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| Academic Senate CommitteeMinutes |
| March 18, 2014 | 11:00-11:50 a.m. | L 246 |
| note taker | respectfully submitted by Caree Lesh & angie Arietti |
| Attendees | ~~Andrade-Robledo, Margarita~~ | ~~Jones, Linda~~ | Quan, Nghiep  |
| Beach, Randy | Lesh, Caree | Rempt, Andrew  |
| Bloch, Maya  | Lewis, John | Salgado-Avalos, Francisco |
| Brenner, Susan  | Lucas, Yvonne | Salahuddin, Sheri |
| Carberry, Ed | ~~Maag, Eric~~  | Speyrer, Michael  |
| Caschetta, Todd | Martinez-Sanabria, Maria E. | Stuart, Angelina  |
| Davis, J.D. | ~~McAneney, Danielle~~ | ~~Tyahla, Sandy~~  |
| Detsch, Steven  | Mossadeghi, Yasmin  | Whitsett, Jessica  |
| Edwards-LiPera, Diane  | Orozco, Alejandro  | Wolniewicz, Rebecca |
| Flores-Charter, Patti | Pollock, Lynn | Yonker, Susan |
| Hayashi, Chris | Posey, Jessica | ~~Zinola, Lauren~~ |
| ~~Hopkins, Kesa~~ | ~~Preciado, David/Tom Rogo~~ |  |
| Horlor, Barry  | Puen, Kimberly |  |
| GUEST/s | Superintendent/President Melinda Nish | Angelica Suarez | Kathy Tyner |
| Josue Arredondo | Mink Stavenga |  |
| Names in red indicate AS Executive committee members. |  |
| **Call to order; Approval of Agenda (Action Item)** | randy beach |
| Discussion | The meeting was called to order at 11:02 a.m. by the Academic Senate President, Randy Beach.  |
| Action items |
| Approval of agenda. M/S/C.  |
| **Public Comment (Information Item)** | randy beach |
| Discussion | ● Brett Nelson who is now at University of Louisville after coming out of SWC is now in the top 5 for student athletes in California. ● Last week the UCSD Chancellor spoke about wanting to give scholarships to our students. Counselors were unhappy that our admissions rate has gone down significantly and want to work with UCSD to improve admissions rates.  |
| **Approval of Minutes from 03/11/14 (Action Item)** | randy beach |
| Action items |
| Approval of Minutes. M/S/C. |
|  Discussion | A motion was made and seconded to approve the minutes. It was suggested that “CIS” be stricken from the title line of item 9. The motion passed unanimously.  |
| **President’s Report (Report)** | randy beach |
|  | The Presidents report is available on SharePoint. **AB 86**: This bill provides money for planning grants for Adult Educational Regional Consortiums. We have hired a consultant and the plan is due in December. The full report is on SharePoint. **Honorary Degrees**: The Honorary Committee met and will be reviewing two names for endorsement. Next week we will have information about the two candidates. **New Accreditation Standards**: Comment is now open for the new accreditation standards. April 15th is the deadline to submit your comments to our Accreditation Liaison Officer.**Elections**: Elections will be starting for senators on Friday. Full-time senators are elected in their department meetings. Part-time senators and Executive Committee members are elected by ballot. New senators need to be elected by May. **Governing Board Workshop**: Randy will be giving a presentation to the Governing Board on Faculty Roles and Responsibilities in Accreditation tomorrow night. On the agenda is a grant-funded director position to support the Qatar International Student Program.A senator questioned why are we supporting Qatar when they support the Brotherhood? Dr. Nish noted that there is a master agreement that was approved by the Governing Board. The director position is based on the original agreement. Three students are doing very well in their English classes. We anticipate them being here in summer, so we need a director now. Political concerns were vetted by the Governing Board prior to approval.  |
| **SCEA Report (Report)** | eric maag |
|  Discussion | Eric was out ill.  |
| **Resolution on SCEA Negotiating Team (Action)** | randy beach |
| Discussion | This is a way to help us understand the roles of different groups on campus and thank the negotiating team for their work. Changes noted last week have been incorporated. A motion was made and seconded to approve the resolution. The motion passed unanimously with no discussion. |
|  **Consent Calendar (Action)** | randy beach |
| Discussion | It was stated that the Curriculum Committee feels that they have a good process in place right now that is moving forward in the procedures. It does include that these items will be going on the Curriculum agenda as an information item. Then it will move forward onto the Curriculum summary that will go to the Governing Board for their approval. The last step is that it moves forward to the Chancellor’s office for upload into the State database. A motion was made to approve the consent calendar and was seconded. The CIS Program has gone through these program changes and wish to have these programs removed. The numbers were vetted by the CIS faculty and they have agreed with the data. One of the protocols for the procedure at the Curriculum Committee is the practice to have one faculty member of the discipline be required to attend their meeting for program discontinuance, so he/she can answer any questions. It was recommended that we also require a discipline faculty member or department chair be at the Senate for days we vote on discontinuance. AP 5300 Student Equity**Program Discontinuance:** **Associate in Science Degree:**Web Storefront Builder Using MIVA Associate in Science (02123)**Certificates of Achievement**Web Storefront Using MIVA---Advanced Certificate (02126)Web Site eCommerce Administrator Certificate of Achievement (02128)Operations/PC Support Specialist Emphasis---Advanced Certificate (02098)Microcomputer Applications Emphasis---Advanced Certificate (02338)Internetwork Technician Emphasis---Advanced Certificate (02097)Microcomputer Office and Technical Support---Advanced Certificate (02141)eCommerce Emphasis---Advanced Certificate (02073)**Certificates of Proficiency**Microcomputer Office and Technical Support---Basic Certificate (02139)Operations/PC Support Specialist Emphasis---Basic Certificate (02082)Web Storefront Builder Using MIVA---Basic Certificate (02124)The motion passed unanimously.  |
| **Compressed Calendar Update** | randy beach |
| Discussion | The Calendar Committee is meeting regularly, after an unplanned fall hiatus. We have a consultant working on this project and there is a model that is ready to be revealed. We are looking at a 16-week model with one week of finals and keeping our college hour. There will be campus wide forums to look at the calendar and to make sure nothing was missed. We will also be discussing how to plan for implementation and the impact it will cause. Some concerns were raised on meeting days and time changes. In the future when we have a scheduled committee forum, we need to stick with meeting that particular day and time because faculty have worked their teaching load around those times. An implementation timeline was requested. It was also suggested to put out information on the Curriculum Listserve. A motion was made, seconded and passed to extend time for 3 minutes. It was clarified that the “compressed calendar” will be 15 weeks and one additional week for finals for a total of 16 weeks.  |
| **Curriculum: Distance Education Handbook (Discussion)**  | Patricia Flores-charter |
| Discussion | There is a small group of people who have been working on this for over 2 years. Initially the idea was to revamp curriculum process in Curricunet, but since then, many federal changes have occurred. The document is in SharePoint. This is a way to make our online classes and programs consistent. Training for students and future instructors is needed. Leslie Yoder is working on putting together some recommendations from the committee on evaluation. This is an opportunity to see what quality online instruction should include. Mink has been representing us in a region 10 consortium and most campuses in our area have a lead faculty member to help with curriculum quality. It is suggested we need such a person to bring us up to date. We need a full-time coordinator to implement the plan and make sure we meet federal requirements. Regular and substantive contact is a concern. It is also an issue that the 80% of class max for online be implemented consistently. In 2007 a research-based recommendation was that online classes be run at 80% load of a full-time class. We need an Instructional Designer to work with faculty before we put classes online and not just to evaluate them after the fact. The Coordinator would be working to ensure the plan that has been identified based on current problems be addressed. It was stated that Distance Education is not the only realm that needs assistance with quality. There was also a request for more classified technical support staff for online instructors. A motion was made, seconded and passed to extend for 4 minutes. Please send feedback to Patti as soon as possible.  We need to move to a class max that will allow us to meet the requirements for substantive contact.   |
| **Adjournment** | Randy beach |
| Discussion | The meeting was adjourned at 11:50 a.m. |
| The next Academic Senate meeting: Tuesday, March 25, 2014  |