

STUDY ROOM USE

General Regulations Pertaining to All Study Rooms

- All study room use is on a first-come first-served basis with no time limit, however, priority is given to academic activities.
- Personal property must not be left unattended in study rooms. Leaving property in a study room does not reserve that study room for later use. The Library assumes no responsibility for damaged or stolen property. Library staff may move unattended materials to the Lost & Found at the second floor circulation desk.
- College staff may enter any study room at any time.
- Furniture must not be moved.

Staff may ask study room users to leave for violations such as:

- Excessive noise.
- Violation of the food or drink policy.
- Moving or disconnecting equipment.
- Using college equipment for personal activities such as video games or other entertainment
- Abuse of furniture or equipment. Persons who misuse or abuse the equipment or furniture will be denied access and may face academic sanctions and/or criminal prosecution.

Group Multimedia Study Rooms

- First priority for use of multimedia study rooms is for groups using multimedia equipment for academic activities.
- Persons not using multimedia equipment may be asked to leave multimedia study rooms if other persons need to use the multimedia equipment for academic activities.
- College equipment may not be use for personal activities such as video games or other entertainment.

ADA Equipment Study Room

- Disabled students have priority for use.
- This room will be kept locked, to request access contact the reference librarian at the Reference Desk.
- Installation of personal software or equipment is prohibited.

