### SUGGESTED ORDER OF BUSINESS/Minutes

**REGULAR MEETING, GOVERNING BOARD**  
**SOUTHWESTERN COMMUNITY COLLEGE DISTRICT**  
**ROOM 214**  
**SOUTHWESTERN COLLEGE**

**TERRI VALLADOLID, GOVERNING BOARD PRESIDENT**  
**DAVID J. AGOSTO, GOVERNING BOARD VICE PRESIDENT**  
**JORGE DOMINGUEZ, Ph.D., GOVERNING BOARD MEMBER**  
**JEAN ROESCH, Ed.D., GOVERNING BOARD MEMBER**  
**YOLANDA SALCIDO, GOVERNING BOARD MEMBER**  
**HECTOR RIVERA, STUDENT BOARD MEMBER**  
**GREG R. SANDOVAL, INTERIM SECRETARY TO GOVERNING BOARD AND INTERIM SUPERINTENDENT/PRESIDENT**

7:00 PM

**Wednesday, April 18, 2007**

**COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT**

Southwestern Community College District, in compliance with the American Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact Mary Ganio at (619) 482-6301 at least forty-eight hours in advance of the meeting for information on such accommodation.

Persons wishing to address the Governing Board under Oral Communication should complete a yellow request card (available at the reception table) and indicate on the card if they wish to speak under Oral Communication, or when a specific agenda item is considered. Cards should be submitted to the Board secretary prior to the start of the meeting.

**CHANGE IN MEETING TIME:** Please note that open session for all Regular Board meetings will begin at 7:00 p.m. effective with the April 18, 2007 Regular Board meeting.

<table>
<thead>
<tr>
<th>ITEM</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Call to Order</strong></td>
<td><strong>1. CALL TO ORDER</strong></td>
</tr>
<tr>
<td>(Valladolid)</td>
<td>6:00 p.m., Room 214</td>
</tr>
<tr>
<td>Present:</td>
<td></td>
</tr>
<tr>
<td>Absent:</td>
<td></td>
</tr>
<tr>
<td>Board members arriving after meeting commences will be noted as “present” at point in this suggested order of business at which they arrive.</td>
<td></td>
</tr>
<tr>
<td><strong>Closed Session</strong></td>
<td><strong>2. ADJOURN TO CLOSED SESSION</strong></td>
</tr>
<tr>
<td>(Valladolid)</td>
<td>Building 100, Conference Room A.</td>
</tr>
</tbody>
</table>
| A. | CONFERENCE WITH LABOR NEGOTIATOR  
| Negotiator: Fusako Yokotobi  
| Employee Organizations: CSEA & SCEA, Administrators Association, Confidentials Group  
| Government Code Section 54957.6 | |
| B. | PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE  
| Government Code Section 54957(b) | |
3. RECONVENE IN OPEN SESSION
(Valladolid)
7:00 p.m., Room 214

Present:

Absent:

4. PLEDGE OF ALLEGIANCE
(Valladolid)

5. ANNOUNCEMENT OF CLOSED SESSION ACTION(S) (If applicable)
(Valladolid)

6. APPROVAL OF MINUTES (ENCLOSURE)
(Sandoval)

<table>
<thead>
<tr>
<th>Agosto</th>
<th>Dominguez</th>
<th>Roesch</th>
<th>Salcido</th>
<th>Valladolid</th>
<th>Rivera-Student Advisory Vote</th>
</tr>
</thead>
<tbody>
<tr>
<td>Regular Meeting, March 14, 2007</td>
<td></td>
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<tr>
<td>Special Meeting, March 14, 2007</td>
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<tr>
<td>Special Meeting, March 20, 2007</td>
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<tr>
<td>Special Meeting #2, March 20, 2007</td>
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</tr>
</tbody>
</table>

7. PRESENTATION(S)
(Sandoval)

A. EMPLOYEE OF THE QUARTER APRIL-JUNE
Jessie Reyes, Continuing Education Program Technician

Presenters: Jackie Osborne, Director of Human Resources; Rebecca Montalvan-Toth, Classified Senate President; Larry Lambert, CSEA President, and Mary Wylie, Dean of Continuing Education, Economic & Workforce Development.

B. BUDGET STATUS

Presenter: Dr. Debra Fitzsimons, Vice President for Administrative Affairs

8. ORAL COMMUNICATION
(Valladolid)

Persons wishing to address the Governing Board under this item should fill out a yellow request card (available at the reception table) and indicate on the card if they wish to be called under Oral Communication, or when a specific agenda item is considered.

An oral presentation to the Board does not constitute an open discussion on the presentation topic, unless that topic is on the posted agenda. Pursuant to the Brown Act (Government Code Section 54954.2(a)): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."

9. FORMATION AND APPROVAL OF CONSENT AGENDA
(Valladolid)

<table>
<thead>
<tr>
<th>Agosto</th>
<th>Dominguez</th>
<th>Roesch</th>
<th>Salcido</th>
<th>Valladolid</th>
<th>Rivera-Student Advisory Vote</th>
</tr>
</thead>
</table>

Formation and approval of consent agenda.
10. APPROVE CONSENT CALENDAR (ITEMS A THROUGH M)

<table>
<thead>
<tr>
<th>Agosto</th>
<th>Dominguez</th>
<th>Roesch</th>
<th>Salcido</th>
<th>Valladolid</th>
<th>Rivera-Student Advisory Vote</th>
</tr>
</thead>
</table>

Adoption of the Consent Calendar will be made by one motion and second of the Board and by a unanimous vote.

10A. RATIFY/APPROVE TRAVEL ADVANCE REQUESTS
(Fitzsimons)

<table>
<thead>
<tr>
<th>Employee</th>
<th>Purpose</th>
<th>Date</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arnold, Donna</td>
<td>JACC-Journalism Assoc of Community Colleges Annual Convention</td>
<td>3/24-25/07</td>
<td>$352.60</td>
</tr>
<tr>
<td>Davis, Terry</td>
<td>2007 Commission on Athletics Convention</td>
<td>4/3-6/07</td>
<td>$617.00</td>
</tr>
<tr>
<td>Felan-Gonzales, Sylvia</td>
<td>Puente Students Northern California College Tour</td>
<td>4/25-28/07</td>
<td>$600.00</td>
</tr>
<tr>
<td>Figueroa, Surian</td>
<td>Teachers of English to Speakers of Other Languages, Inc. (TESOL) 2007 Conference</td>
<td>3/20-24/07</td>
<td>$762.60</td>
</tr>
<tr>
<td>Gess, Benjamin</td>
<td>Campus Law Enforcement PC 832.3</td>
<td>4/2-5/07</td>
<td>$180.00</td>
</tr>
<tr>
<td>Macedo, Timothy</td>
<td>Department of Boating &amp; Waterways Conference</td>
<td>3/20-22/07</td>
<td>$583.00</td>
</tr>
<tr>
<td>Rojas, Jorge</td>
<td>Campus Law Enforcement PC 832.3</td>
<td>4/2-5/07</td>
<td>$616.00</td>
</tr>
<tr>
<td>Santana, Eliana</td>
<td>TESOL 2007 Conference</td>
<td>3/21-24/07</td>
<td>$1,206.79</td>
</tr>
<tr>
<td>Taft, Dawn</td>
<td>Temporary Assistance for Need Families – Child Development Careers (TANF-CDC) Program Conference</td>
<td>4/19-20/07</td>
<td>$477.97</td>
</tr>
<tr>
<td>Thurmond, Cleo</td>
<td>Campus Law Enforcement PC 832.3</td>
<td>4/2-5/07</td>
<td>$656.00</td>
</tr>
</tbody>
</table>

10B. ADOPT COMMENDATION RESOLUTIONS (ENCLOSURE)
(Yokotobi)

Adopt commendation resolution for the following staff member(s):

Janet Billings, Bookstore Buyer, retiring, completing 23 years of service

10C. RATIFY/APPROVE EMPLOYMENT OF CONSULTANT(S)

Listed consultants not to exceed a total cost of $3,000 each.

Recommend ratification and approval of employment of the following consultant(s).

<table>
<thead>
<tr>
<th>Department</th>
<th>Consultant</th>
<th>Purpose</th>
<th>Date</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Dyoste) School of Arts &amp; Communication</td>
<td>Silk Wind</td>
<td>Spring 2007 Music Recital Series, Japanese Music</td>
<td>4/11/07</td>
<td>$300</td>
</tr>
<tr>
<td>(Yokotobi) Human Resources</td>
<td>Urban Bush Women</td>
<td>Master Dance Class</td>
<td>2/21/07</td>
<td>$250</td>
</tr>
<tr>
<td>(Yokotobi) School of Mathematics, Science &amp; Engineering</td>
<td>Milton, Jeff</td>
<td>Bioinformatics Workshop</td>
<td>4/24/07</td>
<td>$300</td>
</tr>
<tr>
<td></td>
<td>Booth, Derrick</td>
<td>Careers in Science presentation to MESA students</td>
<td>4/29/07</td>
<td>$350</td>
</tr>
<tr>
<td>(Yokotobi) Human Resources</td>
<td>Ronald Takaki, Ph.D.</td>
<td>Keynote Speaker for “Citizens of the World” Human Relations Conference</td>
<td>4/28/07</td>
<td>Not to Exceed $2,000</td>
</tr>
</tbody>
</table>
10D. RATIFY/APPROVE AGREEMENT(S) – EXPENSE TO DISTRICT (ENCLOSURE)

Listed consultant(s) not to exceed a total cost of $3,000 each.

10D1. AGREEMENT WITH UNITED STATES OLYMPIC COMMITTEE

RECOMMENDATION

Ratify Agreement No. A2057.07 with United States Olympic Committee, as a venue for the SWC Track & Field Training Facility, for the period February 26 through May 25, 2007, two days per week, inclusive, for a cost not to exceed $400/month facility use fee.

OVERVIEW

Currently SWC does not have a facility available for our Intercollegiate Track students to train at and continue their athletic opportunities. The Chula Vista Olympic Training Center will provide our student athletes with the appropriate facilities to accommodate specialty events, i.e., hammer throw, discus, shot-put and pole-vault. In order to compete at a conference championship level, it is imperative that these resources be attained for the benefit of the overall team. Ratification of the agreement is necessary because the agreement was not received until late February, after the deadline for March agenda input.

FISCAL IMPACT/FUNDING SOURCE

Account No. 1-45636-083502-000
<table>
<thead>
<tr>
<th>ITEM</th>
<th>APPROVE AGREEMENTS - NO COST / INCOME TO DISTRICT</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Recommend approval of listed agreements at no cost or income to District.</td>
</tr>
</tbody>
</table>

10E1. AGREEMENT WITH UNIVERSITY OF SAN DIEGO (ENCLOSURE)

RECOMMENDATION

Authorize Agreement No. A30452.07 with University of San Diego (USD), for student internship program, for the period April 19, 2007 through June 30, 2008, inclusive, at no cost to the District.

OVERVIEW

The Student Summer Internship Program provides a unique working experience for students by exposing them to state-of-the-art equipment and the opportunity to work side-by-side with experts in their fields.

FISCAL IMPACT/FUNDING SOURCE

No Fiscal Impact

10E2. AGREEMENT WITH UNIVERSITY OF CALIFORNIA, SAN DIEGO (ENCLOSURE)

RECOMMENDATION

Authorize Agreement No. A3051.07 with University of California, San Diego (UCSD), for student internship program, for the period April 19, 2007 through June 30, 2008, inclusive, at no cost to the District.

OVERVIEW

The Student Summer Internship Program provides a unique working experience for students by exposing them to state-of-the-art equipment and the opportunity to work side-by-side with experts in their fields.

FISCAL IMPACT/FUNDING SOURCE

No Fiscal Impact

10E3. AGREEMENT WITH SAN DIEGO STATE UNIVERSITY (ENCLOSURE)

RECOMMENDATION

Authorize Agreement No. A3050.07 with San Diego State University (SDSU), for student internship program, for the period April 19, 2007 through June 30, 2008, inclusive, at no cost to the District.

OVERVIEW

The Student Summer Internship Program provides a unique working experience for students by exposing them to state-of-the-art equipment and the opportunity to work side-by-side with experts in their fields.

FISCAL IMPACT/FUNDING SOURCE

No Fiscal Impact
10E. APPROVE AGREEMENTS - NO COST / INCOME TO DISTRICT (Continued)

(Dytsle)

10E4. AGREEMENT WITH CALIFORNIA STATE UNIVERSITY, SAN MARCOS (ENCLOSURE)

RECOMMENDATION

Authorize Agreement No. A3049.07 with California State University, San Marcos (CSUSM), for student internship program, for the period April 19, 2007 through June 30, 2008, inclusive, at no cost to the District.

OVERVIEW

The Student Summer Internship Program provides a unique working experience for students by exposing them to state-of-the-art equipment and the opportunity to work side-by-side with experts in their fields.

FISCAL IMPACT/FUNDING SOURCE

No Fiscal Impact

(Dytsle)

10E5. AGREEMENT WITH OHIO STATE UNIVERSITY (ENCLOSURE)

RECOMMENDATION

Authorize Agreement No. A3048.07 with Ohio State University (OSU), for student internship program, for the period April 19, 2007 through June 30, 2008, inclusive, at no cost to the District.

OVERVIEW

The Student Summer Internship Program provides a unique working experience for students by exposing them to state-of-the-art equipment and the opportunity to work side-by-side with experts in their fields.

FISCAL IMPACT/FUNDING SOURCE

No Fiscal Impact

(Dytsle)

10E6. AGREEMENT WITH CIBUS GENETICS (ENCLOSURE)

RECOMMENDATION

Authorize Agreement No. A3047.07 with CIBUS Genetics, for student internship program, for the period April 19, 2007 through June 30, 2008, inclusive, at no cost to the District.

OVERVIEW

The Student Summer Internship Program provides a unique working experience for students by exposing them to state-of-the-art equipment and the opportunity to work side-by-side with experts in their fields.

FISCAL IMPACT/FUNDING SOURCE

No Fiscal Impact
10E. APPROVE AGREEMENTS - NO COST / INCOME TO DISTRICT (Continued)

(Dyste)

10E7. AGREEMENT WITH PFIZER PHARMACEUTICALS (ENCLOSURE)

RECOMMENDATION

Authorize Agreement No. A3046.07 with Pfizer Pharmaceuticals, for student internship program, for the period April 19, 2007 through June 30, 2008, inclusive, at no cost to the District.

OVERVIEW

The Student Summer Internship Program provides a unique working experience for students by exposing them to state-of-the-art equipment and the opportunity to work side-by-side with experts in their fields.

FISCAL IMPACT/FUNDING SOURCE

No Fiscal Impact

(Dyste)

10E8. AGREEMENT WITH THE DOW CHEMICAL COMPANY (ENCLOSURE)

RECOMMENDATION

Authorize Agreement No. A3045.07 with The Dow Chemical Company, for student internship program, for the period April 19, 2007 through June 30, 2008, inclusive, at no cost to the District.

OVERVIEW

The Student Summer Internship Program provides a unique working experience for students by exposing them to state-of-the-art equipment and the opportunity to work side-by-side with experts in their fields.

FISCAL IMPACT/FUNDING SOURCE

No Fiscal Impact

(Dyste)

10E9. AGREEMENT WITH SOUTHERN CALIFORNIA BIOTECHNOLOGY CENTER (ENCLOSURE)

RECOMMENDATION

Ratify Agreement No AR2037.07 with Southern California Biotechnology Center at Miramar College, to establish a partnership, for the period March 15 through June 30, 2007, inclusive, in the amount of $9,000, income to the District.

OVERVIEW

Southwestern College contracts with the San Diego Community College District to support three student internship positions in the biotechnology program at $3,000 each.

FISCAL IMPACT/FUNDING SOURCE

1-38896-043001-730
10E10. AGREEMENT WITH MEITETSU TRAVEL CORPORATION (ENCLOSURE)

RECOMMENDATION

Authorize Agreement No. A2059.07 with the Meitetsu Travel Corporation, for educational and cultural experience for Japanese paramedic training students, for the period May 9 through May 11, 2007, inclusive, with an approximate amount of $6,000, income to the District.

OVERVIEW

The Southwestern College Athletic Department will host an educational and cultural experience for Japanese students studying paramedic methods. Students will have the opportunity to learn and practice paramedic training methods as taught in the United States. Additionally, they will have the opportunity to participate in college life activities.

FISCAL IMPACT/FUNDING SOURCE

Funds will support post-season competition for SWC Athletic programs. Account No. 1-38896-083517-507

10E11. AGREEMENT WITH OSAKA JEKEI COLLEGE (ENCLOSURE)

RECOMMENDATION

Authorize Agreement No. A2058.07 with Osaka Jekei College for educational and cultural experience for Japanese medical training students, for the period May 23 through May 25, 2007, with an approximate amount of $8,000, income to the District.

OVERVIEW

The Southwestern College Athletic Department will host an educational and cultural experience for Japanese students studying medical office support methods. Students will have the opportunity to learn and practice medical office support training methods as taught in the United States. Additionally, they will have the opportunity to participate in college life activities and observe intercollegiate sporting events.

FISCAL IMPACT/FUNDING SOURCE

Funds will support post season competition for SWC Athletic programs. Account No. 1-38896-083517-507
10E. APPROVE AGREEMENTS - NO COST / INCOME TO DISTRICT (Continued)

10E12. AGREEMENT WITH CONSERVATION AND RESEARCH FOR ENDANGERED SPECIES (CRES) (ENCLOSURE)

RECOMMENDATION

Authorize Agreement No. A3044.07 with Conservation and Research for Endangered Species (CRES), for student internship program, for the period April 19, 2007 through June 30, 2008, inclusive, at no cost to the District.

OVERVIEW

The Student Summer Internship Program provides a unique working experience for students by exposing them to state-of-the-art equipment and the opportunity to work side-by-side with experts in their fields.

FISCAL IMPACT/FUNDING SOURCE

No Fiscal Impact

10F. RATIFY FILING OF APPLICATION(S) TO MEET FILING DEADLINE(S)


10G. ACCEPT GIFT(S) FOR ANTICIPATED USE AS INDICATED

Thirteen (13) Body Armor-Vests, donated by the City of Chula Vista Police Department, to be used by the Basic Police Academy in the School of Technology and Human Services.

10H. DISTRICT SURPLUS DISPOSAL (ENCLOSURE)

RECOMMENDATION

Recommend approval of disposal of 105 monitors and 172 desktop computers which have been declared surplus; and further, recommend the Vice President for Administrative Affairs be authorized to dispose of the surplus property as scrap.

OVERVIEW

The District conducts periodic property evaluations to remove equipment that is obsolete or beyond economical repair. Education Codes 81450 and 81452 (C) require the Governing Board to approve items declared surplus for disposal. The desktop computers have been cannibalized for parts and the monitors are obsolete and/or beyond economical repair. The remaining computer parts and the monitors may contain hazardous waste and will be disposed of or recycled accordingly.

FISCAL IMPACT

No Fiscal Impact
ITEM

10I. (Kinney) WAIVER OF FEES FOR 2007 SUMMER ACADEMY

RECOMMENDATION

Authorize waiver of fees for Sweetwater Union High School District (SUHSD) and Coronado Unified (COR) students for the Summer Academy Program, for the period from June 18, 2007 to August 17, 2007.

OVERVIEW

Southwestern Community College District, in collaboration with SUHSD and COR, will be offering a Summer Academy that provides enrichment opportunities for students currently attending high school for summer session 2007. A menu of courses has been developed that will enable current 9th-11th grade students to take courses that fulfill both A-G high school requirements and college transfer requirements.

Now in its second year, this collaboration provides for the exemption of all fees (enrollment, health, parking, and student center) as authorized by Education Code Section 76300(f). The first year of exemption was authorized by the Governing Board on April 19, 2006.

FISCAL IMPACT/FUNDING SOURCE

No Fiscal Impact

10J. (Fitzsimons) AWARD OF RFP

Award of RFP

RFP No. 87b Award RFP for Inspector of Record (IOR) for the 800/850 Music Building and the Fire Life Safety Perimeter Road Project to GeoTek Insite, Inc. in an amount not to exceed $115,200. The District reviewed ten (10) proposals and GeoTek Insite, Inc. provided the most comprehensive and lowest cost proposal. The RFP was advertised in the San Diego Daily Transcript on February 9, 2007

10K. (Fitzsimons) DESIGNATED AGENTS FOR SAN DIEGO COUNTY OFFICE OF EDUCATION

OVERVIEW

As required by the San Diego County Office of Education (SDCOE), recommend the following individuals be authorized as designated agents with the SDCOE, effective March 15, 2007 to June 30, 2007.

1. Sign School Orders:
   - Debra L. Fitzsimons
   - Bernadette Sampson
   - Greg R. Sandoval

2. Sign Payroll Payment Orders:
   - Greg R. Sandoval
   - Jackie Osborne
   - Fusako Yokotobi

FISCAL IMPACT/FUNDING SOURCE

None
ITEM

10L. CONFIRMATION OF PURCHASE ORDERS (ENCLOSURE)
(Fitzsimons)

General Fund Nos. 76195 - 76586
Blanket Fund Nos. B1237 – B1240

10M. PAYMENT OF BILLS FEBRUARY 20, 2007 – MARCH 14, 2007 (ENCLOSURE)
(Fitzsimons)
11A. EMPLOYMENT

Recommend approval of the following interim appointment, effective as indicated. Interim appointment shall continue based upon business necessity through June 30, 2007, or until a permanent Superintendent/President has been hired by the Governing Board and begins serving in that position, and is subject to amendments and termination at the discretion of the Governing Board.

<table>
<thead>
<tr>
<th>Employee</th>
<th>Position</th>
<th>Monthly Salary</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Greg R. Sandoval</td>
<td>Interim Superintendent/President</td>
<td>$15,000</td>
<td>3/15/07</td>
</tr>
</tbody>
</table>

11B. APPROVE REEMPLOYMENT AND 2007-08 SALARY PLACEMENT OF FACULTY (ENCLOSURE)

Recommend approval of reemployment and salary placement of 244 faculty for the 2007-08 academic year, pursuant to the attached list.

11C. APPROVE ESTABLISHMENT OF THE FOLLOWING NEW FACULTY POSITION

Establish one (1) Matriculation Services Faculty Coordinator (New Classification)

<table>
<thead>
<tr>
<th>Position</th>
<th>Division</th>
</tr>
</thead>
<tbody>
<tr>
<td>Matriculation Services Faculty Coordinator, (12 Month, Tenure-Track Position)</td>
<td>Student Affairs</td>
</tr>
</tbody>
</table>

OVERVIEW

This position will assist the Dean, School of Counseling and Personal Development with the strengthening and full implementation of the Matriculation program. This position will focus on all areas, but most specifically student access and success.

FISCAL IMPACT/FUNDING SOURCE

1-41230-632200-910 (70%) Categorical Funding
1-41230-493011-910 (30%) Categorical Funding
12. HUMAN RESOURCES – CLASSIFIED
(Yokotobi)

<table>
<thead>
<tr>
<th>Agosto</th>
<th>Dominguez</th>
<th>Roesch</th>
<th>Salcido</th>
<th>Valladolid</th>
<th>Rivera-Student Advisory Vote</th>
</tr>
</thead>
</table>

12A. APPROVE ESTABLISHMENT OF THE FOLLOWING NEW POSITIONS:

Establish one (1) Evaluator (Existing Classification)

<table>
<thead>
<tr>
<th>Position</th>
<th>Division</th>
<th>Range/Step</th>
<th>Months of Service</th>
<th>Monthly Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Evaluator (Bargaining Unit)</td>
<td>Student Affairs</td>
<td>20-1</td>
<td>12</td>
<td>$3,226</td>
</tr>
</tbody>
</table>

OVERVIEW

This position will assist in the full implementation of the Electronic Student Educational Plan (E-SEP). The position will evaluate transcripts of current students from other colleges and input the data into Colleague student information system. This will allow the counselors to run student educational plans and complete reports for students who have attended other colleges.

FISCAL IMPACT/FUNDING SOURCE

42120-632200-910 Categorical

12B. APPROVE THE FOLLOWING EMPLOYMENT APPOINTMENTS:

<table>
<thead>
<tr>
<th>Employee</th>
<th>Position</th>
<th>Department</th>
<th>Mgr.</th>
<th>Range/Step</th>
<th>Mon. Salary</th>
<th>Annual Salary</th>
<th>Eff. Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Collette Ojeda</td>
<td>Clerical Assistant III</td>
<td>Student Affairs</td>
<td>12</td>
<td>13-1</td>
<td>$2,714</td>
<td>$32,568</td>
<td>4/19/07</td>
</tr>
<tr>
<td>(Replacement)</td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Brian Ebalo</td>
<td>Admission &amp; Records Technician</td>
<td>Admissions and Records</td>
<td>12</td>
<td>*17-1</td>
<td>$2,995</td>
<td>$35,940</td>
<td>4/19/07</td>
</tr>
<tr>
<td>(Replacement)</td>
<td>Evening</td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Percival Concha</td>
<td>Account Clerk - Evening</td>
<td>Fiscal Services/Cashiering</td>
<td>12</td>
<td>*16-1</td>
<td>$2,923</td>
<td>$35,076</td>
<td>4/19/07</td>
</tr>
<tr>
<td>(Replacement)</td>
<td></td>
<td></td>
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</tbody>
</table>

* Includes one range for evening increment.
12C. CHANGE(S) IN PERSONNEL STATUS

Approve listed change in contract service due to promotion, effective 4/19/07.

<table>
<thead>
<tr>
<th>Employee</th>
<th>Position</th>
<th>Months/Service</th>
<th>Range/Step</th>
<th>Employee</th>
<th>Position</th>
<th>Months/Service</th>
<th>Range/Step</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brenda Rodriguez</td>
<td>Clerical Assistant II, School of Counseling &amp; Personal Development</td>
<td>12 Months</td>
<td>Range 10 /Step 1</td>
<td>To</td>
<td>Clerical Assistant III, School of Counseling &amp; Personal Development</td>
<td>12 Months</td>
<td>Range 13/Step 1</td>
</tr>
<tr>
<td>Joni Ontiveros</td>
<td>Articulation Technician</td>
<td>11 Months</td>
<td>Range18/Step 6</td>
<td>Prerequisite Technician</td>
<td>School of Counseling &amp; Personal Development</td>
<td>12 Months</td>
<td>Range 18/Step 6</td>
</tr>
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</tbody>
</table>

12D. CLASSIFIED EMPLOYEE LIST (ENCLOSURE)

Recommend approval of reemployment and salary placement of 365 classified employees for the 2007-2008 academic year, pursuant to the attached list.

12E. RATIFY/APPROVE EMPLOYMENT OF SHORT-TERM, NON-ACADEMIC, HOURLY EMPLOYEES, FOR THE 2006-07 ACADEMIC YEAR (ENCLOSURE)

Ratify/approve employment of 40 short-term, non-academic, hourly employees, for the 2006-07 academic year, pursuant to Education Code Section 88003, and contingent upon determination of staff members.

12F. RESIGNATION/RETIREMENT

Ratify the listed classified employee(s) who have resigned. Their resignations have been accepted by the Superintendent/President under delegation of powers.

<table>
<thead>
<tr>
<th>Employee</th>
<th>Position</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Janet Billings</td>
<td>Bookstore Buyer (retirement)</td>
<td>7/01/07</td>
</tr>
<tr>
<td>Darlene Cole</td>
<td>Director of Institutional Planning &amp; Research (resignation)</td>
<td>4/25/07</td>
</tr>
</tbody>
</table>
### CCCT BOARD OF DIRECTORS ELECTION

(Valladolid)

<table>
<thead>
<tr>
<th></th>
<th>Agosto</th>
<th>Dominguez</th>
<th>Roesch</th>
<th>Salcido</th>
<th>Valladolid</th>
<th>Rivera-Student Advisory Vote</th>
</tr>
</thead>
</table>

Eleven vacancies exist for California Community College Trustees (CCCT) Board of Directors. Consider nomination of candidates and submission of ballot to meet the April 25th deadline.

1. *Luis Villegas, Santa Barbara CCD
2. *Maria Elena Serna, San Joaquin Delta CCD
3. *Donald L. Singer, San Bernardino CCD
4. *Georgia L. Mercer, Los Angeles CCS
5. *Jeanette Mann, Pasadena Area CCD
6. Bill McMillin, Ohlone CCD
7. Tony Ubalde, Solana CCD
8. Donald Nelson, Victor Valley CCD
9. *Rosanne Bader, Mr. San Antonio CCD
10. John A. Rodgers, Kern CCD
11. Mary Figueroa Riverside CCD
12. *Tom Clark, Long Beach CCD
13. Nancy C. Chadwick, Palomar CCD
14. Andrew Walzer, Santa Monica CCD
15. Bob Hughlett, Cerritos CCD
16. *Walter G. Howald, Coast CCD
17. *Charles H. Hayden, Desert CCD
18. *Andre Quintero, Rio Hondo CCD

*Incumbent
**Action**

**14. APPROVAL OF AGREEMENTS – EXPENSE TO DISTRICT (ENCLOSURE)**

<table>
<thead>
<tr>
<th>ITEM</th>
<th>14A. ADMINISTRATIVE AFFAIRS</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>(Fitzsimons)</td>
</tr>
<tr>
<td>14A1</td>
<td>AGREEMENT WITH GEOTEK INSITE, INC.</td>
</tr>
</tbody>
</table>

**RECOMMENDATION**

Authorize Agreement No. A2039.07 with GeoTek Insite, Inc. for the inspection of construction and the installation of materials for the 800/850 Music Buildings Remodel and the Fire Life Safety/Perimeter Road Project, for the period April 19, 2007 through August 31, 2008, inclusive, for a cost not to exceed $115,200 billed hourly as needed.

**OVERVIEW**

The Division of the State Architect (DSA) requires inspection of construction and materials installed in community college facilities. These services are required throughout the term of the project and reports are forwarded to DSA for review and approval. The District received ten (10) proposals and after a thorough review GeoTek Insite, Inc. has provided the most comprehensive proposal meeting the requirements of the Request for Proposal. This is a Proposition AA and State Construction project.

**FISCAL IMPACT/FUNDING SOURCE**

No impact to General Fund. State Construction Fund 50% / Proposition AA 50%

<table>
<thead>
<tr>
<th>ITEM</th>
<th>14A2. AGREEMENT WITH THOMAS J. SAIZ, CERTIFIED PUBLIC ACCOUNTANT (ENCLOSURE)</th>
</tr>
</thead>
</table>

**RECOMMENDATION**

Authorize Agreement No. A2060.07 with Thomas J. Saiz, Certified Public Accountant, for consultation, review, and audit of the District’s payroll policies and procedures for the period April 18 through June 30, 2007, inclusive, in an amount not to exceed $16,000, including expenses.

**OVERVIEW**

This agreement will provide a review and audit of the District’s current payroll policies, procedures, and processes. The auditor will review internal controls and procedures relating to the payroll cycle and will document the findings. Upon completion of the audit, recommended corrective action with procedures and policies will be submitted to the District for review.

**FISCAL IMPACT/FUNDING SOURCE**

General Fund Account No. 5110-664000-000
14A. **ADMINISTRATIVE AFFAIRS** (Continued)

14A3. **AGREEMENT WITH PERCEPTIVE SOFTWARE, INC. (ENCLOSURE)**

Authorize Agreement No. A2061.07 with Perceptive Software, Inc, for document imaging software, in the amount of $126,372.

**OVERVIEW**

Approximately two years ago, the District purchased ImageNow software for the Financial Aid department to scan paper documents into digital images to reduce paper files. The system has become so successful we are requesting to purchase thirty (30) additional concurrent user licenses for use by all District departments.

**FISCAL IMPACT/FUNDING SOURCE**

General Fund Account No. 6430-678000-000
### 15. ADOPT DISTRICT POLICIES – SECOND READING (ENCLOSURE)

(Valladolid)

<table>
<thead>
<tr>
<th>Agosto</th>
<th>Dominguez</th>
<th>Roesch</th>
<th>Salcido</th>
<th>Valladolid</th>
<th>Rivera-Student Advisory Vote</th>
</tr>
</thead>
</table>

15A. **ADOPT REVISED DISTRICT POLICY NO. 2431 – SUPERINTENDENT/PRESIDENT SELECTION**

First Reading, February 23, 2007

### 16. ADOPT RESOLUTION(S) (ENCLOSURE)

<table>
<thead>
<tr>
<th>Agosto</th>
<th>Dominguez</th>
<th>Roesch</th>
<th>Salcido</th>
<th>Valladolid</th>
<th>Rivera-Student Advisory Vote</th>
</tr>
</thead>
</table>

16A. **CLASSIFIED COLLEGE EMPLOYEE WEEK RESOLUTION ADOPT RESOLUTION**

(Yokotobi)

Recommend adoption of resolution declaring the week of April 23-27, 2007, Classified College Employee Week in the Southwestern Community College District.

16B. **RESOLUTION FOR GONZALO ROJAS (ENCLOSURE)**

(Sandoval)

Recommend adoption of resolution honoring Gonzalo Rojas for his dedication to the students of the Southwestern Community College District.

**OVERVIEW**

Gonzalo Rojas has worked with the Southwestern Community College District since 1976 to facilitate the successful transfers of many students to San Diego State University. Mr. Rojas, with district staff, provided leadership in promoting transfer opportunities for our students.

Upon his retirement, this resolution would be presented to recognize and honor Mr. Rojas to show the Governing Board’s appreciation for his dedication and professional commitment to the students of Southwestern College.

This resolution would be presented to Mr. Rojas at his retirement celebration at the Barrio Station on Saturday, April 28, 2007.
17A. INFORMATION ITEMS (ENCLOSURE)


17A2. General Fund Cash Analysis for Period Ending February 28, 2007 (ENCLOSURE)


RECOMMENDATION

For information and discussion only.

OVERVIEW


FISCAL IMPACT/FUNDING SOURCE

No Fiscal Impact

17A4. Summer Readiness Program Report—2006 (ENCLOSURE)

RECOMMENDATION

For information and discussion only.

OVERVIEW

The Summer Readiness Program (SRP) report for 2006 provides an overview of the SRP Program for the 2006 summer session.

FISCAL IMPACT/FUNDING SOURCE

No Fiscal Impact
18. **ADMINISTRATIVE REPORTS** (Valladolid)
   
   A. RON DYSTE, VICE PRESIDENT FOR ACADEMIC AFFAIRS
      1. MESA Report (Requested by Board Member Salcido)
      2. BETSI Report (Requested by Board Member Salcido)
      3. Clarification on Withdrawals (Requested by Student Board Member Rivera)
   
   B. DEBRA FITZSIMONS, Ed.D., VICE PRESIDENT FOR ADMINISTRATIVE AFFAIRS
   
   C. FUSAKO YOKOTOBI, VICE PRESIDENT FOR HUMAN RESOURCES
      1. Human Resources Report (ENCLOSURE)
   
   D. WILLIAM KINNEY, ACTING VICE PRESIDENT FOR STUDENT AFFAIRS
   
   E. GREG R. SANDOVAL, INTERIM SUPERINTENDENT/PRESIDENT
      1. PASS Program

19. **SENATE/UNION/ASSOCIATION REPORTS** (Valladolid)
   
   A. PROFESSOR ALMA AGUILAR, PRESIDENT, ACADEMIC SENATE
   
   B. REBECA MONTALVAN TOTH, PRESIDENT, CLASSIFIED SENATE
   
   C. PROFESSOR JANET MAZZARELLA, PRESIDENT, SOUTHWESTERN COLLEGE EDUCATION ASSOCIATION (SCEA)
   
   D. LARRY LAMBERT, PRESIDENT, CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA)
   
   E. BOB EDELBROCK, Ed.D., PRESIDENT, SOUTHWESTERN COMMUNITY COLLEGE DISTRICT ADMINISTRATORS ASSOCIATION (SCCDAA)

20. **PROPOSAL FOR GOVERNMENTAL RELATIONS SERVICES (ENCLOSURE)** (Sandoval)
    Information was requested by the Board on March 14, 2007.

21. **GOVERNING BOARD REQUESTS FOR INFORMATION** (Valladolid)

<table>
<thead>
<tr>
<th>Information Requested</th>
<th>Board Member</th>
<th>Date Requested</th>
<th>Date Provided</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. BETSI Program</td>
<td>Salcido</td>
<td>3/14/07</td>
<td>4/18/07</td>
</tr>
<tr>
<td>2. MESA Program</td>
<td>Salcido</td>
<td>3/14/07</td>
<td>4/18/07</td>
</tr>
<tr>
<td>3. Clarification on Withdrawals</td>
<td>Rivera</td>
<td>3/14/07</td>
<td>4/18/07</td>
</tr>
<tr>
<td>4. Governmental Relations Services</td>
<td>Dominguez</td>
<td>3/14/07</td>
<td>4/18/07</td>
</tr>
</tbody>
</table>

22. **GOVERNING BOARD REPORTS** (Valladolid)

   A. STUDENT TRUSTEE HECTOR RIVERA
   
   B. TRUSTEE YOLANDA SALCIDO
   
   C. TRUSTEE JORGE DOMINGUEZ, Ph.D.
   
   D. TRUSTEE JEAN ROESCH, Ed.D.
   
   E. VICE PRESIDENT DAVID J. AGOSTO
   
   F. PRESIDENT TERRI VALLADOLID
<table>
<thead>
<tr>
<th>ITEM</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Closed Session</strong></td>
<td>23. CLOSED SESSION/REPORT OF ACTION(S) (If Applicable) (Valladolid)</td>
</tr>
<tr>
<td><strong>Adjournment</strong></td>
<td>24. ADJOURNMENT (Valladolid)</td>
</tr>
<tr>
<td><strong>Information</strong></td>
<td>25. NEXT REGULAR MEETING</td>
</tr>
<tr>
<td></td>
<td>Wednesday, May 9, 2007</td>
</tr>
</tbody>
</table>

Greg R. Sandoval  
Interim Superintendent/President