

LIBRARY COMMUNITY BORROWERS

GUIDELINES:

It is the policy of the Southwestern Community College District to permit all members of the community to visit and use the college library facilities at any time that they are open, except for any facilities and services which are limited to currently enrolled Southwestern College students only [i.e. computer lab, etc]. Additionally, adults (18 years of age or older) who reside in San Diego County or are current members of the California Scholarship Federation (CSF) at schools within the district served by Southwestern College or are currently participating in International Baccalaureate programs (IBP) at such schools may apply for courtesy borrowing privileges from the college library. There is no fee for this service.

PROCEDURE:

Applicants must provide the following forms of identification:

1. Regular Community Borrowers: must show a government-issued photo ID with name, age and San Diego County address
2. CSF members: must show both current semester CSF membership card (or must appear on the current CSF student list provided to the college by the high school) and current high school photo ID card
3. IBP students: must appear on the current IBP student list provided to the college by the high school and must show current high school photo ID card

Community borrowing privileges are subject to the following restrictions:

1. All community borrowers are limited to a maximum of five (5) items checked out. No more checkouts will be allowed until the total items currently checked out falls below five (5).
2. Community borrowers may not check out periodicals or reserve materials for home use, but may use such materials in the building.
3. Community borrowers are not eligible for interlibrary loans or for remote-use passwords for library databases.
4. The privileges of community borrowers who misuse those privileges or who misuse the library will be revoked.