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| Academic Senate CommitteeMinutes |
| February 25, 2014 | 11:00-11:50 a.m. | L 246 |
| note taker | respectfully submitted by Caree Lesh & angie Arietti |
| Attendees | Andrade-Robledo, Margarita | ~~Jones, Linda~~ | Quan, Nghiep  |
| Beach, Randy | Lesh, Caree | Rempt, Andrew  |
| Bloch, Maya  | ~~Lewis, John~~ | Salgado-Avalos, Francisco |
| ~~Brenner, Susan~~  | ~~Lucas, Yvonne~~ | Salahuddin, Sheri |
| Carberry, Ed | Maag, Eric  | Speyrer, Michael  |
| Caschetta, Todd | Martinez-Sanabria, Maria E. | Stuart, Angelina  |
| Davis, J.D. | McAneney, Danielle | ~~Tyahla, Sandy~~  |
| Detsch, Steven  | Mossadeghi, Yasmin  | Whitsett, Jessica  |
| Edwards-LiPera, Diane  | ~~Orozco, Alejandro~~  | Wolniewicz, Rebecca |
| Flores-Charter, Patti | Pollock, Lynn | Yonker, Susan |
| Hayashi, Chris | Posey, Jessica | Zinola, Lauren |
| Hopkins, Kesa | Preciado, David/Tom Rogo |  |
| Horlor, Barry  | Puen, Kimberly |  |
| GUEST/s | Superintendent/President Melinda Nish | Mia McClellan |  |
| Names in red indicate AS Executive committee members. |  |
| **Call to order; Approval of Agenda (Action Item)** | randy beach |
| Discussion | The meeting was called to order at 11:02 a.m. by the Academic Senate President, Randy Beach. A motion was made and seconded to approve the agenda and it passed unanimously.  |
| Action items |
| Approval of agenda. M/S/C.  |
| **Public Comment (Information Item)** | randy beach |
| Discussion | One of the writing center tutors just got accepted to UCSD Medical School.  The RFA for the AB86 was submitted yesterday. This will guide the consortium team (CUSD, SUHSD, and SWC) in planning collaboratively for adult education in the South Bay. The team: Diane Edwards, Susie Brenner, Annette Ignacio, and Mink Stavenga were thanked for their efforts in finalizing the document for submittal. The Business Club is starting up again this spring and will kick off with a graduation petition activity to encourage students to apply for their certificate or degree.  |
| **Approval of Minutes from 02/18/14 (Action Item)** | randy beach |
| Action items |
| Approval of Minutes. M/S/C. |
|  Discussion | A motion was made and seconded to approve the minutes. The motion passed unanimously.  |
| **President’s Report (Report)** | randy beach |
|  Discussion | The President’s report is available on SharePoint.Highlights include:The Staff Development Committee needs a senate appointee. They meet every other Wednesday from 2-3 p.m. Contact Randy if you are interested. Budget Development Calendar: The calendar for next year has been set. There is a link in the President’s Report that will let you view the new calendar. Program Review Prioritization: Program Review reports submitted in fall are used to look at needed resources. The committee takes all the data and prioritizes requested items. Four standing committees of the SCC are working on prioritizing technology and all other items to take to the SCC. This year 30 items will be forwarded to SCC. This is up from 20 items in past years. The IPRC handbook, the Snapshots, and the Comprehensive Program Reviews are being looked at this semester. If you would like to see if your Program Review has been included, you can check on SharePoint under Institutional Program Review Committee. Welcome back to Barry Horlor.  |
| **SCEA Report (Report)** | eric maag |
| Discussion | If you are a budget manager, you will need to have requisitions in by March 21st. We have reached a tentative agreement with the District. SCEA has received positive and negative feedback, but are satisfied with the agreement. This week at Rep Council, we will go through the agreement line by line. Voting by paper ballot will start on Thursday this week and will go through March 10th. Vesting discussions will continue on later this semester. Health and Welfare will be meeting this afternoon. There is a May deadline to hopefully lower out-of-pocket costs with no more District money needed. The rumor that the District was late to negotiations is incorrect. Steve Crow bought coffee for the faculty team, but the Mediator did get lost and was late.  |
| **SB 850 GB Workshop Update (Report)**  | randy beach |
| Discussion | Constance Carroll gave a very pro SB 850 workshop last week, and the Power Point is available in SharePoint. Community College’s granting Bachelor’s degrees happens nationwide. The statewide Senate has not taken a stance on this, so please let Randy know if faculty members in your area want our Senate to take action on this. We will be allowed to offer only one degree and we would need to collegially decide what the major would be.  |
| **All Staff Recognition Event (Discussion)** | randy beach |
| Discussion | The Staff Development Committee and the HR Committee are looking at an all staff recognition event to be held in fall 2014. Right now we have a variety of awards given out at different times. The committees are on the cusp of recommending this be an opening day activity. Tenure robing could be part of this event. A senator noted that they are in favor of this activity, but recommend that it not be done first thing in the morning. It should be at a time where everyone could come. Lunchtime was suggested. Some recognition items would be service length awards, Faculty Recognitions Awards, part time longevity etc. Recognizing retirees was suggested. Other achievements would also be honored, such as earned doctorates, licensure or publications. A Gala was recommended or something more fun, rather than sitting around clapping. Faculty can’t be tenured until the first day of the semester when they actually receive tenure. Therefore the idea was to move this to Fall. Send any ideas to Randy.  |
| **New Draft Standards from ACCJC (Discussion)** | rebecca wolniewica/mink stavenga |
| Discussion | We are in a comment period on the new standards until the end of April. Rebecca’s presentation will go up in SharePoint, so please take a look at it since we went over it quickly today. We have had four standards that have been updated after getting substantial input over a year’s time. A major goal was to reduce redundancy, promote institutional effectiveness, have measureable outcomes, focus on data, and reflect current regulations and effective practices. There is a crosswalk which shows how documents align with changes and will be available later today in SharePoint. Blank areas indicate items that are new. Standard 1 has institutional integrity added. The section on the mission has been expanded. Academic quality has been singled out and looks at assessment and completion outcomes. Standard 2 has instructional programs, student support, library and learning resources. Standard 3 has not changed. Standard 4 has the greatest changes and has gone from 2 to 4 standards. Governance is included here and separates the Governing Board and the President. Satellite campuses are also separated. If you would like to help in any way, please let Mink know. The first draft is due at the end of spring 2014. The edited version is due by fall 2014 and will come to Senate for a first read in early spring 2015. The site visit is scheduled for October 2015.Faculty wishing to comment will need to do so by April 15th. Please send comments to Rebecca or Mink.  |
| **ATC Update: 21st Century Classroom Design/Academic Technology Planning (Report)** | randy beach |
| Discussion | ATC is a standing committee of the Senate and it partners with the ITC to discuss how technology is used on campus. ATC is involved in prioritization and use program reviews to look at requests for technology. A rubric is used to evaluate requests. Criteria considered include: urgency, industry standards, growth, collaboration, and total cost of ownership. Please be sure to take some time to do the survey from ATC so that faculty voices and needs will be heard. A senator noted that furniture for technology for students with disabilities was narrowed down to the point that the options would not work; specifically for students using wheelchairs. A suggestion was made to align the terminology with ACCJC Accreditation Standards. Therefore, add the term “and outcomes” to the end of the rubric introduction paragraph.  A motion was made to extend for two minutes, was seconded and passed unanimously. It was suggested to add student access to student success in the first paragraph. Rather than looking at total cost of ownership, we should look at funding in relation to the cost. This is updated each year, so if you see any new changes, please send them to Randy. A senator stated that we need to look at the biggest bang for our buck, not just total cost of ownership.  |
| **Adjournment** | Randy beach |
| Discussion | The meeting was adjourned at 11:50 a.m. |
| The next Academic Senate meeting: Tuesday, March 11, 2014  |