



## VICE PRESIDENT APPROVAL FACULTY ASSIGNMENTS ABOVE 21 LHE

Faculty Member: \_\_\_\_\_ SWC ID #: \_\_\_\_\_

Semester/Year: \_\_\_\_\_

### Assignments above 21 LHE

Full-time Unit Members may accept up to six (6) hours per week of overload teaching or additional work assignment for extra pay. Exceptions to this limit shall be granted with the written approval of the cognizant Dean and the cognizant Vice President. The S.C.E.A. President shall be notified of these exceptions in writing within one (1) week of their approval. (SCEA Contact 4.4.11)

VPAA or VPSA approval

Section or Assignment \_\_\_\_\_ LHE \_\_\_\_\_

Section or Assignment \_\_\_\_\_ LHE \_\_\_\_\_

School/Center: \_\_\_\_\_

Faculty Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Cognizant Dean Signature: \_\_\_\_\_ Date: \_\_\_\_\_

VPAA/VPSA Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Routing:	Received:	Recorded:	Date:
School/Center	<input type="checkbox"/>	<input type="checkbox"/>	_____
Added to FAOA		<input type="checkbox"/>	_____
<input type="checkbox"/> VPAA/VPSA office	<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/> Human Resources	<input type="checkbox"/>	<input type="checkbox"/>	_____