**CALL TO ORDER**

5:30 p.m., Building 100, Conference Room A

Present: Aranda, Roesch, Salcido, Valladolid

Board members arriving after meeting commences will be noted as “present” at point in this suggested order of business at which they arrive.

*Members of the public may be present to hear the closed session announcements. Members of the public will be given an opportunity to speak on any closed session items at this time.*

**PRESENTATION**

(Hernandez)

5:30 – 6:00 p.m., Learning Resource Center, L238

Bob Gauvreau, Vice President for Academic Affairs, Joi Lin Blake, Academic Senate President, and Shelly Hess, Director, Instructional Services, presentation of curriculum process and CurricUNET.

**ADJOURN TO CLOSED SESSION**

(Roesch)

Agosto present.

6:01 - 7:30 p.m., Building 100, Conference Room A.

**CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to Government Code Section 54956.9(b) (3 potential cases)
### Governing Board Minutes 9/8/04

**ITEM**

<table>
<thead>
<tr>
<th>ITEM</th>
<th>DESCRIPTION</th>
</tr>
</thead>
</table>
| B. | CONFERENCE WITH LABOR NEGOTIATOR  
Negotiator: Marcie Sinclair  
Employee Organizations: CSEA and SCEA  
Government Code Section 54957.6 |
| C. | CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION (2 cases)  
Superior Court Case No. GIC 831766  
Superior Case No. GIS 18038  
Government Code Section 54956.9 |
| D. | PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE  
Government Code Section 54957 |
| E. | PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
Title: [Dean of the School of Arts & Communication]  
Government Code Section 54957 |

### Reconvene in Open Session

**4. RECONVENE IN OPEN SESSION**

(Roesch)  
7:44 p.m., Room 214  
Present: Agosto, Aranda, Roesch, Salcido, Valladolid, Newton  

*Moment of silence in memory of Penny Banks, Professor of Humanities & Philosophy.*

### Closed Session Announcement

**5. ANNOUNCEMENT OF CLOSED SESSION ACTION(S) (If applicable)**

(Roesch)  
No Action

### Action (Carried)

**6. APPROVAL OF MINUTES (ENCLOSURE)**

(Hernandez)

<table>
<thead>
<tr>
<th>Agosto</th>
<th>M</th>
<th>Aranda</th>
<th>Roesch</th>
<th>S</th>
<th>Salcido</th>
<th>Valladolid</th>
<th>Newton-Student Advisory Vote</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aye</td>
<td></td>
<td>Aye</td>
<td>Aye</td>
<td></td>
<td>Aye</td>
<td></td>
<td>Aye</td>
</tr>
</tbody>
</table>

Regular Meeting, August 11, 2004  
Special Meeting, August 27, 2004

### Senate/Union Reports

**7. SENATE/UNION REPORTS**

(Roesch)

A. Joi Lin Blake, President, Academic Senate  
B. Michele Fenlon, President, Classified Senate  
C. Professor Robert Unger, President, Southwestern College Education Association (SCEA)  
D. Christina Hicks, President, Classified School Employees Association (CSEA) - *Absent*  
E. Trish Axsom, President, Southwestern Community College District Administrators Association (SCCDAA)

### Presentation(s)

**8. PRESENTATION(S)**

A. Norma L. Hernandez, Superintendent/President, Adela Garcia, Southwestern College Foundation President, Foundation update  
B. Bob Gauvreau, Vice President for Academic Affairs; Mary Wylie, Dean, Division of Economic Development & Customized Training; Virginia Hansen, Dean, Student Support Services, presentation of Faculty Study Tour to Brazil
9. ORAL COMMUNICATION
(Roesch)

Persons wishing to address the Governing Board under this item should fill out a yellow request card (available at the reception table) and indicate on the card if they wish to be called under Oral Communication, or when a specific agenda item is considered.

An oral presentation to the Board does not constitute an open discussion on the presentation topic, unless that topic is on the posted agenda. Pursuant to the Brown Act (Government code Section 54954.2(a)): “No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3.”

Lupita Jimenez, Crossroads II, addressed the Board regarding the University Center project.

David Milroy, Southwestern College Education Association (SCEA) Part-Time Representative, addressed the Board regarding part-time faculty issues.

Jaime Salazar, Chicano Latino Coalition, introduced executive members of the Chicano Latino Coalition and extended an invitation to the Chicano Latino Hispanic Heritage Celebration and Membership Drive Kick-off on 9/17.

Corina Soto, Counselor, addressed the Board regarding concerns related to faculty and staff.

10. PUBLIC HEARING (ENCLOSURE)
(Fite)

approved as Amended

8:30 p.m. - No persons appeared.

ADOPTION OF 2004-05 DISTRICT BUDGET

After consideration and possible revision, recommend adoption of 2004-05 District budget.

11. 2004-2005 PROPOSED A.S.O. BUDGET (ENCLOSURE)
(Sandoval)

Recommend review and adoption of the proposed 2004-2005 Associated Student Organization (A.S.O.) budget.

ASO rep answered questions regarding the proposed budget.

12. CONSENT CALENDAR (ITEMS A THROUGH H)

Adoption of the Consent Calendar will be made by one motion and second of the Board and by a unanimous vote.

A. FACILITY USE REQUEST(S)

(Fite)

Recommend ratification and approval of listed facility use request(s):
<table>
<thead>
<tr>
<th>ITEM</th>
<th>Organization</th>
<th>Facility Requested</th>
<th>Purpose</th>
<th>Date</th>
<th>Charge</th>
</tr>
</thead>
<tbody>
<tr>
<td>ITEM</td>
<td>Southbay Aquatics</td>
<td>Swimming Pool</td>
<td>Swim Practices</td>
<td>Mon-Fri, Aug 16-Dec 17, 2004</td>
<td>No $5100</td>
</tr>
<tr>
<td>ITEM</td>
<td>Bonita Vista High School ASB</td>
<td>Swimming Pool</td>
<td>Additional Waterpolo Practice</td>
<td>Mon-Fri, Aug 17-27, 2004</td>
<td>No $396</td>
</tr>
<tr>
<td>ITEM</td>
<td>Gloria World Mission</td>
<td>Gymnasium</td>
<td>Black Belt Testing</td>
<td>August 20, 2004</td>
<td>$195</td>
</tr>
<tr>
<td>ITEM</td>
<td>Triumph Vision</td>
<td>Student Union East</td>
<td>Self Improvement Seminar</td>
<td>Aug 26, 28 &amp; 29, 2004</td>
<td>$953</td>
</tr>
<tr>
<td>ITEM</td>
<td>San Diego Gauchos Soccer Club</td>
<td>Inner Track, Small Soccer &amp; Football Practice Fields</td>
<td>Soccer Tournament</td>
<td>Sept 4-6, 2004</td>
<td>$1825</td>
</tr>
<tr>
<td>ITEM</td>
<td>Bonita Rebels Soccer League</td>
<td>Inner Track &amp; Small Soccer Fields</td>
<td>Youth Soccer Matches</td>
<td>Sat, Sept 11-Dec 18, 2004</td>
<td>$4284</td>
</tr>
<tr>
<td>ITEM</td>
<td>SVTOA San Diego</td>
<td>Parking Lots F &amp; G</td>
<td>Car Show/Agility Course</td>
<td>Sept 12, 2004</td>
<td>$200 N/A</td>
</tr>
<tr>
<td>ITEM</td>
<td>Sweetwater Union High School District</td>
<td>DeVore Stadium, Team Rooms, &amp; Concession Stands</td>
<td>Bonita Vista High School Home Football Games</td>
<td>Sept 24, Oct 8, 15, 29 &amp; Nov 5, 2004</td>
<td>No $4200</td>
</tr>
<tr>
<td>ITEM</td>
<td>Kids Included Together (K.I.T.)</td>
<td>Room 301</td>
<td>Workshops</td>
<td>Thurs, Sept 30 – Oct 28, 2004</td>
<td>$375 N/A</td>
</tr>
<tr>
<td>ITEM</td>
<td>Southwestern College Foundation</td>
<td>Parking Lot O</td>
<td>*Open Air Market (Operator/Contractor: David Larson)</td>
<td>Sat, Oct 2, 2004-Sept 24, 2005</td>
<td>No N/A</td>
</tr>
</tbody>
</table>

*Operator/Contractor David Larson to pay the SWC Foundation 20% of all fees collected weekly as rental; anticipated weekly fees collected are estimated in the range of $600-$1200.*
### B. ADVANCE TRAVEL PAYMENT AGREEMENT(S)

Recommend ratification and approval of the following advance travel payment agreement(s):

<table>
<thead>
<tr>
<th>Employee</th>
<th>Purpose</th>
<th>Date</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Castillo, Victor</td>
<td>CITD Quarterly Meeting</td>
<td>8/25-27/04</td>
<td>$440.75</td>
</tr>
<tr>
<td>Perez, Dawn</td>
<td>NCCCF 2004 Symposium</td>
<td>9/29/04-10/1/04</td>
<td>$341.50</td>
</tr>
<tr>
<td>Trujillo, Debbie</td>
<td>ASBDC Annual Conference</td>
<td>9/26-30/04</td>
<td>$1,100.00</td>
</tr>
</tbody>
</table>

### C. EMPLOYMENT OF CONSULTANT(S)

Recommend ratification and approval of employment of the following consultant(s):

<table>
<thead>
<tr>
<th>Department</th>
<th>Consultant</th>
<th>Purpose</th>
<th>Date</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Human Resources</td>
<td>Ron Baza</td>
<td>Human Resources Consultant/Hiring Compliance Officer</td>
<td>10/1/04 - 1/31/05</td>
<td>$100 / hr. + expenses</td>
</tr>
<tr>
<td>Higher Education Center at National City</td>
<td>Dental Ed. Inc./Joy Howard BSN, RN</td>
<td>OSHA Training</td>
<td>10/27/04</td>
<td>$550</td>
</tr>
<tr>
<td>School of Technology &amp; Human Services</td>
<td>Mark Handy, M.D.</td>
<td>Serve as Paramedic Training Program Medical Director</td>
<td>8/16/04-8/15/05</td>
<td>$1,000</td>
</tr>
<tr>
<td>School of Mathematics, Science &amp; Engineering</td>
<td>Thomas Leete, Marlene Merzbacher</td>
<td>Eastlake High School Teacher Participants in the BETSI Project Leadership Institute</td>
<td>9/22/04-10/03/04</td>
<td>$1,500 each</td>
</tr>
<tr>
<td>Small Business Development &amp; International Trade Center</td>
<td>Evins, Michele Oakes, Mark Schroeder, Robert Tunstall, William Wright, Lia Wu, Hao</td>
<td>Graphic Design Business Management Marketing Manufacturing Marketing Marketing</td>
<td>On-call, as needed for the 2004-05 college year</td>
<td>Not to exceed $2,999</td>
</tr>
<tr>
<td>Economic Development &amp; Customized Training</td>
<td>Moss, Robert</td>
<td>Humor in the Workplace Workshop</td>
<td>On-call, as needed for the 2004-05 college year</td>
<td>$150</td>
</tr>
<tr>
<td>Title V</td>
<td>Kimberly Hubbert</td>
<td>Provide two-day workshop on Learning Communities</td>
<td>9/22/04-9/25/04</td>
<td>$1,700</td>
</tr>
<tr>
<td>Staff Development</td>
<td>Julie Slark</td>
<td>Workshop on Student Learning Outcomes</td>
<td>9/30/04</td>
<td>$300</td>
</tr>
<tr>
<td></td>
<td>Jan Phillips</td>
<td>SDICCCA Conference Keynote Speaker</td>
<td>9/18/04</td>
<td>$1,500</td>
</tr>
<tr>
<td></td>
<td>Agapi Stassinopoulos</td>
<td>Humanities Lecture: Greek Goddesses</td>
<td>10/01/04-11/30/04</td>
<td>$2,500</td>
</tr>
</tbody>
</table>
### D. APPLICATION(S)

Recommend approval of filing of the following application(s) to meet filing deadline(s):

- City of San Diego/Small Business Enhancement Program (SBEP), "San Diego Contracting Opportunities Center," in the amount of $25,000, October 1, 2004 through September 30, 2005.

- U.S. Department of Education, "Title IV, Student Support Services Program," in the amount of $218,676 (year one), September 1, 2005 through August 31, 2010.

### E. ACCEPTANCE OF FUNDS

Recommend ratification and approval of the following agreements for acceptance of funds; and further, recommend the Superintendent/President be authorized to sign such agreements with funding agencies:

- TTI America, "South County Career Center (SCCC)," in the amount of $263,750, July 1, 2004 through June 30, 2005. This item was approved by the Governing Board for application of funds on August 11, 2004.

- U.S. Department of Education, "Title V, Developing Hispanic-Serving Institutions Program," in the amount of $416,800 (year four), October 1, 2004 through September 30, 2005. This item was approved by the Governing Board for application of funds on April 18, 2001.

- U.S. Small Business Administration, "Small Business Development Center - San Diego Region," in the amount of $787,779 (year two), January 1, 2005 through December 31, 2005. This item was approved by the Governing Board for application of funds on July 9, 2003.

### F. ACCEPTANCE OF GIFT(S)

Recommend acceptance of the following gift for anticipated use as indicated:

- Lapidary shop equipment, donated by Rosalinda Gonzalez, to be used by the Art Department, in the School of Arts and Communication.

### G. CONFIRMATION OF PURCHASE ORDERS (ENCLOSURE)

General Fund Nos. 53988 – 54599  
Blanket Fund Nos. B898 – B923

### H. PAYMENT OF BILLS, MONTH OF AUGUST 2004 (ENCLOSURE)
ITEM

13. HUMAN RESOURCES – ACADEMIC (A THROUGH E)

<table>
<thead>
<tr>
<th>Agosto</th>
<th>Aranda</th>
<th>Roesch</th>
<th>S</th>
<th>Salcido</th>
<th>M</th>
<th>Valladolid</th>
<th>Newton-Student Advisory Vote</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td>S</td>
<td>Aye</td>
<td>M</td>
<td>Aye</td>
<td>Aye</td>
</tr>
</tbody>
</table>

A. EMPLOYMENT (ENCLOSURE)

Recommend approval of listed employment effective as indicated:

<table>
<thead>
<tr>
<th>Employee</th>
<th>Position</th>
<th>Dept. Services/ Learning Disabilities Specialist (11-month tenure track position)</th>
<th>Range/Step</th>
<th>Monthly Salary</th>
<th>Annual Salary</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Maria Constein</td>
<td>Disability Support Services/ Learning Disabilities Specialist (11-month tenure track position)</td>
<td>10 I *1</td>
<td>$4,025.30</td>
<td>$44,278.00</td>
<td>9-9-04</td>
<td></td>
</tr>
</tbody>
</table>

*Final salary placement contingent upon verification of education/experience.

B. CHANGE(S) IN CONTRACT SERVICE

Recommend approval of listed changes in contract service, effective as indicated:

<table>
<thead>
<tr>
<th>Employee</th>
<th>Program</th>
<th>Mos./Svc. Class/Step</th>
<th>To Mos./Svc. Class/Step</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mustafa Cem Tont</td>
<td>Assistant Professor of Exercise Science/ Head Women’s Soccer Coach, School of Health, Exercise Science &amp; Athletics</td>
<td>10 Mos Class I Step 1 $40,253.00/ Annual (Academic Contract Salary Schedule)</td>
<td>*11 Mos Class I Step I $44,278.30/ Annual (Academic Contract Salary Schedule)</td>
<td>8/13/04</td>
</tr>
</tbody>
</table>

*Includes one (1) additional month of service for On-Staff Head Coaching of Women’s Soccer Team.

C. REQUEST FOR REPLACEMENT OF 10-MONTH FACULTY POSITION

Recommend approval to replace the following 10-month, temporary faculty position:

Assistant Professor of Vocational Nursing Program, School of Technology & Human Services, Spring Semester 2005 only.
D. RESIGNATIONS/RETIREMENTS

The following academic employees have resigned and their resignations have been accepted by the Superintendent/President under delegation of powers:

<table>
<thead>
<tr>
<th>Employee</th>
<th>Position</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anita Holt</td>
<td>Professor, Vocational Nursing Program School of Technology &amp; Human Services (Resignation)</td>
<td>August 27, 2004</td>
</tr>
<tr>
<td>Andrew Shim</td>
<td>Professor, Health School of Health, Exercise Science &amp; Athletics (Resignation)</td>
<td>August 5, 2004</td>
</tr>
</tbody>
</table>

E. HOURLY ACADEMIC EMPLOYMENT (ENCLOSURE)

Recommend approval of 656 hourly academic staff for the fall session, subject to provisions of established policy and contingent upon final determination of staff members; and further, recommend the Superintendent/President be authorized to employ additional hourly academic staff as may be needed for the 2004 fall session.
## ITEM 14. HUMAN RESOURCES – CLASSIFIED (A THROUGH F)

(Tachiki)

<table>
<thead>
<tr>
<th>Action</th>
<th>ITEM</th>
<th>Position</th>
<th>Department</th>
<th>Range/Step</th>
<th>Monthly Salary</th>
<th>Annual Salary</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Carried) (Amended)</td>
<td>Human Resources – Classified</td>
<td>Matthew Millus</td>
<td>Instructional Lab Technician-Science</td>
<td>9 24-1</td>
<td>$3,336.00</td>
<td>$40,032.00</td>
<td>9/9/04</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Cristina Mendez</td>
<td>Senior Project Clerk, 37.5% service to 75% service, temporary, project-funded position, Hispanic Serving Institution Assisting Communities (HSIAC) Project</td>
<td>12 Mos.</td>
<td>$953.62/mo.</td>
<td>$11,443.44/an</td>
<td>10/1/04 to 6/30/05</td>
</tr>
<tr>
<td></td>
<td></td>
<td>George Essex</td>
<td>Instructional Lab Technician-Fine Arts (Ceramics) 47.5% to 62.5% service, School of Arts and Communication</td>
<td>9 Mos.</td>
<td>$1,782.68/mo.</td>
<td>$21,110.67/an</td>
<td>9/9/04</td>
</tr>
</tbody>
</table>

### A. EMPLOYMENT

Recommend approval of listed employment effective as indicated:

<table>
<thead>
<tr>
<th>Employee</th>
<th>Position</th>
<th>Department</th>
<th>Mos./Serv.</th>
<th>Range/Step</th>
<th>Monthly Salary</th>
<th>Annual Salary</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Matthew Millus</td>
<td>Instructional Lab Technician</td>
<td>School of Math, Science &amp; Engineering</td>
<td>9 24-1</td>
<td>$3,336.00</td>
<td>$40,032.00</td>
<td>9/9/04</td>
<td></td>
</tr>
</tbody>
</table>

### B. CHANGE(S) IN CONTRACT SERVICE (ENCLOSURE)

Recommend approval of listed changes in contract service, effective as indicated:

<table>
<thead>
<tr>
<th>Employee</th>
<th>Position</th>
<th>Mos./Serv.</th>
<th>Range/Step</th>
<th>Monthly Salary to</th>
<th>Annual Salary to</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cristina Mendez</td>
<td>Senior Project Clerk</td>
<td>12 Mos.</td>
<td>Range 13 Step 1</td>
<td>$953.62/mo.</td>
<td>$11,443.44/an</td>
<td>10/1/04 to 6/30/05</td>
</tr>
<tr>
<td>George Essex</td>
<td>Instructional Lab Technician</td>
<td>9 Mos.</td>
<td>Range 24 Step 4</td>
<td>$1,782.68/mo.</td>
<td>$21,110.67/an</td>
<td>9/9/04</td>
</tr>
</tbody>
</table>

### C. REPLACEMENT OF CLASSIFIED POSITIONS FOR 2004-05 (ENCLOSURE)

<table>
<thead>
<tr>
<th>Position</th>
<th>Department</th>
<th>Range</th>
<th>Months Service</th>
</tr>
</thead>
<tbody>
<tr>
<td>Athletic Equipment Technician/Physical Education Attendant (replacement)</td>
<td>School of Health, Exercise Science &amp; Athletics</td>
<td>13</td>
<td>11 mos.</td>
</tr>
<tr>
<td>Instructional Assistant I, 47.5% service (replacement)</td>
<td>School of Business &amp; Information Systems</td>
<td>16</td>
<td>9 mos.</td>
</tr>
<tr>
<td>Clerical Assistant II, Writing Center, 47.5%</td>
<td>Academic Information Services</td>
<td>10</td>
<td>10 mos.</td>
</tr>
<tr>
<td>ITEM</td>
<td>Position</td>
<td>Department</td>
<td>Range</td>
</tr>
<tr>
<td>------</td>
<td>----------</td>
<td>------------</td>
<td>-------</td>
</tr>
<tr>
<td></td>
<td>Instructional Lab Technician – Microcomputer</td>
<td>Higher Education Center at National City</td>
<td>24</td>
</tr>
<tr>
<td></td>
<td>Custodian – Evening (2 positions)</td>
<td>Custodial</td>
<td>12</td>
</tr>
<tr>
<td></td>
<td>Word Processor (2 positions)</td>
<td>Office Support Services</td>
<td>13</td>
</tr>
<tr>
<td></td>
<td>Admissions &amp; Records Services/Data Software Specialist</td>
<td>Admissions &amp; Records</td>
<td>24</td>
</tr>
<tr>
<td></td>
<td>Admissions &amp; Records Technician</td>
<td>Admissions &amp; Records</td>
<td>16</td>
</tr>
<tr>
<td></td>
<td>Clerical Assistant III</td>
<td>Counseling &amp; Personal Development</td>
<td>13</td>
</tr>
<tr>
<td></td>
<td>Administrative Secretary I</td>
<td>Institutional Advancement</td>
<td>16</td>
</tr>
<tr>
<td></td>
<td>Public Information Associate</td>
<td>Institutional Advancement Community &amp; Media Relations</td>
<td>29</td>
</tr>
<tr>
<td></td>
<td>Police Officer</td>
<td>Campus Police</td>
<td>21</td>
</tr>
<tr>
<td></td>
<td>Bookstore Buyer</td>
<td>Bookstore</td>
<td>15</td>
</tr>
<tr>
<td></td>
<td>Administrative Secretary II</td>
<td>School of Arts &amp; Communication</td>
<td>20</td>
</tr>
<tr>
<td></td>
<td>Clerical Assistant II</td>
<td>Assessment Center</td>
<td>10</td>
</tr>
<tr>
<td></td>
<td>Senior Warehouse Worker</td>
<td>Business &amp; Operations/ Purchasing</td>
<td>19</td>
</tr>
<tr>
<td></td>
<td>*Clerical Assistant II, (47.5% service)</td>
<td>School of Business &amp; Information Systems</td>
<td>10</td>
</tr>
<tr>
<td></td>
<td>*Clerical Assistant II (47.5% service)</td>
<td>School of Technology &amp; Human Services</td>
<td>10</td>
</tr>
<tr>
<td></td>
<td>*Position created by splitting Clerical Assistant II, School of Business &amp; Information Systems, 100%, into two 47.5% positions.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

D. **ELIMINATION OF POSITIONS**

Recommend elimination of the following positions:

- Patron Service Coordinator, School of Arts & Communication
  100% service, 12-month position

- Clerical Assistant II, School of Business & Information Systems
  100% service, 11-month position
E. SHORT-TERM AND SUBSTITUTE CLASSIFIED EMPLOYMENT (ENCLOSURE)

Recommend ratification and approval of 55 Classified staff for the 2004-05 Academic year, pursuant to Education Code Section 88003 and contingent upon final determination of staff members.

F. RESIGNATION/RETIREMENT

The following classified employee has resigned and his resignation has been accepted by the Superintendent/President under delegation of powers:

<table>
<thead>
<tr>
<th>Employee</th>
<th>Position</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Paul Martinez</td>
<td>Inventory Control Technician, (Warehouse)</td>
<td>8/19/04</td>
</tr>
<tr>
<td></td>
<td>Business &amp; Operations</td>
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</tr>
</tbody>
</table>
**FACILITIES (A THROUGH B)**

<table>
<thead>
<tr>
<th>ITEM</th>
<th>Action (Carried)</th>
<th>FACILITIES (A THROUGH B)</th>
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<tbody>
<tr>
<td>15.</td>
<td>(Fite)</td>
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</table>

**Agosto** | **Aranda** | **Roesch** | **M** | **Salcido** | **S** | **Valladolid** | **Newton-Student Advisory Vote** |
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<tbody>
<tr>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
</tr>
</tbody>
</table>

**A. CHANGE ORDERS**

**1. CHANGE ORDER FOR THE CONSTRUCTION OF THE CHILD DEVELOPMENT CENTER**

Recommend approval of Change Order Number Two (2) for the Child Development Center with Soltek Pacific, Inc., resulting in an increase of $38,254 and a new contract amount of $4,207,515.

**Change Order No. 1**

1. Furnish, install, paint and frame opening for additional steel tubing enclosure for sprinkler piping extending into storage rooms. (c) $3,483.

2. Raise glulam beams on perimeter of fascia. (a) $4,133.

3. Increase movable wall pocket 20" in room 106. (a) $4,214.

4. Modify beam fire sprinkler installation. (a) $2,168.

5. Additional landscaping requirements due to soil report and tree planting. (a) $18,976.

6. Paint roof flashing. (b) $1,392.

7. Revised fabrication of benches for children's fort. (a) $3,192.

8. Increase of shelving depth in isolation rooms. (b) $696.

Total $38,254.

Funded through Prop AA and is within contingency budget of project.

(a) Unforeseen Conditions
(b) District Requested Change
(c) The Division of State Architect (DSA) Modification
(d) Design Omission

**2. CHANGE ORDER FOR THE CONSTRUCTION OF THE STUDENT SERVICES "ONE STOP" CENTER**

Recommend approval of Change Order Number Four (4) for the Student Services "One Stop" Center with Douglas E. Barnhart resulting in an increase of $78,071 and a new contract amount of $7,683,385.

**Change Order No. 4**

1) Additional data and power outlets in Admissions and Registration. (b) $543.

2) Relocate two (2) exit signs. (b) $218.

3) Scarify and compact soil between 6" - 12" under foundation excavation. (a) $2,200.
<table>
<thead>
<tr>
<th>ITEM</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>4)</td>
<td>Structural beam deflection at skylight steel. (a)</td>
<td>$1,103.</td>
</tr>
<tr>
<td>5)</td>
<td>Relocate sidewalk and light pole on North side of building. (b)</td>
<td>$4,308.</td>
</tr>
<tr>
<td>6)</td>
<td>Separate existing site lighting into normal power and emergency power circuits. (d)</td>
<td>$28,763.</td>
</tr>
<tr>
<td>7)</td>
<td>Total electrical overtime costs due to delay of steel studs and additional work caused by material shortage worldwide. (a)</td>
<td>$27,306.</td>
</tr>
<tr>
<td>8)</td>
<td>Conform high voltage to existing loop system. (d)</td>
<td>$6,510.</td>
</tr>
<tr>
<td>9)</td>
<td>Additional power outlets in room 225. (a)</td>
<td>$655.</td>
</tr>
<tr>
<td>10)</td>
<td>Added new circuit for elevator cab lighting. (c)</td>
<td>$235.</td>
</tr>
<tr>
<td>11)</td>
<td>Installation of additional irrigation valves. (a)</td>
<td>$7,747.</td>
</tr>
<tr>
<td>12)</td>
<td>Additional lights required to be cast into new patio on South side. (b)</td>
<td>$1,389.</td>
</tr>
<tr>
<td>13)</td>
<td>Additional electrical requirements for IDF room. (b)</td>
<td>$549.</td>
</tr>
<tr>
<td>14)</td>
<td>Additional fire alarm bell for water flow switch. (c)</td>
<td>$338.</td>
</tr>
<tr>
<td>15)</td>
<td>Credit for electrical wage rate adjustment. (b)</td>
<td>($3,793.)</td>
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<tr>
<td></td>
<td>Total</td>
<td>$78,071.</td>
</tr>
</tbody>
</table>

**Funded through Prop AA and is within contingency budget of project.**
(a) Unforeseen Conditions
(b) District Requested Change
(c) The Division of State Architect (DSA) Modification
(d) Design Omission

**B. NOTICE OF COMPLETION**

Recommend approval and acceptance of the following completed project, effective as indicated:

Bid No. 97 - Child Development Center Project at Southwestern College with Soltek Pacific, as satisfactorily completed as of September 22, 2004.
**AGREEMENTS (ENCLOSURE) (A THROUGH C)**

<table>
<thead>
<tr>
<th>ITEM</th>
<th>16. AGREEMENTS (ENCLOSURE) (A THROUGH C)</th>
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<tbody>
<tr>
<td><strong>Agosto S Aranda Roesch M Salcido Valladolid</strong></td>
<td><strong>Newton-Student Advisory Vote</strong></td>
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<td>Aye</td>
<td>Aye</td>
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</table>

Recommend approval of listed agreements effective as indicated; and further, recommend the Superintendent/President be authorized to sign the agreement and any future amendments which may occur.

**A. ACADEMIC AFFAIRS**

<table>
<thead>
<tr>
<th>Department</th>
<th>Organization</th>
<th>Purpose</th>
<th>Effective Period</th>
<th>Cost to District</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Health, Exercise Science &amp; Athletics</td>
<td>Meitetsu Travel USA</td>
<td>Provide educational and cultural experiences for Japanese athletic training students</td>
<td>10/08/04–10/09/04</td>
<td>Approximately $10,000 to the benefit of the District</td>
</tr>
<tr>
<td>2. Academic Information Services</td>
<td>Southland Technology, Inc.</td>
<td>Conduct a proof-of-concept test</td>
<td>8/02/04–8/06/04</td>
<td>Not to exceed $5,000</td>
</tr>
<tr>
<td>3. Academic Information Services</td>
<td>Enterprise Fund Management, Inc.</td>
<td>Consulting and support services</td>
<td>9/09/04–03/07/05</td>
<td>Not to exceed $9,000</td>
</tr>
</tbody>
</table>

**B. FISCAL AFFAIRS**

<table>
<thead>
<tr>
<th>Department</th>
<th>Organization</th>
<th>Purpose</th>
<th>Effective Period</th>
<th>Cost to District</th>
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</thead>
<tbody>
<tr>
<td>1. Business &amp; Operations</td>
<td>LPA, Inc</td>
<td>Architectural services for the renovation of the patio area adjacent to the Student Union West</td>
<td>9/9/04 – 12/31/05</td>
<td>$20,969 (Based on fixed fee)</td>
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</table>

**C. HUMAN RESOURCES**

<table>
<thead>
<tr>
<th>Department</th>
<th>Organization</th>
<th>Purpose</th>
<th>Effective Period</th>
<th>Cost to District</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Legal Affairs</td>
<td>Stutz, Artiano, Shinoff &amp; Holtz</td>
<td>Special Legal Services</td>
<td>9/9/04 to 9/8/05</td>
<td>NTE $185 / hr.</td>
</tr>
<tr>
<td>2. Legal Affairs</td>
<td>Stephenson Worley Garrett Schwartz Garfield &amp; Prairie</td>
<td>Special Legal Services</td>
<td>9/12/04 to 9/11/05</td>
<td>NTE $160 / hr.</td>
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</tbody>
</table>
ITEM 17. POLICIES/RESOLUTIONS (ENCLOSURE) (A THROUGH B)

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<tr>
<th>Action</th>
<th>POLICIES/RESOLUTIONS (ENCLOSURE) (A THROUGH B)</th>
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<tbody>
<tr>
<td>Item</td>
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<tr>
<td>17.</td>
<td>POLICIES/RESOLUTIONS (ENCLOSURE) (A THROUGH B)</td>
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<td>M</td>
<td>Aranda</td>
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<td>Roesch</td>
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<td>Valladolid</td>
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<td>Newton-Student Advisory Vote</td>
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<td>Aye</td>
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</table>

A. POLICIES

Recommend adoption of listed policy:

1. REVISION OF BOARD POLICY NO. 4033 GENERAL FUND RESERVE
   (First Reading, July 14, 2004)

B. RESOLUTIONS

Recommend adoption of listed resolution(s):

1. AUTHORIZATION OF ISSUANCE AND SALE OF BONDS

ITEM 18. GOVERNING BOARD SUBCOMMITTEE – CITY OF CHULA VISTA UNIVERSITY CENTER PROJECT

<table>
<thead>
<tr>
<th>Action</th>
<th>GOVERNING BOARD SUBCOMMITTEE – CITY OF CHULA VISTA UNIVERSITY CENTER PROJECT</th>
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<tbody>
<tr>
<td>Item</td>
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<tr>
<td>18.</td>
<td>GOVERNING BOARD SUBCOMMITTEE – CITY OF CHULA VISTA UNIVERSITY CENTER PROJECT</td>
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<td>Aye</td>
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Recommend nomination of two (2) Board Members to serve on Board sub-committee regarding the City of Chula Vista University Center project.

Board Member No. 1: Aranda
Board Member No. 2: Agosto

ITEM 19. NON-ACTION ITEMS

<table>
<thead>
<tr>
<th>Action</th>
<th>NON-ACTION ITEMS</th>
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<tbody>
<tr>
<td>Item</td>
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<td>19.</td>
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<td></td>
<td>NON-ACTION ITEMS</td>
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<tr>
<td>A.</td>
<td>INFORMATION ITEMS (ENCLOSURE)</td>
</tr>
<tr>
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</tr>
<tr>
<td>1.</td>
<td>Fall 2004 Opening Day Enrollment Report (Sandoval)</td>
</tr>
<tr>
<td></td>
<td>Vice President Aranda stated the Governing Board Goals for 2004-05.</td>
</tr>
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<td>Superintendent/President Hernandez announced the following Board</td>
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<tr>
<td></td>
<td>subcommittees:</td>
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<tr>
<td></td>
<td>Subcommittees</td>
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<tr>
<td></td>
<td>Board Members</td>
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<td></td>
<td>Budget and Collective Bargaining</td>
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<td></td>
<td>University Center</td>
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<td></td>
<td>Corner Lot</td>
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<td></td>
<td>Policy Review</td>
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</table>

The Board will hold the following forums:

Student Achievement
University Center
Otay Mesa
Board Evaluation (Spring 2005)
Superintendent/President Evaluation (Spring 2005)
Student Achievement (June 2005)

4. Superintendent/President Goals 2004-2005 (Hernandez)
   President Hernandez stated the Superintendent/President Goals for 2004-2005.
ITEM

Administrative Reports

20. ADMINISTRATIVE REPORTS (Roesch)

A. ACADEMIC AFFAIRS – MR. GAUVREAU

B. FISCAL AFFAIRS – MR. FITE

C. HUMAN RESOURCES/LEGAL AFFAIRS – MS. TACHIKI
   1. Human Resources Report (ENCLOSURE)

D. STUDENT AFFAIRS – MR. SANDOVAL

E. SUPERINTENDENT/PRESIDENT – MS. HERNANDEZ

Governing Board Reports

21. GOVERNING BOARD REPORTS (Roesch)

A. STUDENT TRUSTEE TERRY NEWTON

B. TRUSTEE TERRI VALLADOLID

C. TRUSTEE DAVID J. AGOSTO

D. TRUSTEE YOLANDA SALCIDO

E. VICE PRESIDENT CHRISTINE ARANDA, Ed.D.

F. PRESIDENT JEAN ROESCH, Ed.D.

Closed Session

22. CLOSED SESSION/REPORT OF ACTION (If Applicable) (Roesch)

Adjournment

23. ADJOURNMENT – 9:47 p.m. (Roesch)

Information

24. NEXT REGULAR MEETING

   Wednesday, October 13, 2004

______________________________
NORMA L. HERNANDEZ
GOVERNING BOARD SECRETARY

______________________________
JEAN ROESCH, Ed.D.
GOVERNING BOARD PRESIDENT