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| Academic Senate Committee Minutes | | | |
| February 11, 2014 | | 11:00-11:50 a.m. | L 246 |
| note taker | respectfully submitted by Caree Lesh & angie Arietti | | | |
| Attendees | Andrade-Robledo, Margarita | ~~Jones, Linda~~ | Rempt, Andrew | |
| Beach, Randy | Lesh, Caree | Salgado-Avalos, Francisco | |
| ~~Bloch, Maya~~ | Lewis, John | ~~Salahuddin, Sheri~~ | |
| Brenner, Susan | Lucas, Yvonne | Speyrer, Michael | |
| Carberry, Ed | Maag, Eric | Stuart, Angelina | |
| Caschetta, Todd | Martinez-Sanabria, Maria E. | ~~Tyahla, Sandy~~ | |
| Davis, J.D. | McAneney, Danielle | ~~Villegas, Val~~ | |
| Detsch, Steven | Mossadeghi, Yasmin | Whitsett, Jessica | |
| ~~Edwards-LiPera, Diane~~ | Orozco, Alejandro | Wolniewicz, Rebecca | |
| Flores-Charter, Patti | ~~Pollock, Lynn~~ | Yonker, Susan | |
| Hayashi, Chris | Preciado, David/Tom Rogo | ~~Zinola, Lauren~~ | |
| Hopkins, Kesa | Puen, Kimberly |  | |
| ~~Horlor, Barry~~ | Quan, Nghiep |  | |
| GUEST/s | Superintendent/President Melinda Nish | Angelica Suarez | Kathy Tyner | |
| Chris Perri | Bea Zamora | Tom Luibel | |
| Andre Meza |  |  | |
| Names in red indicate AS Executive committee members. | | |  | |
| **Call to order; Approval of Agenda (Action Item)** | | | randy beach |
| Discussion | The meeting was called to order at 11:05 a.m. by the Academic Senate President, Randy Beach. | | | |
| Action items | | | | |
| Approval of agenda. M/S/C. The agenda was approved with removal of approval of minutes from 1/28/14. | | | | |
| **Public Comment (Information Item)** | | | randy beach |
| Discussion | Angie Stuart IPRC – Prioritization started yesterday. Unfunded Classified Administrative positions have been submitted to Cabinet for review.  Randy introduced and welcomed Kim Puen from Math, Science, and Engineering as a new part-time senator who is replacing Ryan Moore. | | | |
| **Approval of Minutes from 01/28/14 (Action Item)** | | | randy beach |
| Action items | | | | |
| Approval of Minutes. Minutes will be sent this week for approval next week. | | | | |
| Discussion | No discussion. | | |
| **President’s Report (Report)** | | | randy beach |
| Discussion | The President’s report is available on SharePoint.  Highlights include:  SB 850 – Would create an 8 year pilot to create Bachelors degrees in high need fields, primarily in career technical areas. We would be able to offer only one degree. Nursing motivated this, but this major is not included as a test option. There will be a workshop to the Governing Board on this topic on February 19th. We will further discuss this next week at senate.  February 13th is the extended deadline to submit nominations for the Faculty Recognition Awards.  Senate elections are in March and April. Open seats will be announced here. Last weekend several people went to the ASCCC accreditation conference. There was a lot of talk of the draft ACCJC standards and the Institution Set Standards for Student Achievement.  We also need to discuss the new ACCJC accreditation standards.  Thanks to Susan Yonker for joining the Human Resources Committee and Maria Abuan for joining the Catalog Committee. We still need someone on the Staff Development Committee. | | |
| **SCEA Report (Report)** | | | eric maag |
| Discussion | The California Community College Association conference was this past weekend. There was still good consistent news for budget. We may even get some more money for this year. Our CCSF shows our budgeted has grown this year by 6 million dollars.  Vesting Issue: The problem right now is what we are loosing presently. Prior to the last year and a half, faculty and administration were on the same page. Now, vesting seems to be under attack by administration. We are going into elections in April and we are looking for new leaders.  Please put up signs in your office windows and car windows to show support and join us at the next negotiations session on February 18th and will be conducted by a mediator. This is not to be mean or rude, but just to show solidarity.  We will be asking people to show up at room 1651 from 11:00 a.m.-12:00 p.m. and from 7:30-8:30 p.m. to have some snacks and hold a sign of support. | | | |
| **Emergency Alert Information (Update)** | | | Chief cash |
| Discussion | Please be sure to update your information in web advisor so you will get emergency updates. You should have gotten a message this morning.  Chief handed out emergency information packets.  The state mandates that we are all emergency service workers; so we need to be aware of that and be trained to know what to do in all situations.  A motion was made to extend for 2 minutes, was seconded and approved.  Emergency maps for the Higher Education Centers were requested. Chief noted that the Higher Education Centers have them. He is happy to send them out if you e-mail him the request. There is first responder training in March.  It was requested that Chief Cash send us the handout he brought so that we can get it out to all faculty. | | | |
| **Program Discontinuance: Medical Assistant Programs (Action)** | | | randy beach |
| Discussion | **Program Discontinuance:**  **Medical Assistant Certificates:** Medical Assistant: Administrative-Intermediate, Medical Assistant: Administrative-Intensive Training-Bilingual (English/Spanish), Medical Assistant: Administrative-Intensive Training, Medical Assistant: Clinical-Intermediate, Medical Assistant: Clinical-Intensive Training, Medical Assistant: Coding and Insurance-Intermediate.  **Associates in Science Degree:** Medical Assistant: Clinical  A motion was made to discontinue the Medical assistant programs, and was seconded. Information was requested last week for completion numbers for the programs in question. Randy looked at a 5-year total and the numbers range from 1-5 depending on the certificate or degree.  A senator noted that these numbers do not seem to be accurate based on students in some of her classes.  Chris Perri explained that there are currently 16 different areas in this major and it is confusing to students. The faculty want to streamline this so there will be 4 choices.  A question was asked as to how students will be notified.  Randy has presented outcome data; this is not the list of students who have chosen this major. Students who have self identified this major will be contacted so they can be helped to choose a new program and make a plan for completion.  A motion was made to extend for 4 minutes, was seconded and passed.  A senator noted that many programs overlap and all faculty in areas for programs need to be part of this type of process.    This is good for accreditation.  The motion passed with no opposition. | | | |
| **Program Discontinuance: Electronic Programs (Action)** | | | randy beach |
| Discussion | **Program Discontinuance:**  **Associates in Science Degree:** Computer Systems Intensive Certification Training, Electronics-Computer Technician, Electronics-Internetwork Technician, Electronics-Network Administrator  **Certificates of Achievement:** Computer Systems Intensive Certification Training-Basic, Computer Systems Intensive Certification Training-Advanced, Electronics-Computer Technician-Advanced, Electronics-Internetwork Technician-Advanced, Electronics-Network Administrator-Advanced  **Certificates of Proficiency:** Electronics-Internetwork Technician-Basic, Electronics-Network Administrator-Basic, Mobile Electronics-Basic  A motion was made to approve and was seconded.  A senator noted that the accreditation visiting team will be happy that we have discontinued and cleaned up our programs.  This program is being streamlined, as was the Medical Assistant.  Tom Luibel noted that change is this field is a constant and they wanted to make sure we are getting students skills, employers, and transfer universities needs met.  It was suggested that the classes in this and the prior major that will no longer be offered be inactivated in Curricunet.  A motion was made to extend for 1 minute, was seconded and passed.  The motion passed unanimously. | | | |
| **Senate Exec Structure and Reassigned Time (1st Read)** | | | randy beach |
| Discussion | Randy brought a new proposal for Academic Senate Reassigned time, which is available in Sharepoint. SCEA will have to negotiate for the reassigned time as proposed.  The Vice President’s job has become larger because of program review and resource allocation. The new chart was intended to mainly reflect what the Senate Exec Officers are actually doing now, or make the current positions more doable. Curriculum Chair duties would be off the President-elects duties and there would be a new person in that position with reassigned time. Also included was time for an Honors Coordinator, ATC Chair, and AOC Chair.  Prior to the President-elect position, including Curriculum Chair, we had a Curriculum Chair with reassigned time. This allows for better consistency for all those people involved in the Curriculum process, which is the lifeblood of this college.  At the ITC meeting it was noticed that none of the academic technology goals have been met. We desperately need and ATC Chair to forward needs of technology and instruction. This position will help significantly with accreditation.  Randy would like to take a vote on this next week so it can go to SCEA. What happens with this, will impact elections. We hope to get more people interested in being in a Senate Leadership role. | | | |
| **BP 5010 Admissions and Concurrent Enrollment (Presentation)** | | | Bea Zamora |
| Discussion | A motion was made to bundle the rest of the items on the agenda (items #10-#15), was seconded and passed.  What is being done is we are bifurcating the policy and procedures. BP 5010 is admissions and concurrent enrollment, AP 5010 is admissions, and AP 5011 is admissions and concurrent enrollment of high school students. Student’s records are typically held for cashiering, library, or discipline.  Students completing 9th grade would be able to attend for Summer terms. | | | |
| **AP 5010 Admissions (1st Read)** | | | Bea Zamora |
| Discussion | Bundled | | | |
| **AP 5011 Admission and Concurrent Enrollment of High School Students (1st Read)** | | | Bea Zamora |
| Discussion | Bundled | | | |
| **AP 5035 Withholding of Student Records (1st Read)** | | | Bea Zamora |
| Discussion | Bundled | | | |
| **BP/AP 5050 Student Success and Support Program (1st Read)** | | | Bea Zamora |
| Discussion | Bundled | | | |
| **Adjournment** | | | Randy beach |
| Discussion | The meeting was adjourned at 11:50 a.m. | | | |
| The next Academic Senate meeting: Tuesday, February 18, 2014 | | | | |