

Academic Hourly Employees

Below are the reporting periods and timesheet deadlines.

FY 2026-2027

Payroll Pay Period		Timesheet Deadline	Pay Date
7/1/2026	7/31/2026	7/6/2026	7/30/2026
8/1/2026	8/31/2026	8/6/2026	8/31/2026
9/1/2026	9/30/2026	9/9/26	9/30/2026
10/1/2026	10/31/2026	10/9/26	10/30/2026
11/1/2026	11/30/2026	11/6/26	11/30/2026
12/1/2026	12/31/2026	11/25/26	12/18/2026
1/1/2027	1/31/2027	1/7/27	1/29/2027
2/1/2027	2/28/2027	2/5/27	2/26/2027
3/1/2027	3/31/2027	3/5/27	3/26/2027
4/1/2027	4/30/2027	4/9/27	4/30/2027
5/1/2027	5/31/2027	5/7/27	5/28/2027
6/1/2027	6/30/2027	6/7/27	6/30/2027

Timesheets are due to Payroll Services no later than 4:00 P.M. on the timesheet deadline date. **Timesheets submitted after the deadline may result in a delay in payment until the next payday for the employee.**