## GOVERNING BOARD MEETING APRIL 8, 2024

- **+ Superintendent/President Due Dates** 
  - Board items due:
    - Friday, March 15
  - Final Agenda approval deadline:
    - Thursday, March 21
  - S/P sends out draft agenda:
    - Friday, March 22
  - GB Agenda Review meeting:
    - Tuesday, April 2
  - GB Agenda posted:
    - Thursday, April 4

## **+** Human Resources Due Dates

- HR Transaction forms due:
  - Thursday, March 7
- Enclosures finalized by HR:
  - Wednesday, March 13
- Agenda Items Due on the Docket:
  - Friday, March 15
- Job Offer Deadline (employment/promotion):
  - Friday, March 15
  - If the applicant doesn't respond to the offer by noon on Wednesday, March 20, the item will be moved to May

