SUGGESTED ORDER OF BUSINESS/MINUTES

REGULAR MEETING, GOVERNING BOARD
SOUTHWESTERN COMMUNITY COLLEGE DISTRICT
ROOM 214
SOUTHWESTERN COLLEGE

TERRI VALLADOLID, GOVERNING BOARD PRESIDENT
DAVID J. AGOSTO, GOVERNING BOARD VICE PRESIDENT
JORGE DOMINGUEZ, PH.D., GOVERNING BOARD MEMBER
JEAN ROESCH, ED.D., GOVERNING BOARD MEMBER
YOLANDA SALCIDO, GOVERNING BOARD MEMBER
HECTOR RIVERA, STUDENT BOARD MEMBER
GREG R. SANDOVAL, ACTING SECRETARY TO GOVERNING BOARD
AND ACTING SUPERINTENDENT/PRESIDENT

7:30 PM

Wednesday, March 14, 2007

COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

Southwestern Community College District, in compliance with the American Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact Mary Gario at (619) 482-6301 at least forty-eight hours in advance of the meeting for information on such accommodation.

Persons wishing to address the Governing Board under Oral Communication should complete a yellow request card (available at the reception table) and indicate on the card if they wish to speak under Oral Communication, or when a specific agenda item is considered. Cards should be submitted to the Board secretary prior to the start of the meeting.

<table>
<thead>
<tr>
<th>ITEM</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Call to Order</strong></td>
</tr>
<tr>
<td>1. CALL TO ORDER</td>
</tr>
<tr>
<td>(Valladolid) 7:35 p.m., Room 214</td>
</tr>
<tr>
<td>Present: Agosto, Dominguez, Roesch, Salcidio, Valladolid, Rivera</td>
</tr>
<tr>
<td>Board members arriving after meeting commences will be noted as &quot;present&quot; at point in this suggested order of business at which they arrive.</td>
</tr>
<tr>
<td><em>Members of the public may be present to hear the closed session announcements. Members of the public will be given an opportunity to speak on any closed session items at this time.</em></td>
</tr>
<tr>
<td><strong>Pledge of Allegiance</strong></td>
</tr>
<tr>
<td>(Valladolid)</td>
</tr>
<tr>
<td><strong>Action</strong> (Carried)</td>
</tr>
<tr>
<td>3. APPROVAL OF MINUTES (ENCLOSURE)</td>
</tr>
<tr>
<td>(Sandoval)</td>
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</tbody>
</table>

Regular Meeting, February 14, 2007
Special Meeting, February 23, 2007 (Amendment)
Special Meeting, February 24, 2007
4. PRESENTATION(S)

A. MATHEMATICS, ENGINEERING, SCIENCE ACHIEVEMENT (MESA) PROGRAM

Presenters: Vice President for Academic Affairs; Kathy Tyner, Dean, School of Mathematics, Science and Engineering; Dr. Raga Bakhiet, Interim MESA Director

B. PASS PROGRAM

Presenters: Ron Dyste, Vice President for Academic Affairs; Debra Fitzsimons, Ed.D., Vice President for Administrative Affairs

Board Members Salcido and Agosto discussed funding for the PASS Program. Acting Superintendent/President Sandoval indicated that a monthly report on the PASS Program would be provided to the Board.

5. ORAL COMMUNICATION

(Valladolid)

Persons wishing to address the Governing Board under this item should fill out a yellow request card (available at the reception table) and indicate on the card if they wish to be called under Oral Communication, or when a specific agenda item is considered.

An oral presentation to the Board does not constitute an open discussion on the presentation topic, unless that topic is on the posted agenda. Pursuant to the Brown Act (Government Code Section 54954.2(a)): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."

Alma Aguilar, Academic Senate President, addressed the Board regarding 1) the Superintendent/President job announcement and suggested the Board consider a job description, 2) March 15th letters, and 3) a draft resolution to be adopted by the Academic Senate regarding General Counsel's questioning related to the Maas investigation.

Deana Alonso, faculty member, addressed the Board regarding the Search Advisory Committee and asked the Board to consider moving the Senate/Union/Association reports to the beginning of the agenda.

The following individuals spoke in support of Dr. Joeli Levine, Dean of School of Languages and Humanities:

Bertha Rose Williams
Olano Michel
Frank Carroll
Leslie Yoder

Janet Mazzarella, SCEA President gave an update on faculty bargaining process and provided a handout of district litigation costs.

Andrew MacNeill, faculty member, addressed the Board regarding chairs and reassigned time.

Madelyn Overton, student, addressed the Board regarding concerns of losing Art Stone as an instructor of a PE class for disabled students.

Terry Davis, Interim Dean, School of Health, Exercise Science & Athletics, spoke regarding the need for a full-time faculty member for a PE class for disabled students.

Corina Soto, faculty member, addressed the Board regarding enrollment and short-term classes.
6. APPROVE CONSENT CALENDAR (ITEMS A THROUGH I)

<table>
<thead>
<tr>
<th>Agosto</th>
<th>Dominguez</th>
<th>S</th>
<th>Roesch</th>
<th>M</th>
<th>Salcido</th>
<th>Valladolid</th>
<th>Rivera-Student Advisory Vote</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
</tr>
</tbody>
</table>

Adoption of the Consent Calendar will be made by one motion and second of the Board and by a unanimous vote.

A. RATIFY/APPROVE FACILITY USE REQUEST(S)

(Fitzsimons)

<table>
<thead>
<tr>
<th>Organization</th>
<th>Facility Requested</th>
<th>Purpose</th>
<th>Date</th>
<th>Total Charge</th>
</tr>
</thead>
<tbody>
<tr>
<td>Martin Bayless Sports Camp</td>
<td>Devore Stadium</td>
<td>Youth Sports Camp</td>
<td>March 30th thru April 1, 2007</td>
<td>$5,052.50</td>
</tr>
<tr>
<td>Amnesty International</td>
<td>Mayan Hall</td>
<td>Border Issues Conference/Speakers</td>
<td>February 3, 2007</td>
<td>$1,370.00</td>
</tr>
<tr>
<td>Dream Visions, Inc.</td>
<td>Devore Stadium</td>
<td>Fit 4 the Future: Health &amp; Fitness Fair</td>
<td>April 28, 2007</td>
<td>$740.00</td>
</tr>
<tr>
<td>San Diego County Soccer League</td>
<td>Soccer Field</td>
<td>Soccer Games (two each Sunday)</td>
<td>February 18 thru April 15, 2007</td>
<td>$2,380.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Agosto</th>
<th>Dominguez</th>
<th>S</th>
<th>Roesch</th>
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<th>Salcido</th>
<th>Valladolid</th>
<th>Rivera-Student Advisory Vote</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td>Abstain</td>
</tr>
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</table>

B. RATIFY/APPROVE TRAVEL ADVANCE REQUESTS:

(Fitzsimons)

<table>
<thead>
<tr>
<th>Employee</th>
<th>Purpose</th>
<th>Date</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Castillo, Victor</td>
<td>California Community College</td>
<td>2/27-3/2/07</td>
<td>$776.47</td>
</tr>
<tr>
<td></td>
<td>Economic &amp; Workforce Development</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Conference &amp; SBDC Conference</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fagan, Kathleen</td>
<td>Foster Youth Success Initiative Liaison</td>
<td>2/21-23/07</td>
<td>$421.24</td>
</tr>
<tr>
<td></td>
<td>Training Workshop</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Finn, Scott</td>
<td>Tech Ed 2007</td>
<td>3/26-28/07</td>
<td>$730.83</td>
</tr>
<tr>
<td>Hill, Robert</td>
<td>32nd Annual ACCCA Conference</td>
<td>2/21-23/07</td>
<td>$800.00</td>
</tr>
<tr>
<td>Newhouse, Heidi</td>
<td>Datatel User's Group Conference</td>
<td>3/10-14/07</td>
<td>$1,159.74</td>
</tr>
<tr>
<td>Perez, Vince</td>
<td>Datatel Users Group Conference</td>
<td>3/11-14/07</td>
<td>$1,378.82</td>
</tr>
<tr>
<td>Rivera, Hector</td>
<td>2007 Community College National</td>
<td>2/11-14/07</td>
<td>$185.00</td>
</tr>
<tr>
<td></td>
<td>Legislative Summit</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Trujillo, Debbie</td>
<td>ASBDC Spring Conference</td>
<td>3/12-15/07</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>Valencia, Melody</td>
<td>Foster Youth Success Initiative Liaison</td>
<td>2/21-23/07</td>
<td>$95.00</td>
</tr>
<tr>
<td></td>
<td>Training Workshop</td>
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</tbody>
</table>

C. RATIFY/APPROVE EMPLOYMENT OF CONSULTANT(S)

<table>
<thead>
<tr>
<th>Department</th>
<th>Consultant</th>
<th>Purpose</th>
<th>Date</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Small Business Development and International Trade Center</td>
<td>Shea, Colette</td>
<td>Contractor will provide guidance to clients of the SBDITC in the area of Human Resources</td>
<td>3/15—6/30/07</td>
<td>Not to Exceed $2,999</td>
</tr>
<tr>
<td>ITEM</td>
<td>DESCRIPTION</td>
<td></td>
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<tr>
<td>D.</td>
<td>RATIFY/APPROVE THE FOLLOWING AGREEMENTS FOR ACCEPTANCE OF FUNDS</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>(Sandoval)</td>
<td>State of California, Department of Boating and Waterways, &quot;Department of Boating and Waterways Grant,&quot; in the amount of $28,500, February 1, 2007 through January 31, 2008. This application was approved by the Governing Board on January 10, 2007.</td>
<td></td>
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</tr>
<tr>
<td>E.</td>
<td>ACCEPT GIFT(S) FOR ANTICIPATED USE AS INDICATED</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(Fitzsimons)</td>
<td>$500 cash donated by Andy Hartzell of G. Hartzell &amp; Son, to be used in the Dental Hygiene Program.</td>
<td></td>
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<tr>
<td>F.</td>
<td>RATIFY VOLUNTEER SERVICES (ENCLOSURE)</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>(Fitzsimons)</td>
<td>Ratification of volunteer services effective February 1, 2007 through June 30, 2007.</td>
<td></td>
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<tr>
<td>G.</td>
<td>APPROVAL OF 5% RAISE IN BOARD MEMBER STIPENDS</td>
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<tr>
<td></td>
<td>Pursuant to Education Code Section 72024(e), the Governing Board may increase the compensation of Board members by up to 5% on an annual basis. Upon approval of this resolution, the monthly Board stipend would increase from $400 per month to $420 per month, effective immediately.</td>
<td></td>
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<tr>
<td>H.</td>
<td>CONFIRMATION OF PURCHASE ORDERS (ENCLOSURE)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
| (Fitzsimons) | General Fund Nos. 75404 -76194  
Blanket Fund Nos. B1233 - B1236 |
**Action (Carried)**

7. **ACCEPT THE AUDITED FINANCIAL STATEMENTS FOR THE GENERAL OPERATIONAL FUNDS AND PROP AA BOND FUND FOR YEAR ENDED JUNE 30, 2006 (ENCLOSURE)** (Fitzsimons)

   This item was presented to the Board and tabled on February 14, 2007.

<table>
<thead>
<tr>
<th></th>
<th>Agosto</th>
<th>Dominguez</th>
<th>M</th>
<th>Roesch</th>
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<th>Salcido</th>
<th>Valladolid</th>
<th>Rivera-Student Advisory Vote</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td>S</td>
<td>Aye</td>
<td></td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
</tr>
</tbody>
</table>

**OVERVIEW**

Pursuant to Education Code Section 41010-41023, "each fiscal year, each county superintendent of schools shall provide for an audit of all funds under his or her jurisdiction and control and the governing board of each local educational agency shall either provide for an audit of the books and accounts of the local educational agency."

The District’s financial audits were conducted by Messner and Hadley, LLP, Certified Public Accountants, in accordance with auditing standards. It is their opinion that the financial statements present fairly, in all material respects, the financial position of Southwestern Community College District, as of June 30, 2006 and the respective changes in net assets and cash flows, for the fiscal year then ended in conformity with accounting principles.

The results of the audit disclosed no instances of non-compliance that are required to be reported under Government Auditing Standards. Messner and Hadley, LLP noted no matters involving the internal controls over financial reporting and its operation that they consider to be material weaknesses. Messner and Hadley, LLP noted three non-material matters involving the internal control over financial reporting as described in the audit.

All recommendations from previous years have been implemented and noted in the audit.

**Action (Carried)**

8. **SUPERINTENDENT/PRESIDENT SEARCH ADVISORY COMMITTEE**

<table>
<thead>
<tr>
<th></th>
<th>Agosto</th>
<th>S</th>
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<th>Roesch</th>
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<th>Salcido</th>
<th>Valladolid</th>
<th>Rivera-Student Advisory Vote</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aye</td>
<td>Aye</td>
<td>S</td>
<td>Aye</td>
<td>Aye</td>
<td></td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
</tr>
</tbody>
</table>

Ratify appointments to the Search Advisory Committee.

<table>
<thead>
<tr>
<th>Group</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. SCEA</td>
<td>Deana Alonso</td>
</tr>
<tr>
<td>2. Academic Senate</td>
<td>Alma Aguilar</td>
</tr>
<tr>
<td>3. CSEA</td>
<td>Wanda Maxwell</td>
</tr>
<tr>
<td>4. Classified Senate</td>
<td>Rebeca Montalvan Toth</td>
</tr>
<tr>
<td>5. Administrators Association</td>
<td>Terry Davis</td>
</tr>
<tr>
<td>6. Adjunct Faculty</td>
<td>Noreen Maddox</td>
</tr>
<tr>
<td>7. Foundation</td>
<td>Peter Mabrey</td>
</tr>
<tr>
<td>8. Student</td>
<td>Hector Rivera</td>
</tr>
<tr>
<td>9. Community Member</td>
<td>Sue Coyle</td>
</tr>
<tr>
<td>10. Community Member</td>
<td>Gonzalo Rojas</td>
</tr>
<tr>
<td>11. Community Member</td>
<td>Yolanda Hernandez</td>
</tr>
<tr>
<td>12. Vice President</td>
<td>Fusako Yokotobi</td>
</tr>
</tbody>
</table>
Alma Aguilar requested that the Board consider the addition of a faculty member, Dean Aregoza, to represent Student Services.

She reported findings of her students’ class assignment which revealed campaign contributions from search committee members for Board Member Salcido’s reelection campaign and Acting Superintendent/President Sandoval’s campaign. She requested that Search Committee Members Yolanda Hernandez and VP Yokotobi be replaced due to possible conflict of interest. Board Member Salcido requested that General Counsel advise on the possible conflict. General Counsel indicated there was no conflict as there was no foreseeable financial impact.

Board President Valladolid stated that the Board was comfortable with the Search Committee because of the search firm and noted that the committee has always been an advisory committee to the Board.

9. HUMAN RESOURCES – ACADEMIC

<table>
<thead>
<tr>
<th>Agosto</th>
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<th>S</th>
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<th>Salcido</th>
<th>Valladolid</th>
<th>Rivera-Student Advisory Vote</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aye</td>
<td>Aye</td>
<td>S</td>
<td>Aye</td>
<td>M</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
</tr>
</tbody>
</table>

Alma Aguilar acknowledged the listed faculty, specifically the faculty who were granted tenure status.

9A. REEMPLOYMENT OF TENURE-TRACK ACADEMIC STAFF

9A1. Recommend approval of one-year reemployment contract for the 2007-08 academic year for the following two (2) probationary academic employees completing less than one full year of service:

Clarence Amaral
Edward Carberry

9A2. Recommend approval of one-year reemployment contract for the 2007-08 academic year for the following one (1) probationary academic employee completing her first full year of service:

Leannah Padilla

9A3. Recommend approval of one-year reemployment contract for the 2007-08 academic year for the following thirteen (13) probationary academic employees completing their first full year of satisfactory service:

Luis Bohorquez
David Brady
Nora Corral
Heather Eudy
Jose Ibarra
Linda Jones, D.C.
Thomas Murray, Ph.D.
Jorge Pastrana, D.M.A.
Gabriella Penaloza
Laura Ryan
Elisabeth Shapiro, J.D.
Elizabeth Smith
Susan Yonker

9A4. Recommend approval of two-year reemployment contract for the 2007-09 academic years for the following nine (9) probationary academic employees completing their second full year of satisfactory service:

Russell Bonine
Shannon Gracey
David Hecht, Ph.D.
Alexander Juden
Hok Kong Lee, Ph.D.
Cynthia McDaniel, Ed.D.
Susan Schoenrock
John Tolli, Ph.D.
Perry Vasquez
9A5. The following twenty-seven (27) probationary academic employees have completed their third full year of satisfactory service, and, pursuant to contract, shall be reemployed for the 2007-08 academic year:

- Jonathan Atwater
- Fredric Ball
- John Beach
- Clark Binley
- Francisco Bustos, Jr.
- Maria Constein
- Sandra Corona, Ph.D.
- Yvette Duncan
- Zaydie Feria
- Surian Figuerca
- Adriana Garibay
- Christopher Hayashi
- Tinh-Alfredo Khuong, Ph.D.
- Linda Lukacs, D.D.S.
- Eric Maag
- Maria E. Martinez
- Cynthia McGregor, Ph.D.
- Carmen Nieves
- Mark Penticuscu
- David Preciado
- Marisol Rendon Ober
- Bruce Smith
- Marisa Soler-McElwain
- Gail Stockin
- Mustafa Tont
- Charles Waggoner
- Janelle Williams Melendrez

9A6. Recommend approval of reemployment and tenure status for the 2007-08 academic year for the following two (2) contract (probationary) academic employees completing their fourth full year of satisfactory service. (With acceptance of this offer of reemployment and by reporting to duty, these employees will gain regular (permanent) academic status effective with their fifth year of service):

- Linda McDonald
- Mark Sisson

9B. REVISION TO APPROVED 2006–2007 SABBATIC LEAVE (ENCLOSURE)

<table>
<thead>
<tr>
<th>#9B-C (Carried)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agosto</td>
</tr>
<tr>
<td>Aye</td>
</tr>
</tbody>
</table>

Recommend revised sabbatical leave of absence be granted to academic personnel identified by the Sabbatical Leave Review Board, in accordance with provisions of the Southwestern College Education Association (SCEA) Contracts, subject to available funding. Grant Miller has requested to extend approved leave by one semester due to a military assignment during Spring 2007.

Alma Aguilar spoke regarding Professor Miller’s sabbatical.
ITEM 9C. APPROVE ESTABLISHMENT OF THE FOLLOWING NEW POSITIONS:

Establish two (2) EOPS Counselors (Existing Classification)

<table>
<thead>
<tr>
<th>Position</th>
<th>Division</th>
</tr>
</thead>
<tbody>
<tr>
<td>EOPS Counselor, (Tenure-Track Positions)</td>
<td>Student Affairs</td>
</tr>
</tbody>
</table>

OVERVIEW

One of the many requirements in accordance with title 5 regulations mandates that Extended Opportunities Programs and Services (EOPS)/Cooperative Agencies Resources for Education (CARE) must meet with a counselor three times within each semester. In order to meet the demands of an excess of 3,000 students, it is necessary to hire two additional counselors in an attempt to reduce the counselor to student ratio with the intention of improving student success.

FISCAL IMPACT/FUNDING SOURCE

1-42230-643200-472
10A. APPROVE THE FOLLOWING EMPLOYMENT APPOINTMENTS:

<table>
<thead>
<tr>
<th>Employee</th>
<th>Position</th>
<th>Department</th>
<th>Mos./ Range/</th>
<th>Mon.</th>
<th>Annual</th>
<th>Eff. Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Marco guerrero</td>
<td>Instructional Lab</td>
<td>Division of Learning Resources</td>
<td>12 24-1</td>
<td>$3,561</td>
<td>$42,732</td>
<td>3/15/07</td>
</tr>
<tr>
<td>Alexana Garcia</td>
<td>Human Resources Assistant</td>
<td>Human Resources</td>
<td>12 15-1</td>
<td>$2,851</td>
<td>$34,212</td>
<td>3/19/07</td>
</tr>
</tbody>
</table>

10B. CHANGE(S) IN PERSONNEL STATUS

Approve listed change in contract service due to promotion, effective 3/15/07.

<table>
<thead>
<tr>
<th>Employee</th>
<th>Position</th>
<th>Months/Service</th>
<th>Range/Step</th>
<th>To</th>
<th>Monthly Salary</th>
<th>12 Months</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wanda Maxwell</td>
<td>Financial Aid Technician, Financial Aid</td>
<td>12 Months Range 20 /Step 6 $3,925/Month</td>
<td>Transfer Center, Transfer Center</td>
<td>$4,166/Month</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

10C. APPROVE ESTABLISHMENT OF THE FOLLOWING NEW POSITIONS:

Establish two (2) EOPS Technicians (Existing Classification)

<table>
<thead>
<tr>
<th>Position</th>
<th>Division</th>
<th>Range/Step</th>
<th>Months of Service</th>
<th>Monthly Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>EOPS Technician (2) -</td>
<td>Student Affairs</td>
<td>20-1</td>
<td>12</td>
<td>$3,226</td>
</tr>
</tbody>
</table>

OVERVIEW

Currently, Extended Opportunities Programs and Services (EOPS)/Cooperative Agencies Resources for Education (CARE) at Southwestern College is the second largest program in the State of California and the budget has increased accordingly. In order to maintain the level of excellence and standards associated with EOPS/CARE, the two proposed EOPS Technician positions are critical in accomplishing that goal. These two additional positions will allow us to process paperwork at a more efficient rate, maintain proper documentation in accordance with title 5 regulations, and appropriately track students in terms of retention and persistence.

FISCAL IMPACT/FUNDING SOURCE

1-42120-643200-472
10D. **RATIFY/APPROVE EMPLOYMENT OF SHORT-TERM, NON-ACADEMIC, HOUMLY EMPLOYEES, FOR THE 2006-07 ACADEMIC YEAR (ENCLOSURE)**

Ratify/approve employment of 31 short-term, non-academic, hourly employees, for the 2006-07 academic year, pursuant to Education Code Section 88003, and contingent upon determination of staff members.

### FACILITIES
(Fitzsimons)

<table>
<thead>
<tr>
<th>Action</th>
<th>Agosto</th>
<th>Dominguez</th>
<th>M</th>
<th>Roesch</th>
<th>S</th>
<th>Salcido</th>
<th>Valladolid</th>
<th>Rivera-Student Advisory Vote</th>
</tr>
</thead>
</table>

**A. AWARD RFP/BID**

**Award of RFP**
RFP No. 87a Award RFP for Construction Materials Testing and Inspection Services for the 800/850 Music Building and the Fire Life Safety Perimeter Road Project to Ninyo & Moore in an amount not to exceed $125,000. The District reviewed eight (8) proposals and Ninyo & Moore provided the most comprehensive and lowest cost proposal. The RFP was advertised in the San Diego Daily Transcript on February 9, 2007.

**Award of BID**
BID No. 136 Award Bid to San Diego Printers for class schedules for Fall 2007, Spring 2008, and Summer 2008 in the amount of $276,464. The District reviewed two (2) bids and San Diego Printers provided the most comprehensive and lowest cost proposal. The Bid was advertised in the San Diego Daily Transcript on February 14, & 21, 2007.
12. APPROVAL OF AGREEMENTS (ENCLOSURES)

<table>
<thead>
<tr>
<th>ITEM</th>
<th>Agosto</th>
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<th>M. Salcido</th>
<th>Valladolid</th>
<th>Rivera-Student Advisory Vote</th>
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</thead>
<tbody>
<tr>
<td>12A</td>
<td>Aye</td>
<td>Recuse</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
</tr>
</tbody>
</table>

12A. ACADEMIC AFFAIRS

12A1. AGREEMENT WITH SWEETWATER UNION HIGH SCHOOL DISTRICT

RECOMMENDATION

Ratify Agreement No. AR2029.07 with the Sweetwater Union High School District, to provide a training in Community Emergency Response Team (CERT), for the period February 14 through 22, 2007, inclusive, in the amount of $2,000, income to the District.

OVERVIEW

Southwestern College is offering a noncredit course, NC 17, Community Emergency Response Team Training (CERT), open to all prospective students, but scheduled at the Chula Vista Middle School for the convenience of Sweetwater Union High School District employees. This contract provides funding to purchase equipment and supplies necessary to teach this course.

FISCAL IMPACT/FUNDING SOURCE

Income generated will allow the continued offering of the CERT course.

Account No. 1-38835-701300-934

12A2. AGREEMENT WITH EPISCOPAL COMMUNITY SERVICES

RECOMMENDATION

Ratify Agreement No. A2019.07 with Episcopal Community Services, to provide four Professional Development Academy workshops, on February 19, 2007, in the amount of $3,600, income to the District.

OVERVIEW

Southwestern College is providing four short-term customized training courses for Episcopal Community Services staff exclusively; these courses carry no college credit nor will state apportionment be collected. Fees charged cover the cost of instruction.

FISCAL IMPACT/FUNDING SOURCE

There is no additional cost to the District generated by this contract.

Account No. 1-38835-701300-934
12A. ACADEMIC AFFAIRS - CONTINUED

12A3. AGREEMENT WITH THE THIRD AVENUE VILLAGE ASSOCIATION

RECOMMENDATION

Authorize Agreement No. AR2033.07 with the Third Avenue Village Association, to provide three Customer Service workshops, for the period March 6 through May 1, 2007, inclusive, in the amount of $1,500, income to the District.

OVERVIEW

Southwestern College is providing three short-term customized training courses for the Third Avenue Village Association exclusively; these courses carry no college credit nor will state apportionment be collected. Fees charged cover the cost of instruction.

FISCAL IMPACT/FUNDING SOURCE

There is no additional cost to the District generated by this contract.

Account No. 1-38835-701300-934

12A4. AGREEMENT WITH U.S. NAVY EXCHANGE

RECOMMENDATION

Ratify Agreement No. AR2032.07 with U.S. Navy Exchange to provide a Building High Performance Teams workshop, on March 9, 2007, in the amount of $500, income to the District.

OVERVIEW

Southwestern College is providing a short-term customized training courses for the Navy Exchange staff exclusively; this course carries no college credit nor will state apportionment be collected. Fees charged cover the cost of instruction.

FISCAL IMPACT/FUNDING SOURCE

There is no additional cost to the District generated by this contract.

Account No. 1-38835-701300-934
12A. ACADEMIC AFFAIRS - CONTINUED

12A5. AGREEMENT WITH NETWORKING INTERPRETING SERVICES

RECOMMENDATION

Ratify Agreement No. A2031.07 Networking Interpreting Services to provide interpreting services for deaf student enrolled in an ROP course, for the period January 23 through May 25, 2007, for a cost not to exceed $16,560.

OVERVIEW

The ROP contract with the San Diego County Office of Education provides funds to support students needing additional services. For the Spring 2007 semester a deaf student enrolled in an ROP course: Welding/Exhaust System Fabrication and Installation. This course is not available for college credit.

FISCAL IMPACT/FUNDING SOURCE

ROP funds to be used to pay for this service.

Account No. 1-45120-701990-749

12A6. AGREEMENT WITH COUNTY OF SAN DIEGO HEALTH AND HUMAN SERVICES AGENCY CHILD WELFARE SERVICES

RECOMMENDATION

Ratify Agreement No. 231, with County of San Diego Health and Human Services Agency Welfare Services, to establish an affiliate partnership, for the period from January 1 to December 31, 2007, inclusive, at no cost to the District.

OVERVIEW

The Memorandum of Understanding continues an established agreement between Southwestern Community College District and the County of San Diego Health and Human Services Agency Child Welfare Services, in order to provide a practicum site for child development program students. Child development students are required to complete a supervised field experience class at agencies that provide services related to their area of specialty in the major.

FISCAL IMPACT/FUNDING SOURCE

No cost to the District.
12A7. AGREEMENT WITH BLACKBOARD, INC.

RECOMMENDATION

Authorize Agreement No. A2034.07 with Blackboard, Inc., for Online Learning System Managed Contact Center, for the period April 1, 2007 through March 31, 2008, inclusive, for a cost not to exceed $38,300 annually.

OVERVIEW

Purchase of this service will provide students and faculty, 24/7/365 days per year help desk, with live telephone support, live chat support, a support portal and knowledge base, enterprise reporting and satisfaction tracking, and account management. The college will be provided with an account manager who is responsible for implementation, operations, monthly reporting, and ensuring that all facets of the support infrastructure meet or exceed stated service levels.

This agreement will have no impact on the contract classified staff located in the Online Learning Center. Funds will be reallocated from the classified hourly budget, resulting in a net savings of approximately $6,000.

FISCAL IMPACT/FUNDING SOURCE

Account No. 1-42326-611001-000

Alma Aguilar spoke in support of the agreement which would support Online classes.
### 12B. ADMINISTRATIVE AFFAIRS

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<th>Dominguez</th>
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<th>Valladolid</th>
<th>Rivera-Student Advisory Vote</th>
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<tr>
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<td>Aye</td>
<td>S</td>
<td>Aye</td>
<td>Aye</td>
<td>M</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
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</table>

**12B1. AGREEMENT WITH NINYO & MOORE**

**RECOMMENDATION**

Authorize Agreement No. A2026.07 with Ninyo & Moore for construction and materials testing services for the 800/850 music buildings remodel and the fire life safety/perimeter road project, for the period March 15, 2007 through July 31, 2008, inclusive, for a cost not to exceed $125,000.

**OVERVIEW**

The Division of the State Architect (DSA) requires inspection of materials and testing of products installed in community college facilities. These services are required throughout the term of the project and reports are forwarded to DSA for review and approval. The District received eight (8) proposals and after a thorough review Ninyo & Moore has provided the most comprehensive proposal meeting the requirements of the Request for Proposal. This is a Proposition AA and State Construction project.

**FISCAL IMPACT/FUNDING SOURCE**

No impact to General Fund. State Construction Fund 50% / Proposition AA 50%

**12B2. AGREEMENT WITH KEENAN & ASSOCIATES**

**RECOMMENDATION**

Authorize Agreement No. A2027.07 with Keenan & Associates to provide a web-based application named BenefitBridge for employee benefit program, for the period August 1, 2007 through July 31, 2010, inclusive, at no cost to the district.

**OVERVIEW**

The District provides for health and welfare benefits for retired and active employees. Currently, all benefit selections and review are done manually. This agreement will provide for a web-based application named BenefitBridge to be developed by Keenan & Associates which provides services for their client’s employees and employee dependents to review available benefits and control various aspects of employee programs offered by the District. This agreement can be cancelled with a thirty (30) day prior written notice.

**FISCAL IMPACT/FUNDING SOURCE**

No impact to General Fund.

*Janet Mezzarella addressed concerns regarding the insurance broker. Debra Fitzsimons clarified that the item was not for broker services but for Web-based services.*
12B3. AGREEMENT WITH LPA, INC.

RECOMMENDATION

Authorize Agreement No. A2028.07 with LPA, Inc. for architectural services for the chemistry storeroom remodel for the period March 15 through September 20, 2007, inclusive, for a cost not to exceed $50,000 billed on an hourly basis.

OVERVIEW

During the annual fire inspection in fall of 2006, the Chula Vista Fire Department notified the District that the chemistry storeroom where chemicals are stored did not meet current fire codes. The District is required to remodel the storeroom to install exhaust fans for ventilation and materials on the walls to make the room more fire resistant. This modification requires the plans be completed by a licensed architect and the services will be performed on an hourly basis because of the size and complexity of this project. The District selected the architectural firm, LPA, Inc., because of their experience with previous projects in our District. This contract was not bid because it was below the bid threshold.

FISCAL IMPACT/FUNDING SOURCE

No impact to General Fund. Proposition AA funds will be used for this project.

12B4. AGREEMENT WITH JOHN CUMMINGS

RECOMMENDATION

Authorize Agreement No. A2038.07 with John Cummings, an expert on MIS and enrollment data, for the development of a full time equivalent student (FTES) reporting system, for the period March 15 through June 30, 2007, inclusive, in an amount not to exceed $12,000.

OVERVIEW

This agreement will provide for a system to extract data from the Colleague software system related to course offerings, class size, and faculty load to estimate FTES per class. The data can be extracted to perform analysis utilizing Excel and Access databases which will greatly improve the District's ability to perform different scenarios related to the generation of FTES. This will provide management the information necessary to determine if a proposed scheduled class is capable of generating the desired number of FTES.

FISCAL IMPACT/FUNDING SOURCE

1-45110-678000-000
12B. ADMINISTRATIVE AFFAIRS - CONTINUED

12B5. AGREEMENT WITH VICENTI, LLOYD & STUTZMAN LLP

Authorize Agreement No. A2040.07 with Vicenti, Lloyd & Stutzman LLP, business consultants and CPAs for the preparation of the district’s indirect cost rate proposal, for the period March 15 through May 31, 2007, inclusive, for an amount not to exceed $4,000.

OVERVIEW

Some programs awarded by the Federal Government require that the District has an approved Facilities and Administrative Rate also known as Indirect Cost Rate. The Facilities and Administrative Rate is for grants, contracts, and/or other agreements issued or awarded to the District by all Federal Agencies of the United States of America, in accordance with the cost principles and provisions mandated by the Office of Management and Budget (OMB) Circular A-21. These rates shall be used for pricing and billing purposes and may be reimbursable by various federal agencies.

FISCAL IMPACT/FUNDING SOURCE

Account No. 1-45210-672000-000

12C. STUDENT AFFAIRS

12C1. AGREEMENT WITH COUNTY OF SAN DIEGO REGIONAL COMMUNICATION SYSTEM (RCS)

RECOMMENDATION

Authorize Agreement No. A2020.07 with County of San Diego Regional Communication System (RCS), for services needed to improve public safety and public service communications within the regional communications area, for the period from March 15, 2007 to March 15, 2012, inclusive, for the amount of $73.38 per month/per radio not to exceed $20,000 annually.

OVERVIEW

The Southwestern Community College District Police Department has recently purchased new 800 MGHZ law enforcement radios to enable the department to communicate directly and effectively with local law enforcement agencies. This agreement will allow the Southwestern College Police Department to link with the RCS wireless voice communications network, which provides a high degree of coverage throughout San Diego County. The fees associated with this agreement cover radio maintenance, radio programming and connection to RCS.

FISCAL IMPACT/FUNDING SOURCE

Account No. 1-45110-695000-334
12D. SUPERINTENDENT/PRESIDENT

12D1. AGREEMENT WITH R. MICHAEL SATO, R.M.S. ORGANIZATION
CONSULTING AND TRAINING

RECOMMENDATION

Authorize Agreement No. A3041.07 with R. Michael Sato, R.M.S. Organization Consulting and Training, for consulting services, as requested from March 15, 2007 through December 31, 2007, inclusive, for the amount of $200/hour or $1,600 per day plus expenses.

OVERVIEW

The purpose of this agreement is to permit consulting services as may be requested by the Governing Board in follow-up to the Board strategic planning workshop and retreat held February 24, 2007. Those services include providing insights to the Governing Board and/or District Administration to discuss the Strategic Plan, develop and implement key goals, enhanced District operational and program effectiveness and overall strategies for the District’s continued success.

FISCAL IMPACT/FUNDING SOURCE

Account No. 1-45110-661000-000

12D2. AGREEMENT WITH HAZARD, YOUNG, ATTEA & ASSOCIATES, LTD

RECOMMENDATION

Ratify Agreement No. A3042.07 with Hazard, Young, Attea & Associates Ltd., for consultant services for the search for a permanent superintendent/president, for the period from February 15, 2007 through completion of a superintendent/president search process, for the amount of $35,000 plus expenses.

OVERVIEW

The purpose of the consultant services is to assist the Governing Board in the search for a permanent superintendent/president.

FISCAL IMPACT/FUNDING SOURCE

Account No. 1-45110-661000-000
12D. SUPERINTENDENT/PRESIDENT - CONTINUED

12D3. AGREEMENT WITH STATE OF CALIFORNIA, DEPARTMENT OF BOATING AND WATERWAYS

RECOMMENDATION

Ratify Agreement No. AR2025.07 with State of California, Department of Boating and Waterways, for the purchase of boating equipment and as supplemental funding in the form of scholarships for youth in the surrounding communities, for the period from February 1, 2007 to January 31, 2008, inclusive, for the amount of $28,500, income to the District.

OVERVIEW

On January 10, 2007, the Governing Board approved the application to the Department of Boating and Waterways for a grant to purchase boating equipment and as supplemental funding in the form of scholarships for youth in the surrounding communities. An agreement amendment was received in the amount of $28,500, funding the second year of the original agreement approved by the Governing Board on March 8, 2006, with a term of February 1, 2006 through January 31, 2021.

FISCAL IMPACT/FUNDING SOURCE

Account No. 1-38699-089901-502
<table>
<thead>
<tr>
<th>ITEM</th>
<th>13. ADOPT RESOLUTION(S) (ENCLOSURE)</th>
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<tbody>
<tr>
<td>Agosto</td>
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</table>

ADOPT RESOLUTION DESIGNATING AUTHORIZED AGENT TO RECEIVE MAIL AND PICK UP WARRANTS AT THE COUNTY OFFICE OF EDUCATION

(Fitzsimons)

OVERVIEW

This is a resolution required by the San Diego County Office of Education in order to authorize individuals to receive mail and pick up payroll warrants.

FISCAL IMPACT/FUNDING SOURCE

None

<table>
<thead>
<tr>
<th>Information</th>
<th>14. NON-ACTION ITEMS</th>
</tr>
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<tbody>
<tr>
<td>14A. INFORMATION ITEMS</td>
<td></td>
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<tr>
<td>Sandoval</td>
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</tbody>
</table>

RECOMMENDATION

For information and discussion only.

OVERVIEW

The Health Services Report for 205-2006 provides an overview of activities and services provided by the Health Services program.

FISCAL IMPACT/FUNDING SOURCE

No cost to the District


(Sandoval)

RECOMMENDATION

For information and discussion only.

OVERVIEW

The Standards of Student Conduct Board Policy and Procedures were updated and revised in December 2006. This policy and procedures give the campus community specific guidelines in reporting student grievances and student misconducts.

FISCAL IMPACT/FUNDING SOURCE

No cost to the District
14A3. 2005-2006 Student Activities Report (ENCLOSURE)

(Sandoval)

RECOMMENDATION

For information and discussion only.

OVERVIEW


FISCAL IMPACT/FUNDING SOURCE

No cost to the District


(Fitzsimons)

14A5. General Fund Cash Analysis for Period Ending January 31, 2007 (ENCLOSURE)

(Fitzsimons)

15. ADMINISTRATIVE REPORTS

(Valladolid)

A. RON DYSTE, VICE PRESIDENT FOR ACADEMIC AFFAIRS

B. DEBRA FITZSIMONS, Ed.D., VICE PRESIDENT FOR ADMINISTRATIVE AFFAIRS

Dr. Fitzsimons provided a budget calendar.

C. FUSAKO YOKOTOBI, VICE PRESIDENT FOR HUMAN RESOURCES

1. Human Resources Report (ENCLOSURE)

D. GREG SANDOVAL, VICE PRESIDENT FOR STUDENT AFFAIRS

E. GREG SANDOVAL, ACTING SUPERINTENDENT/PRESIDENT

16. SENATE/UNION/ASSOCIATION REPORTS

(Valladolid)

A. PROFESSOR ALMA AGUILAR, PRESIDENT, ACADEMIC SENATE

B. REBECA MONTALVAN TOTH, PRESIDENT, CLASSIFIED SENATE

C. PROFESSOR JANET MAZZARELLA, PRESIDENT, SOUTHWESTERN COLLEGE EDUCATION ASSOCIATION (SCEA)

D. LARRY LAMBERT, PRESIDENT, CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA)

E. DEBBIE TRUJILLO, VICE PRESIDENT, SOUTHWESTERN COMMUNITY COLLEGE DISTRICT ADMINISTRATORS ASSOCIATION (SCCDAA)

17. DISCUSSION OF POTENTIAL ENGAGEMENT OF GOVERNMENTAL RELATIONS SERVICES

(Valladolid)

The Board discussed the engagement of governmental relations services. Acting Superintendent/President will provide the Board with a proposal for consideration.
18. GOVERNING BOARD REQUESTS FOR INFORMATION

Information Requested                      Board Member
MESA Program                              Salcido
BETSI Program                             Salcido
Clarification on Withdrawals              Rivera
Governmental Relations Services           Dominguez

President Valladolid inquired about the Board’s preference for enclosures for contracts. There was consensus to have contracts included as enclosures for new agreements.

19. GOVERNING BOARD REPORTS

A. STUDENT TRUSTEE HECTOR RIVERA
B. TRUSTEE YOLANDA SALCIDO
C. TRUSTEE JORGE DOMINGUEZ, Ph.D.
D. TRUSTEE JEAN ROESCH, Ed.D.
E. VICE PRESIDENT DAVID J. AGOSTO
F. PRESIDENT TERRI VALLADOLID

20. ADJOURN TO CLOSED SESSION

10:30 p.m., Building 100, Conference Room A.

A. PUBLIC EMPLOYEE APPOINTMENT
Title: Superintendent/President
Interim Superintendent/President
(Government Code Section 54957(b))

B. CONFERENCE WITH LABOR NEGOTIATOR
Negotiator: Fusako Yokotobi
Employee Organizations: CSEA & SCEA
(Government Code Section 54957.6)

C. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
(Government Code Section 54957(b))

D. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
(Government Code Section 54956.9)
San Diego Superior Court Case No. GIC 874235
San Diego Superior Court Case No. GIC 877086

21. RECONVENE IN OPEN SESSION

11:27 p.m., Room 214

Present: Agosto, Dominguez, Salcido, Valladolid
Absent: Roesch, Rivera
<table>
<thead>
<tr>
<th>ITEM</th>
<th>ANNOUNCEMENT OF CLOSED SESSION ACTION(S) (if applicable)</th>
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<tbody>
<tr>
<td>(Valladolid)</td>
<td>Board President Valladolid announced that the Board voted unanimously to appoint Greg Sandoval as Interim Superintendent/President. Motion was made by Salcido and seconded by Roesch.</td>
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</tbody>
</table>

| Adjournment 23. | ADJOURNMENT – 11:27 p.m. |
| (Valladolid) | |

| Information 24. | NEXT REGULAR MEETING |
| | Wednesday, April 18, 2007 |

**Greg R. Sandoval**  
GOVERNING BOARD SECRETARY (INTERIM)

**Terri Valladolid**  
GOVERNING BOARD PRESIDENT