MINUTES

REGULAR MEETING, GOVERNING BOARD
SOUTHWESTERN COMMUNITY COLLEGE DISTRICT
ROOM 214
SOUTHWESTERN COLLEGE

NORMA L. HERNANDEZ, GOVERNING BOARD PRESIDENT
HUMBERTO PERAZA, JR., GOVERNING BOARD VICE PRESIDENT
TIM NADER, GOVERNING BOARD MEMBER
JEAN ROESCH, ED.D., GOVERNING BOARD MEMBER
TERRI VALLADOLID, GOVERNING BOARD MEMBER
CLAUDIA DURAN, STUDENT GOVERNING BOARD MEMBER
MELINDA NISH, ED.D., SECRETARY TO GOVERNING BOARD
AND SUPERINTENDENT/PRESIDENT

6:15 p.m. Call to Order / Announcement of Closed Session Agenda
7:00 p.m. Reconvene in Open Session

Wednesday, March 14, 2012

Southwestern Community College District, in compliance with the Americans with Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact Mary Ganio at 619.482.6301 at least forty-eight hours in advance of the meeting for information on such accommodation.

In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at Southwestern College, Office of the Superintendent/President, 900 Otay Lakes Road, Chula Vista, CA 91910; at the College website www.swccd.edu; or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Mary Ganio, Executive Assistant to the Superintendent/President, at 619.482.6301 or email at mganio@swccd.edu.

Persons wishing to address the Governing Board under Oral Communication should complete a Request for Oral Communication card (available at the reception table) and indicate on the card if they wish to speak under Oral Communication, or when a specific agenda item is considered. Cards should be submitted to the Board secretary prior to the start of the meeting.

<table>
<thead>
<tr>
<th>ITEM</th>
<th>CALL TO ORDER</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>(Hernandez)</td>
</tr>
<tr>
<td></td>
<td>6:15 p.m., Room 214</td>
</tr>
<tr>
<td></td>
<td>Present: Hernandez, Peraza, Nader</td>
</tr>
<tr>
<td></td>
<td>Absent: Roesch, Valladolid, Duran (Student Board Member)</td>
</tr>
</tbody>
</table>

2. ANNOUNCEMENT OF CLOSED SESSION AGENDA

(Members of the public may be present to hear the closed session announcements and will be given an opportunity to speak on any closed session items at this time. Persons wishing to address the Governing Board under this item should fill out a Request for Oral Communication card available at the reception table.

No speakers.

2A. CONFERENCE WITH LABOR NEGOTIATOR

Negotiator: Joseph N. Quarles, Ed.D.
Employee Organizations: CSEA, SCEA, SCCDA, Confidentials
Unrepresented Employees: Vice Presidents
Government Code sections 54957 and 54957.6
2B. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
   Government Code Section 54957

2C. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
   Government Code Section 54956.9

2D. CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION
   Significant exposure to litigation pursuant to subdivision (b) of
   Section 54956.9: 4 potential cases
   Initiation of litigation pursuant to subdivision (c) of Section
   54956.9: 1 potential case

Closed Session
3. ADJOURN TO CLOSED SESSION 6:18 p.m.
   (Hernandez)

Reconvene in
Open Session
4. RECONVENE IN OPEN SESSION 7:24 p.m.
   (Hernandez)
   Present: Hernandez, Peraza, Nader, Roesch, Valladolid, Duran (Student Board Member)

Pledge of
Allegiance
5. PLEDGE OF ALLEGIANCE
   (Hernandez)

Closed Session
Announcement
6. ANNOUNCEMENT OF CLOSED SESSION ACTION (If applicable)
   (Hernandez)
   No reportable action.

Approval of
Minutes
(Carried)
7. APPROVAL OF MINUTES (ENCLOSURE)
   (Hernandez)

<table>
<thead>
<tr>
<th>Hernandez</th>
<th>Nader</th>
<th>S</th>
<th>Roesch</th>
<th>Peraza</th>
<th>M</th>
<th>Valladolid</th>
<th>Duran</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td></td>
<td>Aye</td>
<td>Aye</td>
</tr>
</tbody>
</table>

Regular Meeting, February 8, 2012 (Amended)
Special Meeting, February 22, 2012
Special Meeting, March 7, 2012

Peraza amended the Oral Communication portion of the minutes of February 8.

Presentations
8. PRESENTATIONS

8A. EMPLOYEE OF THE QUARTER JANUARY-MARCH 2012:
   Janet Bynum, Administrative Secretary II, Student Services
   Presenters: Robert A. Unger, Esq., Interim Director of Human Resources;
               Mia McClellan, Dean of Student Services; Bruce MacNintch, CSEA President

8B. ACCOUNTABILITY REPORTING FOR THE COMMUNITY COLLEGES (ARCC)
   (ENCLOSURE)
   Presenters: Kathy L. Tyner, M.S., Interim Vice President for Academic Affairs; Linda
               Gilstrap, Dean, Institutional Effectiveness and Executive Director, Southwestern
               College Foundation; Linda Hensley, Director, Institutional Research, Planning and
               Grants

Graphs were presented for all eight indicators. The first indicator Student Progress and
Achievement Rate had the peer group high at 51.6%. Governing Board President
Hernandez confirmed if the peer group average was 46.8% and also commented on SWC
having the highest percentage at 51.6%.
Interim VP Tyner explained the second graph illustrating the % of students who earned at least 30 units. Trustee Valladolid asked for confirmation that the blue line on the graph represented SWC moving from 75.2% in 03-04 to 06-09 and 04-05 to 09-10. The Persistence, Annual Successful Course Completion Rate for Credit Vocational Courses and Annual Successful Course Completion Rate for Credit Basic Skills Courses graphs were presented. Governing Board President Hernandez noted SWC’s percentage fell below the peer group average for Completion Rate for Credit Basic Skills.

Regarding Improvement Rate for Credit Basic Skills Courses in which our percentage from last year improved and we were below the peer group average. GB President Hernandez asked what % of our students are taking at least one Basic Skills class and Interim VP Tyner reported that at least 80% of our students are taking a Basic Skills class.

SWC’s Self Assessment for the 2011 ARCC report was also shared with the Governing Board. It was reported that SWC performed above our peer average in four of the seven indicators and that SWC improved over the previous year in four of seven indicators. GB President Hernandez asked if any faculty-to-faculty articulation in Basic Skills is being discussed with local high school districts. Trustee Nader asked questions concerning the metrics – do they have further data/info on each area of improvement so that policy makers can make better decisions. Student Trustee Duran noted that changes to assessment tests in math might appear small, however, this change helps students tremendously.

**ORAL COMMUNICATION**

Persons wishing to address the Governing Board under this item should fill out a Request for Oral Communication card available at the reception table and indicate on the card if they wish to be called under Oral Communication, or when a specific agenda item is considered.

An oral presentation to the Board does not constitute an open discussion on the presentation topic, unless that topic is on the posted agenda. Pursuant to the Brown Act Government Code Section 54954.2(a): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."

Clarissa Andrade and Laura Del Castillo, Puente Project, expressed gratitude for support of the program.

Dorothy Gaffney-Madsen spoke regarding budget and contract issues.

The following individuals spoke in opposition to Item #17 – VP Salaries:

- Janet Mazzarella
- Veronica Burton
- Kathleen Lopez
- Phil Lopez
- Veronica Burton
- Matt Kriz

Veronica Burton on behalf of Candice Tafolla-Shraiber, spoke regarding Budget cuts and VP salaries.

Corina Soto, spoke regarding pay cuts and reemployment of employee laid off.

Nancy Stubbs thanked the Board for continuing to be proactive and serving as a role model for other districts.

Karen Janney acknowledged the Board for its transparency to communicate good and bad news.

Nicholas Segura spoke in support of Item #16 Prop R New Look.

Matt Kriz’s support for the Prop R New Look was noted for the record.

Ken Seaton’s support for the Prop R New Look was noted for the record.

William Perno spoke regarding investigating a matter of an employee who had been laid off.
10. ANNOUNCEMENT OF RECUSAL FROM AGENDA ITEMS
   (Nish)
   The Superintendent/President respectfully asks if any of the Governing Board members need to recuse themselves from any item where there might be a potential conflict of interest.
   None.

11. ACADEMIC SENATE REPORT
   (Hernandez)
   PROFESSOR ANGELINA E. STUART, PRESIDENT, ACADEMIC SENATE

12. UNION/ASSOCIATION REPORTS
   (Hernandez)
   12A. PROFESSOR ANDREW MACNEILL, PRESIDENT, SOUTHWESTERN COLLEGE EDUCATION ASSOCIATION (SCEA)
   12B. BRUCE MACINTYCH, PRESIDENT, CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA)
   12C. AARON STARCK, PRESIDENT, SOUTHWESTERN COMMUNITY COLLEGE DISTRICT ADMINISTRATORS ASSOCIATION (SCCDAA)

13. ASSOCIATED STUDENT ORGANIZATION (ASO) REPORT
   (Hernandez)
   13A. CANDY ARIAS, ASO EXECUTIVE VICE PRESIDENT
   13B. TAMEIKA GUERRERO, ASO VICE PRESIDENT FOR CLUB AFFAIRS (Absent)
   Mary Grace Torres read a message on Tameika's behalf.
   13B1. Architecture Club—Presenter: Maria Diaz

14. APPROVE CONSENT CALENDAR (ITEMS A THROUGH T)
   Adoption of the Consent Calendar will be made by one motion and second of the Board and by a unanimous vote.
   Peraza pulled Item 14A for discussion.
   Hernandez announced amendments to Items #14D and 14O.

14A. RATIFY/APPROVE FACILITY USE REQUEST(S)
   (Brahmbhatt)

<table>
<thead>
<tr>
<th>Item 14A</th>
<th>Hernandez</th>
<th>Nader</th>
<th>S</th>
<th>Roesch</th>
<th>M</th>
<th>Peraza</th>
<th>Valladolid</th>
<th>Duran</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td></td>
<td>Aye</td>
<td></td>
<td>Aye</td>
<td>Aye</td>
<td></td>
</tr>
</tbody>
</table>

Recommend ratification/approval of facility use requests listed below:

<table>
<thead>
<tr>
<th>Organization</th>
<th>Facility Requested</th>
<th>Purpose</th>
<th>Date</th>
<th>Total Charge</th>
</tr>
</thead>
<tbody>
<tr>
<td>Infant Swim Resource</td>
<td>Lap Pool</td>
<td>Infant swim training/workshop</td>
<td>2/27/12</td>
<td>$32.00</td>
</tr>
<tr>
<td>National University</td>
<td>Classroom 555</td>
<td>Classes</td>
<td>3/1/12 -</td>
<td>$4,950.00</td>
</tr>
<tr>
<td>Bahia Sur Kennel Club</td>
<td>Soccer Field</td>
<td>Dog Show</td>
<td>6/14/12 -</td>
<td>$1,820.00</td>
</tr>
<tr>
<td></td>
<td>Parking Lots E, F &amp; G</td>
<td></td>
<td>6/17/12</td>
<td>Plus 50%</td>
</tr>
</tbody>
</table>

Peraza inquired about the status of the Civic Center policy. S/P Nish and Interim VP Brahmbhatt indicated that the policy would be ready by May.
### 14B. RATIFY/APPROVE TRAVEL ADVANCE REQUEST(S)

<table>
<thead>
<tr>
<th>Hernandez</th>
<th>Nader</th>
<th>S</th>
<th>Roesch</th>
<th>Peraza</th>
<th>M</th>
<th>Valladolid</th>
<th>Duran</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
</tr>
</tbody>
</table>

**Recommend ratification/approval of travel advance requests listed below:**

<table>
<thead>
<tr>
<th>Employee</th>
<th>Purpose</th>
<th>Date</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Davis, Terry</td>
<td>CCC Athletic Association Annual Convention, San Mateo, CA</td>
<td>4/2/12-4/6/12</td>
<td>$724.80</td>
</tr>
<tr>
<td>Felan-Gonzales, Sylvia</td>
<td>Puente Project Student Field Trip Berkeley, CA</td>
<td>4/19/12-4/21/12</td>
<td>$300.00</td>
</tr>
<tr>
<td>Fischer, Rachel</td>
<td>Association of Procurement Tech. Assistance Center Spring Conference, Seattle, WA</td>
<td>3/19/12-3/22/12</td>
<td>$1,100.00</td>
</tr>
<tr>
<td>Nagura, Cynthia K.</td>
<td>HUD-Office of Univ. Partnership National Conv. New Orleans, LA</td>
<td>4/23/12-4/26/12</td>
<td>$1,500.00</td>
</tr>
<tr>
<td>Pamintuan, Eric</td>
<td>2012 STEP Grantees Meeting, Arlington, VA</td>
<td>3/14/12-3/16/12</td>
<td>$680.00</td>
</tr>
<tr>
<td>Trujillo, Debbie</td>
<td>National ASBDC Spring Meeting Legislative Visits, Washington, DC</td>
<td>3/18/12-3/23/12</td>
<td>$1,000.00</td>
</tr>
</tbody>
</table>

### 14C. RATIFY/APPROVE EMPLOYMENT OF CONSULTANT(S)

**Recommend ratification/approval of employment of consultants listed below:**

<table>
<thead>
<tr>
<th>Department (Tyner)</th>
<th>Consultant</th>
<th>Purpose</th>
<th>Date</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arts &amp; Communication</td>
<td>Indah Boyle</td>
<td>Two dance master classes in ballet and modern Agreement No. A344912</td>
<td>4/18/12</td>
<td>Not to exceed $200</td>
</tr>
<tr>
<td>Arts &amp; Communication</td>
<td>Mary Larson</td>
<td>Costume designer for theatre production of &quot;Anon(ymous)&quot; Agreement No. A3450.12</td>
<td>3/14/12-4/13/12</td>
<td>Not to exceed $1,000</td>
</tr>
<tr>
<td>(Suarez) CTECS/WRC</td>
<td>We End Violence</td>
<td>Conduct gender violence and discrimination workshops (Agreement No. A3447.12)</td>
<td>3/15/12-5/20/12</td>
<td>Not to exceed $1,500</td>
</tr>
</tbody>
</table>

### 14D. RATIFY/APPROVE FILING OF GRANT APPLICATION(S)

**Recommend ratification/approval of listed filing of applications to meet deadlines:**

United States Department of Agriculture, National Institute of Food and Agriculture, "SoGRo! Project", in the amount of $300,000, July 1, 2012- June 30, 2014.
14E. RATIFY/APPROVE ACCEPTANCE OF FUNDS

(Nish)

Recommend ratification/approval of funds as listed below:

US Department of Labor, San Jose State University Research Foundation, "California Statewide Biotechnology Clinical Laboratory Consortium Project" subaward in the amount of $2,700 for year three funding (March 1, 2012 through February 28, 2013). Total award amount is $48,576. The acceptance of Funds for the original application was approved by the Governing Board on October 13, 2010.

14F. ACCEPTANCE OF GIFTS

(Brahmbhatt)

Recommend acceptance of gift(s) for anticipated use as indicated below:

Donation to the School of Social Sciences and Humanities, Mini-Museum of Mexican American History, by Dr. Angelica Loera-Suarez of an art piece (Alebrije) by Oaxacan artist Victor Aguilar.

500 San Diego Padre Cooler Bags, donated by the San Diego Padres, to be distributed to the students participating in the College for Kids Program (400 bags) and the Puente Project Program students (100 bags).

14G. RATIFY VOLUNTEER SERVICES (ENCLOSURE)

(Brahmbhatt)

Recommend ratification of volunteer services effective January 2012 through December 2012.

14H. APPROVE MARCH 14, 2012 CURRICULUM SUMMARY REPORT (ENCLOSURE)

(Tyner)


The March 14, 2012 Curriculum Summary Report (CSR) is a compilation of the new and revised curriculum proposed by faculty and submitted to the Curriculum Committee (CC), a subcommittee of the Academic Senate November 11, 2011 through February 7, 2012. Faculty submit proposals for new and/or revised curriculum to the CC. The CC reviews and scrutinizes curriculum for academic rigor, transferability and/or occupational competencies, student benefit, and institutional fit, as stated in Title 5 and the State Chancellor's Curriculum Handbook. Once these and other considerations are met, the CSR is forwarded to the Superintendent/President and Governing Board for review and approval before being sent to the State Chancellor's Office.

The Southwestern College CC:
- reviewed and approved 12 new courses,
- 15 course modifications and
- 6 program modifications.

14I. CONFIRMATION OF PURCHASE ORDERS (ENCLOSURE)

(Brahmbhatt)

Recommend approval of listed purchase orders:

General Fund No. 206409, 206077 and 206413

14J. PAYMENT OF BILLS – JANUARY 1-31, 2012 (ENCLOSURE)

(Brahmbhatt)
HR ACADEMIC: REDUCED FACULTY SERVICE

Pursuant to provisions set forth in Article VII, Section 7.8 of the 2009-2012 SCEA Contract, the following employee is eligible and requests participation in the Reduced Faculty Service program, effective with the 2012-13 academic year.

<table>
<thead>
<tr>
<th>Employee</th>
<th>Position/Department</th>
<th>Reduction in Service</th>
</tr>
</thead>
<tbody>
<tr>
<td>Teresa Poulos</td>
<td>Professor of Dental Hygiene</td>
<td>From 100% to 53.33%</td>
</tr>
<tr>
<td></td>
<td>Dental Hygiene Program</td>
<td></td>
</tr>
</tbody>
</table>

HR ACADEMIC: RE-EMPLOYMENT OF TENURE-TRACK ACADEMIC STAFF

14L1. Pursuant to Education Code section 87608(b), recommend approval of one-year re-employment contract for the 2012-13 academic year for the following four (4) probationary academic employee(s) completing less than one full year of service:

- Sylvia Garcia-Navarrete
- John Rieder
- John Pickelle
- Kevin Roof

14L2. Pursuant to Education Code section 87608(b), recommend approval of one-year re-employment contract for the 2012-13 academic year for the following two (2) probationary academic employee(s) completing the first year of satisfactory service:

- Michael Buckley
- Rosemarie Cruz

14L3. Pursuant to Education Code section 87608.5(b), recommend approval of two-year re-employment contract for the 2012-14 academic years for the following eight (8) probationary academic employees completing the second year of satisfactory service:

- Osvaldo Amezcua
- Maria Jelaca-Tavakoli
- Vernel Dunkley
- Dana Maue
- Jamie Florez
- Silvia Nadalet
- Laura Galvan-Estrada
- Brad Platt

14L4. Pursuant to Education Code section 87608.5, the following eleven (11) probationary academic employees completing the third year of satisfactory service, and pursuant to contract, shall be re-employed for the 2012-13 academic year:

- Joyce Bayles
- Sandra Peppard
- Karen Cliffe
- Stuart Shaffer
- Veronica Guaracha
- Angela Rock
- Diana Kelly, Ph.D.
- Val Villegas
- Yasmin Mossadeghi
- Jessica Whitsett
- Maria Olivas

14L5. Pursuant to Education Code section 87608.5, the following one (1) probationary academic employee completing the third year of service, and pursuant to contract, shall be re-employed for the 2012-13 academic year:

- Courtney Leckey
14L6. Pursuant to Education Code section 87609(a), recommend tenure status and re-employment for the 2012-13 academic year for the following four (4) probationary contract academic employee(s) completing their fourth year of satisfactory service. With acceptance of this offer of reemployment and by reporting to duty, these employees will gain regular academic status effective with the fifth year of service:

Felipe Ballon
John Lewis
Luis Osuna, M.D.
Nghiep Quan

14M. HR ACADEMIC: ACADEMIC TRANSACTIONS (ENCLOSURE)

Recommend approval of academic transactions. Transactions may include academic assignments/stipends, academic assignments/reassigned time & minimum qualifications equivalency.

14N. HR CLASSIFIED: EMPLOYMENT OF CLASSIFIED PERSONNEL

Recommend approval of listed employment as indicated below:

<table>
<thead>
<tr>
<th>Employee</th>
<th>Position</th>
<th>Department</th>
<th>Months</th>
<th>Range/</th>
<th>Monthly</th>
<th>Effective</th>
</tr>
</thead>
<tbody>
<tr>
<td>Estela</td>
<td>Food Service</td>
<td>Food</td>
<td>9 months/</td>
<td>Range 2/</td>
<td>$1,619.10</td>
<td>3/15/12</td>
</tr>
<tr>
<td>Villegas</td>
<td>Worker</td>
<td>Services</td>
<td>.70 FTE</td>
<td>Step 1</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

14O. HR CLASSIFIED: EMPLOYMENT OF CLASSIFIED ADMINISTRATORS

Recommend approval of listed employment as indicated below:

<table>
<thead>
<tr>
<th>Employee</th>
<th>Position</th>
<th>Department</th>
<th>Mos./</th>
<th>Range/</th>
<th>Monthly</th>
<th>Effective</th>
</tr>
</thead>
<tbody>
<tr>
<td>To-be</td>
<td>Chief Public</td>
<td>Public</td>
<td>12</td>
<td>Range 35/</td>
<td>TBD</td>
<td>3/15/12</td>
</tr>
<tr>
<td>Determined</td>
<td>Information &amp;</td>
<td>Information &amp;</td>
<td></td>
<td>Step 9</td>
<td>$10,393</td>
<td>4/2/12</td>
</tr>
<tr>
<td>(TBD)</td>
<td>Government</td>
<td>Government</td>
<td>1.0 FTE</td>
<td>TBD</td>
<td></td>
<td></td>
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<tr>
<td>Lillian</td>
<td>Relations</td>
<td>Relations</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Leopold</td>
<td>Officer (replacement)</td>
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</tbody>
</table>

14P. HR CLASSIFIED: CLASSIFIED TRANSACTIONS (ENCLOSURE)

Recommend approval of classified transactions. Transactions include notification of emergency assignments and short-term non-academic hourly assignments.
14Q. **HR CLASSIFIED: CHANGE(S) IN CONTRACT SERVICE**

Recommend approval of changes in contract service as listed below:

<table>
<thead>
<tr>
<th>Employee</th>
<th>Position</th>
<th>Monthly Salary</th>
<th>To</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Angela Torres</td>
<td>Position</td>
<td>Monthly Salary</td>
<td>To</td>
<td>Effective Date</td>
</tr>
<tr>
<td></td>
<td>Position</td>
<td>Monthly Salary</td>
<td>To</td>
<td>Effective Date</td>
</tr>
<tr>
<td></td>
<td>Position</td>
<td>Monthly Salary</td>
<td>To</td>
<td>Effective Date</td>
</tr>
<tr>
<td></td>
<td>Project Clerk-Hispanic</td>
<td></td>
<td>To</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Serving Institution</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Assisting Communities (HSIAC)</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>Higher Education Center at National City/Family Resource Center</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>12 months/.675 FTE</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Range 10/Step 1</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>$1,926.48*</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>*Includes Linguistic Stipend.</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Veronica</td>
<td>Clerical Assistant III</td>
<td></td>
<td>To</td>
<td></td>
</tr>
<tr>
<td>Howard-Brooks</td>
<td>Business &amp; Operations</td>
<td></td>
<td>Academic Affairs</td>
<td></td>
</tr>
<tr>
<td></td>
<td>12 months/1.0 FTE</td>
<td></td>
<td>12 months/1.0 FTE</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Range 16*/Step 4</td>
<td></td>
<td>Range 16*/Step 4</td>
<td></td>
</tr>
<tr>
<td></td>
<td>$3,677.00</td>
<td></td>
<td>$3,677.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>*Includes 3 ranges for educational incentive.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

14R. **HR CLASSIFIED: ELIMINATION OF CLASSIFIED (PROJECT-FUNDED) BARGAINING UNIT POSITION(S)**

Request approval to eliminate position as indicated.

<table>
<thead>
<tr>
<th>Position</th>
<th>School/Center/Department</th>
<th>Months of Service</th>
<th>Salary Range</th>
</tr>
</thead>
<tbody>
<tr>
<td>Senior Project</td>
<td>CTECS/Women's</td>
<td>Range 13/Step 1</td>
<td>$3,036.00</td>
</tr>
<tr>
<td>Clerk</td>
<td>Resource Center</td>
<td>12 months/1.0 FTE</td>
<td></td>
</tr>
</tbody>
</table>
14S. HR CLASSIFIED: ESTABLISHMENT OF CLASSIFIED BARGAINING UNIT POSITION(S)

Request approval to establish position as indicated.

<table>
<thead>
<tr>
<th>Position</th>
<th>School/Center/Department</th>
<th>Salary Range</th>
<th>Monthly Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Admissions &amp; Records Technician*</td>
<td>Continuing Education</td>
<td>Range 16/Step 1</td>
<td>$327.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>12 months/.10 FTE</td>
<td></td>
</tr>
</tbody>
</table>

*Continued employment contingent upon project funding. Effective 03/15/12-06/30/12.

<table>
<thead>
<tr>
<th>Project</th>
<th>School/Center/Department</th>
<th>Salary Range</th>
<th>Monthly Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Technician*</td>
<td>CTECS/Women's Resource Center</td>
<td>Range 19/Step 1</td>
<td>$3,080.88</td>
</tr>
<tr>
<td>(project-funded)</td>
<td></td>
<td>11 months/.875 FTE</td>
<td></td>
</tr>
</tbody>
</table>

*Continued employment contingent upon project funding.

14T. HR CLASSIFIED: RESIGNATIONS/RETIREMENTS

Recommend ratification of resignations/retirement of the listed classified employee(s) who have resigned/retired. Their resignation/retirement has been accepted by the Superintendent/President under delegation of powers.

<table>
<thead>
<tr>
<th>Employee</th>
<th>Position</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Josue Aguilar</td>
<td>Custodian</td>
<td>1/27/12</td>
</tr>
<tr>
<td>(resignation)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Paulo Popon</td>
<td>Public Safety Dispatcher</td>
<td>2/29/12</td>
</tr>
<tr>
<td>(resignation)</td>
<td>Campus Police</td>
<td></td>
</tr>
</tbody>
</table>
15. **FOCUSED SPECIAL REVIEW AND INTERNAL ANALYSIS**

Action

<table>
<thead>
<tr>
<th>Hernandez</th>
<th>M</th>
<th>Nader</th>
<th>Roesch</th>
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<th>Peraza</th>
<th>Valladolid</th>
<th>Duran</th>
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<tr>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
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</tbody>
</table>

Recommend acceptance and release of the Focused Special Review by independent external auditor, including internal analysis and action plan.

_Nader motioned that the Board authorize and direct the release of the focused special review as revised and direct staff to make it available to the public no later than 9:00 am tomorrow morning, seconded by Peraza and unanimously carried._

_Nish commended the Governing Board for its commitment to transparency and decision making. She noted that as the Board indicated on December 21, 2011 and January 4, 2012, the completed internal review is now being made public._

_Bob Temple, consultant for Business & Financial Affairs, gave an overview of the recommendations. C.M. Brahmbhatt, Interim VP for Business & Financial Affairs, gave an overview of the Action Plan. The Board thanked S/P Nish, former Interim S/P Denise Whittaker, and staff for their work._

_S/P Nish indicated that at the Board President’s direction, copies of the final report would be available at the press conference at 10 a.m. tomorrow and the report would be available online by 9 a.m. tomorrow._

16. **PROP R NEW LOOK 2025**

Action

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<th>Hernandez</th>
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<tr>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
</tr>
</tbody>
</table>

16A. Staff presentation of proposal for Prop R New Look 2025.

_Interim VP Brahmbhatt and the individuals listed below presented a PowerPoint presentation of Prop R New Look 2025:_

_Janell Williams (Counselor)  
Candy Arias (ASO Executive Vice President)  
Angelina Stuart (Academic Senate President)  
Claudia Duran (ASO President)  
Michele Fenlon (CSEA Vice President)  
Bruce MacNinch (CSEA President)  
Aaron Sterck (Director, EOPS and SCCDA President)  
Andrew MacNeill (SCEA President)  
Rebecca Wolniewicz (faculty and Institutional Student Learning Outcomes Coordinator)  

_Peraza requested a monthly status report. Brahmbhatt suggested that he could provide a report on a bi-monthly basis. Hernandez suggested it could be incorporated into the monthly Prop R report that is already provided._

16B. Recommend approval of recommendations as outlined in presentation.

_At 10:15 p.m., the Board recessed. The Board reconvened at 10:25 p.m._
17. ACADEMIC ADMINISTRATOR SALARY SCHEDULE – ADDITIONAL RANGES (ENCLOSURE) (Quarles)

<table>
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<tr>
<td>Vote</td>
<td>Aye</td>
<td>No</td>
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<td>No</td>
<td>Aye</td>
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</table>

17A. Staff presentation of proposed Academic Administrator Salary Schedule.

Joe Quarles, Interim VP for Human Resources; C.M. Brahmbhatt, Interim VP for Business & Financial Affairs; and Bob Temple, consultant and former interim VPBFA, gave their perspectives on the VP positions recruitment and salary and spoke in support of the proposed salary schedule. Discussion included the history and instability at the vice president level and the need to attract quality candidates to provide stability and leadership for the college. They noted that there would not be immediate salary increase for current vice presidents.


The Board had discussion about the timing of the proposed salary schedule. They also discussed the need to support the Superintendent/President in her recommendation. The Board acknowledged that some very legitimate issues had been raised in favor of and against the proposal, and that it was a difficult decision for all due to the timing of the proposal during fiscal restraints.

Nader motioned to adopt the proposed salary changes with the following amendments:
1. Freeze those salaries at the current ranges subject to Board approval for any specific exemption until the freeze is lifted.
2. To adopt a policy that increases or decreases in executive compensation will reflect increases and decreases in average compensation of the campus as a whole.
3. Direct staff, as to the position of vice president for business and finance, to look into the possibility of augmenting that position’s salary with Prop R funds.

Peraza asked as a point of information if Prop R funds could pay for staff. Brahmbhatt and Temple indicated that it was possible if the percentage of compensation is at least equal to the percentage of time that person is directing their efforts solely and exclusively to Prop R. They indicated that it could be explored. After discussion, Nader offered to amend that the new and higher range would not be implemented pending further Board approval. The motion died for lack of a second. Valladolid motioned to accept the recommendation of staff, seconded by Roesch. Peraza and Duran indicated that they could not vote to support the proposal at this time. Valladolid, Roesch and Hernandez discussed their support of the recommendation from staff. It was suggested that staff would bring back to the Board the possibility of Prop R funding a portion of the salary for the VP for Business & Financial Affairs.

Brahmbhatt

18. FACILITIES (ITEMS A THROUGH B)

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<tr>
<td>Vote</td>
<td>Aye</td>
<td>Aye</td>
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<td>Aye</td>
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</table>

18A. AWARD OF BID AND AGREEMENT WITH PORTILLO CONCRETE INCORPORATED

18A1. Award of Bid No. 193 (ENCLOSURE)

Recommend award of Bid No. 193 to Portillo Concrete Incorporated, for general contractor services, for the period April 2 to August 14, 2012, inclusive, in the amount of $1,313,400.
18A2. Agreement with Portillo Concrete Incorporated (ENCLOSURE)

Approve Agreement No. A3463.12 with Portillo Concrete Incorporated, for general contractor services related to Bid 193, for the period April 2 to August 14, 2012, inclusive, in the amount of $1,313,400.

18B. SAN DIEGO GAS AND ELECTRIC UTILITY EASEMENT DOCUMENT (ENCLOSURE)

Approve the San Diego Gas and Electric Utility Easement Document Legal (Final SDG&E 8-10-2011) drawing dated 08/04/2011, 10:29:36 AM PDT at no cost to the District.
<table>
<thead>
<tr>
<th>ITEM</th>
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<tbody>
<tr>
<td>19. RATIFICATION / APPROVAL OF AGREEMENTS – COST TO DISTRICT (ITEMS A THROUGH B)</td>
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</table>

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<tr>
<th>S Hernandez</th>
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<th>M Valladolid</th>
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<tr>
<td>Aye</td>
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<td>Aye</td>
<td>Aye</td>
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<td>Aye</td>
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</tbody>
</table>

19A. RATIFICATION OF AGREEMENTS

19A1. Agreement with Economic Modeling LLC (ENCLOSURE)

(Rish)

Ratify Agreement No. A3451.12 with, for an Economic Impact Study, for the period January 31 to March 15, 2012, inclusive, in the amount of $5,000.

19B. APPROVAL OF AGREEMENTS

19B1. Agreement with San Diego County Sheriff's Department Weapons Training Unit, Miramar Training Facility (ENCLOSURE)

(Tyner)

Approve Amendment No. 1 to Agreement No. A3204.11 with San Diego Sheriff's Department Weapons Training Unit, Miramar Training Center, to add a second training facility, for the period March 15, 2012 to March 9, 2013, inclusive, in an amount not to exceed $14,000.

19B2. Amendment to Agreement with Robert DePew (ENCLOSURE)

(Brahmbhatt)

Approve Amendment No. 1 to Agreement No. A3440.12 with Robert DePew, to provide program and project controls, program management and construction management, for the extended period of April 1 to September 30, 2012, inclusive, at an additional fee not to exceed $82,656 and include a reimbursable overhead amount not to exceed $15,000, for a new total contract amount not to exceed $121,116.

19B3. Agreement with Caporicci & Larson, Inc., Certified Public Accountants (ENCLOSURE)

(Brahmbhatt)

Approve Agreement No. A3446.12 with Caporicci & Larson, Inc., Certified Public Accountants, for District audit services, for period March 15, 2012 to December 31, 2014, inclusive, in an amount not to exceed $222,545.

19B4. Agreement with Cumming Corporation, Inc. (ENCLOSURE)

(Brahmbhatt)

Approve Agreement No. A3462.12 with Cumming Corporation, Inc., to provide as needed project controls and supplemental staff services for the Director of Facilities, Operations, and Planning, for the period March 15 to September 30, 2012, inclusive, in the amount of $150 per hour, and a total amount not to exceed $50,000.

19B5. Venue License Agreement with Live Nation Worldwide, Inc. (ENCLOSURE)

(Suarez)


19B6. Agreement with National Student Clearinghouse (ENCLOSURE)

(Nish)

Approve Agreement No. A3441.12 with National Student Clearinghouse, for enrollment in the StudentTracker service, for the period March 15, 2012 to March 30, 2013, inclusive, in the amount of $1,079.85.
<table>
<thead>
<tr>
<th>ACTION</th>
<th>ITEM</th>
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<tbody>
<tr>
<td><strong>Action</strong> (Carried)</td>
<td><strong>20. APPROVAL/RATIFICATION OF AGREEMENTS – NO COST/INCOME (ITEMS A THROUGH B)</strong></td>
</tr>
</tbody>
</table>

<table>
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<tr>
<th>Hernandez</th>
<th>Nader</th>
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<tbody>
<tr>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
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</tbody>
</table>

20A. **RATIFICATION OF AGREEMENTS**

**(Tyner)**

20A1. ARRAsubaward with San Jose State University Research Foundation (ENCLOSURE)

Ratify Subaward Agreement No. AR3068.10 and Modification No. 1 with San Jose State University (SJSU) Research Foundation, for Southwestern College Medical Laboratory Technical Program, in support of diagnostic and personalized medicine technologies, for the period April 1, 2010 to February 28, 2013, inclusive, in the amount of $48,576 income to the District. Application for funds was approved by the Governing Board November 18, 2009; Acceptance of funds was approved by the Governing Board October 13, 2010.

20A2. Agreement with City of San Diego (ENCLOSURE)

**(Tyner)**

Ratify Agreement No. AR3448.12 with City of San Diego, for the “Small Business Enhancement Program” (SBEP), for the period October 1, 2011 to September 30, 2012, inclusive, in the amount of $24,000 income to the District. Application for funds was approved by the Governing Board on August 10, 2011; Acceptance of funds was approved by the Governing Board on September 14, 2011.

20A3. Agreement with BOG, California Community Colleges, Chancellor’s Office (ENCLOSURE)

**(Tyner)**

Ratify Agreement No. AR3444.12 with BOG, California Community Colleges, Chancellor’s Office, for the California State Trade and Export Promotion (California STEP) services, for the period September 30, 2011 to September 29, 2012, inclusive, in the amount of $39,413 income to the District.

20B. **APPROVAL OF AGREEMENTS**

20B1. Agreements with Child Care Agencies (ENCLOSURE)

**(Tyner)**

Approve Memorandums of Understanding with the agencies identified below, to establish affiliate partnerships, for the period July 1, 2012 to June 30, 2017, inclusive, at no cost to the District.

- Alpha Kappa Head Start M3452.12
- Community Congregational Preschool M3453.12
- La Mesa-Spring Valley School District Child Development Center M3454.12
- Point Loma Community Church Preschool M3455.12
- San Ysidro School District M3456.12
- VIP Village M3457.12

20B2. Agreement with Keenan & Associates (ENCLOSURE)

**(Brahmbhatt)**

Approve Agreement No. A3461.12 with Keenan & Associates, to provide electronic access of Claim Notes to the District, effective as of March 15, 2012, inclusive at no cost to the District.
### 21. 2012 CCCT BOARD OF DIRECTORS ELECTION

<table>
<thead>
<tr>
<th>Hernandez</th>
<th>Nader</th>
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<tbody>
<tr>
<td>Aye</td>
<td>Aye</td>
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<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
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</tbody>
</table>

Eight (8) vacancies exist for California Community College Trustees (CCCT) Board of Directors. Consider nomination of candidates and submission of ballot to meet the April 25 deadline.

Candidates in random drawing order:

1. *Janet Chaniot, Mendocino-Lake CCD*
2. Angela Acosta-Salazar, Rio Hondo CCD
3. *Doug Otto, Long Beach CCD*
4. *Manny Ontiveros, North Orange County CCD*
5. Tina Park, Los Angeles CCD
6. Ann H. Ransford, Glendale CCD
7. Deborah LeBlanc, Compton CCD
8. *Bernard “Bee Jay” Jones, Allan Hancock Joint CCD*
9. *Marcia Zableckis, Barstow CCD*
10. Greg Bonaccorsi, Ohlone CCD
11. *Chris Stampolis, West Valley-Mission CCD*

* Incumbent

The Board voted unanimously to nominate the following candidates:

- Janet Chaniot, Mendocino-Lake CCD
- Tina Park, Los Angeles CCD
- Angela Acosta-Salazar, Rio Hondo CCD
- Marcia Zableckis, Barstow CCD
- Doug Otto, Long Beach CCD
- Greg Bonaccorsi, Ohlone CCD
- Manny Ontiveros, North Orange County CCD
- Chris Stampolis, West Valley-Mission CCD

### 22. 2012 GOVERNING BOARD MEETING SCHEDULE – REVISED LOCATIONS

<table>
<thead>
<tr>
<th>Hernandez</th>
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<th>Valladolid</th>
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<tbody>
<tr>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
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</tbody>
</table>

Recommend approval of revised locations for the 2012 Governing Board meeting schedule:

- **January 11, 2012**: Second Wednesday, Higher Education Center, Otay Mesa
- **February 8, 2012**: Second Wednesday, Higher Education Center, San Ysidro
- **March 14, 2012**: Second Wednesday, Chula Vista Campus
- **April 11, 2012**: Second Wednesday, Coronado High School District, Chula Vista Campus
- **May 9, 2012**: Second Wednesday, Chula Vista Campus
- **June 13, 2012**: Second Wednesday, Higher Education Center, National City, Crown Cove Aquatic Center, Coronado
- **July 11, 2012**: Second Wednesday, Chula Vista Campus
- **August 8, 2012**: Second Wednesday, Higher Education Center, National City
- **September 12, 2012**: Second Wednesday, Chula Vista Campus
- **October 10, 2012**: Second Wednesday, Chula Vista Campus
- **November 14, 2012**: Second Wednesday, Chula Vista Campus

Note: Schedule of meeting adopted by the Governing Board on December 14, 2011.
23. **ADOPT RESOLUTION(S) (ITEMS A THROUGH C)**

<table>
<thead>
<tr>
<th>Hernandez</th>
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<th>Nader</th>
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<tr>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
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</table>

Recommend adoption of the listed resolution(s).

23A. **RESOLUTION OF GOVERNING BOARD OF SOUTHWESTERN COMMUNITY COLLEGE DISTRICT REQUESTING TEMPORARY TRANSFER OF FUNDS (ENCLOSURE)**

(Brahmbhatt)

Recommend adoption of Resolution No. 1753 requesting temporary transfer of funds from the County of San Diego in the amount of $20,614,188, which is an advance of property taxes and funds due to the District by June 30, 2012.

23B. **RESOLUTION FOR DESTRUCTION OF PARKING RECORDS (ENCLOSURE)**

(Brahmbhatt)

Approve Resolution No. 1754 for Destruction of Parking Records.

23C. **RESOLUTION TO ENTER INTO K-12 PUBLIC SCHOOLS AND COMMUNITY COLLEGES FACILITY JOINT POWERS AUTHORITY (FACJPA) INITIAL MEMBERSHIP AGREEMENT (ENCLOSURE)**

(Brahmbhatt)

Approval of Resolution No. 1755 to become a member of the K-12 Public Schools and Community Colleges Facility Authority (FACJPA), until terminated by the District, at no cost to the District.

24. **ADOPT DISTRICT POLICIES – SECOND READING**

<table>
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<tr>
<th>Hernandez</th>
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<tbody>
<tr>
<td>Aye</td>
<td>Aye</td>
<td>No</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
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<td>Aye</td>
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</table>

As part of the ongoing review and revision of the Southwestern Community College District Policies and Procedures Manual, the following policy appears before the Governing Board for adoption.

**POLICY NO. 2020 – CAMPAIGN CONTRIBUTIONS (ENCLOSURE)**

First Reading February 8, 2012
(This is a new policy)

The following individuals spoke in support of the policy:

*Nancy Stubbs*
*Karen Janney*
*William Ferno*

After discussion, it was determined that the policy would be adopted as presented and Legal Counsel would work with the Superintendent/President and Board Policy Committee to look into possible revision of the policy for enforceability.
25A. INFORMATION ITEMS

(Brahmbhatt)

25A2. General Fund Cash Analysis for Period Ending December 31, 2011 (ENCLOSURE)
(Brahmbhatt)

25A3. Proposition R – Monthly Executive Update (ENCLOSURE)

25A4. CCFS-311Q for Period Ending December 31, 2011 (ENCLOSURE)

25A5. Submittal of Purchase Orders for Review (ENCLOSURE)

General Fund Nos. 205930 - 206601
Blanket Fund Nos. B1947 – B1953

26. ADMINISTRATIVE REPORTS

26A. KATHY TYNER, INTERIM VICE PRESIDENT FOR ACADEMIC AFFAIRS

26B. C.M. BRAHMBHATT, INTERIM VICE PRESIDENT FOR BUSINESS & FINANCIAL AFFAIRS Brahmbhatt distributed to the Board, and gave an overview of, a document outlining draft proposed budget solutions for 2012-13 fiscal year to meet a target budget reduction of $5,000,000. He informed the Board of the recent 1.2% rate increase for all classified and managers in the PERS which will cost the district an additional $250,000 for next year, which was not calculated in the original target of $5,000,000.

26C. JOSEPH QUARLES, ED.D., INTERIM VICE PRESIDENT FOR HUMAN RESOURCES

26D. ANGELICA L. SUAREZ, PH.D., VICE PRESIDENT FOR STUDENT AFFAIRS (Absent) Bea Zamora represented VP Suarez in her absence.

27. SUPERINTENDENT/PRESIDENT’S REPORT

27A. FOLLOW-UP LOG (ENCLOSURE)

27B. UPDATE ON BOARDOC5

28. GOVERNING BOARD REQUEST(S) FOR INFORMATION

Information Requested | Board Member | Requested Date
--- | --- | ---
Annual Police Report | Peraza | |

29. GOVERNING BOARD REPORTS

29A. STUDENT BOARD MEMBER CLAUDIA DURAN

29B. BOARD MEMBER TIM NADER

29C. BOARD MEMBER JEAN ROESCH, ED.D.

29D. BOARD MEMBER TERRI VALLADOLID

29E. BOARD VICE PRESIDENT HUMBERTO PERAZA
<table>
<thead>
<tr>
<th>ITEM</th>
<th>29F. BOARD PRESIDENT NORMA L. HERNANDEZ</th>
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</thead>
<tbody>
<tr>
<td><strong>Closed Session</strong></td>
<td>30. CLOSED SESSION/REPORT OF ACTION(S) (If Applicable) (Hernandez)</td>
</tr>
<tr>
<td><strong>Adjournment</strong></td>
<td>31. ADJOURNMENT (Hernandez)</td>
</tr>
<tr>
<td><strong>Information</strong></td>
<td>32. NEXT REGULAR MEETING</td>
</tr>
</tbody>
</table>

- **March 15, 12:12 a.m.**

Wednesday, April 11, 2012
Southwestern College 900 Otay Lakes Road
Room 214
Chula Vista, CA 91910

---

**Signature:**

Melinda Nish, Ed.D.
Governing Board Secretary

---

**Signature:**

Norma L. Hernández
Governing Board President