SUGGESTED ORDER OF BUSINESS/MINUTES

REGULAR MEETING, GOVERNING BOARD
SOUTHWESTERN COMMUNITY COLLEGE DISTRICT
ROOM 214
SOUTHWESTERN COLLEGE
DAVID J. AGOSTO, PRESIDENT
JEAN ROESCH, ED.D., VICE PRESIDENT
CHRISTINE ARANDA, ED.D., GOVERNING BOARD MEMBER
YOLANDA SALCIDO, GOVERNING BOARD MEMBER
TERRI VALLADOLID, GOVERNING BOARD MEMBER
ROBERT WILLIAMS, STUDENT BOARD MEMBER
NORMA L. HERNANDEZ, INTERIM SECRETARY TO GOVERNING BOARD AND SUPERINTENDENT/PRESIDENT

7:00 PM

Wednesday, April 9, 2003

COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

Southwestern Community College District, in compliance with the American Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact Mary Ganio at (619) 482-6301 at least forty-eight hours in advance of the meeting for information on such accommodation.

Persons wishing to address the Governing Board under Oral Communication should complete a yellow request card (available at the reception table) and indicate on the card if they wish to speak under Oral Communication, or when a specific agenda item is considered. Cards should be submitted to the Board secretary prior to the start of the meeting.

<table>
<thead>
<tr>
<th>ITEM</th>
<th>Call to Order</th>
<th>CLOSED SESSION/REPORT OF ACTION (If Applicable)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>CALL TO ORDER – 7:15 p.m.</td>
<td>(Agosto) 5:30 p.m., Building 100, Conference Room A</td>
</tr>
<tr>
<td></td>
<td>Attendance at this regular meeting (Board members arriving after meeting commences will be noted as “present” at point in this suggested order of business at which they arrive).</td>
<td>7:00 p.m., Building 100, Conference Room A.</td>
</tr>
<tr>
<td></td>
<td>Members of the public may be present to hear the closed session announcements. Members of the public will be given an opportunity to speak on any closed session items at this time.</td>
<td></td>
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</table>

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<tbody>
<tr>
<td>Agosto</td>
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<td>Valladolid</td>
<td>Williams-Student Advisory Vote</td>
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</table>

<table>
<thead>
<tr>
<th>Closed Session</th>
<th>(No Action)</th>
<th>5:35 – 7:00 p.m., Building 100, Conference Room A.</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. CONFERENCE WITH LABOR NEGOTIATOR</td>
<td>Negotiator: Marcie Sinclair</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Employee Organization: SCEA and unrepresented employees</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Government Code Section 54957.6</td>
<td></td>
</tr>
<tr>
<td>B. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION</td>
<td>Significant exposure to litigation pursuant to Government Code Section 54956.9(b)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>(2 potential cases)</td>
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</tbody>
</table>
**ITEM**

### Action (Carried)

3. **APPROVAL OF MINUTES (ENCLOSURE)**

(Hernandez)

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<th>Agosto</th>
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<th>Aranda</th>
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<th>Salcido</th>
<th>Valladolid</th>
<th>Williams-Student Advisory Vote</th>
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<tbody>
<tr>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
</tr>
</tbody>
</table>

Regular Meeting, March 12, 2003
Special Meeting, March 20, 2003
Special Meeting, March 27, 2003

### Senate Reports

4. **SENATE REPORTS**

(Agosto)

A. Professor Alexis Davidson, President, Academic Senate

B. Andre Harris, President, Classified Senate

### Presentation(s)

5. **PRESENTATION(S)**

A. Outstanding Classified Employee Award, April to June, presented to Nancy Ethington, Lead Food Service Worker, Cafeteria, by Marcie Sinclair, Vice President for Human Resources and Legal Affairs; Director of Food Service/Contracts Food Program Projects; and Andre Harris, Classified Senate President.

B. Norma L. Hernandez, Interim Superintendent/President, presentation of donation to Mary Jubach, student/choir member, to participate in Southwestern College Choir’s performance in Paris, France.

C. John Wagstaff, Chief Technology Officer; Nevada Smith, Web Force Co-Chair; Heather Arbenz, Web Team Leader; John Evangelista, Patricia Ramert, Elisandra Singh, members of Southwestern College Web Team; presentation of new Web Site.
6. **CONSENT CALENDAR (ITEMS A THROUGH G)**

<table>
<thead>
<tr>
<th>Organization</th>
<th>Facility Requested</th>
<th>Purpose</th>
<th>Date</th>
<th>Charge Rental/Excess</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sweetwater Union High School District</td>
<td>Deep Pool, Bonita Vista High Schools Diving Practice</td>
<td>Eastlake and Bonita Vista High Schools Diving Practice</td>
<td>Mon-Fri, February 24 – May 16, 2003</td>
<td>No Charge $954</td>
</tr>
<tr>
<td>Calvary Chapel</td>
<td>Gymnasium, Student Union East/West, Cafeteria Conf Rms 1-3, and 5 Additional Classrooms</td>
<td>Special Evening Service</td>
<td>March 9, 2003</td>
<td>$825 $80</td>
</tr>
<tr>
<td>Eastlake High School</td>
<td>Room 1501</td>
<td>Swim Team Conditioning</td>
<td>Tues/Thurs, March 25 – May 16, 2003</td>
<td>No Charge N/A</td>
</tr>
<tr>
<td>Calvary Chapel</td>
<td>DeVore Stadium</td>
<td>Easter Sunrise Service</td>
<td>April 20, 2003</td>
<td>$380 $260</td>
</tr>
<tr>
<td>Calvary Chapel</td>
<td>Gymnasium, Student Union East/West, and Cafeteria Conf Rms 1-3</td>
<td>Special Easter Evening Service</td>
<td>April 20, 2003</td>
<td>$555 $80</td>
</tr>
<tr>
<td>Philippine American Cultural Society of San Diego</td>
<td>Mayan Hall, Green Room, and Dressing Rooms</td>
<td>Singing Concert</td>
<td>May 4, 2003</td>
<td>$960 $840</td>
</tr>
<tr>
<td>Gloria World Mission</td>
<td>Soccer and Inner Track Fields</td>
<td>Korean Soccer Team Matches</td>
<td>May 17, 2003</td>
<td>$380 $200</td>
</tr>
<tr>
<td>SVTOA San Diego</td>
<td>Parking Lot O</td>
<td>Car Show/Agility Course</td>
<td>May 18, 2003</td>
<td>$100 N/A</td>
</tr>
<tr>
<td>California State Games</td>
<td>Gymnasium and Room 1003</td>
<td>Judo Tournament</td>
<td>May 31, 2003</td>
<td>$685 $280</td>
</tr>
<tr>
<td>City of Chula Vista, Personnel Dept</td>
<td>Student Union West</td>
<td>Police Recruit Applicant Written Testing</td>
<td>Fri/Sat, May 30-31, 2003</td>
<td>$360 $260</td>
</tr>
</tbody>
</table>

Adoption of the Consent Calendar will be made by one motion and second of the Board and by a unanimous vote.

**A. FACILITY USE REQUEST(S)**

(Fite)

Recommend ratification and approval of listed facility use request(s):
ITEM

B. ADVANCE TRAVEL PAYMENT AGREEMENT(S)

(Fite)
Recommend ratification and approval of the following advance travel payment agreement(s):

<table>
<thead>
<tr>
<th>Employee</th>
<th>Purpose</th>
<th>Date</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arnold, Donna</td>
<td>CIAC Annual Statewide Conference</td>
<td>3/24-25/03</td>
<td>$45.41</td>
</tr>
</tbody>
</table>

C. EMPLOYMENT OF CONSULTANT(S)

(Fite)
Recommend approval of employment of the following consultant(s):

<table>
<thead>
<tr>
<th>Department</th>
<th>Consultant</th>
<th>Purpose</th>
<th>Date</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fiscal Affairs</td>
<td>School Services of California, Inc.</td>
<td>Prepare and submit Mandated Cost Claims</td>
<td>5/01/03-4/30/04</td>
<td>$1,560 + Expenses</td>
</tr>
</tbody>
</table>

D. APPLICATION(S)

(Zins)
Recommend ratification and approval of filing of the following application(s) to meet filing deadline(s):

- San Diego State University Foundation, "Bridges to the Baccalaureate Program," subcontract in the amount of $12,000, October 1, 2002 through September 29, 2003.
- State of California, "Department of Boating and Waterways," in the amount of $30,000, July 1, 2003 through June 30, 2004.

E. ACCEPTANCE OF GIFT(S)

(Fite)
Recommend acceptance of the following gift for anticipated use as indicated:

- Cash donation in the amount of $200, from Mr. and Mrs. Dominick Minizza, to be used for the Art Gallery for the Fall 2003 and Spring 2004 semesters.

F. CONFIRMATION OF PURCHASE ORDERS (ENCLOSURE)

(Fite)
- General Fund Nos. 43060 - 43691
- Blanket Fund Nos. 691 – 700

G. PAYMENT OF BILLS, MONTH OF MARCH 2003 (ENCLOSURE)

(Fite)
Governing Board Minutes 4/9/03

ITEM

Oral Communication

7. ORAL COMMUNICATION

Persons wishing to address the Governing Board under this item should fill out a yellow request card (available at the reception table) and indicate on the card if they wish to be called under Oral Communication, or when a specific agenda item is considered.

An oral presentation to the Board does not constitute an open discussion on the presentation topic, unless that topic is on the posted agenda. Pursuant to the Brown Act (Government code Section 54954.2(a)): “No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3.”

Patricia Aguilar, Citizens Against Retail Expansion (CARE), urged the Board to deny Vestar’s request for amendment to agreement for the proposed project on H Street & Otay Lakes Road.

Tom Davis, CARE, spoke in opposition of the proposed project on H Street & Otay Lakes Road.

Dick Mason, Crown Cove Aquatics Center, addressed the Board regarding a grant from the Department of Boating and Waterways.

Grant Miller, Professor of Astronomy, addressed the Board regarding the Accreditation Site Visit Exit Interview.

Christina Hicks, CSEA Vice President, addressed the Board regarding the elimination of hourly employees.

Action

8. PUBLIC HEARING (ENCLOSURE)

A. SOUTHWESTERN COMMUNITY COLLEGE DISTRICT’S REQUEST TO NEGOTIATE RE-OPENDERS

1. Public Hearing on Southwestern Community College District's initial proposal for negotiation of re-openers to the collective bargaining agreement. [Government Code Section 3547(a)].

No persons appeared.

2. Recommend adoption of proposal as the initial proposal for bargaining purposes.
ITEM 9. HUMAN RESOURCES – ACADEMIC

(Academic) (Sinclair)

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<tr>
<th>Agosto</th>
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<th>Williams-Student Advisory Vote</th>
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<tbody>
<tr>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
</tr>
</tbody>
</table>

A. REEMPLOYMENT OF PROJECT-FUNDED PERSONNEL

Recommend approval of reemployment of the following project-funded employee, effective as indicated and contingent upon authorization of project funds. Continuation of employment beyond June 30, 2004 is contingent upon re-funding of project:

<table>
<thead>
<tr>
<th>Employee</th>
<th>Position</th>
<th>Range</th>
<th>Step</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Stephen Tadlock</td>
<td>Director of CalWORKs, 12-month, temporary, project-funded, Academic Administrator position</td>
<td>F</td>
<td>5</td>
<td>7-1-03 to 6-30-04</td>
</tr>
</tbody>
</table>

B. REEMPLOYMENT OF ACADEMIC STAFF (ENCLOSURE)

1) Recommend approval of one-year reemployment contract for the 2003-04 academic year for the following probationary academic employee completing less than one full year of service:

   Mark Sisson

2) Recommend approval of one-year reemployment contract for the 2003-04 academic year for the following ten (10) probationary academic employees completing their first full year of satisfactory service:

   Elizabeth Ballesteros
   Susan Brenner
   Veronica Burton
   John Davis
   Kesa Hopkins

   Dionicio Monarrez, Jr.
   Maria Elena Solis
   Mark Van Stone
   Matthew Truitt
   Marie Vicario

3) Recommend approval of two-year reemployment contract for the 2003-05 academic years for the following eighteen (18) probationary academic employees completing their second full year of satisfactory service:

   Dean Aragoza
   Peter Bolland
   Rita Callahan
   Martha Carey
   Naomi Davis
   Jennifer Harper
   Caree Lesh
   Danielle McAneney
   Andrew Medin

   Michael Meehan
   Jordan Mills
   Terri Poulos
   Lina Rocha
   Rachelle Roulier
   Sharon Shapiro
   Margery Stinson
   Candice Taffolla-Schreiber
   Vivien Vaughan
4) The following nine (9) probationary academic employees have completed their third full year of satisfactory service, and, pursuant to contract, shall be reemployed for the 2003-04 academic year:

- Denis Callahan
- Arlin Ramira
- Todd Caschetta
- Eliana Santana
- Mark Hammond
- Claire Villalpando-Utgaard
- James Henry
- Leslie Yoder
- Andrew MacNeill

5) Recommend approval of reemployment and tenure status for the 2003-04 college year for the following sixteen (16) contract (probationary) academic employees completing their fourth full year of satisfactory service. (With acceptance of this offer of reemployment and by reporting to duty, these employees will gain regular (permanent) academic status effective with their fifth year of service):

- Esther Alonso
- Linda Hensley
- Nouna Bakhiet
- Jan Koontz
- Max Branscomb
- Victoria Lopez
- Erin Browder
- Yvonne Lucas
- Concetta Calandra
- Thomas Luibel
- Grace Cruz
- Robert Unger
- Leslynn Gallo
- Jeffrey Veal
- Melanie Durkin
- Ken Yanow

NOTE: Excluded from items 1 through 5 are those individuals employed pursuant to temporary contracts and in project-funded programs.

6) Recommend reemployment of one hundred sixty-two (162) regular permanent academic employees for the 2003-04 academic year.

C. REORGANIZATION OF CAMPUS POLICE DEPARTMENT

Recommend approval of reorganization of Campus Police Department effective April 10, 2003. Approval of revised title and job description for Gary Creason as follows:

<table>
<thead>
<tr>
<th>Employee</th>
<th>Position</th>
<th>Range</th>
<th>Step</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gary Creason</td>
<td>Chief of Police/Director of Police Academy,</td>
<td>J*</td>
<td>6</td>
<td>4-10-03</td>
</tr>
<tr>
<td></td>
<td>Academic Administrator, to Chief of Police,</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>Academic Administrator</td>
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</tbody>
</table>

*No change in salary
ITEM

D. REDUCED FACULTY SERVICE

Pursuant to provisions set forth in Article VII, Section 7.8 – Reduced Faculty Service of the 2001-2003 S.C.E.A. Contract, and in accordance with employees' request, recommend approval of the following changes in contract service, effective as indicated:

Gladys Barrett, Professor of Child Development, School of Technology & Human Services, from 100% to 50% service, effective with the 2003-04 academic year.

Michael Clark, Professor of Biology, School of Mathematics, Science & Engineering, from 100% to 50% service, effective with the 2003-04 academic year.
10. HUMAN RESOURCES - CLASSIFIED
(Sinclair)

<table>
<thead>
<tr>
<th>ITEM</th>
<th>Action (Carried)</th>
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</thead>
<tbody>
<tr>
<td>10.</td>
<td>HUMAN RESOURCES - CLASSIFIED</td>
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<td>(Sinclair)</td>
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<tr>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
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<td>Aye</td>
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</table>

A. CLASSIFIED COLLEGE EMPLOYEE WEEK RESOLUTION (ENCLOSURE)

Recommend adoption of resolution declaring the week of April 20-26, 2003 Classified College Employee Week in the Southwestern Community College District.
11. AGREEMENT WITH SAN DIEGO COMMUNITY COLLEGE DISTRICT (ENCLOSURE)
(Gauvreau)

Agosto  Aranda  Roesch  Salcido  Valladolid  Williams-Student Advisory Vote
Aye      Aye      Aye      Aye      Aye      Aye

Recommend approval of agreement with San Diego Community College District, Centers for Education and Technology, as a Cisco Local Academy, for the period July 1, 2003 through June 30, 2004, with the District receiving $3,000 annually and $1,000 for each new instructor who completes the train-the-trainer program; and further, recommend the Interim Superintendent/President be authorized to sign the agreement and any future amendments which may occur.

12. AGREEMENT WITH SOUTH COUNTY ECONOMIC DEVELOPMENT COUNCIL (ENCLOSURE)
(Gauvreau)

Agosto  Aranda  Roesch  Salcido  Valladolid  Williams-Student Advisory Vote
Aye      Aye      Aye      Aye      Aye      Aye

Recommend approval of agreement with South County Economic Development Council, to provide consultant services for technical assistance and research for the economic gardening project, for the period April 10 through June 30, 2003, in an amount not to exceed $6,600; and further, recommend the Interim Superintendent/President be authorized to sign the agreement and any future amendments which may occur.

13. AGREEMENT WITH ARC STARLIGHT CENTER (ENCLOSURE)
(Gauvreau)

Agosto  Aranda  Roesch  Salcido  Valladolid  Williams-Student Advisory Vote
Aye      Aye      Aye      Aye      Aye      Aye

Recommend approval of agreement with Arc Starlight Center, to provide lunch meals for children enrolled in the Southwestern College Child Development Center, for the period April 10, 2003 through April 12, 2004, in the amount of $2.03 per lunch; and further, recommend the Interim Superintendent/President be authorized to sign the agreement and any future amendments which may occur.

14. AGREEMENT WITH ESCONDIDO FIRE DEPARTMENT (ENCLOSURE)
(Gauvreau)

Agosto  Aranda  Roesch  Salcido  Valladolid  Williams-Student Advisory Vote
Aye      Aye      Aye      Aye      Aye      Aye

Recommend approval of agreement with Escondido Fire Department, to provide opportunities for paramedic students to obtain training experience, for the period April 15, 2003 through June 30, 2004, at no cost to the District; and further, recommend the Interim Superintendent/President be authorized to sign the agreement and any future amendments which may occur.
15. AGREEMENT WITH SAN MIGUEL FIRE PROTECTION DISTRICT (ENCLOSURE)  
(Gauvreau)

Agosto  Aye  
Aranda  Aye  
Roesch  Aye  
Salcido  Aye  
M  Aye  
Valladolid  Aye  
Williams-Student Advisory Vote  Aye  

Recommend approval of agreement with San Miguel Fire Protection District, to provide opportunities for paramedic students to obtain training experience, for the period April 15, 2003 through June 30, 2004, at no cost to the District; and further, recommend the Interim Superintendent/President be authorized to sign the agreement and any future amendments which may occur.

16. MEMORANDUM OF UNDERSTANDING WITH FOOTHILL DE ANZA COMMUNITY COLLEGE DISTRICT (ENCLOSURE)  
(Gauvreau)

Agosto  Aye  
Aranda  Aye  
Roesch  Aye  
Salcido  Aye  
M  Aye  
Valladolid  Aye  
Williams-Student Advisory Vote  Aye  

Recommend approval of agreement with Foothill College, for implementation of a new Learning Management System, ETUDES2, for the period April 10 through June 30, 2003, in the amount of $6,000; and further, recommend the Interim Superintendent/President be authorized to sign the agreement and any future amendments which may occur.

17. COLLABORATIVE WITH MEITETSU TRAVEL USA CORPORATION (ENCLOSURE)  
(Gauvreau)

Agosto  Aye  
Aranda  Aye  
Roesch  Aye  
Salcido  Aye  
M  Aye  
Valladolid  Aye  
Williams-Student Advisory Vote  Aye  

Recommend approval of collaborative with Meitetsu Travel USA Corporation, to provide educational and cultural experiences for Japanese students studying medical office support skills, for the period May 27 through May 29, 2003, at an approximate cost of $14,000, to be paid from enrollment fees of $20,000, resulting in a net benefit to the District of approximately $6,000; and further, recommend the Interim Superintendent/President be authorized to sign the agreement and any future amendments which may occur.

18. REORGANIZATION OF POLICE ACADEMY (ENCLOSURE)  
(Gauvreau/Fite)

Agosto  Aye  
Aranda  Aye  
M  Aye  
Roesch  Aye  
Salcido  Aye  
Valladolid  Aye  
Williams-Student Advisory Vote  Aye  

Recommend approval of revised job description for Campus Police Chief, to include reassignment of responsibilities in this position solely to campus policing operations; and further, recommend elimination of hourly Assistant Director of Police Academy position and reinstatement of hourly Director of Police Academy position.

19. REALIGNMENT OF ENGINEERING DISCIPLINE (ENCLOSURE)  
(Gauvreau)

Agosto  Aye  
Aranda  Aye  
Roesch  Aye  
M  Aye  
Salcido  Aye  
Valladolid  Aye  
Williams-Student Advisory Vote  Aye  

Recommend approval of the realignment of the Engineering discipline from the Department of Mathematics and Engineering to the Department of Physical Sciences, effective June 1, 2003; and further, recommend that the name of the Department of Mathematics and Engineering be changed to the Department of Mathematics.
### Item 20. Academic Hourly Employments (Enclosure)

**Action**
- (Carried)
- (Gauvreau)

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<tr>
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<tbody>
<tr>
<td>Aye</td>
<td>Aye</td>
<td>S</td>
<td>Aye</td>
<td>Aye</td>
<td>M</td>
<td>Aye</td>
<td>Aye</td>
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</tbody>
</table>

Recommend approval of 266 hourly academic staff for the 2003 summer session, subject to provisions of established policy and contingent upon final determination of staff members; and further, recommend the Interim Superintendent/President be authorized to employ additional hourly academic staff as may be needed for the 2003 summer session.

### Item 21. Resolution Authorizing Issuance of 2003 Tax and Revenue Anticipation Notes (Trans) (Enclosure)

**Action**
- (Carried)
- (Fite)

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<tbody>
<tr>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td>S</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
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</tbody>
</table>

Recommend adoption of resolution authorizing the issuance of Tax and Revenue Anticipation Notes for 2003-04 fiscal year, not to exceed $5,000,000.

### Item 22. Board Policy Revision for Establishment of General Fund Reserve (Enclosure)

**Action**
- (Carried)
- (Fite)

<table>
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<th>Agosto</th>
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</tr>
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<tbody>
<tr>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td>M</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
<td>Aye</td>
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</tbody>
</table>

Recommend approval of revised Board Policy No. 4033 for the Establishment of a General Fund Reserve. (First Reading, March 12, 2003.)

### Item 23. Change Order on the Learning Resource Center at Southwestern College

**Action**
- (Carried)
- (Fite)

<table>
<thead>
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Recommend approval of Change Order Number Six (6) with Soltek Pacific resulting in an increase of $15,258 and a new contract amount of $13,220,547. Change order costs paid out of state construction contingency budget.

Change Order No. 6 Costs related to grading, due to sequencing of storm line installation. (a) $6,858

Addition of PH floor blocker applied to the 3rd floor prior to carpet installation. The pH level of the concrete floor was higher than the carpet manufacturer’s recommendation. (a) $8,400

The contract completion date has been extended to April 8, 2003. (a) $0

Changes in the total amount of: $15,258

(a) Unforeseen Conditions
ITEM

24. NOTICE OF COMPLETION FOR THE LEARNING RESOURCE CENTER  
(Carried)  
(Fite)

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<td>Aye</td>
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Recommend approval and acceptance of the following completed project, effective as indicated:

Bid No. 487 - Construction of Learning Resource Center at Southwestern College by Soltek Pacific, as satisfactorily completed as of April 8, 2003.

25. RECOMMENDATION FOR AWARD  
(Carried)  
(Fite)

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<td>Aye</td>
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Recommend award of contract on the following Bid Tabulation(s):

Bid No. 65 - Laboratory Casework and Working Surfaces for Biology Storeroom 310 and Classrooms 323, 332 and 335 to Richard McIntyre & Associates, Inc., in the total amount of $37,055. Funding from Proposition AA.

Bid No. 66 - High Voltage Cable Replacement/28 Buildings to Steiny and Company, Inc., in the total amount of $351,000. Funding from State Scheduled Maintenance and Proposition AA.

Bid No. 67 - Steel Doors and Frames to Ekstrom Industries, in the total amount of $51,384. Funding from Proposition AA.

Bid No. 69 - Acoustical Panel Ceilings to G.A. Rogers Acoustics, in the total amount of $18,300. Funding from Proposition AA.

26. ACCEPTANCE OF FUNDS  
(Carried)  
(Zins)

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Recommend ratification and approval of the following agreements for acceptance of funds; and further, recommend the Superintendent/President be authorized to sign such agreements with funding agencies:

U.S. Department of Education, "Brazil International Education Enhancement Program," in the amount of $75,000 (year one), July 1, 2003 through June 30, 2004. This item was approved by the Governing Board for submission of application on December 11, 2002.
ITEM

Action
(Carried)

27.  2003-2004 NETWORK INTERPRETING SERVICE INDEPENDENT CONTRACTOR AGREEMENT (ENCLOSURE)

(Sandoval)

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<td>Aye</td>
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Recommend approval of agreement with Network Interpreting Service, to provide sign language interpreters, for the period July 1, 2003 through June 30, 2004, in the amount of $42.50 per hour from 7:00 a.m. to 7:00 p.m., $52.50 per hour from 7:00 p.m. to 12:00 a.m., and $62.50 per hour from 12:00 a.m. to 7:00 a.m., with a two-hour minimum; and further, recommend the Interim Superintendent/President be authorized to sign the agreement and any future amendments which may occur.

Action
(Carried)

28. COLLABORATIVE AGREEMENT BETWEEN STATE OF CALIFORNIA DEPARTMENT OF REHABILITATION, CHULA VISTA BRANCH OFFICE AND SOUTHWESTERN COLLEGE DISABILITY SUPPORT SERVICES DEPARTMENT (ENCLOSURE)

(Sandoval)

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Recommend approval of agreement with State of California Department of Rehabilitation (DOR), Chula Vista Branch Office, to provide services to students with disabilities, for the period from April 10, 2003, through a mutually agreed upon time, at no cost to the District; and further, recommend the Interim Superintendent/President be authorized to sign the agreement and any future amendments which may occur.

Action
(Carried)

29. CCCT BOARD OF DIRECTORS ELECTION (ENCLOSURE)

(Hernandez)

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Ten vacancies exist for California Community College Trustees Board of Directors. Consider nomination of candidates and submission of ballot to meet the April 25th deadline.

The following candidates were nominated:

1. Jess H. Reyes, Contra Costa CCD
2. *Maria Nieto Senor, San Diego CCD
3. *John Moore, Cerritos CCD
4. *Mary Mason, Foothill-De Anza CCD
5. *Michele R. Jenkins, Santa Clarita CCD
6. *Luis Villegas, Santa Barbara CCD
7. Walter G. Howald, Coast CCD
8. John S. Williams, South Orange County CCD
9. *Mark Takano, Riverside CCD
10. *Thomas J. Clark, Long Beach CCD

* denotes incumbent
30. **HONORARY DEGREE (ENCLOSURE)**

(Enclosure)

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Recommend award of Honorary Degree to the Reverend George Walker Smith in recognition of his service to the local community and his commitment to education.

31. **UPDATE ON DISTRICT EMERGENCY PLAN (ENCLOSURE)**

(Fite)

For information and discussion only.

32. **ADMINISTRATIVE REPORTS**

(Agosto)

A. ACADEMIC AFFAIRS – MR. GAUVREAU

B. FISCAL AFFAIRS – MR. FITE

C. HUMAN RESOURCES/LEGAL AFFAIRS – MS. SINCLAIR
   1. Human Resources Report (ENCLOSURE)

D. INSTITUTIONAL ADVANCEMENT – MS. ZINS

E. STUDENT AFFAIRS – MR. SANDOVAL

F. HIGHER EDUCATION CENTER AT NATIONAL CITY – MR. KINNEY

G. SOUTHWESTERN COLLEGE EDUCATION CENTER AT SAN YSIDRO – DR. ARELLANO

H. COMPUTER SYSTEMS & SERVICES – MR. WAGSTAFF

I. SUPERINTENDENT/PRESIDENT – MS. HERNANDEZ

33. **GOVERNING BOARD REPORTS**

(Agosto)

A. STUDENT TRUSTEE ROBERT WILLIAMS

B. TRUSTEE TERRI VALLADOLID

C. TRUSTEE YOLANDA SALCIDO

D. TRUSTEE CHRISTINE ARANDA, Ed.D.

E. VICE PRESIDENT JEAN ROESCH, Ed.D.

F. PRESIDENT DAVID J. AGOSTO
34. CLOSED SESSION/REPORT OF ACTION (If Applicable)
(Agosto)

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35. ADJOURNMENT – 9:23 p.m.
(Agosto)

36. NEXT REGULAR MEETING

Wednesday, May 14, 2003

Norma L. Hernandez
Governing Board Secretary (Interim)

David J. Agosto
Governing Board President