### MINUTES

**REGULAR MEETING, GOVERNING BOARD**  
**SOUTHWESTERN COMMUNITY COLLEGE DISTRICT**

**SOUTHWESTERN COLLEGE HIGHER EDUCATION CENTER AT SAN YSIDRO, ROOM 5103/5104**  
**460 WEST SAN YSIDRO BLVD., SAN YSIDRO, CA 92173**

**NORMA L. HERNANDEZ, GOVERNING BOARD PRESIDENT**  
**HUMBERTO PERAZA, JR., GOVERNING BOARD VICE PRESIDENT**  
**TIM NADER, GOVERNING BOARD MEMBER**  
**JEAN ROESCH, ED.D., GOVERNING BOARD MEMBER**  
**TERRI VALLADOLID, GOVERNING BOARD MEMBER**  
**CLAUDIA DURAN, STUDENT GOVERNING BOARD MEMBER**  
**MELINDA NISH, ED.D., SECRETARY TO GOVERNING BOARD AND SUPERINTENDENT/PRESIDENT**

6:15 p.m. **Call to Order / Announcement of Closed Session Agenda**  
7:00 p.m. **Reconvene in Open Session**

**Wednesday, February 8, 2012**

Southwestern Community College District, in compliance with the Americans with Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact Mary Ganio at 619.482.6301 at least forty-eight hours in advance of the meeting for information on such accommodation.

In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at Southwestern College, Office of the Superintendent/President, 900 Otay Lakes Road, Chula Vista, CA 91910; at the College website [www.swccd.edu](http://www.swccd.edu); or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Mary Ganio, Executive Assistant to the Superintendent/President, at 619.482.6301 or email at mganio@swccd.edu.

Persons wishing to address the Governing Board under Oral Communication should complete a Request for Oral Communication card (available at the reception table) and indicate on the card if they wish to speak under Oral Communication, or when a specific agenda item is considered. Cards should be submitted to the Board secretary prior to the start of the meeting.

<table>
<thead>
<tr>
<th>ITEM</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Call to Order</strong></td>
</tr>
</tbody>
</table>
| 1. **CALL TO ORDER**  
(Hernandez)  
6:15 p.m., Room 5103/5104 |
| Present: Hernandez, Peraza, Nader, Roesch, Duran (Student Board Member)  
Absent: Valladolid |
| **Announcement Closed Session Agenda** |
| 2. **ANNOUNCEMENT OF CLOSED SESSION AGENDA**  
(Hernandez)  
Members of the public may be present to hear the closed session announcements and will be given an opportunity to speak on any closed session items at this time. Persons wishing to address the Governing Board under this item should fill out a Request for Oral Communication card available at the reception table. |
| 2A. **CONFERENCE WITH LABOR NEGOTIATOR**  
Negotiator: Joseph N. Quarles, Ed.D.  
Employee Organizations: CSEA, SCEA, SCCDAA, Confederals |
| 2B. **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**  
Government Code Section 54957 |
2C. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Government Code Section 54956.9
Superior Court Case No. 37-2011-00099248-CU-WM-CTL

2D. CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to subdivision (b) of
Section 54956.9: 4 potential cases

Initiation of litigation pursuant to subdivision (c) of Section
54956.9: 1 potential case

Closed Session
3. ADJOURN TO CLOSED SESSION
(Hernandez)
6:16 p.m., Room 5100-A

Valladolid arrived and was present for closed session.

Reconvene in
4. RECONVENE IN OPEN SESSION 7:04 p.m.
Open Session
(Hernandez)

Present: Hernandez, Peraza, Nader, Roesch, Peraza, Duran (Student Board Member)

Pledge of
5. PLEDGE OF ALLEGIANCE
Allegiance
(Hernandez)

Closed Session
6. ANNOUNCEMENT OF CLOSED SESSION ACTION (If applicable)
Announcement
(Hernandez)
President Hernandez announced that in closed session, the Governing Board approved, by
a unanimous vote of 5-0, the resolution to non-reelect a second-year probationary faculty
member, employee number 0619919, pursuant to Ed Code 87608.5. The Board directed
Superintendent/President Dr. Nish to direct staff to give notice to the employee on or before
March 15, 2012.

President Hernandez announced that Item 16C was withdrawn by the
Superintendent/President.

Approval of
7. APPROVAL OF MINUTES (ENCLOSURE)
Minutes
(Carried)
(Nish)

<table>
<thead>
<tr>
<th></th>
<th>Hernandez</th>
<th>Nader</th>
<th>S</th>
<th>Peraza</th>
<th>M</th>
<th>Roesch</th>
<th>Valladolid</th>
<th>Duran</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td></td>
<td>Aye</td>
<td></td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
</tr>
</tbody>
</table>

Regular Meeting, January 11, 2012
Special Meeting, January 25, 2012

Presentations
8. PRESENTATIONS
(Hernandez)

BUDGET UPDATE

Presenter: Shared Consultation Council (SCC) Budget Committee Co-Chairs C.M.
Brahmbhatt, Interim Vice President for Business & Financial Affairs; Andrew MacNeill,
Professor, ESL

Interim VP Brahmbhatt provided the Board with a budget update and distributed a memo
with budget highlights. He projected the need to reduce the 2012-13 budget by $5 million.
The Budget Committee will meet and identify possible categories to make the cuts. Budget
Committee Co-Chair MacNeill gave an overview of the process last year with then Interim
VP Bob Temple and expressed confidence in Interim VP Brahmbhatt to use a similar
process.
9. ORAL COMMUNICATION

Persons wishing to address the Governing Board under this item should fill out a Request for Oral Communication card available at the reception table and indicate on the card if they wish to be called under Oral Communication, or when a specific agenda item is considered.

An oral presentation to the Board does not constitute an open discussion on the presentation topic, unless that topic is on the posted agenda. Pursuant to the Brown Act Government Code Section 54954.2(a): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."

Nancy Stubbs, Greersreads, thanked the Board and Superintendent for their proactive response on the DA’s investigation.

Corina Soto, faculty member, shared a letter she wrote in December 2010 and asked the Board to make whole employees laid off.

10. ANNOUNCEMENT OF RECUSAL FROM AGENDA ITEMS

(Nish)

The Superintendent/President respectfully asks if any of the Governing Board members need to recuse themselves from any item where there might be a potential conflict of interest.

Hernandez recused herself from Item 14D and disclosed that she was a member of the Board.

11. ACADEMIC SENATE REPORT

(Hernandez)

PROFESSOR ANGELINA E. STUART, PRESIDENT, ACADEMIC SENATE

12. UNION/ASSOCIATION REPORTS

(Hernandez)

12A. PROFESSOR ANDREW MACNEILL, PRESIDENT, SOUTHWESTERN COLLEGE EDUCATION ASSOCIATION (SCEA)

12B. BRUCE MACNINTCH, PRESIDENT, CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) (Absent)

12C. AARON STARCK, PRESIDENT, SOUTHWESTERN COMMUNITY COLLEGE DISTRICT ADMINISTRATORS ASSOCIATION (SCDAA)

13. ASSOCIATED STUDENT ORGANIZATION (ASO) REPORT

(Hernandez)

13A. CANDY ARIAS, ASO EXECUTIVE VICE PRESIDENT

13B. TAMEIKA GUERRERO, ASO VICE PRESIDENT FOR CLUB AFFAIRS (Absent)

Candy Arias read a message from Tameika Guerrero.

13B1. Parkour Club—Presenter: Carlos Noguez, President
14. APPROVE CONSENT CALENDAR (ITEMS A THROUGH M)

Hernandez  Nader  S Peraza  Roesch  M Valladolid  Duran
Aye  Aye  Aye  Aye  Aye  Aye

Adoption of the Consent Calendar will be made by one motion and second of the Board and by a unanimous vote.

Nader pulled Items 14C2 and 14M.

14A. RATIFY FACILITY USE REQUEST(S)

(Brahmbhatt)

Recommend ratification approval of facility use requests listed below:

<table>
<thead>
<tr>
<th>Organization</th>
<th>Facility Requested</th>
<th>Purpose</th>
<th>Date</th>
<th>Total Charge</th>
</tr>
</thead>
<tbody>
<tr>
<td>South Bay Aquatics Swim Team</td>
<td>Lap Pool</td>
<td>Swim Practice</td>
<td>11/14/11 - 2/16/12</td>
<td>$5,022.50</td>
</tr>
<tr>
<td>Great San Diego Water Polo Foundation</td>
<td>Deep Pool and Lap Pool</td>
<td>Swim Practice</td>
<td>12/3/11 - 12/28/12</td>
<td>$1,368.00</td>
</tr>
<tr>
<td>IKUEI Seminar-International</td>
<td>Classroom 652</td>
<td>Bilingual Japanese After School Program</td>
<td>1/5/12 - 3/22/12</td>
<td>$870.00</td>
</tr>
</tbody>
</table>

14B. RATIFY TRAVEL ADVANCE REQUEST(S)

(Brahmbhatt)

Recommend ratification of travel advance requests listed below:

<table>
<thead>
<tr>
<th>Employee</th>
<th>Purpose</th>
<th>Date</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jacobs, Karen</td>
<td>American Heart Association Course Monitoring, San Luis Obispo, CA</td>
<td>1/10 - 1/14/2012</td>
<td>$450.30</td>
</tr>
<tr>
<td>Reyes, Olimpia</td>
<td>ACBO Budget Workshop, Sacramento, CA</td>
<td>1/13/12</td>
<td>$245.03</td>
</tr>
</tbody>
</table>

14C. RATIFY/APPROVE EMPLOYMENT OF CONSULTANT(S)

Recommend ratification/approval of employment of consultants listed below:

C1. Ratifications

<table>
<thead>
<tr>
<th>Department</th>
<th>Consultant</th>
<th>Purpose</th>
<th>Date</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Tyner) Arts &amp; Communication</td>
<td>Vincent Falsetta</td>
<td>Guest speaker for one hour during art gallery speaker series Agreement No.</td>
<td>1/26/12</td>
<td>Not to exceed $225</td>
</tr>
<tr>
<td>(Tyner) Small Business Development Center</td>
<td>Bruce Baker</td>
<td>Provide merchandising professional development training to Small Business Development Center's (SBDC) staff and merchandising seminar facilitation for the SBDC's Survive and Thrive Business Series Agreement No.</td>
<td>1/1/12 - 12/31/12</td>
<td>Not to exceed $2,950</td>
</tr>
<tr>
<td>ITEM</td>
<td>Ratifications (Continued)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>------</td>
<td>--------------------------</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(Tyner) Arts &amp; Communication</td>
<td>Matthew Bourbon</td>
<td>Guest speaker for one hour during art gallery speaker series Agreement No. A3432.12</td>
<td>1/26/12</td>
<td>Not to exceed $225</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>C2. Approvals</th>
</tr>
</thead>
<tbody>
<tr>
<td>14C2 (Carried)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Department</th>
<th>Consultant</th>
<th>Purpose</th>
<th>Date</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arts &amp; Communication</td>
<td>Daniel Marshall</td>
<td>Two dance performances Agreement No. A3435.12</td>
<td>2/24/12-2/25/12</td>
<td>Not to exceed $1,200</td>
</tr>
<tr>
<td>Arts &amp; Communication</td>
<td>Alexander Jarman</td>
<td>Curate art gallery exhibit and guest speaker for one hour during art gallery speaker series Agreement No. A3430.12</td>
<td>2/22/12-3/8/12</td>
<td>Not to exceed $400</td>
</tr>
<tr>
<td>Arts &amp; Communication</td>
<td>Daniel Marshall</td>
<td>Two master classes in contemporary dance Agreement No. A3431.12</td>
<td>2/16/12</td>
<td>Not to exceed $150</td>
</tr>
<tr>
<td>Language &amp; Literature</td>
<td>Edson Souza</td>
<td>Performance during the World Languages Department Carnival, Spring 2012 Agreement No. A3433.12</td>
<td>2/21/12</td>
<td>Not to exceed $300</td>
</tr>
<tr>
<td>Languages &amp; Literature</td>
<td>Claudia Lyra</td>
<td>Performance of several Brazilian dances for the World Language Department Carnival, Spring 2012 Agreement No. A3425.12</td>
<td>2/21/12</td>
<td>Not to exceed $300</td>
</tr>
<tr>
<td>San Diego Contracting Opportunities Center</td>
<td>William Gee dba The Presentation Coach</td>
<td>Facilitate workshops and/or focus groups for the San Diego County Water Authority's Small Business Skills Training Program as needed and requested Agreement No. A3428.12</td>
<td>2/9/12-6/30/12</td>
<td>Not to exceed $2,950</td>
</tr>
<tr>
<td>ITEM</td>
<td>C2. Approvals (Continued)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>------</td>
<td>--------------------------</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Department</strong> (Nish) Superintendent/President</td>
<td><strong>Consultant</strong> Scott Lay, Community College League of California (CCLC)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Purpose</strong> Facilitate Board Workshop/Training: Board and CEO Roles and Responsibilities Agreement No. A3443.12</td>
<td><strong>Date</strong> 2/22/12</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Fee</strong> Not to exceed $500</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Note the recommended that the S/P Nish look into co-facilitator Michele Pilati from the State Senate, as suggested by Academic Senate President Angie Stuart. Nish will look into her availability.*

14D. RATIFY/APPROVE FILING OF APPLICATION(S)

Recommend ratification/approval of listed filing of applications to meet deadlines:

(Tyner) Chancellor's Office, California Community Colleges, Youth Entrepreneurship Program, in the amount of $50,000, January 10, 2012 through March 31, 2014.


14E. RATIFY/APPROVE ACCEPTANCE OF FUNDS

Recommend ratification/approval of funds as listed below:

(Tyner) Chancellor's Office, California Community Colleges, CalWORKs/TANF, in the amount of $310,689 (CalWORKs Program, $185,691; Work Study, $49,120; TANF, $75,878), July 1, 2011 through June 30, 2012.

(Nish) US Department of Education, "Institutionalization of Southwestern College Global and Logistics and Transportation Certificate/ A.S. Degree Program (G-ILAT)," in the amount of $41,685, July 1, 2010- June 30, 2012.

(Nish) US Department of Labor, San Jose State University Research Foundation, "California Statewide Biotechnology Clinical Laboratory Consortium Project" subaward in the amount of $23,277 for year two funding (March 1, 2011 through February 29, 2012). Total award amount is $48,576. The acceptance of Funds for the original application was approved by the Governing Board on October 13, 2010.

14F. ACCEPTANCE OF GIFTS

(Brahmbhatt) Recommend acceptance of gift(s) for anticipated use as indicated below:

$2,500 cash, donated by Frank Motors Group, scholarships in the name of Chuck Wagner and Frank Toyota to be provided.

$500 cash, donated by G. Hartzell & Son, to be used in the Dental Hygiene Program, at the Higher Education Center, National City.

Variety of soil samples, donated by Elizabeth Sherry, to be used Geology Department, in the School of Math, Sciences, and Engineering.
ITEM

14G. ADOPT REVISED ACADEMIC CALENDAR YEAR (ENCLOSURE) (Tyner)

Recommend adoption of revised academic calendar for 2012–2013.

14H. RATIFY VOLUNTEER SERVICES (ENCLOSURE) (Brahmbhatt)

Recommend ratification of volunteer services effective January 2012 through December 2012.

14I. CONFIRMATION OF PURCHASE ORDERS (ENCLOSURE) (Brahmbhatt)

Recommend approval of listed purchase orders:

General Fund No. B1945, 205697, 205711, 205864, 205866

14J. PAYMENT OF BILLS – DECEMBER 1-31, 2011 (ENCLOSURE) (Brahmbhatt)

14K. DISTRICT SURPLUS DISPOSAL (ENCLOSURE) (Brahmbhatt)

Approve the disposal of 11 couches, 18 side tables and 3 chairs which are obsolete and beyond repair and need to be declared surplus; and further, recommend the Superintendent/President be authorized to dispose of surplus property as scrap per Board Policy.

14L. INDEPENDENT AUDITORS’ REPORT OF THE DISTRICT’S BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED JUNE 30, 2011 (ENCLOSURE) (Brahmbhatt)

Recommend acceptance of the independent audit report for the District’s Basic Financial Statements for the period July 1, 2010 to June 30, 2011, inclusive, in the amount of $72,000.

14M. PROPOSITION R BOND FUND AND PROPOSITION AA BOND FUND AUDIT REPORTS OF FINANCIAL STATEMENTS AND SUPPLEMENTAL INFORMATION FOR THE YEAR ENDED JUNE 30, 2011 (ENCLOSURE) (Brahmbhatt)

<table>
<thead>
<tr>
<th>Hernandez</th>
<th>M</th>
<th>Nader</th>
<th>S</th>
<th>Peraza</th>
<th>Roesch</th>
<th>Valladolid</th>
<th>Duran</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td></td>
</tr>
</tbody>
</table>

Recommend acceptance of Proposition R Bond Fund and Proposition AA Bond Fund audit reports of financial statements and supplemental information for the period July 1, 2010 to June 30, 2011, inclusive.

Nader wanted it stated for the record that the Prop R report does not address issues of contract procurement.
15A. TEMPORARY/ACTING ASSIGNMENTS – ACADEMIC ADMINISTRATOR

Recommend ratification of the following temporary assignments, effective as indicated. Pursuant to the provisions of the Academic Administrator Handbook, salary placement is calculated at the appropriate step of the new assignment, equal to or greater than the current salary, plus ten percent (10%). Temporary assignments shall continue based upon business necessity and are subject to amendments and termination at the discretion of the Superintendent/President:

<table>
<thead>
<tr>
<th>Employee</th>
<th>Current Position</th>
<th>Temporary Assignment</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aaron Starck</td>
<td>Director of EOPS</td>
<td>Director of EOPS and Acting Director of Student Development and Health Services</td>
<td>01/10/12</td>
</tr>
</tbody>
</table>

15B. ACADEMIC TRANSACTIONS (ENCLOSURE)

Recommend approval of academic transactions. Transactions may include academic assignments/stipends, academic assignments/reassigned time, minimum qualifications equivalency and new hires.

15C. APPROVAL OF 2012–2013 SABBATICAL LEAVES (ENCLOSURE)

Recommend approval of 22 Sabbatical Leaves of Absence for 2012–2013 be granted to the faculty identified below (identified through the collegial consultation process). In accordance with provisions of the Southwestern College Education Association (SCEA) Contract.

<table>
<thead>
<tr>
<th>Applicant</th>
<th>School</th>
<th>Step</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aragoza, Dean</td>
<td>Counseling &amp; Personal Development</td>
<td>8</td>
<td>F/S 12-13</td>
</tr>
<tr>
<td>Brown, David</td>
<td>Mathematics, Science &amp; Engineering</td>
<td>8</td>
<td>F/S 12-13</td>
</tr>
<tr>
<td>Clark, Nira</td>
<td>Mathematics, Science &amp; Engineering</td>
<td>8</td>
<td>F/S 12-13</td>
</tr>
<tr>
<td>Durkin, Melanie</td>
<td>Health, Exercise Science &amp; Athletics</td>
<td>8</td>
<td>F/S 12-13</td>
</tr>
<tr>
<td>Figueroa, Surian</td>
<td>Language &amp; Literature</td>
<td>8</td>
<td>F/S 12-13</td>
</tr>
<tr>
<td>Garibay, Adriana</td>
<td>Counseling &amp; Personal Development</td>
<td>8</td>
<td>F/S 12-13</td>
</tr>
<tr>
<td>Geodhart, Nicole (Janis)</td>
<td>Counseling &amp; Personal Development</td>
<td>8</td>
<td>F/S 12-13</td>
</tr>
<tr>
<td>Goodwin-Colbert, Valerie</td>
<td>Health, Exercise Science &amp; Athletics</td>
<td>8</td>
<td>F/S 12-13</td>
</tr>
<tr>
<td>Kirkwood, Carla</td>
<td>Center for International Studies</td>
<td>8</td>
<td>F 12</td>
</tr>
<tr>
<td>Hok, Lee</td>
<td>Mathematics, Science &amp; Engineering</td>
<td>7</td>
<td>F/S 12-13</td>
</tr>
<tr>
<td>Moody, Dan</td>
<td>Language &amp; Literature</td>
<td>8</td>
<td>F 12</td>
</tr>
<tr>
<td>Nevin, Jeff</td>
<td>Arts &amp; Communication</td>
<td>7</td>
<td>F/S 12-13</td>
</tr>
<tr>
<td>Norton, Cheryl</td>
<td>Language &amp; Literature</td>
<td>8</td>
<td>F/S 12-13</td>
</tr>
<tr>
<td>Pennington, Valerie</td>
<td>Mathematics, Science &amp; Engineering</td>
<td>8</td>
<td>F/S 12-13</td>
</tr>
<tr>
<td>Schaelein, Tracy</td>
<td>Language &amp; Literature</td>
<td>8</td>
<td>F/S 12-13</td>
</tr>
<tr>
<td>Smith, Bruce</td>
<td>Mathematics, Science &amp; Engineering</td>
<td>8</td>
<td>F/S 12-13</td>
</tr>
<tr>
<td>Stockin, Gail</td>
<td>Business, Professional &amp; Technical Education</td>
<td>8</td>
<td>F/S 12-13</td>
</tr>
<tr>
<td>Truitt, Matt</td>
<td>Arts &amp; Communication</td>
<td>8</td>
<td>F 12</td>
</tr>
<tr>
<td>Van Stone, Mark</td>
<td>Arts &amp; Communication</td>
<td>8</td>
<td>F 12</td>
</tr>
<tr>
<td>Vicario, Marie</td>
<td>Health, Exercise Science &amp; Athletics</td>
<td>8</td>
<td>F/S 12-13</td>
</tr>
<tr>
<td>Villapando-Utgaard, Claire</td>
<td>Language &amp; Literature</td>
<td>8</td>
<td>F/S 12-13</td>
</tr>
<tr>
<td>Williams Melendez, Janelle</td>
<td>Counseling &amp; Personal Development</td>
<td>8</td>
<td>F/S 12-13</td>
</tr>
</tbody>
</table>

Fiscal Impact: The cost to the District for these leaves is estimated at $281,362 (excluding banked time cost); $629,926 (including banked time cost).
16. HUMAN RESOURCES – CLASSIFIED (ITEMS A THROUGH E)

16A. EMPLOYMENT OF CLASSIFIED ADMINISTRATORS (ENCLOSURE)

Recommend approval of listed employment as indicated below:

<table>
<thead>
<tr>
<th>Employee</th>
<th>Position</th>
<th>Department</th>
<th>Mos./Range</th>
<th>Monthly</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Russell B. Abee</td>
<td>*Project Associate</td>
<td>Small Business Center</td>
<td>12 months/12 months</td>
<td>$6,806.00</td>
<td>02/09/12</td>
</tr>
<tr>
<td></td>
<td>Director-SBDC Network (New-project funded)</td>
<td></td>
<td>1.0 FTE Step 5</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Continued employment is contingent upon grant terms and conditions.

16B. CLASSIFIED TRANSACTIONS (ENCLOSURE)

Recommend approval of classified transactions. Transactions include notification of emergency assignments and short-term non-academic hourly assignments.

16C. APPROVE RE-ESTABLISHMENT OF CLASSIFIED ADMINISTRATOR POSITION(S)

Request approval to re-establish positions as indicated.

16D. APPROVE ESTABLISHMENT OF CLASSIFIED BARGAINING UNIT POSITION(S)

Request approval to establish positions as indicated.

16E. RATIFY RESIGNATIONS/RETIREMENTS

Recommend ratification of resignations/retirement of the listed classified employee(s) who have resigned/retired. Their resignation/retirement has been accepted by the Superintendent/President under delegation of powers.

<table>
<thead>
<tr>
<th>Employee</th>
<th>Position</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Diosdado Banayad</td>
<td>Custodian</td>
<td>03/01/12</td>
</tr>
<tr>
<td>(retirement)</td>
<td>Custodial</td>
<td></td>
</tr>
</tbody>
</table>
17. **RATIFICATION / APPROVAL OF AGREEMENTS – COST TO DISTRICT (ITEMS A THROUGH B)**

<table>
<thead>
<tr>
<th></th>
<th>Hernandez</th>
<th>Nader</th>
<th>M</th>
<th>Peraza</th>
<th>Roesch</th>
<th>S</th>
<th>Valladolid</th>
<th>Duran</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td></td>
</tr>
</tbody>
</table>

17A. **RATIFICATION OF AGREEMENTS**

17A1. Amendment to Agreement with Consulting and Inspection Services, LLC (ENCLOSURE)

(Brahmbhatt)

Ratify Amendment No. 1 to Agreement No. A2970.10 with Consulting and Inspection Services, LLC, to provide Division of the State Architect (DSA) Inspector of record consulting services, for the period January 1 to March 31, 2012, inclusive, in an amount not to exceed $25,000, for a new contract amount not to exceed $283,375.

*Peraza requested more details for the Governing Board and public. It was clarified that the closeout of the Snack Bar/Café and Building 570/510 modernization projects will continue into early 2012 due to an unforeseen project issue of an uneven floor.*

17B. **APPROVAL OF AGREEMENTS**

17B1. Amendment to Agreement with Psychological Resources Management, Inc. (ENCLOSURE)

(Brahmbhatt)

Approve Amendment No. 1 to Agreement No. A2904.10 with Psychological Resources Management, Inc., for psychological examinations for law enforcement employment background investigations, for the period July 1, 2012 to June 30, 2014, inclusive, in an amount not to exceed $1,400.

17B2. Agreement with Matthew Goldberg (ENCLOSURE)

(Quarles)

Approve Agreement No.A34327.12, with Matthew Goldberg for arbitration services, for the period February 9 to June 30, 2012, inclusive, in an amount not to exceed $8,500.

18. **APPROVAL/RATIFICATION OF AGREEMENTS – NO COST / INCOME**

<table>
<thead>
<tr>
<th></th>
<th>Hernandez</th>
<th>Nader</th>
<th>S</th>
<th>Peraza</th>
<th>M</th>
<th>Roesch</th>
<th>Valladolid</th>
<th>Duran</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td></td>
</tr>
</tbody>
</table>

18A. **APPROVAL OF AGREEMENTS**

18A1. Memorandum of Understanding with Young Women’s Christian Association of San Diego County (ENCLOSURE)

(Suarez)

Approve Memorandum of Understanding No. M3426.12 with the Young Women’s Christian Association (YWCA) of San Diego County, for domestic violence related services, for the period February 9, 2012 to June 30, 2013, inclusive, at no cost to the District.
ADOPT DISTRICT POLICIES – SECOND READING

<table>
<thead>
<tr>
<th>Hernandez</th>
<th>M</th>
<th>Nader</th>
<th>S</th>
<th>Peraza</th>
<th>Roesch</th>
<th>Valladolid</th>
<th>Duran</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td></td>
</tr>
</tbody>
</table>

As part of the ongoing review and revision of the Southwestern Community College District Policies and Procedures Manual, the following policy appears before the Governing Board for adoption.

**POLICY NO.1200 – INSTITUTIONAL MISSION, VISION & VALUES (ENCLOSURE)**

First Reading January 11, 2012.
(Revises District Policy No. 1200 – Mission & Values)

20. NON-ACTION ITEMS (ITEMS A THROUGH B)

20A. DISTRICT POLICIES – FIRST READING

20A1. Policy No. 2020 - Campaign Contributions (New) (ENCLOSURE)

After discussion, it was determined that the policy would be revised to add clarity to the meaning of a “proprietorship.” The Board also directed Legal Counsel to review the policy to ensure it was meaningful and enforceable.

20B. INFORMATION ITEMS

20B1. Submittal of Purchase Orders for Review (ENCLOSURE)

(Brahmbhatt)

General Fund Nos. 205640 – 205929 On Line Requisitions
Blanket Fund Nos. B1943 – B1946


(Brahmbhatt)

20B3. General Fund Cash Analysis for Period Ending November 30, 2011 (ENCLOSURE)

(Brahmbhatt)

20B4. Proposition R – Monthly Executive Update (ENCLOSURE)

(Brahmbhatt)

20B5. Policy Committee Minutes, June 15, 2011 (ENCLOSURE)

(Nish)

21. ADMINISTRATIVE REPORTS

21A. KATHY TYNER, INTERIM VICE PRESIDENT FOR ACADEMIC AFFAIRS

21B. C.M. BRAHMBHATT, INTERIM VICE PRESIDENT FOR BUSINESS & FINANCIAL AFFAIRS

21C. JOSEPH QUARLES, ED.D., INTERIM VICE PRESIDENT FOR HUMAN RESOURCES

21D. ANGELICA L. SUAREZ, PH.D., VICE PRESIDENT FOR STUDENT AFFAIRS
22. SUPERINTENDENT/PRESIDENT'S REPORT
   MELINDA NISH, ED.D, SUPERINTENDENT/PRESIDENT
   22A. Follow-up Report (ENCLOSURE)

23. GOVERNING BOARD REQUEST(S) FOR INFORMATION
   Information Requested: None
   Board Member: None
   Requested Date: None

24. GOVERNING BOARD REPORTS
   24A. STUDENT BOARD MEMBER CLAUDIA DURAN
   24B. BOARD MEMBER TIM NADER
   24C. BOARD MEMBER JEAN ROESCH, ED.D.
   24D. BOARD MEMBER TERRI VALLADOLID
   24E. BOARD VICE PRESIDENT HUMBERTO PERAZA, JR.
   24F. BOARD PRESIDENT NORMA L. HERNANDEZ

25. CLOSED SESSION/REPORT OF ACTION(S) (If Applicable)
   The Board adjourned to closed session at 9:05 p.m.
   The Board reconvened in open session at 11:12 p.m. President Hernandez was absent.
   Vice President Peraza announced there was no report of action.

26. ADJOURNMENT 11:12 p.m.
   (Hernandez)

27. NEXT REGULAR MEETING
   Wednesday, March 14, 2012
   Southwestern College
   900 Otey Lakes Road
   Room 214
   Chula Vista, CA 91910

Melinda Nish, Ed.D.
Governing Board Secretary

Norma L. Hernandez
Governing Board President