clean up, was seconded and passed. |
| **President’s Report (Report)** | randy beach |
|  Discussion | The President’s report is available on SharePoint.Highlights include:October 31st is the deadline to submit your requisitions for spring 2014 textbooks. About 40% of faculty members do not turn in requisitions. Right after this meeting there will be a meeting to discuss a movement toward fiscal independence. President Nish’s column was all about this topic; so read that at the link sent out by Lillian Leopold. SCC is being asked to approve positions that will directly or indirectly support the move to fiscal independence, but not about whether or not fiscal independence should be sought. Friday, October 18th from 1:00-2:00 p.m. is a Prop R Bottoming Out Ceremony. SB 440: Governor Brown signed this bill so the ADT’s are being fast tracked. This will be the main way to transfer to a California State University in the coming years. AB 86-Adult Education Consortium Program: There will be two meetings held this week to discuss the impact of AB 86 and the faculty perspective on adult education and noncredit at SWC. We still need committee members, please ask your faculty to serve and let Randy know which committees you would like to serve on. OLA: There will be a 1:30 p.m. faculty evaluation workshop today. Check the Staff Development website for other activities.  |
| **SCEA Report (Report)** | eric maag |
| Discussion | Nine people went to the conference this weekend. Eric was able to go to workshops on bargaining. He received perspectives from a part-time faculty’s viewpoint. SCEA feels it needs to build lines of trust between full-time and part-time faculty. It was clear that untied faculty do better in bargaining than separate full-time and part-time unions. November 9, 2013 is the planned day for the SCEA retreat. Please let Eric know if there is anything you want to discuss. The website has had some minor glitches on voting, but they have been resolved. Please contact SCEA if you are having any problems with your login or password. Come to the Town Hall meeting today on fiscal independence and hear more about the information on this topic. According to Eric, the campus needs to start the shared governance process earlier.  |
| **Program Discontinuance: Small Engine Repair Associates Degree and Certificate of Achievement (Action)**  | randy beach |
| Discussion | David Preciado came to address any questions or concerns. A motion was made and seconded to approve the program discontinuance for the Small Engine Repair. The Academic Senate must vote on program discontinuance. These programs are being cut because they are no longer funded by ROP and there is not a large demand for it. David noted that the current program is automotive in nature and this does not really fit with the current needs of the department or students. Faculty members in this area all agree that it is best to discontinue this program. Randy noted that program discontinuance procedures are being re-worked for clarification. A senator stated that this should be a consistent and sustained effort. Since we have not done program discontinuance in so long, we are rushing now and this is not the best way to do it. We have to consult faculty and look at this each year. A motion was made to extend for one minute to vote, was seconded and approved. The motion passed with no opposition.  |
| **Program Discontinuance: Step Up BioTech Certificate of Proficiency (Action)**  |   randy beach  |
| Discussion  | This certificate of proficiency had been grant-funded and the district is no longer being held to this program because it has not been deemed viable. There was a promise from local community groups for employment placement and that did not pan out. A motion was made to discontinue this program, was seconded and passed.  |
| **Policy 4100 Degree and Graduation Requirements (2nd Read/Action)** | patricia flores-charter |
| Discussion | Updated to allow students who have received a prior degree to get their ADT, which gives priority in admissions for many transfer students. If approved, this will go to SCC as an information only item and then it will go to the Governing Board for a first and second read. A motion was made to approve and was seconded. The motion was approved including a grammatical change.  |
| **Procedures 6020 – Budget Preparation (2nd Read/Action) (1st Read)** | Randy Beach |
| Discussion | This is something the district does not have and it is important for accreditation. A motion was made and seconded to approve Procedures 6020. Procedure requires that our budget process is integrated with other district planning. The Budget Committee started with a vague template that was really beefed up to fit the needs and culture of the district. It was suggested to check and see if mission vision and values now includes the word “institutional”, and if not, take it out.The motion passed with no opposition.   |
| **Prop R/Facilities Update (Report)** | randy beach/john brown |
| Discussion | Institutional Facilities Committee includes Angela Rock and John Lewis. This committee is a standing committee of SCC. This committee guides Prop R and deals with program review needs, maintenance issues, and design standards. They meet weekly and are doing a lot of work. IFC gets to be involved with the initial input of the Facilities Master Plan and implementing FMP and recommending changes and revisions. They verify academic needs from the Educational Master Plan. John Lewis noted that they are absolutely following the educational master plan when they consider what is going into the corner lot. They report directly to the Governing Board. They are also working on an ADA transition plan, and recommended to approve the sequencing of the corner lot. Randy noted that the old Prop R plans had next to no connection to academics on the corner lot and now there are educational priorities on the corner lot. The Wellness Center needs to go forward quickly to make space for the new MSE facilities. The Performing Arts and Cultural Complex were also approved but smaller than originally proposed in the FMP. It was clarified that the faculty in that area do not want a large center because they cannot fill the seats. The feasibility study also did not support a large center. One senator proposed that the corner lot should include facilities to support Continuing Education, Economic & Workforce Development (CEEWD) and non-credit as it could be revenue generating and is a good program to interact with the community. A motion was made to recommend to the IFC that there be space at the corner lot for CEEWD. The motion was seconded. The motion passed. It was recommended we keep our community informed so that they know we are building a gym to make space for more educational space. A motion was made to extend for 5 minutes and was seconded. The motion passed. It was suggested that there needs to be more money spent on where the large groups of students are. Are we spending any money on the library and tutoring facilities to make them more useable?   |
| **Adjournment** | Randy beach |
| Discussion | The meeting was adjourned at 11:50 a.m. |
| The next Academic Senate meeting: Tuesday, October 22, 2013  |